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NTC ORLANDO
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MINUTES FROM ORLANDO PARTNERING TEAM MEETING ON 15 MAY 1996 NTC
ORLANDO FL
5/15/1996
NAVFAC SOUTHERN

ORLANDO PARTNERING TEAM MEETING
TALLAHASSEE, FLORIDA
15-16 May 1996

Team Leader.....Catherine Ballinger
Recorder.....Wayne Hansel
Time/Gate Keeper...John Kaiser
Tier II Link.....Eric Nuzie
Facilitator.....Anne Marie Lyddy

<u>OPT Members:</u>	<u>Support Members:</u>	<u>Guests:</u>
Catherine Ballinger	Anne Marie Lyddy	Louis Murry, USGS
Wayne Hansel	Eric Nuzie	
John Kaiser	Mark Zill	
Mac McNeil	Barbara Nwokike	
John Mitchell	Nick Ugolini	
Nancy Rodriguez	Rick Allen	

E-mail addressesFAX

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Anne Marie - amlk107@aol.com	(603)883-2330
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Barbara W - brnwokike@efdsouth.navfac.navy.mil	(803)820-5563
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May 15, 1996

- The April OPT convened at 0830.
- Tier II Meetings with AF and NAVY(Eric) There are some differences between the AF and Navy. Both groups together are to many people to manage. There may be some joint meetings in the future but will probably remain as separate groups. May start a Tier III.

IR, TANK, Transfer update(John Kaiser, Rick Allen)

Tank update(John K.)

114 TCARs have been processed
 6 are between FDEP and ABB
 24 are in progress at ABB

84 have been addressed by FDEP

20 tanks require CARs of which 2 have been completed

- IR update (John K)

Area "C"

CPT work starting, had some trouble getting rig into area and it couldn't penetrate hardpan. ABB will have driller set casing in hardpan and drill through it then use the CPT. Plume is being defined around drainage ditch. Vinyl Chloride is high in ditch area. John will set up conference call when CPT data is available to determine where to install well clusters. Wayne has Catherine's Proxy while she is gone.

SW Corner(Rick Allen)

Tech. Memo for SAs 39, 40 and 45 are about 80% complete. We have high metals, low level of PCE and Alpha and Beta hits. Memo should be completed by next months meeting.

McCoy

Fieldwork has been completed at SAs 48, 50, 52 and 53 and ABB is waiting for lab results.

ABB is waiting for Technical Direction to start fieldwork at SAs 46, 47, 49 and 51.

OTHER

Final NTC BRAC Environmental Screening Report started for Group I, II and III Study Areas.

ABB will be doing Terra-Probe at GOAA site at Herndon Annex in mid June.

Budget Update, changing CLEAN Contractors(Wayne)

Wayne explained that the CLEAN I contract with ABB will be expiring and no new work can be added to the contract after Jan 98. Brown and Root is the new CLEAN III contractor that will be used to complete the investigations at NTC Orlando. ABB will be tasked to finish site screening work and IRAs at OU 3&4 and RI/FS at OU4.

Meeting Minutes(Catherine)

Decision: Meeting minutes format will be left to the discretion of the Recorder.

Wayne will develop strawman data base to put Action Items and decisions into.

RAB Presentation prep(All)

The Regulatory Overview presentation was prepared and practiced.

Cost Effectiveness Review(Wayne)

We did sticky drill to come up with list of what we can do Better, Faster, Cheaper. Wayne had action item to put list together and distribute to the OPT. OPT is to decide which items we want to discuss or implement.

COST REDUCTIONS

COMMUNICATIONS

1. Communicate regularly
 - E-mail
 - Teleconference
 - do more
2. more interaction with state and federal regulators
3. review data at preliminary stage
4. table to discussion
5. common data format (electronic)

REPORTS

1. streamline document production
2. use tech memo vice group report
3. use replacement pages rather than reprint whole reports
4. get team "buyin" on focus, direction of report prior to preparation

CONTRACT / MGMT. ISSUES

1. more FFP contracts (identify where appropriate)
2. reduce contractual requirements (non-valued added) to get more done
3. reduce CLEAN overlap
4. issue DOW to RAC so they can actually review documents (harness tech experts of RAC)

COST REDUCTIONS

1. reduce overhead
2. minimize use of experts
3. reduce CLEAN overlap
4. sample for expected contaminates only
5. reduce field duplicates
6. consolidate tasks - do more at one time
7. use RAC earlier in IRA investigation
8. use TerraProbe more
9. have contractors housing on base

PUBLIC RELATIONS

1. success stories(make an agenda item) send quarterly to tier II
2. publish success stories in newsletters, journals, etc.

FIELD INVESTIGATIONS

1. increase investigation personnel
2. fast turnaround times
3. prioritize SA action work

MISCELLANEOUS

1. closing of buildings
2. innovative technologies
3. tank removal contract license for RAC

Facilitator Training(Anne Marie)

Worked on listening skills.

Magazine Article(MAC)

Mac had WEB Page for us to look at and said we had short time line to get article in magazine. Mac, Catherine, John M. and Eric will work on article to be reviewed next meeting.

Site 43(Catherine)

Catherine said roof has not been replaced since new filter system was installed at 229. 229 is plumbed to sewer.

Wayne and Nancy checked and basically the Lead issue is similiar to lead paint. Warning is the minimum required Testing to determine the extent can be done if OPT decides it is necessary for reuse. John M. did not dicuss at FDEP level yet.

Action Items, Misc.

ACTION ITEMS CLOSED THIS SESSION:

9603-A025 JM: Discuss Arsenic with FDEP risk assessors. Completed 5/16/96.

9604-A030 ALL: Develop outline and theme for magazine article. canceled

9604-A032 JM: Obtain list of organisms to use for toxicity testing in Florida. Completed 05/16/96.

9604-A033 CB: Determine when 229 roof replaced (before or after HEPA filter installed ?). Completed 05/16/96.

9604-A034 CB: Determine how 229 and 601 are plumbed. Completed 06/16/96

9604-A036 CB: Refine draft notice to homeowners re: Lake Druid sampling (Note: COMNTC directed no notification be made; 3/25) ABB will direct questions from the public to LT Mehal.

9604-A037 ALL: Research options and prices for shirts, hats, etc., propose possible colors. Shirts ordered 05/23/96.

NEW OR PENDING ACTION ITEMS:

9604-A031 Eric N.: Distribute graduation requirements from Tier II minutes.

9604-A035 WH, JM, NR: How do we "dispose" (what regulations govern how) for some use other than a pistol range? JM will check with DEP.

9604-A038 JK, WH: Compile statistics re: IR/UST program underruns.

9605-a039 WH develop strawman data base for action items and decisions.

9605-A040 WH distribute E-Mail list to everyone

9605-A041 WH compile and send cost savings list to OPT.

9605-A042 MAC, CB, JM, EN work on article.

9605-A043 WH check on presentation to city.

9605-A044 WH check on radioactivity issues.

Critique

Things we liked

1. followed the Agenda
2. no phone interruptions
3. guest participated in exercise
4. great bagels
5. RAB presentation went well
6. Wayne' sticky drill

Things we could improve

1. could have optimized meeting time
2. could have finished earlier
3. team leader acted as timekeeper

Parking Lot (items deferred for further discussion)

-OU 1 Review and Discussion (June 96)

Next Month Agenda

ORLANDO PARTNERING TEAM MEETING

Orlando, Florida

June 18-19, 1996

Team Leader: Wayne Hansel
Recorder: John Kaiser
Timekeeper: John Mitchell
Meeting place: NTC Orlando, bldg. 2078

	Item	Topic Leader
June 18		
14:00	Check-in IB(Training Plan for OPT)	Wayne, Anne Marie
14:30	IR, Tanks, Transfer Update	John K., Wayne
15:00	Area "C", SW Corner update	John K.
16:00	Break	
16:15	B&R Integration	Wayne
16:45	Success Stories	Wayne
17:30	Action Items data base	Wayne
18:00	End of day one	
June 19		
8:30	Check-in	Wayne
8:45	Magazine Article (Review strawman)	Mac, Catherine, John, Eric
9:30	Barbara & Nick (discuss Barbara's, Nick's and Mark's interaction with the OPT)	Wayne
10:00	Break	
10:15	OU1 (Discuss comments on Draft Report)	John K.
11:45	Lunch	
13:00	OU1 (Discuss comments on Draft Report)	John K.
14:00	Cost savings (Discuss which improvements to implement or develop)	Wayne
14:30	BREAK	
14:45	Training	Anne Marie
15:45	Action Items	Wayne
16:15	Close out & critique	Wayne, Eric, Anne Marie
17:15	End of session	