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DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
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IN REPLY REFER TO

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9 May 1989



From: Chief of Naval Operations
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Subj: INSTALLATION RESTORATION GUIDANCE, COMREL PLANS

Ref: (a) OPNAV ltr 5090 Ser 453/8U584763 of 26 May 1988
(b) OPNAV ltr 5090 Ser 453/9U583412 of 14 Feb 1989

1. There has been some question concerning where and when Installation Restoration (IR) COMREL plans are required at installations. This memo clarifies the current policy set out in references (a) and (b).

2. While a formal, written community relations plan is required for National Priorities List (NPL) sites, a written plan should be done for each installation with sites that enter the remedial investigation/feasibility study (RI/FS) phase of the IR program. Installations on or proposed for the NPL shall follow the EPA Superfund COMREL guidance. The COMREL plan for non-NPL sites should be tailored to the unique situation at each installation and the community or communities affected. The difference between plans for NPL sites and non-NPL sites is in the intensity and complexity of the plans. At a minimum, COMREL plans for non-NPL sites should address community interviews, information repositories, mailing information, and other methods of contact for public inquiries.

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3. Individual installations are required to develop COMREL plans. Where necessary, they should consult with their area coordinators, the Command Engineering Field Division (CHINFO). The CHINFO point-of-contact is (202) 697-7371(2).

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