



TRENCHING AND EXCAVATION COMPETENT PERSON CHECKLIST					
Contract Name and Number:		Contractor/Subcontractor:			
Government QA Person:		Location:			
Contractor Inspector:		Date:			
Weather (circle one)		Dry	Raining		
		Previous Rain	Freezing		
COMPETENT PERSON INFORMATION			Yes	No	N/A
Competent Persons Name: _____					
Length of experience in this occupation: _____					
Length of experience with this employer: _____					
Does the designated individual have training in:					
Soil Analysis?					
Use of protective Systems?					
Requirements of 29 CFR 1926.650-652?					
List Training Experience:					
Does the designated individual have knowledge about:					
Soil Analysis? <i>(Describe types of soils and properties)</i>					
Use of protective systems? <i>(What method is being used and how was it determined)</i>					
Requirements of 29 CFR 1926.650-652?					
Does the designated individual have authority to:					
Take prompt corrective action to eliminate existing and predictable hazards?					
Stop work?					
GENERAL					
When was the last inspection of the excavation conducted?					
Was an inspection done and documented prior to the start of work?					
Were inspections done and documented as needed throughout the work shift?					

This checklist is based on OSHA requirements. Use of this checklist is optional.

<b>TRENCHING AND EXCAVATION COMPETENT PERSON CHECKLIST (con.)</b>			
<b>GENERAL (con.)</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Were inspections done and documented after rainstorms or other hazard-increasing occurrence?			
Is the excavation deeper than 4 feet?			
<b>WATER CONDITIONS</b>			
Is dewatering equipment being used on the site?			
If yes is the competent person monitoring the equipment and it's proper operation?			
Has the excavation been subject to water accumulation?			
Has the soil in the trench been adversely affected?			
If yes has the competent person inspected the excavation and taken action?			
<b>EGRESS</b>			
Is a means of egress provided every 25 feet?			
Is a ramp used for access or egress to the excavation? (if no skip to the next section.			
Is the ramp used solely for employee access?			
If yes was it designed by competent person for safe access and egress?			
If yes, is the competent person who designed the ramp qualified?			
Does the ramp meet specifications?			
<b>CONFINED SPACES</b>			
Is there a potential for a hazardous atmosphere in the trench? If not, why?			
Is air monitoring equipment on site?			
Has a qualified person been assigned to assess the hazards of confined space? <i>(OSHA Definition: A Qualified Person is designed by the employer in writing, as capable (by education and/or specialized training) of anticipating, recognizing and evaluating employee exposure to hazardous substances or other unsafe conditions in a confined space. This person shall be capable of specifying necessary control and/or protective section to ensure safety.)</i>			
Is emergency rescue equipment as outlined in 29 CFR 1926.651(g)(2)(l) readily accessible to employees?			
<p>_____</p> <p>Government QA Person (If required) <span style="float: right;">_____</span> Date</p> <p>_____</p> <p>Signature of Competent person (contractor) <span style="float: right;">_____</span> Date</p> <p>_____</p> <p>Printed Name of Competent person</p>			

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