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NAS OCEANA
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PARTNERING TEAM MEETING MINUTES 29 25 APRIL 2000 NAS OCEANA VA
4/25/2000
PARTNERING TEAM

APRIL 25, 26, and 27, 2000
PARTNERING MEETING NUMBER 29 (Combined Meeting Number 8)
WPNSTA YORKTOWN/NAS OCEANA

LOCATION: BERKLEY SPRINGS, WVA

- MEETING MANAGER: Mr. Peter Knight
- RECORDER: Mr. Rich Hoff/Matt Louth
- TIMEKEEPER: Mr. Scott Park/Tim Reisch
- MEETING HOST: Mr. Jeff Harlow
- FACILITATOR: Mr. Steve Mihalko

The twenty-ninth formal WPNSTA partnering meeting (combined NAS Oceana meeting number 8) was held on April 27, 28 and 29, 2000 at Cacapon State Park, Berkley Springs, West Virginia. This meeting was the fourth meeting of the graduated WPNSTA Yorktown partnering Team and the NAS Oceana team. The focus of the meeting continues to be combined Team Building, activity work priorities, team partnering skills, self-facilitation, and dioxin sampling at sites 4, 21 and 22 of WPNSTA Yorktown.

Metrics

Metrics remained the same during this meeting. Emphasis continues to be on obligating construction dollars for FY 2000 for sites 4, 21 and 22 and cost savings associated with expediting remedial action decisions.

Meeting Accomplishments

The following items/issues were accomplished during this partnering meeting:

- Team Goals and Schedules for Remediation;
- Dioxin Issues at Sites 4, 21 and 22 WPNSTA;
- Partnering Deliverables; and
- Self-facilitation using the Facilitator/Coach concept continues.

All partnering topics presented in the April meeting agenda were discussed.

No PETER
 No CARL
 St. J's < No TIM
 No JOHN

July 17, 2000
 Conference Call
 @ 10:00

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MEETING SUMMARY (continued)

Remaining Issues

The following issues/items were not resolved during the April partnering meeting:

- Background data compilation by Baker is still incomplete and is likely to remain so until later in the year when all deliverable goals are met;
- See Parking Lot for other unresolved Team Meeting Issues.

See you at the June partnering meeting!

APRIL MEETING ATTENDANCE SHEET

<u>NAME</u>	<u>ORGANIZATION</u>
Bob Stroud	EPA Region III
Laurel Boucher	Management Edge
Carl Rodzewich	DYNAMAC
Scott Park	LANTDIV NTR
Jeff Harlow	WPNSTA Yorktown
Steve Mihalko	Commonwealth of Virginia DEQ
Tim Reisch	LANTDIV NTR
Peter Knight	NOAA - CRC
Bruce Frizzell	Tier II Representative
Sheri Eng	LANTDIV Technical Support
Matt Louth	CH2M Hill
Rich Hoff	Baker Environmental
Jack Robinson	CH2M Hill

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ACTION ITEMS/CONSENSUS

Item	Responsibility	Outcome	A/C	Date
Tricklers Mercury Issues	Jeff	Check on Mercury and Tricklers at Former SSA 15. Brief Team	A	6/7
FOS Mod.	R. Hoff	Revise FOS to include interventions by general category class. Put on back of form or add as additional pages.	A	6/7
Dam Neck	S. Park	Make room reservations, send information for travel, etc.	A	5/15
WPNSTA BKG. Dioxins	Team	5 – Locations throughout the Station as on figure as background	C	
WPNSTA Dioxin Work Plan 4, 21, 22	Team	Consensus on 5 – Background/Reference Samples and 8 – Site Specific Samples for 4, 21, 22	C	
WPNSTA Work Plan 4, 21, 22	R. Hoff	Develop Work Plan A for Dioxin Sampling for background at Sites 4, 21, 22	A Complete	5/15
Conference Calls Oceana NFA	Team (Oceana)	Resolve comments ready & submit for legal review	A	5/9 @ 10:00 am
Conference Call	Team (WPNSTA)	Produce agenda & review dioxin work plan information. Prepare for June partnering and field sampling at 4, 21, 22. MM: Bob Stroud Time: Jeff Harlow Fac: Carl R./Jack R.	A Complete	5/22 @ 10:00 am
Dioxins Site 22	Steve/Rich	Check on Site 22 cap vs. cover issue - Dioxins at Haz. Waste – Formulate an approach.	A	6/7
Dioxins (cont.)	B. Stroud	Check into Dioxin/RCRA Closure Issue for Site 22 – Check RCRA/CERCLA Integration Concerns	A	6/7
Get SSA 22 Data to Baker	Jeff/Scott	Close-out SSP Report 3.....22, 24	A	5/7
Site 6 Treated Soil	Team	Seek to reuse treated soil as wetland fill. Meet statutory req. for clean fill, RCRA wastes & Eco.	C	

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DIOXIN DISCUSSION

5 Reference (Background) Locations

- Station-Wide Representation
- Descriptive and Summary Statistics

Sites 4, 21, and 22 Samples (8 Samples)

- Best "Candidate" Dioxin Sites
- Focus on Soil "Sources" (i.e., high concentration of other contaminants)
- Collect data sufficient to characterize potential dioxin impacts
 - Eco: 10 ppb 2, 3, 7, 8 – TCDD
 - HH: 1 – 20 ppb 2, 3, 7, 8 – TCDD and Eq.
- Data Sufficient for Disposal Purposes
 - Coincide with FY2000 R.A.
- Acknowledge that Surface Water, Sediment and GW at Sites 4, 21, 22 Require Further Characterization – Not Part of 4, 21, 22 FY2000 ROD and RA.
- Dioxin in Soil → Above 10 ppb 2, 3, 7, 8 or 20 ppb 2, 3, 7, 8 and EQ
 - = Samples in SW/SED
- Dioxin in Soil → Below 10 ppb 2, 3, 7, 8 or 20 ppb 2, 3, 7, 8 and EQ
 - = Confirmatory SW/SED Sampling

Address in GW/SW OU ROD.

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WPNSTA Yorktown/ NAS OCEANA
Consensus Items

- Oceana team accepted March minutes.
- WPNSTA Yorktown – consensus on dioxin approach at Sites 4, 21, 22.
- WPNSTA Yorktown – consensus on revised FOS
- WPNSTA Yorktown – consensus on use of Site 6 treated soil/sediment as fill for wetlands (sites 6 or 17) barring any ARAR issues or direct toxicity because of iron.

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WPNSTA YORKTOWN
UPDATED QUARTER 3 PRIORITIES (4/1 TO 6/30)

- Award RA \$ for 4, 21 and 22
- Award Study \$ for 27, 28, 29 and 30
- Final RI 4, 21, 22
- Final FS 4, 21, 22
- Draft and Final PRAP 4, 21, 22
- Final ROD Sites 11 and 17
- Draft ROD Sites 4, 21, 22
- LTM Sites 1, 3, 12
- Field Investigation 27, 28, 29, 30
- Draft FY 01/02 SMP
- Final FY 00/01 SMP
- Final SSP Report for SSAs 3, 24

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WPNSTA Yorktown/NASO
Parking Lot

- Training Issues - Provide Tier II during June Meeting
- Team Support Issue - How do we recognize team members.
- Partnering Deliverable - Get It Done!

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Day 2 Meeting Plus/Delta

+	Δ
More people giving ideas	Too many last minute items
New facility	Agenda too full
Meeting management good	Acoustics difficult (fan)
Sherri's cooking	Too much time on Yorktown on joint meeting and dioxin
Pretzels!	
Partnering execution went well	
Team promotion items went well – awards chaos	
Matt/Rich – meeting minutes	
Negotiating on tough issues	

Facilitator Feedback

- Good job of meeting management goals for discussions established – Scott good job.
- Off-track on some issues but overall good Time Management – Peter, good job.
- Time keeper – slow on afternoon break.
- Agendas may be too full. Pinched for any extended discussion time.

Coach Feedback

- Joint team sometimes confusion – negotiate targets. More members need to enter in to move meetings along and build team relationships.
- Good job on facilitation OBS, sheet and interventions. Add to technical skills/tool box.
- Use observers. Switch off and report back to the group – get all involved in meeting management.
- Z-Model good job using it.
- Good meeting location

Tier II Feedback

- Need to have deliverables, GRs on laminated sheets. Finish Deliverables!
- Agree with other observations.

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Day 3 Meeting Plus/Delta

+	Δ
Sun	Too much on plate – need to plan better
Facilities (\$)	
Dinner	
Entertainment	
Pace of Day 3 - Just Right	
Good Meeting Manager and Facilitator	

Facilitator Feedback

- Good use of time
- Team Refocused well
- Team dynamics were good
- High performing team

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AREAS OF OBSERVATION - FACILITATORS CHECKLIST
Date: June 8 and 9, 2000

General Categories	Observed Behaviors	Recommendations/ Interventions
Group Dynamics: Focus Atmosphere Discussion Energy Role Sharing (R/R)		
Member Dynamics: Participation Motivation/Initiative Power/Control Influence		
Observable Behaviors: Negative Side-Bars Disruptive Behaviors Conflict		
Subliminal Behaviors: Nonverbal Communication Feelings		
Use of Tool Box: Adherence to GRs Achieve Consensus		

**WPNSTA YORKTOWN/NA. CEANA PARTNERING TEAM
NAMES & NUMBERS**

NAME	ADDRESS	E-MAIL ADDRESS	PHONE/FAX
CORE MEMBERS			
Scott Park (Y)	LANTDIV	parksr@efdlant.navfac.navy.mil	(757)322-4788/4805
Bob Stroud (Y/O)	USEPA Region III	stroud.robert@epamail.epa.gov	(215)814-3366/3051 <i>or</i> (410)305-2748
Jeffery Harlow (Y/O)	WPNSTA Yorktown	harlowjc@nwsy.navy.mil	(757)887-4775x29/4478
Steve Mihalko (Y/O)	Virginia DEQ	samihalko@deq.state.va.us	(804)698-4202/4234
Carl Rodzewich (Y)	DYNAMAC	Crodzewi@dynamac.com	(610)989-9400x126/9414
Rich Hoff (Y)	Baker Environmental	rhoff@mbakercorp.com	(412)269-2099/2002
Tim Reisch (O)	LANTDIV	reischta@efdlant.navfac.navy.mil	(757)322-4758/4805
Matt Louth (O)	CH2M Hill	mlouth@ch2m.com	(757)460-3734x17/4592
Peter Knight (Y/O)	USEPA Region III	knight.peter@epamail.epa.gov	(215)814-3321/3015
Jack Robinson (O)	CH2M Hill	jrobins3@ch2m.com	(703)471-6405x4321
ADJUNCT MEMBERS			
John McCloskey (Y/O)	US FWS	john_mccloskey@fws.gov	(804)693-6694x108/9032
TECHNICAL MEMBERS			
Bruce Rundell	USEPA Region III	rundell.bruce@epamail.epa.gov	(215)814-3317/3001
Dawn Ioven	USEPA Region III	ioven.dawn@epamail.epa.gov	(215)814-3320/3001
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Chris Wallace	LANTDIV	wallacech@efdlant.navfac.navy.mil	(757)322-4778/4805
Steve Petron	CH2M Hill	spetron@ch2m.com	(617)523-2002x278
Ronnie Warren	CH2M Hill	rwarren@ch2m.com	(814)364-2454
Betty Ann Quinn	USEPA Region III	quinn.elizabeth@epamail.epa.gov	(215)814-3388
Holly Rosnick	CH2M Hill	hrosnick@ch2m.com	(703)471-6405x4637
Jack Hwang	USEPA Region III	hwang.jack@epamail.epa.gov	(215)814-3387

**WPNSTA YORKTOWN PARTNERING MEETING NUMBER 29
NASO PARTNERING MEETING NUMBER 8
PROPOSED JUNE AGENDA**

Date	Agenda Item	Leader	Purpose/Goal	Time
6/7 0800 hrs	Welcome		New Meeting Format - More Efficient Meeting	15 min.
0815 hrs	Check-In	Team	Standard Meeting Format - More Efficient Meeting	10 min
0825 hrs	Guests/R&R/Review GRs	Bob Stroud	Standard Meeting Format - More Efficient Meeting	10 minutes
0835 hrs	Review Previous Meeting Minutes	Matt Louth	Standard Meeting Format - More Efficient Meeting	10 minutes
0845 hrs	Review Facility Meeting Logistics	Tim Reisch	Standard Meeting Format - More Efficient Meeting	5 minutes
0850 hrs	Review NAS Oceana Parking Lot Items	Matt Louth	Standard Meeting Format - More Efficient Meeting	5 minutes
0855 hrs	NAS Oceana Action Items	Team	Review what was accomplished and what needs to be completed or placed in parking lot and carried to the next meeting	5 minutes
0900 hrs	Present results of 2B-2E groundwater sampling	Matt / Jack	Present and review DF report. Consensus on finalization.	30 minutes
0930 hrs	Break			15 minutes
0945 hrs	Subgroup Update on Screening ERA for SWMU 1 & 15	Peter	Review the revisions to the ERA completed by the subgroup and seek consensus on the production of a final ERA document	1 hour
1045 hrs	Progress on ECO Step 3 for SWMUs 1 and 15	Peter / Steve Petron	Discuss progress among eco subgroup on Step 3 and set schedule for presentation to team	15 minutes
1100 hrs	Progress on SWMU 2D, 11, ...	Steve / Jack	Discuss progress on the SIERA and set schedule for presentation to team	15 minutes
1115 hrs	Discussion of team graduation requirements	Laurel	Graduate Soon!	45 minutes
1200 hrs	Lunch			1 hour
1300 hrs	Discussion of team graduation requirements	Laurel	Graduate Real Soon!	45 minutes
1330 hrs	Review HHRA comments for SWMUs 1, 15, and 24	Jack / Holly Rosnick.	Present preliminary findings of the SWMU 15v& 2C MNA and Groundwater Plume Delineation. Discuss further work to be completed	30 min
1345 hrs	Discuss progress on HHRA for SWMUs 2B, 2C, and 2E	Jack / Holly R.	Discuss progress on the HHRA and set schedule for presentation to team	15 min
1345	Break			15 min
1400	Review, discuss, revise, team goals	Tim Reisch	Revise goals for the remainder of 2000 and into 2001	1 hour
1500	Agenda Building	Team	Identify agenda items for next meeting.	30 min.
1530 hrs	Facilitator/Coach/Tier II Feedback	Team	Critical analysis of meeting progress and self-facilitation skills.	15 min.
1545 hrs	Day 3 +/-	Team	Review meeting day number 3.	15 min
1600 hrs	End Day 1			

Date	Agenda Item	Leader	Purpose/Goal	Time
6/8 0800 hrs	Welcome			15 min
0815 hrs	Check in		Warm up, settle in, be cool	15 min
0830 hrs	Guests/R&R/Review GRs	Bob Stroud	Standard Meeting Format - More Efficient Meeting	10 min
0840 hrs	Review Facility Meeting Logistics	Tim Reisch	Standard Meeting Format - More Efficient Meeting	5 min
0845 hrs	Review Joint Team Agenda	Bob / Team	Focus the meeting and make necessary adjustments	15 min
0900 hrs	Review Joint Team Goals	Bob / Team	Establish joint team function with graduation of Oceana team	1.5 hours
1030hrs	Break			15 min
1045 hrs	Article for Joint Team Success – Share Existing WPNSTA Team Success	Tim Reisch/ Jeff Harlow	Discuss opportunities to promote work at WPNSTA and NAS Oceana. List options and identify team members to follow up on potential opportunities. ID mechanisms to communicate success.	30 min.
1115 hrs.	Review WPNSTA Yorktown - March Meeting Minutes	Rich Hoff	Review Meeting Minutes from March Partnering Meeting. Accept comments, Revise Agenda if necessary	15 min.
1130 hrs.	Final Partnering Deliverable	Joint Team	Review/Discuss ??	15 min.
1200 hrs	Lunch			1 hr.
1300 hrs.	Review of F.O.S.	Team	Review Facilitator Observation Sheet and suggest changes. Who keeps, who tracks?	1 hr.
1400 hrs.	Training Issues	Joint Team	Discuss training needs and develop a list of training topics for Tier II.	30 min.
1430 hrs.	Tier II		Tier II Down load/update on current events	15 min.
1445 hrs.	Facilitator/Coach/Tier II Observations and Feed-back			15 min.
1500 hrs.	Meeting +/-	Team	Review second day of meeting, provide comments on the meeting: efficiency, focus, etc. <i>Oceana Team Ends Partnering</i>	15 min
1515 hrs.	Break			15 min
1530 hrs	Sites 4, 21, 22 - Discuss Comments RI Report and Draft FS	Rich / Team	Review Final RI and Draft FS. Comment on documents to get to final deliverable and proceed with PRAP/ROD. Consensus on Remedy	1.5 hrs.
1700 hrs	Site 22 Dioxin	??	Discuss RCRA/CERCLA Implications	30 min. ??
1730 hrs	End Day 2			

Date	Agenda Item	Leader	Purpose/Goal	Time
6/9 0800 hrs.	Welcome	Team	Warm-up and settle in.	15 min.
0815 hrs.	Check In	Team	Standard Meeting Format - More Efficient Meeting	15 min.
0830 hrs.	Review Agenda	Team	Focus on what needs to be accomplished on Day 3	15 min.
0845 hrs.	Review Parking Lot Items	Rich / Team	Standard Meeting Format - More Efficient Meeting	10 min
0855 hrs.	Site 6 vegetation Plan	Jeff / Team	Brainstorm Alternatives to reestablishment of Site 6 after excavation is completed.	1 hr.
0955 hrs.	Break			15 min.
1010 hrs.	Mercury Update	Jeff	Discuss mercury at tricklers information/status of ongoing demolition activities	15 min.
1025 hrs.	Fish Tissue	Jeff	Update Team on Fish Tissue sampling conducted at WPNSTA Ponds in March/April, 2000	15 min.
1040 hrs.	Iron Toxicity Study	Rich / Team	Discuss potential iron toxicity study for Site 6 Daramend treated soil	15 min.
1055 hrs.	Agenda Building	Team	Identify agenda items for next meeting.	30 min.
1125 hrs.	Facilitator/Coach/ Feedback		Critical analysis of meeting progress and self-facilitation skills.	15 min.
1140 hrs.	Day 3 +/-		Review meeting day number 3.	15 min
1155 hrs.	End Day 3			

Meeting Responsibilities:

Meeting Manager: Bob Stroud

Time Keeper: Jeff Harlow

Host: Tim Reisch

Facilitator: Jack Robinson/Carl Rodzewich

WPNSTA YORKTOWN PARTNERING MEETING NUMBER 28
NASO PARTNERING MEETING NUMBER 7
PROPOSED APRIL AGENDA

Date	Agenda Item	Leader	Purpose/Goal	Time
4/26 0800 hrs	Welcome		New Meeting Format - More Efficient Meeting	15 min.
0815 hrs	Check-In	Team	Standard Meeting Format - More Efficient Meeting	10 min
0825 hrs	Guests/R&R/Review GRs	Peter Knight	Standard Meeting Format - More Efficient Meeting	10 min
0835 hrs	Review Previous Meeting Minutes	Jack Robinson/Matt Louth	Standard Meeting Format - More Efficient Meeting	15 min
0850 hrs	Review Facility Meeting Logistics	Jeff Harlow	Standard Meeting Format - More Efficient Meeting	5 min
0855 hrs	Review NAS Oceana Parking Lot Items	Jack Robinson	Standard Meeting Format - More Efficient Meeting	5 min
0900 hrs	NAS Oceana Action Items	Team	Review what was accomplished and what needs to be completed or placed in parking lot and carried to the next meeting	5 min
0905 hrs	Subgroup Update on Screening ERA for SWMU 1 & 15	Peter Knight	Review the revisions to the ERA completed by the subgroup and seek consensus on the production of a final ERA document	1.5 hrs
1035	Break			15 min
1050 hrs	SWMU 15 Close Out Report	Jack Robinson	Review the draft final close out report and seek consensus on production of a final document	30 min
1120 hrs	Presentation of SWMU 2B & SWMU 2E Plume Delineation results	Jack Robinson / Matt Louth	Present findings of the SWMU 2B & 2E Groundwater Plume Delineation. Discuss Recommendations	40 min
1200 hrs	Lunch			1 hr.
1300 hrs	Presentation of SWMU 15 & SWMU 2C DPT Investigation	Jack Robinson / Matt Louth	Present preliminary findings of the SWMU 15v& 2C MNA and Groundwater Plume Delineation. Discuss further work to be completed	1.5 hours
1430 hrs	Break			15 min
1445 hrs	Update Status of NFA PRAP for SWMUs 2D, 18, 19, 20, & 23	Jack Robinson	Discuss responses to comments on the PRAP and seek consensus to send document to Navy & EPA legal for review	30 min
1515 hrs	Agenda Building	Team	Identify agenda items for next meeting.	30 min.
1545 hrs	Facilitator/Coach/Tier II Feedback	Team	Critical analysis of meeting progress and self-facilitation skills.	15 min.
1600 hrs	Day 3 +/-	Team	Review meeting day number 3.	15 min
1615 hrs	End Day 1			

MEETING ATT:

JEFF STEVE
 PETER TIM
 JOHN MATT
 CARL BRUCE FRIZELL
 JACK SPC
 SCOTT

SHERI (4/27)

BOB GROUD
 LAUREL BOUCHER

Date	Agenda Item	Leader	Purpose/Goal	Time
4/27 0800 hrs	Welcome			15 min
0815 hrs	Check in		Warm up, settle in	15 min
0830 hrs	Guests/R&R/Review GRs	Peter Knight	Standard Meeting Format - More Efficient Meeting	10 min
0840 hrs	Review Facility Meeting Logistics	Jeff Harlow	Standard Meeting Format - More Efficient Meeting	5 min
0845 hrs	Review Current Agenda	Peter Knight/Team	Focus the meeting and make necessary adjustments	10 min
0855 hrs	Review WPNSTA Yorktown - March Meeting Minutes	Rich Hoff	Review Meeting Minutes from March Partnering Meeting. Accept comments, Revise Agenda if necessary	15 min
0910 hrs	Facilitation Exercise	Laurel	Continue with the Z-model and partnering facilitation exercise. Use the Z-model to address a problem as teams	1 hr.
1010 hrs	Break			15 min.
1025 hrs	Facilitation Exercise (continued)	Laurel	As above	1 hr.
1125 hrs	News Article Review and Other Opportunities for Activity Promotion	Tim Reisch/ Jeff Harlow	Discuss opportunities to promote work at WPNSTA and NAS Oceana. List options and identify team members to follow up on potential opportunities.	30 min.
1155 hrs	Lunch			1 hr.
1255 hrs	Joint Team Dioxin Issues	Tim Reisch/ Scott Park	Discuss dioxin issues relevant to both activities. Sites were identified in March – identify issues, concerns, data uses, number of samples, etc. Develop an Action List/Responsibilities for strategy, schedule, methods, future sampling efforts.	45 min
1345 hrs	Break			15 min.
1400 hrs	Joint Team Dioxin Issue (continued)	Tim Reisch/ Scott Park	As above	45 min
1445 hrs	Tier II Discussion	Bruce Frizell	Information exchange between Tier I and Tier II	30 min.
1515 hrs	Finalize LUCIP	Scott Park	Review most recent Draft of LUCIP. Address comments and finalize – reach consensus. Discuss/update state of property use MOU for the region.	1 hr.
1615 hrs	Break			15 min.
1630 hrs	Facilitator/Coach Observations and Feed-back			15 min.
1645 hrs	Meeting +/-	Team	Review second day of meeting, provide comments on the meeting: efficiency, focus, etc.	15 min
1700 hrs	End Day 2			

Date	Agenda Item	Leader	Purpose/Goal	Time
4/28 0800 hrs	Welcome	Team	Warm-up and settle in.	15 min.
0815 hrs	Check In	Team	Standard Meeting Format - More Efficient Meeting	15 min.
0830 hrs	Review Agenda	Team	Focus on what needs to be accomplished on Day 3	15 min.
0845 hrs	Review Parking Lot Items	J. Robinson/M. Louth	Standard Meeting Format - More Efficient Meeting	10 min
0900 hrs	Site 4, 21, 22 Dioxin Discussion	Scott Park/ Team	Finalize a sampling plan for Sites 4 and 22, using March meeting locations and number of samples. Develop a consensus agreement on how data will be evaluated and effects on final remedy.	1.5 hrs
1030 hrs	Break			15 min
1045 hrs	Site 22 RCRA Issues	Steve Mihalko	Re-visit RCRA issues discussed in 3/29 C call. Reach consensus on dioxin as it pertains to remedies.	30 min.
1115 hrs	Goals/Schedules/Priorities	Scott Park	Evaluate time critical schedules (i.e., ROD for 11&17) comments/deliverables for Sites 4, 21,22, Construction/remediation schedules. Keep moving toward goals and obligating all funds earmarked for WPNSTA.	45 min.
1200 hrs	Lunch			1 hr.
1300 hrs	Site 12 LTM and Mercury Issue	Jeff Harlow	Discuss status of demolition work at SSA 15 and the sampling analytical program for mercury. Present analytical results (if any) and discuss future implications concerning the Site 12/SSA 15 ROD.	1 hr.
1400 hrs	Site 6 Treated Soil	Jeff Harlow/Scott Park	Discuss the final disposition of Site 6 treated soil. Reach consensus on the reuse of treated soil and issues surrounding the use of treated soil for wetland fill.	1 hr.
1500 hrs	Pond Sampling/Fish Tissue Analysis Update	Jeff Harlow	Make Team aware of the recent pond sampling methodology, analytical methods, etc at WPNSTA. Update on the status.	30 min.
1530 hrs	Agenda Building	Team	Identify agenda items for next meeting.	30 min.
1600 hrs	Facilitator/Coach/Tier II Feedback		Critical analysis of meeting progress and self-facilitation skills.	15 min.
1615 hrs	Day 3 +/-		Review meeting day number 3.	15 min
1630 hrs	End Day 3			

Meeting Responsibilities:

Meeting Manager: Peter Knight (if possible)

Time Keeper: Scott Park/Tim Reisch

Host: Jeff Harlow

Facilitator: S. Mihalko