



DEPARTMENT OF THE NAVY

NORFOLK NAVAL SHIPYARD  
PORTSMOUTH, VIRGINIA 23709-5000

8/16/04-01103

5090  
Ser 106/324  
August 16, 2004

Mr. Tim Reisch  
Remediation Project Engineer, Code 18238  
Commander  
Naval Facilities Engineering Command  
Atlantic Division  
6506 Hampton Boulevard  
Norfolk, VA 23508-1278

Dear Mr. Reisch:

Subject: NORFOLK NAVAL SHIPYARD INSTALLATION RESTORATION PROGRAM

As a member of the Restoration Advisory Board (RAB) for the Norfolk Naval Shipyard, I would like to invite you to a RAB meeting that is scheduled for **Tuesday, August 31, 2004**. The meeting will be held at the Olde Towne Holiday Inn and will begin at 5:00 p.m.

Enclosure (1) is the agenda for the August 2004 RAB meeting.

Enclosure (2) is an Installation Restoration Program fact sheet prepared for the upcoming removal action planned for the Scott Center Landfill.

If you need any additional information, please contact Mr. Peter Clifford at (757) 396-3632.

Sincerely,

R.G. CHANTRY  
Director, Occupational Safety,  
Health and Environment Office  
By direction of the Shipyard Commander

Enclosure: 1. RAB Meeting Agenda  
2. Installation Restoration Program Fact Sheet