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PENSACOLA PARTNERING TEA (FINAL) MEETING MINUTES

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NAS PENACOLA
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Date - March 24 and 25, 1998
Location - New World Landing, Pensacola, FL
Team Leader- Bill Hill
Recorder - Ron Joyner
Gate Keeper/Timekeeper - John Mitchell
Process Facilitator - Gena Townsend
Facilitator-Joe Land

ATTENDEES:

I MEMBERS:

Karen Atchley
Brian Caldwell
Allison Dennen
Bill Hill
Ron Joyner
John Mitchell
Gena Townsend

SUPPORT MEMBERS:

Tier II Link, Paul Stoddard
Joe Land (Galileo)
Tom Dillon (NOAA Adjunct)
Bill Kellenberger (FDEP Adjunct)

GUESTS:

Robbie Darby, Navy
B. K. Moring, Navy

Check-in

Bill Hill stated that his father in law passed away since the February meeting. Team members expressed their condolences.

Joe Land presented a team building version of the Liar's Club. Ron won.

Review Roles/ Responsibilities outlined in Tier II Deliverables Package

9803-D16 John proposed and the team concurred that "Use I Statements" should be a ground rule, not a process.

9803410 Bill will incorporate 9803-D16 into the next revision of the Tier II Deliverables package scheduled for July 1998.

9803-D17 Ownership of a agenda topic by a adjunct team member will be identified by a notation in the goal column of the agenda for the upcoming meeting.

Site 40 Human Health Risk Assessment

9803-D18 A risk management decision was made that the low level of contaminants found at the two sampling locations will be considered insignificant due to the conservative assumptions made for the HHRA even though it exceeded the 10^{-4} risk level.

9803-A11 Allison will describe the conservative assumptions made for the risk assessment in the final document (Due: 1/10/98).

Site 41 Sampling and Analysis Plan

9803-A12 John will find out what the surface water standards are for Benzene, Chlorobenzene and Dichlorobenzene.

9803-A13 Allison will find out what VOC levels are in the surface water and sediment.

9803-A14 John will respond to 9803-A13 by April 2, 1998.

9803-A15 Allison will set up a conference call for 1 P.M. EST on April 2, 1998 if needed to resolve 9803-A13 and 9803-A14.

MBTI

Each team member discussed his/her MBTI. Ron won again.

Site 15 Final RI

John's comments were adequately addressed.

9803-A16 Gina will review the final RI

Restoration Advisory Board Needs

9803-D19 John, Gina and Bill will ask the RAB what the members feel they need in the area of support or training to assist them in becoming more familiar with the decision process of the Tier I partnering team.

9803-A17 Allison will check with Ensafe for any tools which may be available to educate the RAB.

FY 99 Budget

Sites 44 and 45 were not funded. Site 43 RI was funded as well as the Bronson Field Fire Fighter Training Area and Machine Gun Butt. The 4 remaining sites at Bronson Field were not funded.

Groundwater Model Presentation

Brian gave an excellent presentation on the NAS Pensacola Groundwater Model to an appreciative audience. Brian received a standing ovation and a probable Pulitzer Prize nomination.

Long Term Monitoring

Brian will develop a list of wells to be kept for the long term monitoring program (9802-A14).

Document Status

EPA gave verbal concurrence on the Site 9, 29 & 34 Remedial Investigation.
FDEP gave verbal concurrence on the Site 15 Remedial Investigation.

9803-A18 Bill will check to see if Sites 2 and 38 can be combined into one site.

Site 2 Record Of Decision

9803-A19 Tom will E-Mail the team with proposed measurement endpoints for.

- 1) Depositional Rate
- 2) Determine the rate of change of toxicity
- 3) Are sediment associated chemicals moving into the food web
- 4) Depth of contamination

9803-A20 Each team member will respond to 0803-A19.

9803-A21 Allison will develop costs for monitoring the parameters In 9803-A19 upon resolution of 9803-A20.

Tier II Update:

Paul asked team members if they would be receptive to taking the Team Performance Model Final Exam again. A positive response was given by each team member although there was a very wide range of enthusiasm.

Paul stated that Tier II did not oppose the attendance of a Tier I member at their meetings. The next Tier II meeting is scheduled for June 3, 4 & 5 in Atlanta.

Action Items from Previous Meeting

	Status of Action Items - Previous Meetings	Status
9712-A109:	GT to investigate status of EPA comments on these Site 38 and OU RIs.	Pending
9712-A111	Pending response to A112, Navy to issue rebuttal. letter to decision	Pending
9712-A116	GT to take Document Approval status form back to office and determine Which concurrences can be conveyed verbally at the time of the next meeting.	Complete. Item is now a standing agenda item.
9802-A10	Bill Hill to make the above changes to the Tier II Deliverables Package and distribute them to each team member at the next meeting (March 24 & 25).	Complete
9802-A11	The agenda topic which Janet had to provide the August survey results was postponed. Joe Land will provide survey results with handouts from the Joint Tier I/Tier II August 1997 meeting.	Complete.
9802-A12	This agenda item will be carried over to the next meeting. Everyone is reminded to bring their profiles to the next meeting	Complete

Status of Action Items - Previous Meetings

		status
	so we can review each other's profile.	
9802-A13	Allison, Gena, John, and Tom to conduct a collaborative conference call to reword the ROD for Site 2 March 12 at 100 EST.	Dropped
9802-A14	Brian to follow-up on the list of wells to be kept for future modeling at the next meeting.	Pending
9802-A15	Site 17 ROD shall be revised to incorporate these changes after IRA is completed so volume of soil with conformation sampling results can be incorporated into the text of the final ROD. Due date - June 19, 1998	Pending
9802-A15	Karen shall provide the volume of soil with conformation sampling results to Allison for incorporation into the final Site 17 ROD. Due date - April 20, 1998	Pending
9802-A17	OU6 ROD shall be revised to incorporate these changes after IRA is completed so volume of soil with conformation sampling results can be incorporated into the text of the final ROD. Due date - June 19, 1998	Pending
9802-A18	Karen shall provide the volume of soil with conformation sampling results to Allison for incorporation into the final OU 6 ROD. Due date - April 20, 1998	Pending
9802418	Document shall be revised to incorporate comments of 9802-D26.	Pending
9802-A20	Ron and John to find out if a closure report on the avgas line investigation by ABB may have information Site 38 could use concerning the lead issue.	Complete
9802-A21	Each member shall review Roles & Responsibilities prior to next meeting and have suggestive changes ready.	Complete
9801-A02	Lisa to check reference dose for iron and email to Brian Mulhearn, Ron Severson, and John Mitchell	Complete
9801-A04	FI/FC Lisa will send Brian and Ron what the acute values are for cadmium (due in mid-February). Lisa and Christine will talk to Steve Roberts about FI/FC	Brian and Ron have received the acute values for cadmium. FI/FC is pending. John will follow up with Steve.
9801-A05	Gena and John to give memorandum to their respective agency experts.	Complete

Status of Action Items - Previous Meetings

Status

9801-A09

Gena to contact Fred Sloan about lead and why they did not delineate it any further.

Complete. Report stated that lead should be further delineated.

Upcoming meetings:

May 26 & 27	Tallahassee
June 23 & 24	Pensacola
August 3 & 4	Charleston

Find PENSACOLA TIER I MEETING AGENDA

April 28 & 29, 1998

Atlanta, Georgia

Place: Environmental Protection Agency

61 Forsyth Street, S.W.

Conference Room 11-A

Team Leader: Ron Joyner
Recorder: John Mitchell
Timekeeper: Gena Townsend
Process Facilitator: Karen Atchley
Facilitator: Joe Land
Tier II Link: Paul Stoddard
Guest: David Grabka, FDEP
 B. K. Moring
 Robbie Darby

Start Time: 4/28 @ 0800

End Time: 4/29 @ 1700

ITEM	GOAL	TIME - hr.	LEADER
Checkin - Team Building Exer. - Plus-Delta Review - Proc./Groundrules - Tier II update	Sharing Review Action Items	2.0	RJ
Review Roles /Responsibilities outlined in Deliverables Package	Review/Refine and establish R/R for Team Leader, Host, Process Facilitator and Scribe	1.0	RJ
SW 846	Information Share and Develop POA	0.5	JM / GT
Site 1 RD	Progress Report	1.0	BC
RAB Concerns	Action Item 9803-A17 Improve RAB Involvement and Understanding (Emmotional / Physical / Cost)	2.0	BH
Site 2	Resolve remedy visa vee site 38	2.0	AD
Bronson Field Update	Information Share	0.25	RJ
Site 38	Define source, nature and extent as well as data gaps	2.0	AD
Wetland Coring	Finalize coring plan	.5	AD
Team Performance Model	Familiarization	1.0	JL
NCP	Establish common objectives that meet the NCP criteria	1.0	BH

Training (Topic to be selected by Joe)	Learn	1.0	JL
Checkout - Metrics - success stories - Meeting Critique	Resolution	1.0	RJ