



DEPARTMENT OF THE NAVY
NAVAL AIR STATION MEMPHIS
MILLINGTON TENNESSEE 38054 5000

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28 NOV 1989

Mr. Richard Swiggart
Director, Memphis and Shelby
County Health Department
814 Jefferson
Memphis, TN 38105

Dear Mr. Swiggart:

The next Installation Restoration Program Technical Review Committee meeting is scheduled for 2:00 P.M. Wednesday, February 7, 1990. The meeting will be held in the second floor conference room, Building S-1 at the Naval Air Station Memphis, Millington, Tennessee.

The primary purpose of the meeting will be to discuss the results of your review, as a member of the Technical Review Committee, concerning the enclosed Installation Restoration Program documents dated November 16, 1989. In order for us to prepare for the meeting, we would appreciate your written review comments not later than January 12, 1990.

Another purpose of the meeting will be to amend the charter membership of the Technical Review Committee since Captain Richard Grant has been relieved as Commanding Officer of the Naval Air Station Memphis. Captain Jerry Baker, Jr. has assumed command and will become the Chairperson of the Technical Review Committee. The charter will be presented at the meeting for signature by each member.

Please confirm your planned attendance to this meeting by telephone. The point of contact at this command for this matter is George Robertson at (901) 873-5209.

Sincerely,

R. G. CARPENTER
CDR, CEC, USN
PUBLIC WORKS OFFICER
BY DIRECTION OF THE COMMANDING OFFICER
NAVAL AIR STATION MEMPHIS

Encl:

- (1) Final draft Remedial Investigation/Feasibility Study (RI/FS) Work Plan for NAS Memphis Sites No. 1-9 dated November 16, 1989

- (2) Final draft Project Plans (PMP, SMP, SAP, DMP and HSP) for Remedial Investigation/Feasibility Study for NAS Memphis Sites No. 1-9 dated November 16, 1989
- (3) Final draft Preliminary Assessment Reports for NAS Memphis Sites No. 10, 11 and 12 dated November 16, 1989
- (4) Final Draft Community Relations Plan Outline for Sites 1 through 12 for NAS Memphis dated November 16, 1989

Copy to: (w/o encls) 
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