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16 November 1993

## FAX MEMORANDUM

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Naval Facilities Engineering Command

**To:** Lawson Anderson (901) 372-2454  
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**Subj:** BRAC CLEANUP TEAM (BCT) MEETING AT NAS MEMPHIS, 9 NOV 93

**Encl:** (1) Meeting Minutes  
(2) Assignments for BCT and Project Team Members  
(3) Address and Telephone List of Attendees

1. Enclosures (1) through (3) are forwarded as the result of the subject meeting. Please provide me with any comments and/or corrections as soon as possible.

2. REMINDER - next meeting is scheduled for 13-14 December, beginning at 1:00pm on the 13th and continuing through the afternoon of the 14th as necessary. Per Kevan Morgan, CNTECHTRA space will not be available for the next meeting, so meeting will again be held in the CO's conference room in Building South 1.



BRAC CLEANUP TEAM (BCT) MEETING  
Naval Air Station Memphis  
9 November 1993

Attendees: Anderson, Lawson - ENSAFE  
Barker, Tonya - NAS Memphis  
Draw, Allison - EPA Region IV  
English, Jordan - TN Dept of Env and Cons  
Glenn, Michelle - EPA Region IV  
Heide, James - NAS Memphis  
Justis, Keith - ENSAFE  
Morgan, Kavan - CNTECHTRA  
Motolenich, CDR - NAS Memphis  
Noble, CDR - NAS Memphis  
Porter, David - SOUTHDIV  
Purcell, David - ENSAFE  
Taylor, Mark - SOUTHDIV  
Willer, Clinton - TN Dept of Env and Cons

The meeting was convened at 1100 and introductions were made.

CDR Russell Noble, Base Transition Coordinator, made a brief presentation on realignment schedules as summarized below:

close airfield - October 1995  
move training to Pensacola - end of calendar year 1996  
move BUPERS to Memphis - first of calendar year 1997

Realignment will result in the net loss of 6,800 to 7,000 personnel. Only a portion of the station will be excessed (basically the airfield on the north side with associated buildings). BUPERS intends to retain a majority of the station.

David Porter, BRAC Environmental Coordinator, reviewed the scope and purpose of work contracted with ENSAFE to conduct an Environmental Baseline Survey, including:

President Clinton's "fast track cleanup" initiative and development of a BRAC Cleanup Plan

Requirements under CERCLA section 120(h) to identify "uncontaminated" property.

Internal Navy policies and procedures for transfer of property.

Keith Justis, ENSAFE site manager for the Environmental Baseline Survey, gave a brief presentation of the survey work completed to date.

The meeting was adjourned for lunch at 1230, and reconvened at 1330.

Mark Taylor, Remedial Project Manager, described the current status of the Installation Restoration program at NAS Memphis. As detailed in the Corrective Action Management Plan, a total of 65 SWMUs have been identified: 15 are scheduled for RFI and 28 for CSI. Of the remaining 22 sites, 2 have undergone RCRA closure, and 20 require no further action.

A short field trip was made to see ENSAFE and their sub-contractor's operations. David Purcell described the checklist and the process used to collect data and conduct visual inspections.

After returning to the conference room, a lengthy discuss ensued regarding the next meeting, agenda items for the next meeting, and assignments for various members of the BRAC Project Team. It was determined that the next meeting will be held on 13-14 December 1993, beginning at 1:00pm on the 13th and continuing through the afternoon of the 14th, as necessary. Attached is a summary of assignments.

The meeting was adjourned at 1600.

NAS MEMPHIS  
BRAC Project Team Assignments  
identified during the  
BRAC CLEANUP TEAM MEETING  
9 November 1993

NAS Memphis (POC: Tonya Barker)

- develop color map showing realignment areas and SWMUs

EPA Region IV (POC: Michelle Glenn):

- check on status of HRS II scoring/NPL
- provide copy of RAB draft charter
- confirm status of "no further action" sites
- provide example of reuse plan (Homestead AFB)
- review strawman partnering charter

State of Tennessee (POC: Clinton Willer):

- review strawman partnering charter
- review status of IR sites under TN Superfund program

Chief of Naval Technical Training (POC: Kevan Morgan)

- arrange meeting space for next meeting

SOUTHDIIV (POC: David Porter)

- identify Navy members of the Project Team
- check on status of NEPA documentation (ensure NEPA POC attends next meeting)
- develop milestones/schedule for development of cleanup plan and cleanup
- develop priority list for cleanup based on current information
- review Community Relations Plan to determine if update is needed (ensure Public Affairs attends next meeting)
- provide minutes and address list of attendees
- develop agenda for next meeting: focus to be (1) timelines, schedules, and milestones; and (2) development of Restoration Advisory Board (RAB)

Base Transition Coordinator (POC: CDR Russell Noble)

- provide copy of Millington's draft reuse plan
- arrange informal meeting for BTC and BCT to meet mayor and reuse commission director 13th or 14th December

Contractor (POC: Keith Justis)

- develop community relations brief on Environmental Baseline Survey process
- develop summary of buildings completed-to-date for next meeting

BRAC POCs FOR NAS MEMPHIS

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