

32501.000  
03.01.00.0187  
N00204.AR.001498  
NAS PENSACOLA  
5090.3a

## PENSACOLA PARTNERING TEAM MEETING MINUTES

Date - August 25 - 26, 1997

Location - Residence Inn, Tallahassee, FL

Team Leader- John Mitchell

Recorder - Gena Townsend

Gate Keeper/Timekeeper - Karen Atchley

Facilitator- Janet Briand

### **ATTENDEES:**

#### TEAM MEMBERS:

Karen Atchley  
Henry Beiro  
Brian Caldwell  
Allison Dennen  
Bill Gates  
Bill Hill  
Ron Joyner  
John Mitchell  
Gena Townsend  
Tom Dillon ( NOAA) (adjunct)

#### SUPPORT MEMBERS:

Tier II Link, Paul Stoddard  
Janet Briand (Galileo)

#### GUESTS:

John M. conducted ice breaker. John M. can contact Janet B. for additional icebreakers.

The meeting process and ground rules were read.

### **MEETING MINUTES**

John M. Provided team with a new meeting minute format and a binder for the minutes. This binder will travel to each meeting with the scribe and will contain one year of minutes.

### **SITE 1 FS ADDENDUM**

*John M. will no longer send draft comments, he will discuss his comments at the meeting.*

Greg Brown's (FDEP) and John M. comments were presented to the team. The team discussed the different alternatives for this site and what should include in the alternative when using the wetland 3 as a tool for reducing the iron levels. Remediation is required because the iron levels in surface water (wetland 3) exceed FDEP's standards.

**Questions to Answer:**

1. Is a variance for groundwater feasible?
2. What are the forms of variances for groundwater discharge?
3. Contact the FDEP Water Quality group to determine if the Bayou can be used as the point of compliance

**97-08-D31:** All alternatives should include mitigation

**97-08-A88:** Henry to add mitigation to all alternative scenarios and finalize FS addendum

**97-08-A89:** Ron to inquire about the possibility of reconstructing the culvert between the wetlands

**GOAL for Next Meeting - Selection of the Remedial Alternative**

**Site 15 RI**

Comments from FDEP (John M. & David Grabka) were presented

**97-08-D32:** The RI should document :

- 1.) The mobility of the arsenic in groundwater with data and the type of arsenic used on site at the source,
- 2.) The area of groundwater contamination needs to be shown as the likely worse case (either thru modeling or maximum assumption),
- 3.) Verify/clarify that soil source areas are cause of groundwater fluctuations.

**OU13 (sites 8 & 24)**

Comments were presented from FDEP (John M. & David G.)

A conference call was conducted with Mark Bowers of ENSAFE to discuss assessment of the site using two distinct groundwater areas instead of one.

**Resolution:** a recalculation for risk is not necessary for this OU. The recommended alternative will not change. In future sites the gw should be treated as one unit when the sites are in close proximity of each other.

The term institutional controls was further defined; Institutional controls refers to any area where the normal use is being restricted.

Resolution: The Institutional control recommendation (as stated by TIER II) can be stated in the ROD and the process can proceed.

**Site 7 - Update**

Further sampling was conducted to determine if the arsenic exceedances was localized or if there is a source area. The additional sampling identified one additional area that exceeded the 1.5 limit. It appears that there is not a source.

**9708490:** John M. Will run a table top risk calculation using the additional samples to assess the impact.

### **Site 40/41 - Field Update**

Contractual problems with surveying delayed the field work for approximately 2 weeks. Henry is talking with the lab to try to recover the two week down time. Field work should begin the week of the 25th. Data expected for the October meeting for wetland 3.

### **Training/Facilitation - Limitations**

A discussion was conducted on the real and perceived limitations of the team:

REAL	Perceived
Laws	Lawyers prevent finalization of documents
Statutes	<u>Honoring</u> Ask for clarification
	Equality
Timely reviews, people, funding	Team doesn't proceed without a "vote"
Statement of work	Inability to work outside a structured process
Client's needs	Proceedulize to a fault
Chain of Command	<b>P</b> resentation/communication causes resistance
Limits of empowerment	

**Question?** How would you like to be known as a team?

1. Accomplished
2. Efficient managers of PNS project within our real limits
3. Empowered

**Conclusion:** discussions will be conducted on each topic to identify the real and perceived limitations

**Performance Model -** Information not received from Galileo

**9708-A91:** Bill G. To send complete deliverable package to team members

**9708-A92:** Janet B. Provide historical accounting of training for the PNAS team and initiate a training plan

### **SMP FY98**

Planning procedures were explained on how dates were formulated.

OU2 & OU11 schedule may slip due to comments on the FS. The team should try to maintain schedules to meet award dates

The revised schedule for OU1 :

10/15 - 10/28 concur on pp

10/30 - Draft rod

12/2 - public meeting  
1/16 - final ROD  
1/31 - Rod signature  
11/1 - RD begins  
2/27 - RD complete  
311 - RA procedures begin

**9708-A93:** Gena T. Review SMP schedules and provide comments to the team

#### **Site 6**

Letter was sent to regulators to confirm the removal of the site from the CERCLA process. The site is an active construction debris landfill. EPA and State gave verbal concurrence.

#### **RAD Sites**

Information letter was sent to State on RAD remediation

#### **NOAAs Role**

Tom D. Will provide technical support on data analysis and trustee interest as a NOAA rep. A decision will be made at the Oct. Meeting on the continuation as NOAA as an adjunct member

**9708-A94:** Tom D. will review roles and responsibilities for adjunct membership and be prepared to discuss at Oct. Meeting.

#### **Meeting Purpose**

A discussion was initiated on the meeting goals and objectives. Will the meetings be document working sessions or overall problem solving/discussions on expediting the CERCLA process for each operable unit. This will be continued next meeting.

#### **Metrics**

**9708-A95:** Team will look at metrics and assess the accomplishments for FY97.

#### **Success Stories**

none since last meeting

---

---

STATUS OF ACTION ITEMS - PREVIOUS MEETINGS

STATUS

9701-A13	OU2 : RI review comment responses due ASAP; potential IRAs spring (sites 12+27); draft FS due July 97. Henry to submit responses (before doing next version of document). June Result: Comments addressed, concurrence letters forthcoming.	Pending
	Site 38 RI	
9703-A23	OU 10 Proposed Plan - Gena to send concurrence letter. June Result: Letter forthcoming.	Pending
9703-A29	Site 38 RI - Pending comment resolution. June Results: Errata ECD is July 3.	Pending
9703-A30	OU 2 RI - Pending comment resolution. June Results: Prepare errata to incorporate comment resolution. Est. completion date is 7/3/97.	Pending
9707-A76:	Janet will complete the distribution list and submit it to Bill G.	
9707-A78:	If Rob Wright has not contacted John by a week prior to our next team meeting, then John will call him.	
9707-A82:	Henry to make changes in the FS.	

PENSACOLA TIER I MEETING AGENDA  
 September 23 & 24, 1997  
 Pensacola, Florida  
 District Office

Team Leader: Gena Townsend  
 Recorder: Karen Atchley  
 Timekeeper: Henry Beiro  
 Facilitator: Janet Briand  
 Tier II Link: Tier II Link

Start Time: 9/23 @ 8:00 AM  
 End Time: 9/24 @ 5:00 PM

Topic	Goal	Time	Lead
<b>Checkin</b> Team excer. Processes Ground rules	Sharing	1	<b>GT/JM</b>
<b>Galileo Survey</b>	Info/share	.5	JB
Training Proposal	Resolution	.5	JB
Training	Education	.5	JB
<b>Metrics/Success Stories</b>	<b>Resolution/Tier II</b>	1	BH
Site <b>I</b> FS	Alternative Selection	2	HB
<b>OU 13FS</b> Site <b>15</b> <b>OU2</b> Site <b>38</b> Site <b>2</b>	Critical Path/Brainstorm	5	GT
Meeting Purpose	<b>Resolution/Goal of meeting</b>	1	GT
SMP	<b>Resolution/Complete</b>	1	<b>GT/BH</b>
Document Processes	Resolution on procedures	.5	GT

Customers

Who/What are they  
How do we satisfy them

1

G  
T

Checkout

1

GT