

CONTROL OF HAZARDOUS ENERGY (LOCKOUT/TAGOUT)			
Contract Name and Number:		Contractor/Subcontractor:	
Government QA:		Location:	
Contractor Inspector:		Date:	
		<b>Yes</b>	<b>No</b>
1. Has the hazardous energy control plan been submitted to the designated authority for acceptance? (12.A.02)			
2. Has a preparatory inspection with the GDA and contractor personnel been conducted to ensure all affected employees understand the energy hazards and procedures for their control (12.A.03)			
3. Do systems with energy isolating devices which are capable of being locked out, utilize locking devices to control hazardous energy? (12.A.06a)			
4. If locking devices are not used, have the following criteria been met: (12.A.06a(1)-(3))			
The use of locking control devices would entail burdens that exceed any advantage to the use of tag out devices?			
The use of tag out devices will provide full employee protection			
All affected employees can and will be informed that tag out is being used in lieu of lockout			
5. Does the Hazardous energy control plan clearly and specifically outline the scope, purpose, authorization, rules and techniques to be utilized? (12.A.07b)			
6. Has training been conducted to ensure employees understand the hazardous energy procedures and possess the knowledge and skills required for the safe application, usage, and removal of energy controls? (12.B.01 & 12.B.02)			
7. Have daily inspections been conducted and documented to ensure all requirements of hazardous energy procedures are being followed? (12.C.01 and 12.C.02)			
8. Are lockout and tag out devices capable of withstanding the environments to which they are exposed for the maximum period of time the exposure is expected and do they identify the employee applying the device? (12.D.01)			
9. In addition to the requirements established in 12.D.01, are lockout devices substantial enough to prevent removal without the use of excessive force or unusual techniques? (12.D.02)			
10. Do tag out devices meet the following requirements: (12.D.03a-d)			
Have a standardized (within a project) print or format			
Be constructed and printed so that exposure to weather conditions, wet or damp locations, or corrosive environments will not cause the tag to deteriorate or the message to become illegible.			
Attached by means which are: non-reusable; substantial enough to prevent removal; attachable by hand; self-locking; non-releasable, with a minimum strength 50 lbs. and, be at least equivalent to a one-piece, nylon cable tie.			
Warn against the hazardous condition resulting from system energization and include a legend such as <b>DO NOT START, DO NOT OPEN, DO NOT CLOSE, DO NOT ENERGIZE, DO NOT OPERATE, etc.</b>			
11. Does the authorized employee understand all their responsibilities as outlined in 12.E "Applying and removing lockout and tagout devices paragraphs 01., 02, 03, 04, 05, 06, 07, 08, 09			
12. Only the authorized employee who applied the isolating device can remove it except as provided in 12. E.10			
Comments:			

This checklist is based on EM 385-1-1, dated 3 November 2003. Use of this checklist is optional.