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NWS YORKTOWN
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PARTNERING TEAM MEETING MINUTES NUMBER 44 AND 20 12-13 MARCH 2002 NWS
YORKTOWN VA
3/12/2002
PARTNERING TEAM

WPNSTA/CAX YORKTOWN PARTNERING MEETING NUMBER 44
& NASO PARTNERING MEETING NUMBER 20

PROPOSED MARCH AGENDA

MARCH 12-13, 2002

TUES

Date	Agenda Item	Leader	Purpose/Goal	Time
MARCH 12 NAS OCEANA 0800 hrs	Welcome	Team/MM	Warm-up and settle in.	15 min.
0815 hrs	Check In	Team/MM	Standard Meeting Format - More Efficient Meeting	15 min.
0830 hrs	Review Agenda, Ground Rules, & Previous Meeting	Team/MM	Standard Meeting Format - More Efficient Meeting	15 min.
0845 hrs	Review Action Items and Parking Lot	Team/MM	Standard Meeting Format - More Efficient Meeting	15 min.
0900 hrs	SWMU 2B, 2C, and 2E Proposed Plan	Tim/Tony	Real-time Technical Review; draft-final pending resolution of LUC issues.	1 hr.
1000 hrs	Break	Team	Renewal	15 min.
1015 hrs	Development of LTM Plan	Jayanti/Tony	Scope contents, organization, and use of LTM plan; SWMU specific monitoring requirements TBD based on resolution of LUC issues.	1 hr.
1115 hrs	Goals	Jayanti/Tony	Update goals and site schedule; review actions to complete site/activity closeout.	30 min
1145	Lunch	Team	Chow	1 hr-15 min.
MARCH 12 NASO - NWSY JOINT MEETING 1300 hrs	Welcome	Team	Warm-up and settle in.	15 min.
1315 hrs	Check In	Team	Standard Meeting Format - More Efficient Meeting	15 min.
1330 hrs	Review Agenda	Team	Standard Meeting Format - More Efficient Meeting	15 min.
1345 hrs	Joint Meeting Presentation	Team	Narrow ideas and brainstorm presentation slides.	2 hr.
1545 hrs	Break	Team	Renewal	15 min.
1600 hrs	Entrance Procedure for Tony Tomlin	Tony	Most embarrassing moment...	30 mins.
1630 hrs	Exit Procedure for Scott Park, Jayanti Sachdev, Jack Robinson	"Traitors"	"Boo hoo"	30 hr.
1700 hrs	End day		Continuation of Exit/Entrance Procedure. Joint Dinner.	

NASO/CAX/WPNSTA YORKTOWN JOINT PARTNERING MEETING NO. 44

PROPOSED AGENDA

MARCH 12-13, 2002

WED

Postpone to next meeting →

Date	Agenda Item	Leader	Purpose/Goal	Time
MARCH 13 0800 hrs	Welcome	Team	Warm-up and settle in.	15 min.
0815 hrs	Check In	Team	Standard Meeting Format - More Efficient Meeting	15 min.
0830 hrs	Review Agenda, Ground Rules, & Previous Meeting Minutes	Team	Standard Meeting Format - More Efficient Meeting	15 min.
0845 hrs	Review Action Items and Parking Lot	Team	Standard Meeting Format - More Efficient Meeting	1 hr.
0945 hrs 10:15	Consensus Agreement Documentation	Mary	Update what works	30 min.
1015 hrs	FFA Addendum Discussion	Jennifer	Cover letter, Revision of Finding of Fact, Site Additions	15 min.
1030 hrs	Break	Team	Renewal	15 min.
1045 hrs	CAX Site 11/12 Work Plan Review <i>work plans out on 3/8</i>	Mary	Reach Consensus on proposed sampling plan. Review site visit agenda.	30 min.
1115 hrs 11:00	5 year review	Bob & Jennifer	Update on procedure	30 min.
1145 hrs	Lunch	Team	Chow	1 hr.
1245 hrs 1300	Pennuman AOC Discussion, Guest Rob Thomson	Mary	Reach consensus on actions to be taken at each of the 5 areas and AOC/site designations.	2 hr.
1445 hrs	Break	Team	Renewal	15 min.
1500 hrs 3:45	Update Status of Priority sites - 2, 8, SSA 14, 18, 4, 21, 22, 23-26, SSA Report	Don	Update Matrix	30 min.
1530 hrs	Goals update	Don & Scott	Update Goals (Handout)	30 min.
1600 hrs 11:30	Site 6 (excavated area)	Jeff	Review data for 2 sampling points in backfilled pit and determine if Institutional Controls are required. *	30 min.
1630 hrs	Facilitator Feedback	Steve	Critical analysis of meeting progress and self facilitation skills	15 min.
1645 hrs	+/-	Team	Review Meeting day	15 min.
1700 hrs	End day			

LOCATION: Embassy Suites (215-561-1776), Philadelphia, PA
 MEETING MANAGER: Mr. T. Reisch (NASO & Joint)/ Ms. J. Davis (NWSY)
 RECORDER: Mr. T. Tomlin (NASO & Joint)/ Ms. M. Mullen (NWSY)

* Eco driven - Baker data

THURS

MARCH 14 - REVIEW PRAPS/FOR RODS

TIMEKEEPER: Mr. B. Stroud
MEETING HOST: Mr. J. Harlow
FACILITATOR: Mr. S. Mihalko

From: "Davis, Jennifer J (EFDLANT)" <DavisJJ@efdlant.navfac.navy.mil>
To: <robinsonjc@cdm.com>, <jsachdev@CH2M.com>, <samihalko@deq.state.va.us>, "Davis, Jennifer J (EFDLANT)" <DavisJJ@efdlant.navfac.navy.mil>, "Park, Scott R. (EFDLANT)" <ParkSR@efdlant.navfac.navy.mil>, "Reisch, Tim A. (EFDLANT)" <ReischTA@efdlant.navfac.navy.mil>, <stroud.robert@epamail.epa.gov>, <john_mccloskey@fws.gov>, "Don Joiner" <DJOINER@mbakercorp.com>, "Mary Mullen" <MMullen@mbakercorp.com>, <peter.knight@noaa.gov>, "Harlow, Jeffrey (PWCNORVA)" <HarlowJC@PWCNORVA.NAVY.MIL>, "Tony Tomlin (E-mail)" <ttomlin@CH2M.com>
Date: 3/4/02 12:13PM
Subject: FW: Oceana/Yorktown Agenda Building Call

Proposed Yorktown & Joint Agendas attached. <<Y Partnering Agenda 031202.doc>>

> -----Original Message-----

> From: Haley, Lisa A. (EFDLANT)
> Sent: Monday, March 04, 2002 11:10 AM
> To: Davis, Jennifer J (EFDLANT)
> Subject: Oceana/Yorktown Agenda Building Call

>

> Your conference call has been set up for 5 March 2002 at 10:00 a.m. for 12 participants. All participants will use the following information for the call:

>

> Dial In Number (stateside): 1-800-857-6261
> Pass Code: 34467
> Conference Leader: Jennifer Davis
> All participants will be toned into the call.

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> If you need to cancel the call, please let me know at least 1 hour prior to the start time to avoid a set up fee.

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-----Original Message-----

> From: Davis, Jennifer J (EFDLANT)
> Sent: Friday, March 01, 2002 4:53 PM
> To: Johnston, Julia S. (EFDLANT)
> Cc: Haley, Lisa A. (EFDLANT)
> Subject: FW: Conference Call Set-up
> Importance: High

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-----Original Message-----

> From: Davis, Jennifer J (EFDLANT)

Cheatham Annex
Penniman AOC

Desk Top Study

PENNIMAN AOC - 5 Subareas

- Ammonia Settling Pits
- TNT Graining House Sump
- TNT Catch Box Ruins
- Waste Slag Material
- 1918 Drum Storage

Previous Studies:

- Initial Assessment Study, 1984
- Final Site Inspection Narrative Report Penniman Shell Loading Plant, 1999
- Final Data Acquisition Summary Report Penniman Shell Loading Plant, 1999

Ammonia Settling Pits

■ Earthen pits received wastewater discharge

■ Part of former shell loading area

TNT Graining House Sump

- Concrete-lined open top pit
- Possibly sump pit for TNT Graining House
- In former shell loading area

TNT Catch Box Ruins

- Earthen brick-lined depression
- Adjacent to TNT Graining House
- In former shell loading area
- Used to separate TNT particles from wastewater

Waste Slag Material

- Waste metallic slag
- Distributed throughout former shell loading area
- Most along railroad tracks

1918 Drum Storage Area

- 55-gallon drums stored
- Storage was while shell loading area was active
- Historical photos show empty drums stacked sideways

August 9, 2000 Site Visit

- Agreement to study 3 subareas
 - Ammonia Settling Pits
 - TNT Grainning House Sump
 - TNT Catch Box Ruins

- Agreement documented in site visit field notes & SMP FY01 omitted in Draft SMP FY02-03

Site Visit Notes:

- Focus on Ammonia Settling Pits, TNT Graining House & TNT Catch Box Ruins areas.
- Waste Slag Material area investigation & found minor amounts of slag, piles of nails and scrap metal.
- 1918 Drum Storage area considered to be less important at this time.

Site Visit Notes- Proposed sampling:

- TNT Graining House & TNT Catch Box Ruins areas
 - combine into 1 site since adjacent
 - 2 soil samples (0-6" & 12-24" bgs) collected 1 foot from the edge of the concrete foundation under 2 drainage outlets (rectangular & circular)
 - 1 sediment sample (0-6" & 6-18" bgs) at edge of Penniman Lake

Site Visit Notes- Proposed sampling:

Ammonia Settling Pits

- 1 soil sample (0-6" & 12-24" bgs) at base of brick evaporation tower
- 3 sediment samples (0-6" & 6-18" bgs) at edge of Penniman Lake (2 locations at ends of drainage ditch, 3rd NE of brick tower at water's edge)
- 4 hydroponch locations farthest down-gradient location

EPA Comments/Recommendations:

- EPA Jan 4, 2000 "RI/FS required for all sites included in scoring for NPL"
- EPA July 12, 2000
 - RI for 5 subareas (geophysics sampling and risk assessment)
 - Site Screening Process for remaining Penniman Ordnance Plant (historical aerial photo review, geophysics, sampling and risk screening)
- Response Field Investigation planned for Penniman AOC

Aerial Photo "History"

Aerial Photos

Penniman Ammunitions Plant:

■ 1937

- associated with ordnance production that ceased just after WWI
- old railways, rail spurs, access roads, revetments, buildings and building foundations identified
- Possible dump adjacent to Queen Creek connected to an access road identified
- Old Dupont Disposal Area (AOC 7) reported in 1997 RI Interim Investigation along the York River is not identified

■ 1942

- Penniman Ammunitions Plant features & surface drainage identified in far eastern portion of the site



INTERPRETATION CODE

BOUNDARIES AND LIMITS

- x-x-x-x FENCED SITE BOUNDARY
- UNFENCED SITE BOUNDARY
- x x x x x x FENCE
- STUDY AREA

DRAINAGE

- DRAINAGE
- FLOW DIRECTION
- INDETERMINATE DRAINAGE

TRANSPORTATION/UTILITY

- ===== VEHICLE ACCESS
- ++++ RAILWAY

SITE FEATURES

- ||||| DIKE
- SL STANDING LIQUID
- C EXCAVATION, PIT (EXTENSIVE)
- MM MOUNDED MATERIAL (EXTENSIVE)
- MM MOUNDED MATERIAL (SMALL)
- CR CRATES/BOXES
- DR DRUMS
- HT HORIZONTAL TANK
- PT PRESSURE TANK
- VT VERTICAL TANK
- CA CLEARED AREA
- DG DISTURBED GROUND
- FL FILL
- IM IMPOUNDMENT
- LG LAGOON

April 17, 1937



October 1, 1942

INTERPRETATION CODE

BOUNDARIES AND LIMITS

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- UNFENCED SITE BOUNDARY
- x x x x x x FENCE
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SITE FEATURES

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- VT VERTICAL TANK
- CA CLEARED AREA
- DG DISTURBED GROUND
- FL FILL
- IM IMPOUNDMENT
- LG LAGOON
- OF OUTFALL

