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FINAL AMENDED UNIFORM FEDERAL POLICY SAMPLING AND ANALYSIS PLAN FOR STUMP NECK SOLID WASTE MANAGEMENT UNIT 14 (SWMU14) REMEDIAL INVESTIGATION NSWC INDIAN HEAD

6/1/2012

CH2M HILL

SAP Worksheet #1—Title and Approval Page

Final

Amended Uniform Federal Policy-Sampling and Analysis Plan for Stump Neck SWMU 14 Remedial Investigation

Naval Support Facility Indian Head
Indian Head, Maryland

Contract Task Order 165

June 2012

Prepared for:

Department of the Navy
Naval Facilities Engineering Command
Washington

Prepared under:

Navy CLEAN III Program
Contract N62470-02-D-3052

Prepared by:

CH2MHILL

Virginia Beach, Virginia

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SAP Worksheet #1—Title and Approval Page (continued)

Review Signatures:

John Tomik
CH2M HILL Activity Quality Manager

Margaret Kasim
CH2M HILL Activity Manager

Jennifer Myers
CH2M HILL Project Manager

Approval Signatures:

Draft Amended UFP-SAP signed 24 May 2012 by Janice L. Nielsen
Navy Chemist
NAVFAC Atlantic Chemist/QA Officer

Other Approval Signatures:

Nathan Delong
NAVFAC Washington Remedial Project Manager

Dennis Orenshaw
EPA Region III Remedial Project Manager

Curtis DeTore
MDE Remedial Project Manager

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Executive Summary

Introduction

CH2M HILL has been contracted by the Department of the Navy (Navy), Naval Facilities Engineering Command (NAVFAC) Washington to conduct a Remedial Investigation (RI) for Stump Neck Annex Solid Waste Management Unit (SWMU) 14 - Photographic Lab Septic Tank System, at Naval Support Facility Indian Head (NSF-IH), Indian Head, Maryland (**Figure 1**). This Uniform Federal Policy-Sampling and Analysis Plan (UFP-SAP) is designed in accordance with the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended by the Superfund Amendments and Reauthorization Act of 1986. CH2M HILL prepared this document under the NAVFAC Washington Comprehensive Long-Term Environmental Action Navy III Contract N62470-02-D-3052, Contract Task Order 165, for submittal to NAVFAC Washington; the U.S. Environmental Protection Agency Region III; and the Maryland Department of the Environment.

CH2M HILL prepared this UFP-SAP in accordance with the Navy's UFP-SAP policy guidance to ensure that environmental data collected are scientifically sound, of known and documented quality, and suitable for intended uses. The laboratory information cited in this UFP-SAP is specific to Katahdin Analytical Services, Inc. in Scarborough, Maine. This laboratory was chosen based on a competitive selection process and will support all laboratory needs for this project. If additional laboratory services are requested that require modification to this UFP-SAP, revised UFP-SAP worksheets will be submitted to the Navy and regulatory agencies for approval.

Background Information

Stump Neck SWMU 14 is located in the Stump Neck Annex and is approximately 300 feet south of the Potomac River. The approximate area of Stump Neck SWMU 14 is 2.4 acres. The site consists of a photographic laboratory (Building 22SN), X-ray facility (Building 2009), and the associated two septic tanks, discharge lines, and drain fields as shown in **Figure 2**.

A Site Screening Process Investigation was completed at the site to identify the potential contaminants in subsurface soil, and groundwater. Analytical results were evaluated and compared against human health and ecological risk screening criteria and installation- specific background concentrations in a two-step screening process. The risk screening concluded that cobalt in the groundwater may pose an unacceptable risk to human receptors. No ecological and human health risk was identified for the subsurface soil. Based on the results for the Site Screening Process investigation, the Indian Head Installation Restoration Team (IHIRT) concluded in December 2008 that Stump Neck SWMU 14 should proceed to the remedial investigation phase. In December 2010, the IHIRT decided that in addition to determining the nature and extent of metals in groundwater, the nature and extent of metals in surface soil should be determined because surface soil had not been previously characterized. Initial sampling and analysis outlined in this document have been completed. Additional sampling items refer to future sampling and analysis necessary to complete delineation of nature and extent of contamination.

Proposed RI Activities

The objectives of the proposed RI activities are as follows:

- Define the nature and extent of metal contamination in the shallow groundwater
- Determine if there a groundwater divide at the site
- Define the nature and extent of metals contamination in the surface soil located in the vicinity of the septic system drain fields
- Define the nature and extent of metals contamination in the surface soil located in the low lying wet area down gradient of the site

- Assess whether or not metals constituents detected in the groundwater and surface soil present potential unacceptable human health or ecological risk
- Determine if further action is warranted to meet the Navy's objective of unrestrictive land use of the site

The objectives will be accomplished through the installation of 6 permanent monitoring wells, sampling of 8 permanent monitoring wells (2 existing and 6 new) for target analyte list metals, sulfides, sulfates, ferrous iron, pH, hardness, and total organic compound analyses, and sampling of up to 12 surface soil (0 to 6 inches below ground surface) samples for target analyte list metals, and pH analyses.

Two additional permanent monitoring wells will be installed. Samples will be collected from the two additional wells and 8 previously discussed wells, for target analyte list metals, sulfides, sulfates, ferrous iron, pH, hardness, and total organic compound analyses. Up to 11 additional surface soil samples will be collected and analyzed for total and hexavalent chromium and pH. In addition, one in-situ direct push groundwater sample will be collected and analyzed for target analyte list metals.

UFP-SAP Outline

This SAP contains 37 worksheets, which are grouped into four areas:

- Project Management (**Worksheets #1-16**)
- Measurements/Data Acquisition (**Worksheets #17-30**)
- Assessment Oversight (**Worksheets #31-33**)
- Data Review (**Worksheets #34-37**)

The Project Management worksheets document and establish the roles and responsibilities of the organizations and individuals involved in the planning process (**Worksheets #1-8**). **Worksheet #9** documents scoping sessions during which the IHIRT defined the project and data quality objectives, project action limits, the problem definition, and the measurement performance criteria. These project plans are presented in **Worksheets #10-16**.

Worksheets #17-30 present the sampling tasks, analytical tasks, field and quality control sample collection, and data management tasks. These worksheets explain the sampling design and rationale, the standard operating procedures for collecting samples, and establish the quality control and analytical methods that will meet the project and data quality objectives and project action limits, respectively.

The Assessment Oversight worksheets (**Worksheets #31-33**) list the audits that will be performed to ensure project activities are being performed according to the standard operating procedures and the Quality Assurance Project Plans. These worksheets also document how problems will be corrected, how quality assurance will be reported, and evaluate the effectiveness of project activities.

The Data Review worksheets document the verification, validation, and usability of the data (**Worksheets #34-37**).

SAP Worksheets

Figures

Appendices

Acronyms and Abbreviations

°C	degrees Celsius
%R	percent recovery
µg/kg	micrograms per kilogram
µg/L	micrograms per liter
AM	Activity Manager
AQM	Activity Quality Manager
bgs	below ground surface
CA	corrective action
CCV	continuing calibration verification
CERCLA	Comprehensive Environmental Response, Compensation, and Liability Act of 1980
CLEAN	Comprehensive Long-Term Environmental Action, Navy
CoC	chain of custody
COPC	constituent of potential concern
CV	calibration verification
DL	detection limit
DoD QSM	Department of Defense Quality Systems Manual
DQI	data quality indicator
DQO	data quality objective
EIS	Environmental Information Specialist
ELAP	Environmental Laboratory Accreditation Program
EPA	U.S. Environmental Protection Agency
ERA	ecological risk assessment
ERS	ecological risk screening
FTL	Field Team Leader
GIS	geographic information system
HDPE	high-density polyethylene
HHRS	human health risk screening
HHRA	human health risk assessment
ICAL	initial calibration
ICPMS	inductively coupled plasma mass spectrometer
ICS	interference check solutions
ICV	initial calibration verification
IDW	investigation-derived waste
IHIRT	Indian Head Installation Restoration Team
IR	Installation Restoration
LCL	lower confidence level
LCS	laboratory control sample
LOD	limit of detection
LOQ	limit of quantitation

MDE	Maryland Department of the Environment
mL	milliliters
MS/MSD	matrix spike/matrix spike duplicate
N/A	not applicable
NAVFAC	U.S. Naval Facilities Engineering Command
Navy	Department of the Navy
NSF-IH	Naval Support Facility Indian Head
PAL	project action limit
PDS	post-digestion spike
PM	Project Manager
POC	point of contact
PPE	personal protective equipment
PQL	project quantitation limit
PQO	project quality objective
QA	Quality Assurance
QAPP	Quality Assurance Project Plan
QC	quality control
QL	quantitation limit
RFA	RCRA Facility Assessment
RI	Remedial Investigation
RL	reporting limit
RPD	relative percent difference
RPM	Remedial Project Manager
RSL	regional screening level
SAP	Sampling and Analysis Plan
SOP	standard operating procedure
SSP	Site Screening Process
SWMU	Solid Waste Management Unit
TAL	target analyte list
TBD	to be determined
TOC	total organic carbon
UCL	upper confidence limit
UFP	Uniform Federal Policy
VOA	Volatile Organic Analysis

SAP Worksheet #2—SAP Identifying Information

Site Name: Naval Support Facility Indian Head (NSF-IH)

Site Number: Stump Neck Annex Solid Waste Management Unit (SWMU) 14 - Photographic Lab Septic Tank System

Contractor Name: CH2M HILL Contract Number: N62470-02-D-3052

Contract Title: Comprehensive Long-Term Environmental Action Navy (CLEAN) III Program

Work Assignment Number: Contract Task Order 165

1. **SAP Requirements:** This Uniform Federal Policy (UFP)-Sampling and Analysis Plan (SAP) was prepared in accordance with the following requirements:
    - *Uniform Federal Policy for Quality Assurance Plans (UFP-QAPP)* (U.S. Environmental Protection Agency [EPA], 2005)
    - *EPA Guidance for Quality Assurance Project Plans* (EPA, 2002)
2. **Regulatory program:** Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA)
3. **Type of SAP:** This is a project-specific SAP for Remedial Investigation (RI) activities at Stump Neck SWMU 14.
4. **Dates of scoping sessions:**

Scoping Session	Date
Initial Scoping Session	November 1, 2010
Indian Head Installation Restoration Team (IHIRT) Tier I Partnering Team Meeting	December 1, 2010
Indian Head Installation Restoration Team (IHIRT) Tier I Partnering Team Meeting	March 28, 2012

5. Dates and titles of SAP documents written for previous site work that are relevant to the current investigation:

Title	Date
Final Site Screening Process Investigation Report for Sites 19, 26, and 27; Wetland Area Adjacent to Site 45; and Stump Neck SWMUs 14 and 30	June 2009

6. Organizational partners (stakeholders) and connection with lead organization: EPA Region III - regulatory stakeholder
7. Maryland Department of the Environment (MDE) - regulatory stakeholder
8. Lead organization: Department of the Navy (Navy) - lead agency
9. Applicable SAP elements: All the required UFP-SAP elements are included in this UFPSAP; therefore, a crosswalk table is not necessary for this project.

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SAP Worksheet #3—Distribution List

Name of SAP Recipients	Title/Role	Organization	Telephone Number (Optional)	E-mail Address or Mailing Address
Nathan Delong	Remedial Project Manager (RPM)	Naval Facilities Engineering Command (NAVFAC) Washington	202-685-3279	nathan.delong@navy.mil
Nicholas Carros	Installation Restoration (IR) Program Project Manager	NSF-IH	301-744-2263	nicholas.carros@navy.mil
Dennis Orenshaw	RPM	EPA Region III	215-814-3361	orenshaw.dennis@epamail.epa.gov
Curtis DeTore	RPM	MDE	410-537-3791	cdetore@mde.state.md.us
Margaret Kasim	Activity Manager (AM)	CH2M HILL	703-376-5154	margaret.kasim@ch2m.com
Jennifer Myers	Project Manager (PM)	CH2M HILL	703-376-5203	jennifer.myers@ch2m.com
Juan Acaron	Project Chemist	CH2M HILL	352-384-7002	Juan.Acaron@ch2m.com
Roni Warren	Human Health Risk Assessor	CH2M HILL	814-364-2454	Roni.Warren@ch2m.com
John Burgess	Ecological Risk Assessor	CH2M HILL	617-523-2002	John.Burgess@ch2m.com
To be determined (TBD)	Field Team Leader (FTL)	CH2M HILL	TBD	TBD
TBD	Field Staff	CH2M HILL	TBD	TBD
Kelly Perkins	PM	Katahdin Analytical Services	207-874-2400	kperkins@katahdinlab.com
Leslie Dimond	Quality Assurance (QA)Officer	Katahdin Analytical Services	207-874-2400 ext 20	ldimond@katahdinlab.com
Deb Patten	PM	Colunbia Analytical Services, Inc.	(585) 672-7473	dpatten@caslab.com
Lisa Reyes	QA Officer	Columbia Analytical Services, Inc.	(585) 288-5380	lreyes@caslab.com
Ward Dickens	Data Validator	CH2M HILL	352-384-7049	Ward.Dickens@ch2m.com

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SAP Worksheet #4—Project Personnel Sign-Off Sheet

The personnel listed below acknowledge their receipt, acceptance, and approval for the listed sections of this UFP-SAP for RI activities at Stump Neck SWMU 14, NSF-IH, Indian Head, Maryland. The signed version of this document becomes a part of the Administrative Record for the NSF-IH, and a copy will be maintained in CH2M HILL's project file.

Name	Organization-Title-Role	Telephone Number	Signature/email receipt	Date SAP Read	SAP Section Reviewed
Margaret Kasim	CH2M HILL – AM	703-376-5154			
Jennifer Myers	CH2M HILL – PM	703-376-5203			
Roni Warren	CH2M HILL – Human Health RiskAssessor	814-364-2454			
John Burgess	CH2M HILL – Ecological Risk Assessor	617-523-2002			
Juan Acaron	CH2M HILL – Project Chemist	352-384-7002			
Hillary Ott	CH2M HILL – EIS	703-376-5165			
TBD	CH2M HILL – FTL	TBD			
TBD	CH2M HILL – Field Team Member	TBD			
Kelly Perkins	Katahdin Analytical Services – PM	207-874-2400			
Leslie Diamond	Katahdin Analytical Services – QA Officer	207-874-2400			
Deb Patton	Columbia Analytical Services, Inc. - PM	585-672-7473			
Lisa Reyes	Columbia Analytical Services, Inc. – QA Officer	585-288-5380			
Ward Dickens	CH2M HILL – Data Validator	352-384-7049			

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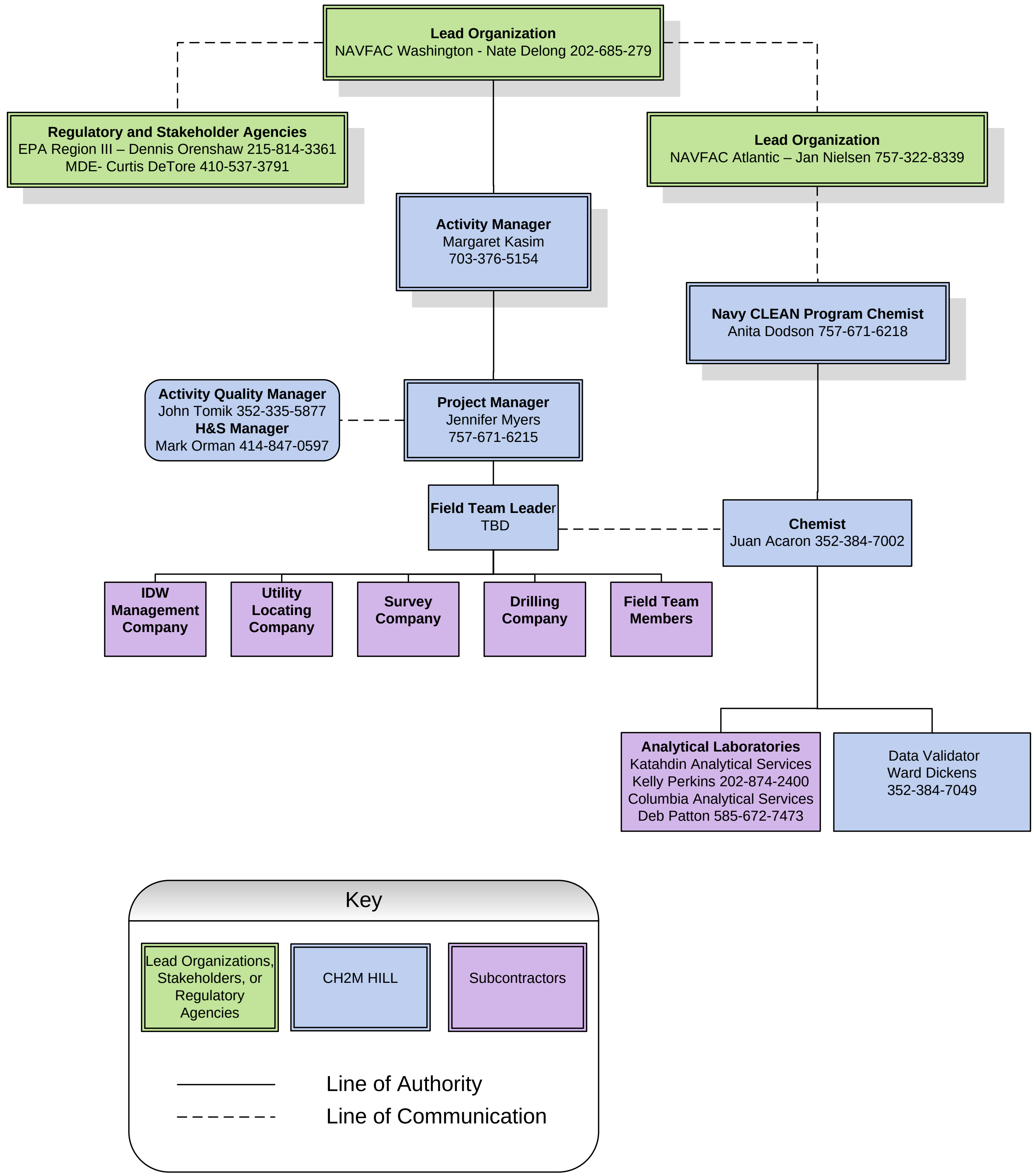
SAP Worksheet #5—Project Organizational Chart



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SAP Worksheet #6—Communication Pathways

Communication Drivers	Responsible Affiliation	Name	Phone Number and/or e-mail	Procedure
Communication with Navy (lead agency)	Navy RPM	Nathan Delong	202-685-3279 nathan.delong@navy.mil	• Primary point of contact (POC) for Navy • Delegates communication to other internal or external points of contact • Notifies EPA and MDE via email within 24 hours of field changes affecting the scope or implementation of the design • Participates in the onboard review discussion • Navy Chemist will have 21 calendar days for UFP-SAP review
Communication with NSF-IH	NSF-IH	Nicholas Carros	301-744-2263 nicholas.carros@navy.mil	• Primary POC for NSF-IH • Delegates communication to other internal or external points of contact • Will be provided with daily reports of all construction activities. If field issues occur that affect the mission of the facility, the IR Program PM or his delegated personal should be notified immediately.
Communication with EPA (regulatory agency)	RPM -EPA	Dennis Orenshaw	215-814-3361 orenshaw.dennis@epamail.epa.gov	• Primary POC for EPA • Delegates communication to other internal or external POCs • Has 30 days for UFP-SAP review • Participates in the onboard review discussion
Communication with MDE (regulatory agency)	RPM - MDE	Curtis DeTore	410-537-3791 cdetore@mde.state.md.us	• Primary/secondary POC for MDE • Delegates communication to other internal or external points of contact • Has 30 days for UFP-SAP review • Participates in the onboard review discussion
Communication regarding overall project status and implementation and primary POC with Navy RPM, EPA, and MDE	CH2M HILL AM	Margaret Kasim	703-376-5154 marbaret.kasim@ch2m.com	• Forwards all relevant information and materials about the project to Nate Delong (NAVFAC Washington), Dennis Orenshaw (EPA), and Curtis DeTore (MDE) • Oversees the overall project status
Technical communications for project implementation and data interpretation	Activity Quality Manager (AQM)	John Tomik	352-335-5877 john.tomik@ch2m.com	• To be contacted regarding • questions/issues encountered in the field, • input on data interpretation, as needed • Reviews the data as necessary prior to IHIRT discussion

SAP Worksheet #6—Communication Pathways (continued)

Communication Drivers	Responsible Affiliation	Name	Phone Number and/or e-mail	Procedure
Communications regarding project management and implementation of all project phases, and primary POC with Navy RPM	CH2M HILL PM	Jennifer Myers	703-376-5203 jennifer.myers@ch2m.com	• Forwards all information and materials about the project to Navy RPM on a daily basis • Oversees the overall project status. • Is informed of project status by CH2M HILL project staff. • If field changes occur during construction activities, works with the Navy RPM to communicate field changes to the team via email within 24 hours
Communication with CH2M HILL regarding Navy chemistry standards as applied to this UFP-SAP	Navy Chemist	Janice Nielsen	janice.nielsen@navy.mil	• Primary contact for Navy to CH2M HILL program chemist. • Reviews UFP-SAP within 21 days
Data tracking and management of analytical laboratory subcontract and data validation staff. Analytical corrective actions and release of analytical data	CH2M HILL Project Chemist	Juan Acaron	juan.acaron@ch2m.com	• Tracks data from collection through database upload • Primary contact for Laboratory and data validators; decisions and actions documented by email • Reports lab issues within 4 hours; facilitates resolution on a same-day basis after consultation with PM and AQM (also with Navy Chemist if changes to the UFP-SAP are warranted) to ensure SAP requirements are maintained by laboratory
UFP-SAP implementation in the field	CH2M HILL FTL	TBD	TBD	• Facilitates CH2M HILL's internal communication (PM to field team members). • Coordinates schedules and field activities with driller, utility locator, and investigation- derived waste (IDW) subcontractors. • Communicates with subcontractors by phone, followed up with e-mail to document decisions and actions. • Documents deviations from the Work Plan in the field logbook and notifies PM immediately • Executes deviations only after PM approval • Implements project health and safety requirements. • Reports health and safety near misses and incidents to the PM immediately by phone. • Provides daily progress reports/updates to the CH2M HILL PM by phone or email.
Reporting lab data quality issues	Laboratory QA officer	Leslie Diamond Lisa Reyes	207-874-2400 ext 20 ldimond@katahdinlab.com 585-288-5380 lreyes@caslab.com	• Reports all quality assurance/quality control (QA/QC) issues with project field samples to the Project Chemist as soon as identified, not to exceed 24 hours

SAP Worksheet #7—Personnel Responsibilities Table

Name	Title/Role	Organizational Affiliation	Responsibilities
Nathan Delong	Navy RPM	NAVFAC Washington	Manages all NSF-IH IR Program activities
Dennis Orenshaw	RPM	EPA Region III	Reviews and provides input for EPA on development of the Stump Neck SWMU 14 RI
Curtis DeTore	RPM	MDE	Reviews and provides input for MDE on the Stump Neck SWMU 14 RI
Margaret Kasim	AM	CH2M HILL	Oversees overall project status for all projects implemented at NSFIH
Jennifer Myers	PM	CH2M HILL	Manages Stump Neck SWMU 14 project, oversees all project activities, and is responsible for all aspects of the work performed under this UFP-SAP
John Tomik	AQM	CH2M HILL	Provides overall technical QC of the field investigation design and implementation; responsible for audits, CA, checks of QA performance
Brett Doerr	Navy CLEAN Program UFP- SAP Reviewer	CH2M HILL	Program-level review of UFP-SAP
Anita Dodson	Navy CLEAN Program Chemist	CH2M HILL	Provides SAP delivery support and program-level review of UFP- SAP
Roni Warren	Human Health Risk Assessor	CH2M HILL	Provides human health risk assessment (HHRA) oversight for Stump Neck SWMU 14
John Burgess	Ecological Risk Assessor	CH2M HILL	Provides ecological risk assessment (ERA) oversight for Stump Neck SWMU 14
Stefanie Eggermann	Primary Author	CH2M HILL	Works with PM, chemist and senior consultants to draft UFP-SAP document; coordinates with geographic information system (GIS), health and safety, and publications staffs
Juan Acaron	Project Chemist	CH2M HILL	Provides sample tracking, data management, coordinates laboratory subcontract and oversees performance of laboratory and data validation
Mark Orman	Health & Safety Officer	CH2M HILL	Develops and approves project Health and Safety Plans
TBD	FTL	CH2M HILL	Supervises field implementation of the UFP-SAP
Kelly Perkins	Laboratory PM	Katahdin Analytical Services, Inc.	Manages sample tracking and maintains good communication with Project Chemist and EIS
Leslie Dimond	Laboratory QA officer	Katahdin Analytical Services, Inc.	Responsible for audits, CAs, checks of QA performance within the laboratory
Deb Patten	Laboratory PM	Columbia Analytical Services, Inc.	Manages sample tracking and maintains good communication with Project Chemist and EIS
Lisa Reyes	Laboratory QA officer	Columbia Analytical Services, Inc.	Responsible for audits, CAs, checks of QA performance within the laboratory
Ward Dickens	Data Validator	CH2M HILL	Data validation of analytical laboratory data.

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SAP Worksheet #8—Special Personnel Training Requirements Table

Project Function*	Specialized Training By Title or Description of Course	Training Provider	Training Date	Personnel/Groups Receiving Training	Personnel Titles/ Organizational Affiliation	Location of Training Records/Certificates

*No special training requirements are needed for the completion of the work associated with this UFP-SAP

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SAP Worksheet #9-1—Project Scoping Session 1 Participants Sheet

Project Name: Stump Neck SWMU 14 Remedial Investigation **Projected Date(s) of Sampling**: May 2011 **Project Manager**: Jennifer Myers/CH2M HILL			**Site Name**: Stump Neck SWMU 14 **Site Location**: NSF-IH, Indian Head, Maryland	
Date of Session: November 1, 2010 **Scoping Session Purpose:** Discuss potential sampling approaches.				
Name	**Title/Project Role**	**Affiliation**	**Phone #**	**E-mail Address**
Margaret Kasim	AM	CH2M HILL	703-376-5154	Margaret.Kasim@ch2m.com
Jennifer Myers	PM	CH2M HILL	703-376-5203	jennifer.myers@ch2m.com
Dean Williamson	Senior Technologist	CH2M HILL	352-384-7204	Dean.Williamson@ch2m.com
John Burgess	Ecological Risk Assessor	CH2M HILL	617-523-2002	John.Burgess@ch2m.com
John Tomik	AQM	CH2M HILL	757-671-6259	John.Tomik@ch2m.com
Stefanie Eggermann	Primary Author	CH2M HILL	703-376-5328	Stefanie.Eggermann@ch2m.com

Comments

The Site Screening Process (SSP) report recommended that Stump Neck SWMU 14 should proceed to the RI phase because of cobalt in groundwater. The human health risk screening (HHRS) and ecological risk screening (ERS), which were performed as part of the SSP, indicated that cobalt in groundwater may pose a risk to human and ecological receptors.

On November 1, 2010, CH2M HILL reviewed the site background information and the SSP results to consider a potential sampling approach for presentation to the IHIRT at the December 1, 2010 partnering meeting. The source of contamination is unknown; however, it was speculated that it could be associated with use of the original septic tank system. The report also noted incidents in which the drain fields became clogged from an overload of sewage to the system, causing septic tank overflows. The septic system wastes may have migrated to the surface soil as a result of the septic tank overflows.

It was also noted that photographic development chemicals were discharged for an unknown time period (not continuously) to the original septic system. The photographic development chemicals have several potential contaminants; therefore, future samples likely should be analyzed for target analyte list (TAL) metals so that the nature and extent of metals can be delineated at the site.

Because surface soil had not been sampled during the SSP, it was agreed that surface soil should be sampled and analyzed for TAL metals. In addition, sampling of sediment and pore water was discussed because these are points of exposure for ecological receptors. CH2M HILL decided that the following sampling approach should be presented to the IHIRT at the December 1, 2010 partnering meeting:

- Install six monitoring wells: three to the north, one near the septic tank, and two to the south.
  - Collect one surface soil sample and three subsurface soil samples from each location and analyze for TAL metals and pH.
  - Collect one groundwater sample from each location and analyze for TAL metals, sulfides, sulfates, ferrous iron, pH, hardness, and total organic carbon (TOC).
  - Collect two Shelby tube undisturbed samples from locations along the embankment for permeability testing.

SAP Worksheet #9-1—Project Scoping Session 1 Participants Sheet (continued)

- Collect six surface soil samples within the low-lying area and analyze for TAL metals and pH.
- Collect up to 20 sediment samples and up to 20 pore water samples from along the shoreline and wetland area west of the site.

Action Items

Following a site visit scheduled for November 23, 2010 with the Navy, the sampling approach may be revised for presentation to the IHIRT.

SAP Worksheet #9-2—Project Scoping Session 2 Participants Sheet

Project Name: Stump Neck SWMU 14 Remedial Investigation **Projected Date(s) of Sampling**: May 2011 **Project Manager**: Jennifer Myers/CH2M HILL	**Site Name**: Stump Neck SWMU 14 **Site Location**: NSF-IH, Indian Head, Maryland

Date of Session: December 1, 2010
Scoping Session Purpose: IHIRT agreement on the RI objectives; proposed sample media, numbers, locations, and analyses; and data evaluation.

Name	Title/Project Role	Affiliation	Phone #	E-mail Address
Joe Rail, P.E.	Navy RPM	NAVFAC Washington	202-685-3105	joseph.rail@navy.mil
Nate Delong	Navy RPM	NAVFAC Washington	202-685-3279	Nathan.delong@navy.mil
Nick Carros	IR Program PM	NSF-IH	301-744-2263	Nicholas.carros@navy.mil
Dennis Orenshaw	RPM	EPA Region III	215-814-3361	Orenshaw.dennis@epamail.epa.gov
Curtis DeTore	RPM	MDE	410-537-3791	cdetore@mde.state.md.us
Margaret Kasim	AM	CH2M HILL	703-376-5154	Margaret.Kasim@ch2m.com
Jennifer Myers	PM	CH2M HILL	703-376-5203	jennifer.myers@ch2m.com
Victoria Waranoski	Minute Taker	CH2M HILL	703-376-5049	Victoria.Waranoski@ch2m.com

Comments

The IHIRT discussed the objectives and proposed sampling approach for the remedial investigation at Stump Neck SWMU 14. The information will be used in the UFP-SAP. The IHIRT was informed that the Navy and CH2M HILL conducted a site visit on November 23, 2010. As a result of the observations made during that site visit, CH2M HILL informed the IHIRT that sediment and pore water sampling was not feasible because the shoreline adjacent to the site is a narrow cut bank with no visible sediment. However, groundwater and soil will be investigated. The following site features were used to design the proposed sampling approach:

- Proximity to Potomac River
- Gravel beach, because of the high velocity of water flow in the area
- No obvious free-flowing water at the face of the embankment
- Clay layer at the base of the embankment, which is believed to be the same clay layer across the site at approximately 30 feet below ground surface (bgs)
- Low-lying area east of the site that has been periodically observed to contain standing water

The following sampling approach was proposed in support of the RI:

- Install six monitoring wells: three to the north, one near the septic tank, and two to the south.
  - Collect one surface soil sample and three subsurface soil samples from each location and analyze for TAL metals and pH.
  - Collect one groundwater sample from each location and analyze for TAL metals, sulfides, sulfates, ferrous iron, pH, hardness, and TOC.
  - Collect two Shelby tube undisturbed samples from locations along the embankment for permeability testing.
- Collect six surface soil samples within the low-lying area and analyze for TAL metals and pH.

SAP Worksheet #9-2—Project Scoping Session 2 Participants Sheet (continued)

Decisions

The IHIRT revised the proposed sampling approach and agreed to the following:

- Locations of six proposed monitoring wells are acceptable.
- Because no unacceptable risk exists for exposure to subsurface soil based on previous data, no subsurface soil sampling will be necessary.
- Surface soil samples will be relocated to include building entryways (if entryway is not paved) and leach fields; collect four surface soil samples from the low-lying area. The samples will be discrete soil samples and will be collected from 0 to 6 inches bgs.
- The final location of surface soil samples will be selected based on site conditions.
- Proposed groundwater and surface soil analytes are acceptable.

Action Items

The UFP-SAP is scheduled to be submitted to Tier I for review in April 2011.

SAP Worksheet #9-3—Project Scoping Session 3 Participants Sheet

Project Name: SWMU 14 Remedial Investigation **Projected Date(s) of Sampling**: June 2012 **Project Manager**: Jennifer Myers/CH2M HILL			**Site Name**: SWMU 14 **Site Location**: NSF-IH, Indian Head, Maryland	
Date of Session: March 28, 2011 **Scoping Session Purpose:** Update team on sampling approach				
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Comments

The Team discussed the objectives and proposed revised sampling approach for the remedial investigation at SWMU 14. Based on the results of the sampling activities conducted in 2011, the extents of soil and groundwater contamination are not fully delineated. The cobalt plume in groundwater, which is based on the background concentration of 39.6 µg/L, is bounded to the north, west, and east; however, it is not bound to the south.

Surface soil results indicated that chromium exceeds the background concentration of 33.4 µg/kg in two sampling locations near Building 22SN. The detected concentrations of chromium are the same order of magnitude as the background concentration. Risk screening assumes that all chromium is hexavalent chromium for the worst case scenario; however, speciation has not been performed.

Decisions

The following revised sampling was agreed upon to support the RI:

- Install two additional monitoring wells to north of Archer Ave. to bound cobalt plume in the south
  - Collect one round of groundwater samples from new and existing wells (10 total)
  - Collect one DPT *in situ* groundwater sample south of Archer Ave to further refine southern boundary, if necessary
  - Analyze all samples for TAL metals and MNA parameters
- Surface soil samples will be collected and analyzed in a tiered approach
  - Tier 1 – 4 samples will be collected from locations spaced approximately 60 feet apart and from previous locations
  - Tier 2 - 5 samples will be collected approximately 60 feet apart and from the Tier 1 samples

SAP Worksheet #9-3—Project Scoping Session 3 Participants Sheet (continued)

- Tier 1 samples will be analyzed for TAL metals and hexavalent chromium
- Tier 2 samples will be held in the lab pending results of Phase 1 samples

Action Item

The UFP-SAP is scheduled to be submitted to Tier I for review in May 2012.

SAP Worksheet #10—Problem Definition

Location and Description

NSF-IH is a Navy facility in northwestern Charles County, Maryland, approximately 25 miles southwest of Washington, DC. The facility consists of two tracts of land: the Main Area on the Cornwallis Neck Peninsula and the Stump Neck Annex across Mattawoman Creek from the Main Area (**Figure 1**). Stump Neck SWMU 14 is located in the Stump Neck Annex area, approximately 300 feet south of the Potomac River. It is a topographically flat area atop a small hill and covers approximately 2.4 acres. The site contains a photographic laboratory (Building 22SN), X-ray facility (Building 2009), and two associated septic tanks, discharge lines, and drain fields (**Figure 2**).

History

The following information is summarized from the RCRA Facility Assessment Report of the U.S. Naval Explosive Ordnance Disposal Technology Center, Stump Neck Annex, Indian Head, Maryland (A.T. Kearney, Inc. 1990; herein referred to as RFA report). Stump Neck SWMU 14 contains two septic systems. The original septic tank system was constructed in approximately 1968. Photographic development chemicals containing metals were discharged for an unknown period (not continuously) to the original septic system. The septic effluent was chlorinated before discharging to the Potomac River.

The original septic tank was documented as being abandoned in place. The new septic system eliminated surface discharges to the Potomac River and handled only sanitary wastewater from Building 22SN. It was inspected weekly, in accordance with a National Pollutant Discharge Elimination System permit. The permitted outfall was sampled monthly. The RFA report did not account for discharges from Building 2009 that continued to discharge into the new septic tank system. Waste fixer from the X-ray facility, which contained silver, was treated onsite for silver recovery and then released to the septic system with the wash water and developer.

In 1998, NSF-IH documented that the drain field had become clogged by an overload of sewage into the system, causing floating solids to rise through the tank and clog the downstream drainpipes (Indian Head Division, Naval Surface Warfare Center, 1998). This resulted in periodic backups of sewage from the septic tank into Building 22SN. In 1999, the photographic laboratory was converted to a completely digital system and no longer discharged waste into the sanitary sewer system. Since 2002, Buildings 22SN and 2009 have been connected to a pipeline that conveys sanitary and process wastewater from the building to the NSF-IH wastewater treatment plant. Consequently, neither of the two septic systems at the site has been in use since 2002, however historical discharges from the septic systems may have contaminated the soil/and or groundwater in the vicinity of the drain fields.

Stump Neck SWMU 14 was included in a January 2002 Desk-Top Audit Decision Document (Tetra Tech NUS, Inc., 2002), which was signed by RPMs from NSF-IH, Engineering Field Activity Chesapeake, EPA Region III, and concurred with by MDE. The decision reached during the desktop audit was that, based on the lack of investigation data available, Stump Neck SVVMU 14 should be retained as an area of concern pending additional investigation of the old drain fields associated with the site.

Geology, Hydrogeology and Hydrology

Soil at Stump Neck SVVMU 14 consists of fluvial sand and gravel from the ground surface to an approximate depth of 31 feet bgs. The sand and gravel layer is underlain by lean clay from an approximate depth of 31 feet to depths greater than 34 feet bgs, but the thickness is unknown. Lean clay consistent with that observed within the site boundary was also observed at the base of the bluff along the river. The groundwater table is approximately 5 feet above mean sea level. Overland flow from the site is to the adjacent Potomac River.

SAP Worksheet #10—Problem Definition (continued)

Habitats and Biota

The habitat at the site and outside the perimeter fence is wooded with mixed hardwoods, consisting primarily of mature oaks, beech, and sweetgum, with little understory present. The wooded area provides potential refuge and foraging habitats for various birds and mammals. The low-lying area between the site and the river does not provide viable habitat for aquatic receptors because standing water is not present and any water that accumulates there is transitory. The shoreline and near-shore area provide habitat for aquatic biota such as fish, aquatic insects, amphibians, and reptiles, and habitat for semi-aquatic receptors such as shore birds and semi-aquatic mammals (e.g., raccoon).

Previous Investigations

A SSP was conducted to determine if historical site activities had resulted in release of potential constituents of concern to the environment. The SSP was conducted in three phases between 2005 and 2008. A summary of the investigations is presented below. Complete results of this investigation are detailed in Final Site Screening Process Investigation Work Plan for Sites 19, 26, 27, Wetland Area Adjacent to Site 45, and Stump Neck SWMUs 14 and 30, Naval District Washington, Indian Head (CH2M HILL, 2009).

In 2005, the objective of the investigation was to examine whether soils surrounding the drain fields and the nearby groundwater were contaminated, and whether further investigation was warranted. As part of this investigation, two permanent monitoring wells (IU14MVV01 and IU14MVV02) were installed; and seven subsurface soil samples (IU14SB01 through IU14SB07) and one groundwater sample (from monitoring well IU14MVV01) were collected. One of the monitoring wells (IU14MVV02) could not be sampled because it was dry. The sampling locations are presented in **Figure 3**. A HHRS and ERS were completed as part of the SSP. No unacceptable risks to human health or ecological were identified for the subsurface soil. The HHRS concluded that cobalt in the groundwater may pose an unacceptable risk to human receptors. Based on the results of the HHRS and ERS groundwater was recommended for further assessment.

In 2007, the general objective of the investigation was to determine if total and dissolved metals were present in groundwater at the site. Monitoring well IU14MVV02 was abandoned and monitoring well IU14MW03 was installed as a replacement monitoring well. Groundwater samples were collected from monitoring wells IU14MW01 and IU14MW03, and in situ groundwater samples were collected from seven locations (IU14DP01 through IU14DP07) using direct-push technology. All groundwater samples were analyzed for total and dissolved metals. Because cobalt was a constituent of potential concern (COPC) from the 2005 investigation, the groundwater samples from monitoring wells IU14MW01 and IU14MW03 were further analyzed for radioactive cobalt-60 to assess the nature of the cobalt in groundwater. Based on the HHRS and ERS conducted during this investigation, cobalt in groundwater was identified as a potential risk driver to human and ecological receptors. The radionuclide, cobalt-60, was not detected in the monitoring well groundwater samples, so it was ruled out as the source of the nonradioactive cobalt that was detected in the groundwater.

In 2008, the objectives of the investigation were to delineate the nature and extent of cobalt in groundwater and to identify the source of cobalt. A total of 23 in situ groundwater samples were collected; 20 samples were collected from across the site and 3 samples were collected from site-specific background locations. The sampling locations are shown in **Figure 3**. The HHRS and ERS results indicated that cobalt in groundwater may pose an unacceptable risk to human and ecological receptors. The investigation also indicated the possibility of a groundwater divide within the site boundary, as evidenced by the cobalt concentrations detected at levels greater than background values both north and south of the suspected source.

Based on the overall results of the three investigations of the site, the IHIRT concluded in December 2008 that study of Stump Neck SWMU 14 should proceed to the RI phase. Because of historical information regarding

SAP Worksheet #10—Problem Definition (continued)

potential releases and associated contaminants in soil and groundwater, the IHIRT concluded that the RI should include a broader evaluation of other parameters than just cobalt in groundwater (see **Worksheets #9-1, #9-2,** and **#9-3**).

Conceptual Site Model

A conceptual site model for Stump Neck SWMU 14 was developed to present a three- dimensional representation of the potential source area, potential migration pathways, exposure routes, and receptors (**Figure 4**).

Potential Source Areas

The potential source of contamination is believed to be associated with use of the septic systems. Photographic development chemicals containing metals were discharged for an unknown time period (not continuously) to the original septic system. Discharges from the septic systems may have contaminated the surface soil and/or groundwater in the vicinity of the septic system drain fields or may have transported contaminated soil through overland flow.

Potential Migration Pathways

- Infiltration of the septic system wastes to the groundwater
- Migration of the septic system wastes, as a result of septic tank overflows, to surface soil
- Migration of contaminated surface soil, as a result of overland flow, to the low-lying area downgradient of the site boundary
- Discharge of contaminated groundwater to surface water through surface seeps at the base of the bluff adjacent to the river
- Discharge of contaminated groundwater to the river through the groundwater/surface water transition zone

Exposures and Receptors

Ecological Exposures and Receptors

A potential exposure pathway for aquatic organisms exists if groundwater discharges directly to the Potomac River. However, apparent groundwater seeps are present at the base of the bluff adjacent to the river; therefore, groundwater may not be upwelling through the near-shore sediments, but rather discharging at these seep locations. Alternatively, groundwater may discharge via seeps and direct discharge to the river. These seeps are a likely exposure pathway for ecological receptors to site groundwater at the point of discharge. No fine-grained sediment is present along the immediate shoreline of the site, but organisms inhabiting the sand and cobble habitat may be exposed to contaminants in pore water if groundwater is upwelling through the gravel and cobble.

Organisms might be exposed to chemicals present at the site through the following routes:

- Direct contact with soil
- Direct contact with seep water
- Direct contact with sediment pore water in the groundwater/surface water transition zone
- Ingestion of soil
- Ingestion of surface water
- Root uptake (plants)
- Ingestion of biota that have may have accumulated chemicals in their tissue from contaminated soil or surface water

SAP Worksheet #10—Problem Definition (continued)

Human Health Exposures and Receptors

Currently, the site is within an industrial area and is used for industrial activities. The low-lying area downgradient of the site is not used as an industrial area, but may be accessed by people on the site or by people using the river recreationally. Site use is expected to remain the same; however, it is possible, although unlikely, that the site could be developed for additional industrial use or residential use. Currently, groundwater beneath the site is not used as a potable water supply. Although unlikely, groundwater could be used as a potential future potable water supply.

- Current/future human health exposure scenarios:
  - Industrial workers and adult and adolescent trespassers/visitors exposed to COPCs in surface soil (in the industrial area of the site and the low-lying area) through incidental ingestion and dermal contact, and inhalation of particulate emissions from surface soil
- Future human health exposure scenarios:
  - Industrial workers, construction workers, adult and child residents, and adult and adolescent trespassers/visitors exposed to COPCs in surface soil (in the industrial area of the site and the low-lying area) through incidental ingestion and dermal contact, and inhalation of particulate emissions from soil.
  - Adult and child residents exposed to COPCs in groundwater used as a potable supply through ingestion and dermal contact.
  - Construction workers exposed to COPCs in shallow groundwater through dermal contact.

Problem Definition

Discharges from the septic systems may have contaminated the soil, groundwater, or both in the vicinity of the drain fields and where contaminated surface soil may have been transported through overland flow. The HHRS and ERS completed during the SSP Investigations indicated that cobalt in groundwater may pose a risk to human and ecological receptors. No unacceptable ecological or human health risk was identified for the subsurface soil. Based on the results for the SSP investigation and on historical information regarding the potential contaminant source and associated releases, the IHIRT concluded in December 2008 that Stump Neck SWMU 14 should proceed to the RI phase.

The environmental questions/problems to be addressed by the Stump Neck SWMU 14 RI are:

1. What is the nature and extent of contamination in the shallow groundwater at Stump Neck SWMU 14 and is there a groundwater divide at the site?

   Groundwater samples will be collected from eight monitoring wells. The locations are presented in **Figure 5**.

   Two existing wells will be sampled and six new monitoring wells will be installed and sampled. Three wells will be installed along the edge of the embankment to delineate the nature and extent of contamination in the north and verify groundwater flow direction. One well will be installed between the septic tanks and the old leach field to assess groundwater quality upgradient of the leach fields and verify flow direction. Two wells will be installed south of the site to delineate the nature and extent of contamination in the south and verify groundwater flow direction.

   Samples will be analyzed for total and dissolved TAL metals (w/mercury), sulfate, sulfide, ferrous iron, pH, TOC, and hardness, as detailed in **Worksheet #18-1**. The analytical results will be evaluated as to the nature and extent of site-related constituents in groundwater.

SAP Worksheet #10—Problem Definition (continued)

Two additional monitoring wells will be installed south of the site just north of Archer Avenue to further delineate the nature and extent of contamination in the south and verify groundwater flow direction. Groundwater samples will be collected from the two additional wells as well as the 8 previously discussed wells.

In addition, one DPT *in situ* groundwater sample will be collected south of Archer Avenue to further refine the southern boundary, as presented in **Figure 5**. This sample, however, will only be analyzed if either of the two additional wells installed north of Archer Avenue have constituent concentrations that exceed screening levels.

The additional samples will be analyzed for total and dissolved TAL metals (w/mercury), sulfate, sulfide, ferrous iron, pH, TOC, and hardness, as detailed in **Worksheet #18-2**. The analytical results will be evaluated as to the nature and extent of site-related constituents in groundwater south of the site.

If total and dissolved groundwater results are similar, the total results will be used in the HHRA. If a notable disparity exists between total and dissolved results, as demonstrated by large differences in mutual samples, dissolved results will be used in the HHRA. It is assumed that metals removed from the samples with a 0.45 micron filter are unlikely to be transported in the aquifer, and therefore, the potential for impacts on downgradient potable wells is small. Conversely, metals that remain in solution following filtration are unbound or bound to material small enough to be transported.

Dissolved groundwater results will be used for the ERA because ecological receptors are not exposed directly to groundwater, but rather to surface water after groundwater discharge, and because most of the ecological screening values for inorganics are expressed as dissolved.

In the RFA report, a groundwater divide was deemed to be present along Archer Avenue (A.T. Kearney, Inc., 1990). The SSP result, however, could not confirm this assertion. Therefore, synoptic water levels will be measured in the eight monitoring wells to assess the direction of shallow groundwater flow in the vicinity of Stump Neck SWMU 14.

A second round of water level measurements will be completed prior to collection of the 10 additional groundwater samples.

2. What is the nature and extent of contamination in the surface soil at Stump Neck SWMU 14?

Eight surface soil samples will be collected from the unpaved areas within and surrounding the old and new leach fields. The locations are presented in **Figure 5**.

Samples will be analyzed for TAL metals, including Mercury and pH, as detailed in **Worksheet #18-1**. The analytical results will be used to evaluate the nature and extent of site-related constituents in the surface soil.

Eleven additional soil samples will be collected across the north and west side of the site. These samples will be collected and analyzed in a tiered approach to completely delineate the extent of contamination, as shown in **Figure 5**. All of the samples will be collected from the proposed locations at the same time. Tier 1 samples will then be analyzed prior to Tier 2 samples, which will only be analyzed if the total chromium detected is above background or hexavalent chromium is detected above the RSL in the Tier 1 samples. Six samples will be analyzed as Tier 1 samples, and the five remaining samples will be analyzed as Tier 2 samples, as presented in **Figure 5**. Tier 1 samples will be collected from two existing surface soil sampling locations and four new locations spaced approximately 60 feet apart from previous soil sampling locations. Tier 2 samples will be collected from locations spaced approximately 60 feet apart from the Tier 1 sample locations. Tier 2 samples will be held in the lab pending results of the Tier 1 samples.

SAP Worksheet #10—Problem Definition (continued)

Samples will be analyzed for total and hexavalent chromium as detailed in **Worksheet #18-2**. The analytical results will be used to evaluate the nature and extent of site-related constituents in the surface soil.

3. What is the nature and extent of surface soil contamination downgradient of Stump Neck SWMU 14?

   Four surface soil samples will be collected from locations spaced across the low-lying wet area downgradient of the industrial area. Locations will be biased towards areas where runoff containing site contaminant(s) may have accumulated. The locations are presented in **Figure 5**.

   Samples will be analyzed for TAL metals, including mercury and pH, as detailed in **Worksheet #18-1**. The analytical results will be used to evaluate the nature and extent of site-related constituents in the surface soil.

   Do the concentrations of constituents detected in the soil or groundwater present unacceptable human health or ecological risk?

   Analytical results from the RI surface soil and groundwater sampling will be used to conduct an HHRA and ERA to assess whether the concentrations of constituents detected in the soil, groundwater, or both present potentially unacceptable human health risk, ecological risk, or both.

4. Do the concentrations of detected constituents in the surface soil and groundwater warrant further action?

   If the risk assessment results indicate that no unacceptable potential risk exists at Stump Neck SWMU 14, the RI will be completed with a recommendation for No Further Action and unrestricted land use.

   If the risk assessment results indicate potentially unacceptable risks in soil, groundwater, or both, and analytical results indicate that the nature and extent of contamination has been sufficiently delineated, the RI report will recommend the site undergo a Feasibility Study for the evaluation of remedial alternatives.

SAP Worksheet #11—Project Quality Objectives/Systematic Planning Process Statements

This section presents the project quality objectives (PQOs) for the Stump Neck SWMU 14 RI in a format specified by the UFP-SAP guidance.

Who will use the data?

The data will be used by the IHIRT (Navy, EPA Region III, MDE) to make decisions about the path forward for Stump Neck SWMU 14. CH2M HILL will use the data to prepare an RI report, which will document the field activities, analytical results, nature and extent of contamination, and baseline HHRA and ERA results.

What are the Project Action Limits?

HHRA - Concentrations of constituents detected in the surface soil and groundwater samples collected during the SWMU RI field event will be compared to the current EPA regional screening levels (RSLs) to identify COPCs. The concentrations of constituents detected in groundwater will be compared to the EPA tap water RSLs. The RSLs for noncarcinogenic constituents will be adjusted by dividing by 10 to account for exposure to more than one constituent that affects the same target organ. The adjusted RSLs will be the project action limits (PALs) for the human health risk-based screening of analytical data to identify the COPCs used to assess potential risks to human health (see **Worksheet #15**).

ERA - The concentrations of constituents detected in groundwater will be compared to the Region III Biological Technical Assistance Group freshwater criteria as a conservative estimate because there is a potential exposure pathway for aquatic organisms if groundwater discharges directly to the Potomac River or seeps to sediment pore water. For soil, the screening values will include EPA ecological soil screening levels first, where available, and Region III Biological Technical Assistance Group surface soil screening values for chemicals without ecological soil screening levels. The screening values stated above will be used as the ecological PALs, or "ecological target quantitation limits" (QLs) for the laboratory chemical analysis (see **Worksheet #15**).

How will the data be used?

The data will be used to answer the following questions, as described in **Worksheet #10**:

- What is the nature and extent of contamination in the shallow groundwater at Stump Neck SWMU 14 and is there a groundwater divide at the site?
- What is the nature and extent of contamination in the surface soil at Stump Neck SWMU 14?
- What is the nature and extent of surface soil contamination downgradient of Stump Neck SWMU 14?
- Do the concentrations of constituents detected in the soil or groundwater present unacceptable human health or ecological risks?
- Do the concentrations of detected constituents in the surface soil and groundwater warrant further action?

What types of data are needed? (matrix, target analytes, analytical groups, field screening, onsite analytical or offsite laboratory techniques, sampling techniques)?

This UFP-SAP provides details for the collection and analysis of soil and groundwater samples in support of an RI. **Worksheet #17** presents detailed information on the types of data needed for this project. All samples will be analyzed by an offsite laboratory. All samples will be collected in general accordance with the NSF-IH master plans (TetraTech, 2009) and the standard operating procedures (SOPs) listed in **Worksheet #21** and presented in **Appendix A**.

Soil samples will be collected and analyzed for TAL metals, including mercury, hexavalent chromium, and pH, as specified in **Worksheet #17**.

SAP Worksheet #11—Project Quality Objectives/Systematic Planning Process Statements (continued)

Groundwater samples will be collected and analyzed for total and dissolved TAL metals, including mercury, sulfate, sulfide, ferrous iron, pH, TOC, and hardness as specified in **Worksheet #17**.

How "good" must the data be to support the environmental decision?

The data will be of the quality and quantity required to meet the project objective of determining if site-related constituents are present in surface soil or groundwater at concentrations exceeding the PALs. Additional information associated with the precision, bias, sensitivity, representativeness and comparability of the data is provided in this worksheet and in **Worksheets #12, #15, #19, #20, #24**, and **#28**.

How will data be used when the laboratory-specific limits of detection are greater than the PALs?

Worksheet #15 presents analytical methodology and limits. In addition to listing the particular analytes, PALs, and limits, it also identifies where limits of detection (LODs) are greater than PALs. Although this information was considered when planning the analytical protocol for the site and may lead to some uncertainty, it does not prevent conclusions from being drawn with respect to the objectives of the RI, for the following reasons:

(1) The samples collected are being analyzed for constituent groups, not specific analytes. This is because the site is in the RI phase, where the primary objective is to identify the nature and extent of contamination. In this case, analyzing for analyte groups is appropriate for satisfying this objective, as well as making decisions about whether further action is warranted. Even if a particular analyte has an LOD greater than a screening level, there are sufficient other analytes in the same constituent group that would likely be detected in the event of a release and whose LODs are less than the screening values. Therefore, decisions about further action at the site can be made with sufficient confidence.

(2) Even though some LODs are greater than their respective PALs, detection limits (DLs) are closer to and may be less than the applicable PALs. The laboratory instrumentation would likely detect a constituent if present at a concentration greater than its detection limit; such a result would be reported as estimated because it is less than the limit of quantitation (LOQ).

How much data should be collected (number of samples for each analytical group, matrix, and concentration)?

Detailed information on data collection is provided in **Worksheet #17**. The quantities and types of QA/QC samples are detailed in **Worksheet #20**.

Where, when, and how should the data be collected/generated?

- Detailed information on when the data will be collected is provided in **Worksheet #16**.
- Detailed information on where and how the data will be collected is provided in **Worksheets #14** and **#17**.
- Data will be collected following the SOPs presented in **Worksheet #21**.
- All sampling will be performed in general accordance with the procedures described in the NSF-IH master plans (TetraTech, 2009) and the SOPs listed in **Worksheet #21** and provided in **Appendix A**.

Who will collect and generate the data? How will the data be reported?

- The CH2M HILL field team will collect the samples during the field sampling event.
- The samples will be shipped via overnight courier to Katahdin Analytical Services, Inc.
- All chemical data generated will be submitted to CH2M HILL. Once received and reviewed by CH2M HILL, chemical data will be validated internally.

SAP Worksheet #11—Project Quality Objectives/Systematic Planning Process Statements (continued)

- All chemical and field data will be reported in a Stump Neck SWMU 14 RI report, which will be submitted to the Navy as a preliminary draft for review before distribution to EPA and MDE for review and approval. The final approved report will be placed in the Administrative Record and will be publicly available.

How will the data be archived?

Data will be archived in accordance with Navy CLEAN contractual requirements. The analytical data will be loaded to the Navy IR Information System database.

PQOs listed in the form of if/then qualitative and quantitative statements.

The PQOs are shown in the flow chart presented in **Figure 6**.

- If the concentrations of detected constituents do not exceed human health and/or ecological screening levels, then the RI report will be prepared with a recommendation of 'No Further Action' for soil and/or groundwater.
- If the concentrations of detected constituents exceed human health and/or ecological screening levels and the nature and extent of contamination is sufficiently delineated then an HHRA and ERA will be conducted.
- If no potentially unacceptable risk associated with site-specific soil or groundwater is identified during the HHRA and ERA and detected constituents are less than the background levels, then the RI report will be prepared with a recommendation of 'No Further Action' for soil and/or groundwater.
- If potentially unacceptable risk associated with site-specific soil or groundwater is identified during the HHRA and ERA, but detected constituents are less than the background values , then the RI report will be prepared with a recommendation of 'No Further Action' for soil and/or groundwater.
- If potentially unacceptable risk associated with the site-specific soil and/or groundwater is identified and analytical results indicate that the nature and extent of contamination has been sufficiently delineated, the RI report will be prepared with a recommendation for remedial action, and a Feasibility Study will be conducted to evaluate remedial alternatives for soil and/or groundwater.
- If the concentrations of detected constituents exceed human health and/or ecological screening levels and the nature and extent of contamination is not sufficiently delineated, then the IHIRT will make a risk management decision as to where additional sampling is warranted, and additional samples will be collected to further delineate the nature and extent of contamination.

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SAP Worksheet #12-1—Measurement Performance Criteria Table - Field QC Samples

Matrix: Groundwater and Aqueous (Blanks)
Analytical Group: METAL and FMETAL[3]
Concentration Level: Low (SW-846 6020, 7470A, 9012B, 7199[5])

QC Sample[2]	Analytical Group[1]	Frequency	Data Quality Indicators (DQIs)	Measurement Performance Criteria	QC Sample Assesses Error for Sampling (S), Analytical (A) or both (S&A)
Field Duplicate	METAL, FMETAL	One per 10 field samples	Precision	% relative percent difference (RPD) 20%	S & A
Equipment Rinsate Blank	METAL, FMETAL	One per day	Bias/Contamination	Same as method blank. Refer to **Worksheet #28-4**.	S
Temperature Blank	METAL, FMETAL	One per cooler	Accuracy/Representativeness	2-6 degrees Celsius (°C)	S

Notes:
[1] If information varies within an analytical group, separate by individual analyte.
[2] Matrix spike/matrix spike duplicate (MS/MSD) is described on **Worksheet #28**.
[3] Cyanide is not part of the FMETAL analysis group.
[4] The field blank is not analyzed for FMETAL.
[5]Hexavalent Chromium is for Aqueous only.

SAP Worksheet #12-2—Measurement Performance Criteria Table - Field QC Samples

Matrix: Surface Soil

Analytical Group: METAL

Concentration Level: (SW-846 6020, 7471A, 9012B, 7199)

QC Sample[2]	Analytical Group[1]	Frequency	DQIs	Measurement Performance Criteria	QC Sample Assesses Error for Sampling (S), Analytical (A) or both (S&A)
Field Duplicate	METAL	One per 10 field samples	Precision	%RPD 30%	S & A
Equipment Rinsate Blank	METAL	One per day	Bias/Contamination	Same as method blank. Refer to **Worksheet #28**.	S
Temperature Blank	METAL	One per cooler	Accuracy/Representativeness	2-6°C	S

Notes:

[1] If information varies within an analytical group, separate by individual analyte.

[2] MS/MSD is described on **Worksheet #28**

SAP Worksheet #12-3—Measurement Performance Criteria Table - Field QC Samples

Matrix: Groundwater

Analytical Group: WCHEM (Sulfide, Sulfate, Hardness, TOC, pH, and Ferrous Iron)

Concentration Level: Low (EPA 376.1, EPA 375.4, EPA 130.2, SW-846 9060, SW-846 9040B and SM3500-Fe D)

QC Sample	Analytical Group[1]	Frequency	DQIs	Measurement Performance Criteria	QC Sample Assesses Error for Sampling (S), Analytical (A) or both (S&A)
Temperature Blank	WCHEM	One per cooler	Accuracy/Representativeness	2-6°C	S

Notes:
[1] If information varies within an analytical group, separate by individual analyte.

SAP Worksheet #12-4—Measurement Performance Criteria Table - Field QC Samples

Matrix: Surface Soil

Analytical Group: WCHEM (pH)

Concentration Level: Low (SW-846 9045C)

QC Sample	Analytical Group[1]	Frequency	DQIs	Measurement Performance Criteria	QC Sample Assesses Error for Sampling (S), Analytical (A) or both (S&A)
Temperature Blank	WCHEM	One per cooler	Accuracy/Representativeness	2-6°C	S

Notes:
[1] If information varies within an analytical group, separate by individual analyte.

SAP Worksheet #13—Secondary Data Criteria and Limitations Table

Secondary Data	Data Source (originating organization, report title and date)	Data Generator(s) (originating organization, data types, data generation/collection dates)	How Data Will Be Used	Limitations on Data Use
Soil, Groundwater	CH2M HILL, *Final Site Screening Process Investigation Report for Sites 19, 26, and 27; Wetland Area Adjacent to Site 45; and Stump Neck SWMUs 14 and 30*	CH2M HILL, Soil, Groundwater, 2005, 2007, 2008	Data will be used to assist the placement of RI sample locations. Data also will be evaluated as part of the risk assessments during the RI.	In situ groundwater data will not be included in the HHRA or ERA data sets because it is not reproducible, making it unsuitable for assessing risk

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SAP Worksheet #14—Summary of Project Tasks Project Logistics

In general, work will be performed by workers in Level D personal protective equipment (PPE), which consists of hard hat, safety glasses, safety-toed boots, and hearing protection. Optional PPE includes the use of Tyvek coveralls. Upgrades to higher levels of PPE are discussed in the Health and Safety Plan, provided as **Appendix B**.

Sampling activities are expected to be performed during normal working hours, except under specific arrangement with NSF-IH for after-hours or weekend activities.

Pre-Mobilization Tasks

- Procure subcontractors
- Schedule field and support staff and conduct field kickoff meeting
- Obtain dig permit from NSF-IH

Field Investigation Tasks

Third-Party Utility Clearance

CH2M HILL will identify and mark the locations of the new monitoring wells. CH2M HILL will coordinate utility clearance with Miss Utility of Maryland and NSF-IH. A third-party utility clearance subcontractor (TBD) will conduct utility clearance for a 15-foot radius around each borehole location, if possible, so that boreholes can be easily relocated if refusal is encountered at a proposed location. Clearance will be performed before conducting any intrusive work and in accordance with SOP A.1.

Monitoring Well Installation

With support from a drilling subcontractor (TBD), CH2M HILL will install five permanent monitoring wells; three to the north, one near the septic tanks, and two to the south of the site. Two additional monitoring wells will be installed south of the site along Archer Ave. Monitoring wells will be installed using hollow stem auger methods and in accordance with SOP A.2.

Monitoring wells will be constructed of 2-inch (inner-diameter) Schedule 40 polyvinyl chloride with a 10-foot, 0.01-inch slotted polyvinyl chloride screen and a stick-up finish. Actual depth of monitoring wells may be changed in accordance with observations made by the field geologist during monitoring well installation activities.

Monitoring Well Survey

With support from a surveying subcontractor (TBD), CH2M HILL will survey the eight permanent monitoring wells at the site. Well locations (northing, easting, elevation) will be recorded and loaded into the GIS database. Well surveys will be conducted in accordance with SOP A.3.

Groundwater Level Measurement

CH2M HILL will collect one round of synoptic water level measurements from all eight wells. An additional round of water level measurements will be collected following installation of the two additional monitoring wells. The synoptic data will be used to assess the direction of shallow groundwater flow in the vicinity of Stump Neck SWMU 14.

Surface soil sampling for chemical analysis

CH2M HILL will collect 23 surface soil samples using a hand trowel from the 0 to 6-inch depth interval, as specified in **Worksheet #17** and shown in **Figure 5**. Sampling protocols will follow SOPs A.4, A.6, A.11, and A.12, referenced in **Worksheet #21**. Appropriate QA/QC samples will be collected as specified in **Worksheet #20**. Soil sample locations will be located using a global positioning system in accordance with SOP A.14, referenced in **Worksheet #21**.

SAP Worksheet #14—Summary of Project Tasks Project Logistics (continued)

Groundwater sampling for chemical analysis

CH2M HILL will collect groundwater samples from the five newly installed monitoring wells and two existing monitoring wells; an additional round of groundwater samples will be collected from the two additional wells and all previously discussed wells and from one DPT location as specified in **Worksheet #17**. Sampling protocols will follow SOP A.5, A.9 and A.11, referenced in **Worksheet #21**. Appropriate QA/QC samples will be collected as specified in **Worksheet #20**.

Decontamination

All non-disposable sampling equipment will be decontaminated before sampling activities begin at each location in accordance with applicable SOPs referenced in **Worksheet #21**.

IDW

IDW soil, purge water, and decontamination rinse water will be placed in metal drums and sampled for waste characterization parameters in accordance with SOPs A.7 and A.8 referenced in **Worksheet #21**.

Analyses and Testing Tasks

The analytical laboratory will process and prepare samples for analyses and analyze all samples for specified analytes as noted in **Worksheet #18**. The laboratory will provide all sample results in a Level IV data package, which includes all laboratory QC forms and raw data.

QC Tasks

- SOPs for field and laboratory activities will be implemented.
- QC samples will be collected as described in **Worksheet #20**.

Secondary Data

Secondary data (**Worksheet #13**) provided by CH2M HILL has been incorporated into the site history narrative, and will be used for risk assessment and risk management purposes, as appropriate.

Data Validation, Review, and Management Tasks

- Database setup and management.
- Data validation will be performed as described in **Worksheets #35** and **#36**.
- A data usability assessment will be performed as described in **Worksheet #37**.
- Validated data will be incorporated into CH2M HILL's data warehouse and base wide GIS in accordance with the NSF-IH master plans (Tetra Tech NUS, 2009).

Documentation and Reporting

- Detailed field observations will be recorded in a field notebook in accordance with SOP A.10, referenced in **Worksheet #21**.
- The field work, data analyses, and data evaluation will be described in Stump Neck SWMU 14 RI report.

Data Tracking, Storage, Archiving, Retrieval and Security

- Records will be tracked, maintained, and archived by the EIS (see organization chart in **Worksheet #5**) as described in **Worksheet #29**.

Assessment/Audit Tasks

- See **Worksheets #31** and **#32.**

SAP Worksheet #15-1—Reference Limits and Evaluation Table

Matrix: GW and AQ (blanks)
Analytical Group: METAL, FMETAL[3]

Analyte	CAS Number	RSLs Tapwater Adjusted (µg/L)	Eco Groundwater Screening Levels (µg/L)	Project Quantitation Limit Goal[1,2] (µg/L)	Laboratory-specific			LCS, MS, and MSD %R and RPD Limits[4] %		
					LOQs (µg/L)	LODs (µg/L)	DLs (µg/L)	LCL	UCL	RPD
Aluminum	7429-90-5	3700	87	43.5	300	40	0.632	80	120	20
Antimony	7440-36-0	1.5	30	0.75	1	0.5	0.02	80	120	20
Arsenic	7440-38-2	0.045	5	0.045	5	4	0.161	80	120	20
Barium	7440-39-3	730	4	2	2	1	0.093	80	120	20
Beryllium	7440-41-7	7.3	0.66	0.33	1	0.2	0.009	80	120	20
Cadmium	7440-43-9	1.8	0.25	0.25	1	0.2	0.006	80	120	20
Calcium	7440-70-2	NC	116000	58000	100	80	7.4	80	120	20
Chromium	7440-47-3	0.043	85	0.043	3	2	0.056	80	120	20
Hexavalent Chromium	18540-29-9	NA	NA	10	10	10	1	84	117	20
Cobalt	7440-48-4	1.1	23	0.55	1	0.3	0.008	80	120	20
Copper	7440-50-8	150	9	4.5	3	2	0.068	80	120	20
Iron	7439-89-6	2600	300	150	100	60	3.7	80	120	20
Lead	7439-92-1	NC	2.5	1.25	1	0.5	0.024	80	120	20
Magnesium	7439-95-4	NC	82000	41000	100	80	2.55	80	120	20
Manganese	7439-96-5	88	120	44	2	1	0.051	80	120	20
Mercury	7439-97-6	1.1	0.026	0.55	0.2	0.1	0.037	80	120	20
Nickel	7440-02-0	73	52	26	2	1.2	0.035	80	120	20
Potassium	7440-09-7	NC	53000	26500	10000	400	27.1	80	120	20
Selenium	7782-49-2	18	1	1	5	3	0.098	80	120	20
Silver	7440-22-4	18	3.2	1.6	1	0.4	0.01	80	120	20
Sodium	7440-23-5	NC	680000	340000	1000	400	5.65	80	120	20
Thallium	7440-28-0	NC	0.8	0.4	1	0.4	0.011	80	120	20
Vanadium	7440-62-2	18	20	9	5	4	0.117	80	120	20
Zinc	7440-66-6	1100	120	60	10	8	0.323	80	120	20
Cyanide	57-12-5	73	5	5	10	5	4	80	120	20

Notes:
Shading indicates cells where the laboratory-specific LOD is greater than the project quantitation limit (PQL) goal. Refer to **Worksheet #10** section "How good must the data be..."
µg/L = micrograms per liter;
LCL = lower confidence limit:
UCL = upper confidence limit
NC: No screening level for this compound.
NA: There are no project action limits for AQ samples because they are blanks.
Ca, Mg, K, and Na are nutrients.
[1] The PAL for groundwater is the lesser of "RSLs Tapwater Adjusted" (November, 2010) and "Eco GW Screening Levels".
[2] The PQL goal is 1/2 the PAL, the PAL, or the Laboratory Specific LOQ, as applicable.
[3] Cyanide is not analyzed with the filtered metals.
[4] Department of Defense Quality Systems Manual (DoD QSM) v. 4.1 is the basis for laboratory control sample (LCS) and MS/MSD limits.

SAP Worksheet #15-2—Reference Limits and Evaluation Table

Matrix: SS

Analytical Group: Total Metals

Analyte	CAS Number	RSLs Residential Soil Adjusted (µg/kg)	Eco SS Screening Levels (µg/kg)	PQL Goal[1,2] (µg/kg)	Laboratory-specific			LCS, MS, and MSD %RPD Limits %R and		
					LOQs (µg/kg)	LODs (µg/kg)	DLs (µg/kg)	LCL	UCL	RPD
Aluminum	7429-90-5	7700000	50000	25000	30000	4000	87.2	80	120	20
Antimony	7440-36-0	3100	270	135	100	50	2.5	80	120	20
Arsenic	7440-38-2	390	18000	390	500	400	23.5	80	120	20
Barium	7440-39-3	1500000	330000	165000	200	100	3.9	80	120	20
Beryllium	7440-41-7	16000	40000	8000	100	20	0.5	80	120	20
Cadmium	7440-43-9	7000	32000	3500	100	20	2.4	80	120	20
Calcium	7440-70-2	NC	NC	10000	10000	8000	499	80	120	20
Chromium	7440-47-3	290	400	290	300	200	11.9	80	120	20
Hexavalent Chromium	18540-29-9	290	130000	290	400	200	65	80	115	20
Cobalt	7440-48-4	2300	13000	1150	100	30	0.8	80	120	20
Copper	7440-50-8	310000	28000	14000	300	200	9.8	80	120	20
Iron	7439-89-6	5500000	200000	100000	10000	6000	341	80	120	20
Lead	7439-92-1	400000	11000	5500	100	50	1.7	80	120	20
Magnesium	7439-95-4	NC	NC	10000	10000	8000	89.9	80	120	20
Manganese	7439-96-5	180000	220000	90000	200	100	4.3	80	120	20
Mercury	7439-97-6	2300	100	50	33	17	1.1	80	120	30
Nickel	7440-02-0	150000	38000	19000	200	120	5.3	80	120	20
Potassium	7440-09-7	NC	NC	100000	100000	40000	912	80	120	20
Selenium	7782-49-2	39000	520	520	500	300	7.1	80	120	20
Silver	7440-22-4	39000	560000	19500	100	40	2.3	75	120	20
Sodium	7440-23-5	NC	NC	100000	100000	40000	213	80	120	20
Thallium	7440-28-0	NC	1000	500	100	40	1.1	80	120	20
Vanadium	7440-62-2	39000	2000	1000	500	400	15.4	80	120	20
Zinc	7440-66-6	2300000	46000	23000	1000	800	18.9	80	120	20
Cyanide	57-12-5	160000	300	300	500	250	222	80	120	20

Notes:
Shading indicates cells where the laboratory-specific LOD is greater than the PQL goal. Refer to **Worksheet #10** section "How good must the data be.
µg/kg: micrograms per kilogram;
NC: No screening level for this compound.
Ca, Mg, K, and Na are nutrients.
[1] The PAL for SS is the lesser of "RSLs Residential Soil Adjusted" (November, 2010) or "Eco SS Screening Levels".
[2] The PQL goal is 1/2 the PAL, the PAL, or the laboratory-specific LOQ, as applicable.
[3] DoD QSM v. 4.1 is the basis for LCS and MS/MSD limits.

SAP Worksheet #15-3—Reference Limits and Evaluation Table

Matrix: GW

Analytical Group: WCHEM

Analyte	CAS Number[3]	PQL Goal[2]	Laboratory-specific[1]		
			LOQs	LODs	DLs
Sulfide	18496-25-8	1000 (µg/L)	1000 (µg/L)	500 (µg/L)	193 (µg/L)
Sulfate	14808-79-8	1000 (µg/L)	1000 (µg/L)	500 (µg/L)	330 (µg/L)
Hardness	HARDNESS	5000 (µg/L)	5000 (µg/L)	2500 (µg/L)	1630 (µg/L)
TOC	TOC	1000 (µg/L)	1000 (µg/L)	500 (µg/L)	40 (µg/L)
pH	PH	N/A	N/A	N/A	N/A
Ferrous Iron	FERROUS	100 (µg/L)	100 (µg/L)	50 (µg/L)	23.9 (µg/L)

Notes:

Shading indicates cells where the laboratory-specific QL is greater than the PQL goal. Refer to **Worksheet #10** section "How good must the data be. . ."

N/A: Not applicable

1 LOQs, LODs, and DLs are not applicable to pH data.

2 There are no screening levels or PALs applicable to WCHEM data. These data are considered screening-level data and not definitive, as such they are being collected for informational purposes; therefore, PQLs identified above are achievable limits specific to the subcontracted laboratory.

3 CAS numbers for hardness, TOC, pH, and ferrous iron are contractor-specific.

SAP Worksheet #15-4—Reference Limits and Evaluation Table

Matrix: SS

Analytical Group: WCHEM

Analyte	CAS Number[3]	PQL Goal[2]	Laboratory-specific[1]		
			LOQs	LODs	DLs
pH	PH	N/A	N/A	NA	N/A

Notes:

Shading indicates cells where the laboratory-specific QL is greater than the PQL goal. Refer to **Worksheet #10** section "How good must the data be. . .".

N/A: Not applicable

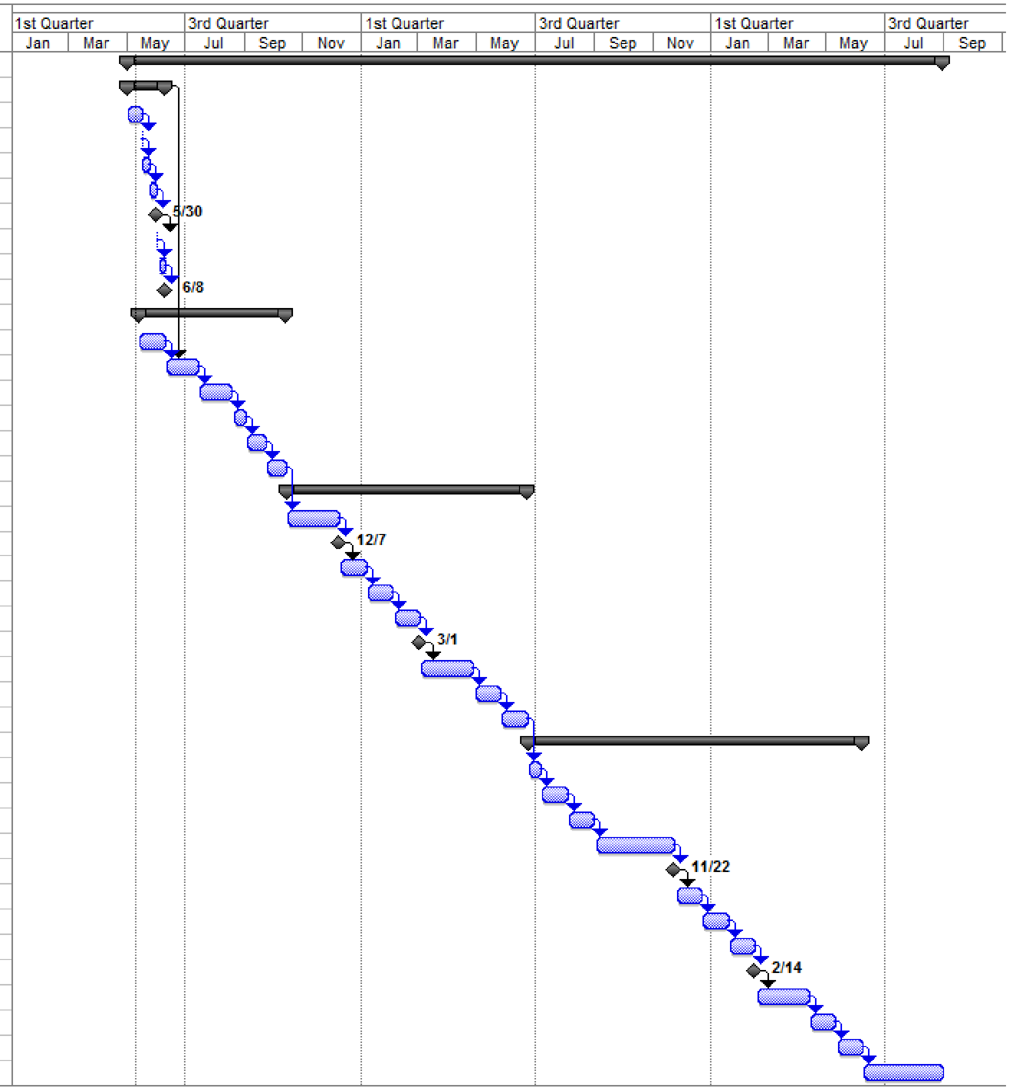
[1] QLs and method detection limits are not applicable to pH data.

[2] There are no screening levels or PALs applicable to WCHEM data. These data are considered screening-level data and not definitive, as such they are being collected for informational purposes; therefore, PQLs identified above are achievable limits specific to the subcontracted laboratory.

[3] These CAS numbers are contractor-specific.

SAP Worksheet #16—Project Schedule/Timeline

ID	Task Name	Duration	Start	Finish	Predecessors
1	**SWMU 14 RI/FS Project**	**608 days**	**Wed 5/2/12**	**Fri 8/29/14**	
2	**Revise UFP-SAP Work Plan**	**28 days**	**Wed 5/2/12**	**Fri 6/8/12**	
3	Revise UFP-SAP Worksheets	10 days	Wed 5/2/12	Tue 5/15/12	
4	Submit Draft	1 day	Wed 5/16/12	Wed 5/16/12	3
5	Navy/Chemist Review	1 wk	Thu 5/17/12	Wed 5/23/12	4
6	Address Comments and Finaliz	5 days	Thu 5/24/12	Wed 5/30/12	5
7	Submit Draft Final	0 days	Wed 5/30/12	Wed 5/30/12	6
8	Regulatory Review	2 days	Thu 5/31/12	Fri 6/1/12	7
9	Address Regulatory Comments	5 days	Mon 6/4/12	Fri 6/8/12	8
10	Submit Final	0 days	Fri 6/8/12	Fri 6/8/12	9
11	**Fieldwork**	**110 days**	**Mon 5/14/12**	**Fri 10/12/12**	
12	Planning and base cooridination	4 wks	Mon 5/14/12	Fri 6/8/12	
13	Perform	5 wks	Mon 6/11/12	Fri 7/13/12	12,2
14	Lab Analysis	5 wks	Mon 7/16/12	Fri 8/17/12	13
15	QC Check	2 wks	Mon 8/20/12	Fri 8/31/12	14
16	Data Validation	3 wks	Mon 9/3/12	Fri 9/21/12	15
17	QC Check and Load Data	3 wks	Mon 9/24/12	Fri 10/12/12	16
18	**RI Report**	**180 days**	**Mon 10/15/12**	**Fri 6/21/13**	
19	Pre-Draft	8 wks	Mon 10/15/12	Fri 12/7/12	17
20	Submit	0 days	Fri 12/7/12	Fri 12/7/12	19
21	Navy Review	4 wks	Mon 12/10/12	Fri 1/4/13	20
22	RTC	4 wks	Mon 1/7/13	Fri 2/1/13	21
23	Draft	4 wks	Mon 2/4/13	Fri 3/1/13	22
24	Submit	0 days	Fri 3/1/13	Fri 3/1/13	23
25	Navy & Regulatory Review	8 wks	Mon 3/4/13	Fri 4/26/13	24
26	RTC	4 wks	Mon 4/29/13	Fri 5/24/13	25
27	Final	4 wks	Mon 5/27/13	Fri 6/21/13	26
28	**FS Report**	**250 days**	**Mon 6/24/13**	**Fri 6/6/14**	
29	FS Planning	2 wks	Mon 6/24/13	Fri 7/5/13	27
30	RAA	4 wks	Mon 7/8/13	Fri 8/2/13	29
31	Navy/Navy 3rd Party Review	4 wks	Mon 8/5/13	Fri 8/30/13	30
32	Pre-Draft	12 wks	Mon 9/2/13	Fri 11/22/13	31
33	Submit	0 days	Fri 11/22/13	Fri 11/22/13	32
34	Navy Review	4 wks	Mon 11/25/13	Fri 12/20/13	33
35	RTC	4 wks	Mon 12/23/13	Fri 1/17/14	34
36	Draft	4 wks	Mon 1/20/14	Fri 2/14/14	35
37	Submit	0 days	Fri 2/14/14	Fri 2/14/14	36
38	Navy & Regulatory Review	8 wks	Mon 2/17/14	Fri 4/11/14	37
39	RTC	4 wks	Mon 4/14/14	Fri 5/9/14	38
40	Final	4 wks	Mon 5/12/14	Fri 6/6/14	39
41	Project Close Out	3 mons	Mon 6/9/14	Fri 8/29/14	40



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SAP Worksheet #17—Sampling Rationale

Matrix	Depth of Samples	Analysis	Method	Number of Samples	Rationale	Sampling Strategy
Groundwater	N/A	TAL Metals (including Mercury and Cyanide) and TAL Filtered Metals (including Mercury) Sulfate Sulfide Ferrous Iron pH TOC Hardness	6020A (7470A) EPA 375.4 EPA 376.1 SM3500-Fe D 9040B 9060 EPA 130.2	8	Discharges from the septic systems may have contaminated the groundwater in the vicinity of the drain fields and where releases likely occurred. Photographic development chemicals were discharged for an unknown time period (not continuously) to the original septic system. The photographic development chemicals have several potential contaminants; therefore, the IHIRT decided that future samples should be analyzed for TAL metals, so that the nature and extent of contamination can be delineated at the site. Groundwater samples will be collected from monitoring wells installed along the edge of the embankment to delineate nature and extent in the north; between the septic tanks and the first leach field to assess groundwater quality upgradient of the leach fields; and south of the site to delineate the nature and extent in the south and verify groundwater flow direction. Samples will also be collected from the existing wells within the leach fields to further characterize the nature and extent of contamination in the shallow groundwater.	Monitoring wells will be purged prior to sampling. Samples will be collected using low-flow groundwater sampling techniques.
Surface Soil	0-6 inches	TAL Metals pH	6020A, 7471A, 9012B 9045C	12	Discharges from the septic systems may have contaminated the soil in the vicinity of the drain fields and where contaminated soil has potentially been transported through overland flow. Photographic development chemicals were discharged for an unknown time period (not continuously) to the original septic system. The photographic development chemicals have several potential contaminants; therefore, the IHIRT decided that future samples should be analyzed for TAL metals, so that the nature and extent of contamination can be delineated at the site. Surface soil samples will be collected to determine if surface contamination is present as a result of septic system backup, and as a result of overland flow to the in the low-lying wet area downgradient of the site boundary.	4 surface soil samples will be collected from locations spaced at approximately 100ft intervals across the low lying wet area immediately down gradient of the site. 8 surface soil samples will be collected from the unpaved areas around the building and the leach fields. Samples will be collected from the 0-6 inch interval a hand trowel.
Surface Soil	0-6 inches	TAL Metals, Hexavalent chromium pH	6020A, 7471A, 9012B, 7199 9045C	11	Surface soil results indicated that chromium exceeds background concentrations in two sampling locations. Risk screening assumes that all chromium is hexavalent chromium for the worst case scenario; however, speciation has not been performed. Therefore surface soil samples will be collected in a Tiered approach, with two Tiers, and analyzed for total and hexavalent chromium.	11 samples will be collected to the north and west to completely delineate the nature and extent of chromium contamination

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SAP Worksheet #18-1—Sampling Locations and Methods/SOP Requirements Table

Sampling Location/ID Number	Matrix	Depth (units)	Analytical Group (See Worksheet #19)	Number of Samples (identify field duplicates)	Sampling (Field) SOP Reference (see Appendix A)
I U 14 MW01/IU14GW01-MMYY	Groundwater	N/A	TAL Metals (including Mercury and Cyanide) and TAL Filtered Metals (including Mercury) Sulfate Sulfide Ferrous Iron pH TOC Hardness	1	A.5
IU14MW01/IU14GW01P-MMYY				1 (duplicate)	
IU14MW03/I U 14GW03-M MYY				1	
IU 14 MW04/I U 14GW04-M MYY				1	
IU 14 MW05/I U 14GW05-M MYY				1	
IU 14 MW06/I U 14GW06-M MYY				1	
IU 14 MW07/I U 14GW07-M MYY				1	
IU14MW08/I U14GW08-M MYY				1	
IU 14 MW09/I U 14GW09-M MYY				1	
I U 14SS01/IU14SS01-TDBD	Surface Soil	0-6 inches	TAL Metals pH	1	A.4
IU14SS01/I U 14SS01P-TDBD				1 (duplicate)	
I U14SS02/IU14SS02-TDBD				1	
IU14SS03/IU14SS03-TDBD				1	
IU14SS04/IU14SS04-TDBD				1	
IU14SS05/IU14SS05-TDBD				1	
IU14SS06/IU14SS06-TDBD				1	
IU14SS07/IU14SS07-TDBD				1	
IU14SS08/IU14SS08-TDBD				1	
IU14SS09/IU14SS09-TDBD				1	
IU14SS10/IU14SS10-TDBD				1	
IU 14SS10/I U 14SS10P-TDBD				1 (duplicate)	
IU14SS11/IU14SS11-TDBD				1	
IU14SS12/IU14SS12-TDBD				1	

SAP Worksheet #18-2—Sampling Locations and Methods/SOP Requirements Table

Sampling Location/ID Number	Matrix	Depth (units)	Analytical Group (See Worksheet #19)	Number of Samples (identify field duplicates)	Sampling (Field) SOP Reference (see Appendix A)
Additional Sampling					
IU14MW01/IU14GW01-MMYY	Groundwater	N/A	TAL Metals (including Mercury and Cyanide), TAL Filtered Metals (including Mercury), Sulfate Sulfide Ferrous Iron pH TOC Hardness	1	A.5
IU14MW01/IU14GW01P-MMYY				1 (duplicate)	
IU14MW03/IU14GW03-M MYY				1	
IU14MW04/IU14GW04-M MYY				1	
IU14MW05/IU14GW05-MMYY				1	
IU14MW06/IU14GW06-MMYY				1	
IU14MW07/IU14GW07-MMYY				1	
IU14MW08/IU14GW08-MMYY				1	
IU14MW09/IU14GW09-MMYY				1	
IU14MW10/IU14GW10-MMYY				1	
IU14MW10/IU14GW10P-MMYY				1 (duplicate)	
IU14MW11/IU14GW11-MMYY				1	
IU14DP31/IU14GP31TDBD				1	
IU14SS09/IU14SS09A-TDBD	Surface Soil	0-6 inches	TAL Metals (Total Chromium and Hexavalent Chromium only) pH	1	A.4
IU14SS09/IU14SS09AP-TDBD				1 (duplicate)	
I U14SS10/IU14SS10A-TDBD				1	
IU14SS13/IU14SS13-TDBD				1	
IU14SS14/IU14SS14-TDBD				1	
IU14SS15/IU14SS15-TDBD				1	
IU14SS16/IU14SS16-TDBD				1	
IU14SS17/IU14SS17-TDBD				1	
IU14SS18/IU14SS18-TDBD				1	
IU14SS19/IU14SS19-TDBD				1	
IU14SS20/IU14SS20-TDBD				1	
IU14SS20/IU14SS20P-TDBD				1 (duplicate)	
IU14SS21/IU14SS21-TDBD				1	

Notes:
MMYY: Month and Year
TDBD: Top Depth and Bottom Depth

SAP Worksheet #19—Analytical SOP Requirements Table

Matrix	Analytical Group	Analytical and Preparation Method/ SOP Reference[1]	Containers (number, size, and type)	Sample Volume (units)	Preservation Requirements (chemical, temperature, light-protected) Time	Maximum Holding Time[3] (preparation/analysis)
GW	METAL	SW-846 6020/CA-604, CA-627	(1) of 250 milliliters (mL) high-density polyethylene (HDPE)	50 mL	HNO3 to pH < 2, (4±2) °C	6 months
		SW-846 7470A/CA-615		25mL		28 days
		SW-846 9012B/CA-773	(1) of 250mL HDPE	50mL	NaOH to p H >12, (4±2) °C	14 days
	FMETAL[4]	SW-846 6020/CA-604, CA-627	(1) of 250mL HDPE	50mL	HNO3 to pH < 2, (4±2) °C	6 months
		SW-846 7470A/CA-615		25mL		28 days
	WCHEM	EPA 376.1/CA-722	(1) 500 mL Plastic	200 mL	Cool to 4°C, pH >9 with NaOH & Zn Acetate	7 days
		EPA 375.4/CA-767	(1) 250 mL	2 mL	Cool 4° C	28 days
		EPA 130.2/CA-707	of 250mL HDPE	25 mL	H < 2 HNO3 to pH , (4±2) °C	180 days
		SW-846 9060/CA-763	40 mL Volatile Organic Analysis (VOA) Vial	(1) VOA Vial	pH <2 with HCl or H2SO4, Cool 4° C	28 days
		SW-846 9040B/CA-708	(1) of 250mL HDPE	25 mL	(4±2) °C	Immediate
		SM3500-Fe D/CA-749	(1) 250 mL Plastic	50 mL	HClC , pH < 2, (4 ±2) °	24 Hours
SS, SB, SD	METAL	SW-846 6020/CA-605, CA-627	(1) of 4oz clear, wide-mouth soil jar	1-2g	(4±2) °C	6 months
		SW-846 7471A/CA-611		0.6-0.7g		28 days
		SW-846 9012B/CA-773		1 g		14 days
		SW-846 7199 / GEN-3060, GEN-7199	1 of 4oz CWM soil jar	10g		30 days
	WCHEM	SW-846 9045C/CA-709	(1) of 4oz clear, wide-mouth soil jar	20g	(4±2) °C	28 days

Notes:
[1] Specify the appropriate reference letter or number from the Analytical SOP References table (**Worksheet #23**).
[2] Provide the minimum sample volume or mass requirement if it differs from the container volume.
[3] Maximum holding time is calculated from the time the sample is collected to the time the sample is prepared/extracted.
[4] The field team will field-filter FMETALs so that preserved bottleware can be used.

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SAP Worksheet #20—Field Quality Control Sample Summary Table

Matrix	Analytical Group	No. of Sampling Locations2	No. of Field Duplicates	No. of MS/MSDs[1]	No. of Field Blanks'	No. of Equipment Blanks'	No. of VOA Trip Blanks 4	No. of Proficiency Testing Samples	Total No. of Samples to Lab
GW	METAL	8	1	1		3			15
	FMETAL	8	1	1		3			14
	WCHEM (Sulfide, Sulfate, Hardness, TOC, pH, and Ferrous Iron)	8							8
SS	METAL	12	2	1		1			17
	WCHEM (pH)	12							12
Additional Sampling									
GW	METAL	11	2	1		3			18
	FMETAL	11	2	1		3			18
	WCHEM (Sulfide, Sulfate, Hardness, TOC, pH, and Ferrous Iron)	11							11
SS	METAL (Chromium and Hexavalent Chromium only)	11	2	1		1			16
	WCHEM (pH)	11							11

Notes:
1 Although the MS/MSD is not typically considered a field QC, it is included here because location determination is often established in the field.
2 If samples will be collected at different depths at the same location, count each discrete sampling depth as a separate sampling location or station.
3 The number of batch or project-specific proficiency testing samples are optional but highly recommended.
4 The number of equipment blanks, field blanks, and trip blanks is based on a fundamental assumption of the number of sampling days each site will require. It was assumed that the groundwater sampling will occupy 3 days. It was assumed that the soil sampling will occupy 1 day.

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SAP Worksheet #21—Project Sampling SOP References Table

Reference Number	Title, Revision Date and/or Number	Originating Organization of Sampling SOP	Equipment Type	Modified for Project Work?	Comments
Appendix A.1	Locating and Clearing Underground Utilities; March 2010	CH2M HILL	Subcontractor-supplied	No	
Appendix A.2	General Guidance for Monitoring Well Installation; March 2010	CH2M HILL	Subcontractor-supplied	No	
Appendix A.3	Civil Surveying; March 2010	CH2M HILL	Global positioning system units	No	
Appendix A.4	Shallow Soil Sampling; March 2010	CH2M HILL	Hand tools: stainless steel	No	
Appendix A.5	Groundwater Sampling from Monitoring Wells; March 2010	CH2M HILL	Groundwater sampling pumps and tubing, Horiba U-22	No	
Appendix A.6	Decontamination of Personnel and Equipment; March 2010	CH2M HILL	For cleansing reusable samplers	No	
Appendix A.7	Sampling Contents of Tanks and Drums; March 2010	CH2M HILL	Subcontractor-supplied	No	
Appendix A.8	Disposal of Waste Fluids and Solids; March 2010	CH2M HILL	55-gallon steel drums, labeling equipment	No	
Appendix A.9	Field Measurement of pH, Specific Conductance, Turbidity, Dissolved Oxygen, Oxidation Reduction Potential, and Temperature Using the Horiba® U-22 with Flow-through Cell; March 2010	CH2M HILL	Horiba U-22	No	
Appendix A.10	Preparing Field Log Books; March 2010	CH2M HILL	N/A	No	
Appendix A.11	Packaging and Shipping Procedures for Low- Concentration Samples; March 2010	CH2M HILL	Lab-supplied coolers	No	
Appendix A.12	Equipment Blank and Field Blank Preparation; March 2010	CH2M HILL	Deionized water, blank liquid	No	
Appendix A.13	Chain-of-Custody; March 2010	CH2M HILL	N/A	No	
Appendix A.14	Global Positioning System; March 2010	CH2M HILL	Global positioning system unit	No	
Appendix A.15	Logging of Soil Borings; March 2010	CH2M HILL	Pen, field book, soil color chart	No	

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SAP Worksheet #22—Field Equipment Calibration, Maintenance, Testing, and Inspection Table

Field Equipment	Calibration Activity	Maintenance Activity	Testing/ Inspection Activity	Frequency	Acceptance Criteria	CA	Resp. Person	SOP Reference	Comments
Water quality meter	Calibration of pH, dissolved oxygen and conductivity probes	N/A	Visual Inspection	Daily	Parameter specific per model/instruction manual	Manufacturer technical support for calibration errors	FTL	A.9	
Horiba U-22	Calibrate probe using Horiba U-22 Auto-Calibration Standard Solution	Check mechanical and electronic parts, verify system continuity, check battery, and clean probes. Calibration check.	Visual Inspection	Daily before use, at the end of the day, and when unstable readings occur.	Stable readings after 3 minutes pH reads 4.0 +/- 3°/0 conductivity reads 4.49 +/- 3% turbidity reads 0 +/- 3%	Clean probe with deionized water and calibrate again. Do not use this instrument if unable to calibrate properly.	FTL	A.9	
Groundwater sampling pumps and tubing	N/A	N/A	Inspect pumps, tubing and air/sample line quick- connects	Regularly	Maintained in good working order per manufacturer's recommendations	Replace items	FTL	A.5	

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SAP Worksheet #23—Analytical SOP References Table

Lab SOP Number	Title, Revision Date, and/or Number	Date Last Revisited if not Revised	Definitive or Screening Data	Matrix and Analytical Group	Instrument	Organization Performing Analysis	Modified for Project Work?1 (y/n)
CA-101	Equipment Maintenance, 09/10, Revision 9.		N/A	N/A	Various	Analytical Katahdin Analy Services, Inc.	N
CA-604	Acid Digestion of Aqueous Samples By EPA Method 3010 for ICP Analysis of Total or Dissolved Metals, 04/10, Revision 5.		Definitive	GW/METAL, FMETAL	Block Digester	Katahdin Analytical Services	N
CA-605	Acid Digestion Of Solid Samples By USEPA Method 3050 For Metals Analysis By ICP-AES And GFAA, 09/10, Revision 5.		Definitive	SS, SB/METAL	Block Digester	Katahdin Analytical Services, Inc.	N
CA-611	Digestion And Analysis Of Solid Samples For Mercury By USEPA Method 7471, 12/10, Revision 8.		Definitive	SS, SB/METAL, FMETAL	Mercury Analyzer	Katahdin Analytical Services	N
CA-615	Digestion And Analysis Of Aqueous Samples For Mercury By USEPA Method 7470, 04/10, Revision 5.		Definitive	GW/METAL, FMETAL	Mercury Analyzer	Katahdin Analytical Services	N
CA-627	Trace Metals Analysis By ICP-MS Using USEPA Method 6020, 04/10, Revision 7.		Definitive	GW, SS, SB/METAL, FMETAL	inductively coupled plasma mass spectrometer (ICPMS)	Katahdin Analytical Services	N
CA-707	Titrimetric Determination of Total Hardness by Addition of EDTA using EPA Method 130.2 and SM 2340C, 06/10, Revision 6.		Screening	GW/WCHEM	Titrator	Katahdin Analytical Services	N
CA-708	pH Concentration Measurements In Aqueous Samples, 06/10, Revision 5.		Screening	GW/WCHEM	pH Meter	Katahdin Analytical Services	N
CA-722	Titrimetric Determination of Sulfide Using EPA Method 376.1,SM4500-S2- F, SW846 9034 and SW846 7.3.4, 06/10, Revision 4.		Screening	GW/WCHEM	Titrator	Katahdin Analytical Services	N
CA-749	Ferrous Iron – Colorimetric Determination by Phenanthroline and Calculation of Ferric Iron, 08/09, revision 5.	December, 2010	Screening	GW/WCHEM	Spectrophotometer	Katahdin Analytical Services	N
CA-763	Analysis of TOC, DOC, and TIC in Aqueous Samples using the Shimadzu Carbon Analyzer: EPA Method 415.1, SW846 9060 and SM5310B, 06/10, Revision 6.		Screening	GW/WCHEM	TOC Analyzer	Katahdin Analytical Services	N
CA-767	Tubidmetric Analysis Of Sulfate Using The Automated Konelab Multiwavelength Photometric Analyzer, 06/10,. Revision 2.		Screening	GW/WCHEM	Konelab	Katahdin Analytical Services, Inc.	N
CA-773	Colorimetric Analysis Of Total And Ammenable Cyanide Using The Automated Konelab Multiwavelength Photometric Analyzer, 09/10, Revision 4.		Definitive	GW, SS, SB/WCHEM	Konelab	Katahdin Analytical Services, Inc.	N
SD-902	Sample Receipt and Internal Control, 09/10, Revision 8.		N/A	Various	Not applicable	Katahdin Analytical Services, Inc.	N
SD-903	Sample Disposal, 05/09, Revision 4.	August, 2010	N/A	Various	Not applicable	Katahdin Analytical Services, Inc.	N
GEN-7199	HEXAVALENT CHROMIUM BY ION CHROMATOGRAPHY (Rev. 3, 1/13/11)	01/05/12	Definitive	AQ, SS, SB, SD / METAL	IC	Columbia Analytical Services, Inc.	N
GEN-3060	Alkaline Digestion for Hexavalent Chromium in Soil (Rev. 2,1/6/11)	01/05/12	Definitive	SS, SB, SD / METAL	Not applicable	Columbia Analytical Services, Inc.	N
SMO-GEN	SAMPLE RECEIVING (Rev. 7, 7/11/11)	01/20/12	N/A	Various	Not applicable	Columbia Analytical Services, Inc.	N
SMO-SPLDIS	SAMPLE DISPOSAL (Rev. 4, 08/10/09)	10/06/11	N/A	Various	Not applicable	Columbia Analytical Services, Inc.	N

Notes:
SOP is currently in-review at time of preparation of this worksheet. This worksheet was prepared 12/29/10.
1If yes, then specify the modification that has been made. Note that any analytical SOP modification made relative to project specific needs must be reviewed and approved by the Navy QA Officer.

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SAP Worksheet #24—Analytical Instrument Calibration Table

Instrument[3]	Calibration Procedure	Frequency of Calibration	Acceptance Criteria	CA	Person Responsible for CA[2]	SOP Reference[1]
Mercury analyzer	Initial calibration (ICAL)	Instrument receipt, major instrument change, at the start of each day	6 point calibration; Correlation coefficient 0.995.	Recalibrate and/or perform necessary equipment maintenance. Check calibration standards.	Analyst, Supervisor	CA-611, CA-615
	initial calibration verification (ICV)	Once after each ICAL, prior to beginning a sample run.	The %R must be within 90-110% of true value for mercury.	Correct problem and verify second source standard. Rerun ICV. If that fails, correct problem and repeat ICAL.	Analyst, Supervisor	
	Calibration verification(CV)	At beginning and end of each run sequence and every 10 samples	80-120% of true value	Check problem, recalibrate and reanalyze any samples not bracketed by passing CCVs.	Analyst, Supervisor	
ICPMS - Metals	Tune	Daily prior to calibration	Mass calibration within 0.1 amu of true value, Resolution < 0.9 amu at 10% peak height	Perform necessary equipment maintenance.	Analyst, Supervisor	CA-627
	ICAL	Daily prior to sample analysis.	4 point calibration plus blank – correlation coefficient 0.995.	Recalibrate and/or perform necessary equipment maintenance. Check calibration standards.	Analyst, Supervisor	
	ICV	Before beginning a sample run.	Recovery within + 10% of true value.	Do not use results for failing elements, unless ICV >110% and sample result < POUreporting limit.	Analyst, Supervisor	
	CCV	At the beginning and end of each run sequence and every 10 samples	90-110% of true values	Check problem, recalibrate and reanalyze any samples not bracketed by passing CCVs.	Analyst, Supervisor	
	Low-level Calibration Check Standard	At beginning and end of run	80-120% of true values	Do not use results for failing elements, unless PQL rec.> upper limit and sample result < PQL/reporting limit.	Analyst, Supervisor	
Titrator - Hardness	ICAL	Standardize EDTA titrant against calcium carnate every 6 months	N/A	N/A	Analyst, Supervisor	CA-707
	Continuing calibration	Second-Source LCS/ICV-at beginning of run, after every 10 samples and at end of run.	90% - 110%	Reanalyze samples back to last acceptable CCV.	Analyst, Supervisor	
pH Meter	ICAL	Once per day	± 0.05 pH units for every buffer	If calibration is not achieved, check meter, buffer solutions, and probe; replace if necessary; repeat calibration.	Analyst, Supervisor	CA-708, CA-709
Titrimetric-Sulfide	Standardization	Daily prior to sample analysis.	Standardized using 0.25 N Sodium thiosulfate	An acceptable titrant is compared against an independent source identified as an LCS/ICV (see next line)	Analyst/Department Manager	CA-722. CA-734
	CCV	At beginning and end of each run sequence and every 10 samples	80-120 %	If the CCV fails high, report samples that are <PQL. Recalibrate and/or reanalyze samples back to last acceptable CCV recovery.	Analyst/Department Manager	
Spectrophotometer - Ferrous Iron	ICAL	Prior to each batch of samples.	Correlation coefficient >/= 0.995	Recalibrate and/or perform necessary equipment maintenance. Check calibration standards.	Analyst, Supervisor	CA-749
	ICV	Once per every prep batch of 20 or fewer samples	90-110% of true value	If the LCS fails high, report samples that are <PQL. Recalibrate and/or reanalyze other samples.	Analyst, Supervisor	
	CV	Every 10 samples and at the end of the run	90-110% of true value	If the CCV fails high, report samples that are <PQL. Recalibrate and/or reanalyze samples back to last acceptable CCV recovery.	Analyst, Supervisor	

SAP Worksheet #24—Analytical Instrument Calibration Table (continued)

Instrument[3]	Calibration Procedure	Frequency of Calibration	Acceptance Criteria	CA	Person Responsible for CA[2]	SOP Reference[1]
Infrared - Total Organic Carbon	ICAL	Initially, when the daily CCV does not pass, but, no longer than every 3 months.	Correlation coefficient >/= 0.995	Recalibrate and/or perform necessary equipment maintenance. Check calibration standards	Analyst, Supervisor	CA-763
	ICV	Once per every prep batch of 20 or fewer samples	80-120% of true value	If the LCS fails high, report samples that are <PQL. Recalibrate and/or reanalyze other samples.	Analyst, Supervisor	
	CV	Every 10 samples and at the end of the run	90-110% of true value	If the CCV fails high, report samples that are <PQL. Recalibrate and/or reanalyze samples back to last acceptable CCV recovery.	Analyst, Supervisor	
Konelab - Sulfate, Cyanide	ICAL	Prior to sample analysis	Correlation coefficient >/= 0.995	Recalibrate and/or perform necessary equipment maintenance. Check calibration standards.	Analyst, Supervisor	CA-767, CA-773
	ICV	Once per every prep batch of 20 or fewer samples	85-115% of true value for Cyanide; 80-120% of true value for Sulfate	If the LCS fails high, report samples that are <PQL. Recalibrate and/or reanalyze other samples.	Analyst, Supervisor	
	CV	Every 4 samples and at the end of the run	80-120% of true value	If the CCV fails high, report samples that are <PQL. Recalibrate and/or reanalyze samples back to last acceptable CCV recovery.	Analyst, Supervisor	
IC/UVVIS	ICAL	Prior to sample analysis	CC > 0.999	Correct problem then repeat ICAL	Analyst, Supervisor	GEN-7199
	ICV	After each ICAL	90-110% Recovery	Correct problem and verify second source standard. Rerun ICV. If that fails, correct problem and repeat ICAL.		
	CCV	At the beginning of the analytical sequence; after each 10 field samples; at the end of the analytical sequence	90-110% Recovery	Correct problem, rerun CCV. If that fails, then repeat ICAL. Reanalyze all samples since the last acceptable CCV.		

Notes:
[1] Specify the appropriate reference letter or number from the Analytical SOP References table (**Worksheet #23**).
[2] Name or title of responsible person may be used.
[3] DoD QSM v. 4.1 is the basis for specifications on this table. Specifications are based on the SW-846 method that will be performed. Laboratory SOPs and analytical methods are the basis for pH and TOC analysis.

SAP Worksheet #25—Analytical Instrument and Equipment Maintenance, Testing, and Inspection Table

Instrument/ Equipment	Maintenance Activity	Testing Activity	Inspection Activity	Frequency	Acceptance Criteria	CA	Responsible Person[2]	SOP Reference[1]
Mercury Analyzer	Replace peristaltic pump tubing, replace mercury lamp, replace drying tube, clean optical cell and/or clean liquid/gas separator as needed. Other maintenance specified in lab Equipment Maintenance SOP.	QC standards	Tubing, sample probe, optical cell	Prior to ICAL and as necessary	Acceptable calibration or CCV	Correct the problem and repeat calibration or CCV.	Analyst, Department Manager	CA-611, CA-615
ICPMS - Metals	Clean torch assembly and spray chamber when discolored or when degradation in data quality is observed. Clean nebulizer, check argon, replace peristaltic pump tubing as needed. Other maintenance specified in lab Equipment Maintenance SOP.	QC standards	Torch, nebulizer, spray chamber, pump tubing	Prior to ICAL and as necessary	Acceptable calibration or CCV	Correct the problem and repeat calibration or CCV.	Analyst, Department Manager	CA-627
Buret - Hardness, Sulfide	N/A	QC standards	Visual inspection for cracks or chips	Each use	N/A	Remove from service.	Analyst, Department Manager	CA-722, CA- 734
pH meter	Clean probe	QC standards	probe	As necessary	Acceptable calibration or CV	Correct the problem and repeat calibration or CV.	Analyst, Department Manager	CA-709
TOC Combustion Analyzer	Check level of dilution water, drain vessel water, humidifier water, autosampler rinse water and phosphoric acid vessel and fill as needed. Replace oxygen cylinder.	QC standards	Tubing, sample boat, syringe, humidifier, rinse reservoir, phosphoric acid vessel, oxygen pressure	Prior to ICAL and as necessary	Acceptable calibration or CV	Correct the problem and repeat calibration or CV.	Analyst, Department Manager	CA-763
Spectrophotometer - Ferrous Iron	Clean cuvettes daily. Clean lenses as necessary.	QC standards	Instrument performs self-check on start up.	Daily	Acceptable calibration or CV	Correct the problem and repeat calibration or CV.	Analyst, Department Manager	CA-749
Konelab - Cyanide, Sulfate	Check and clean segments weekly, clean reagent tubes monthly. Change lamp, change diluent and wash tubes, change mixing paddles and syringes, change dispensing needle, all as needed.	QC standards	Reagent tubes, lamp, wash tubes, paddles, syringes, dispensing needles.	Prior to ICAL and/or as necessary.	Acceptable calibration or CV	Correct the problem and repeat calibration or CV.	Analyst, Department Manager	CA-733, CA-767, CA- 773
IC/UVVIS	Change column bed supports, clean column, change column, change tubing	QC standards	Change column bed supports, clean column, change column, change tubing	monthly or as needed	must meet initial and/or continuing calibration criteria	Repeat maintenance activity or remove from service	Analyst/Department Manager	GEN-7199

Notes:
[1] Specify the appropriate reference letter or number from the Analytical SOP References table (**Worksheet #23**).
[2] Name or title of responsible person may be used.

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SAP Worksheet #26—Sample Handling System

SAMPLE COLLECTION, PACKAGING, AND SHIPMENT
Sample Collection (Personnel/Organization): FTL (TBD)/CH2M HILL Sample Packaging (Personnel/Organization): Sample Processor or Field Team Member (TBD)/CH2M HILL Coordination of Shipment (Personnel/Organization): Sample Processor or Field Team Member (TBD)/CH2M HILL Type of Shipment/Carrier: Overnight/FedEx
SAMPLE RECEIPT AND ANALYSIS
Sample Receipt (Personnel/Organization): Sample Receipt Personnel/Katahdin Analytical Services, Inc (Samples will be sent to Katahdin Analytical Services, Inc.) and Columbia Analytical Services, Inc. Sample Custody and Storage (Personnel/Organization): Sample Receipt Personnel/Katahdin Analytical Services, Inc. and Columbia Analytical Services, Inc. Sample Preparation (Personnel/Organization): Extractions Personnel/Katahdin Analytical Services, Inc. and Columbia Analytical Services, Inc. Sample Determinative Analysis (Personnel/Organization): Analyst/Katahdin Analytical Services, Inc. and Columbia Analytical Services, Inc.
SAMPLE ARCHIVING
Field Sample Storage (No. of days from sample collection): 90 days Sample Extract/Digestate Storage (No. of days from extraction/digestion): Extracts may be disposed of 90 days after extraction. Biological Sample Storage (No. of days from sample collection): N/A
SAMPLE DISPOSAL
Personnel/Organization: Environmental Health and Safety Office/Katahdin Analytical Services, Inc. and Columbia Analytical Services, Inc. Number of Days from Analysis: Samples may be disposed of 90 days after report mail date

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SAP Worksheet #27—Sample Custody Requirements Table

Sample Labeling

Sample labels will include, at a minimum, client name, site, sample ID, date/time collected, analysis group or method, preservative, and sampler's initials. Labels will be taped to the jars to ensure that they do not separate. The following exceptions apply:

Field Sample Custody Procedures (sample collection, packaging, shipment, and delivery to laboratory):

Samples will be collected by field team members under the supervision of the FTL. As samples are collected, they will be placed into containers and labeled, as outlined above. Containers will be cushioned with packaging material and placed into coolers containing enough ice to keep the samples below 4°C until they are received by the laboratory. The chain of custody (CoC) will also be placed in the cooler. Coolers will be shipped to the laboratory via FedEx, with the airbill number indicated on the CoC (to relinquish custody). Upon delivery, the laboratory will log in each cooler and report the status of the samples.

Laboratory Sample Custody Procedures (receipt of samples, archiving, disposal):

See the laboratory sample handling SOP: SD-902, "Sample Receipt and Internal Control," and SMO-GEN, “SAMPLE RECEIVING,” for details on sample handling.

Sample Identification Procedures:

Upon opening the cooler, the receiving clerk signs the CoC and then takes the temperature using the temperature blank (if absent, then a sample container or infrared thermometer is used). The sample containers in the cooler are unpacked and checked against the client's CoC and any discrepancies or breakage is noted on the CoC. Next, if any water samples require preservative, the clerk checks the pH values to see if they are in the acceptable pH range. The clerk delivers the CoC (and any other paperwork; e.g. temperature or pH QA notice) to the PM for entry in the Laboratory Information Management Systems and client contact (if needed).

The field logbook will identify the sample ID with the location, depth, date/time collected, and the parameters requested. The laboratory will assign a laboratory sample ID to each field sample based on information in the CoC. The laboratory will send sample log-in forms to the EIS to check that sample IDs and parameters are correct.

CoC Procedures:

CoCs will include, at a minimum, laboratory contact information, client contact information, sample information, and relinquished by/received by information. Sample information will include sample ID, date/time collected, number and type of containers, preservative information, analysis method, and comments. The CoC will also have the sampler's name and signature. The CoC will link location of the sample from the field logbook to the laboratory receipt of the sample. The laboratory will use the sample information to populate the Laboratory Information Management Systems database for each sample.

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SAP Worksheet #28-1—Laboratory QC Samples Table

Matrix: GW, AQ (blanks)

Analytical Group: METAL, FMETAL2

Analytical Method/SOP Reference: SW-846 6020, 7470A, 9012B/CA-604, CA-615, CA-627, CA-773

QC Sample[1]	Frequency/Number	Method/SOP QC Acceptance Limits	CA	Person(s) Responsible for CA	DQI	Measurement Performance Criteria
METALs and FMETALs by SW-846 6020						
Method Blank	One per preparatory batch.	No analytes detected > 1/2 reporting limit (RL) and > 1/10 the amount measured in any sample or 1/10 the regulatory limit (whichever is greater). Blank result must not otherwise affect sample results. For common laboratory contaminants, no analytes detected > RL (see Box D-1 of DoD QSM v 4.1).	Correct problem, then see criteria in Box D-1 of DoD QSM v. 4.1. If required, reprep and reanalyze method blank and all samples processed with the contaminated blank. If reanalysis cannot be performed, data must be qualified and explained in the case narrative. Apply B-flag to all results for the specific analytes(s) in all samples in the associated preparatory batch.	Analyst	Accuracy/Bias, Contamination	No analytes detected > 1/2 RL and > 1/10 the amount measured in any sample or 1/10 the regulatory limit (whichever is greater). Blank result must not otherwise affect sample results. For common laboratory contaminants, no analytes detected > RL (see Box D-1 of DoD QSM v 4.1) .
Calibration Blank	Before beginning a sample run, after every 10 samples, and at the end of the analysis sequence.	No analytes detected > LOD.	Correct problem. Re-prep and reanalyze calibration blank. All samples following the last acceptable calibration blank must be accep reanalyzed. Apply B-flag to all results for specific analyte(s) in all samples associated with the blank.	Analyst	Accuracy/Bias, Contamination	No analytes detected > LOD.
Interference Check Solutions (ICS)	At the beginning of an analytical run.	ICS-A: Absolute value of concentration for all non-spiked analytes < LOD (unless they are a verified trace impurity from one of the spike analytes) ICS-AB: Within ±20% of true value.	Terminate analysis; locate and correct problem; reanalyze ICS; reanalyze all samples. If corrective action fails, apply Q-flag to all results for specific analyte(s) in al samples associated with the ICS.	Analyst	Accuracy/Bias	ICS-A: Absolute value of concentration for all non-spiked analytes < LOD (unless they are a verified trace impurity from one of the spike analytes) ICS-AB: Within ±20% of true value.
LCS	One per preparatory batch.	Refer to **Worksheet #15-1**. Limits are as per DoD QSM v. 4.1. In-house statistical laboratory limits are provided when DoD QSM v. 4.1 does not specify.	Correct problem, then reprep and reanalyze the LCS and all samples in the associated preparatory batch for failed analytes, if sufficient sample material is available. Refer to Appendix G of DoD QSM v. 4.1. If reanalysis cannot be performed, data must be qualified and explained in the case narrative. Apply Q- flag to specific analyte(s) in all samples in the associated preparatory batch.	Analyst	Accuracy/Bias	Refer to **Worksheet #15-1**. Limits are as per DoD QSM v. 4.1. In-house statistical laboratory limits are provided when DoD QSM v. 4.1 does not specify.
MS	One per preparatory batch per matrix.	Same as LCS.	Examine the project-specific DQOs. If the MS falls outside of DoD criteria, additional quality control tests are required to evaluate matrix effects. For the specific analyte(s) in the parent sample, apply J-flag if acceptance criteria are not met.	Analyst	Accuracy/Bias	Same as LCS.
MSD	One per preparatory batch per matrix.	Same as MS, refer to **Worksheet #15-1**.	Same as MS	Analyst	Accuracy/Bias, Precision	Same as MS and refer to **Worksheet #15-1**.
Serial Dilution	One per preparatory batch.	Five-fold dilution must agree within ±10% of the original measurement. Only applicable for samples with concentrations > 50X LOQ.	Perform post-digestion spike (PDS) addition.	Analyst	Accuracy	Five-fold dilution must agree within ±10% of the original measurement. Only applicable for samples with concentrations > 50X LOQ.
PDS	When dilution test fails or analyte concentration in all samples < 50X LOD.	75-125%R	Run all associated samples in the preparatory batch by method of standard additions. Or, for the specific analyte(s) in the parent sample, apply J-flag if acceptance criteria are not met.	Analyst	Accuracy	75-125%R
Mercury and Filtered Mercury by SW-846 7470A						
Method Blank	One per preparatory batch.	No analytes detected > 1/2 RL and > 1/10 the amount measured in any sample or 1/10 the regulatory limit (whichever is greater). Blank result must not otherwise affect sample results. See Box D-1 of DoD QSM v 4.1.	Correct problem, then see criteria in Box D-1 of DoD QSM v. 4.1. If required, reprep and reanalyze method blank and all samples processed with the contaminated blank. If reanalysis cannot be performed, data must be qualified and explained in the case narrative qp. Apply B-flag to all results for the specific analytes(s) in all samples in the associated preparatory batch.	Analyst	Accuracy/Bias, Contamination	No analytes detected > 1/2 RL and > 1/10 the amount measured in any sample or 1/10 the regulatory limit (whichever is greater). Blank result must not otherwise affect sample results. See Box D-1 of DoD QSM v 4.1

SAP Worksheet #28-1—Laboratory QC Samples Table (continued)

QC Sample[1]	Frequency/Number	Method/SOP QC Acceptance Limits	CA	Person(s) Responsible for CA	DQI	Measurement Performance Criteria
Calibration Blank	Before beginning a sample run, after every 10 samples, and at the end of the analysis sequence.	No analytes detected > LOD.	Correct problem. Re-prep and reanalyze calibration blank. All samples following the last acceptable calibration blank must be reanalyzed. Apply B-flag in all samples associated with the blank.	Analyst	Accuracy/Bias, Contamination	No analytes detected > LOD.
LCS	One per preparatory batch.	Refer to **Worksheet #15-1**. Limits are as per DoD QSM v. 4.1. In-house statistical laboratory limits are provided when DoD QSM v. 4.1 does not specify.	Correct problem, then reprep and reanalyze the LCS and all samples in the associated preparatory batch for failed analytes, if sufficient sample material is available. Refer to Appendix G of DoD QSM v. 4.1. If reanalysis cannot be performed, data must be qualified and explained in the case narrative. Apply Q- flag to specific analyte(s) in all samples in the associated preparatory batch.	Analyst	Accuracy/Bias	Refer to **Worksheet #15-1**. Limits are as per DoD QSM v. 4.1. In-house statistical laboratory limits are provided when DoD QSM v. 4.1 does not specify.
MS	One per preparatory batch per matrix.	Same as LCS.	Examine the project-specific DQOs. If the MS falls outside of DoD criteria, additional QC tests are required to evaluate matrix effects. Apply J-flag if acceptance criteria are not met.	Analyst	Accuracy/Bias	Same as LCS.
MSD	One per preparatory batch per matrix.	Same as MS, refer to **Worksheet #15-1.**	Same as MS	Analyst	Accuracy/Bias, Precision	Same as MS and refer to **Worksheet #15-1**.
Cyanide[2] by SW-846 9012B						
Method Blank	One per preparatory batch.	No analytes detected > 1/2 RL and > 1/10 the amount measured in any sample or 1/10 the regulatory limit (whichever is greater). See Box D-1 of DoD QSM v 4.1.	Correct problem, then see criteria in Box D-1 of DoD QSM v. 4.1. If required, reprep and reanalyze method blank and all samples processed with the contaminated blank. If reanalysis cannot be performed, data must be qualified and explained in the case narrative. Apply B-flag to all results for the specific analytes(s) in all samples in the associated preparatory batch.	Analyst	Accuracy/Bias, Contamination	No analytes detected > 1/2 RL and > 1/10 the amount measured in any sample or 1/10 the regulatory limit (whichever is greater). See Box D-1 of DoD QSM v 4.1.
LCS	One per preparatory batch.	Refer to **Worksheet #15-1**. Limits are as per DoD QSM v. 4.1. In-house statistical laboratory limits are provided when DoD QSM v. 4.1 does not specify.	Correct problem, then reprep and reanalyze the LCS and all samples in the associated preparatory batch for failed analytes, if sufficient sample material is available. Refer to Appendix G of DoD QSM v. 4.1. If reanalysis cannot be performed, data must be qualified and explained in the case narrative. Apply Q- flag to specific analyte(s) in all samples in the associated preparatory batch.	Analyst	Accuracy/Bias	Refer to **Worksheet #15-1**. Limits are as per DoD QSM v. 4.1. In-house statistical laboratory limits are provided when DoD QSM v. 4.1 does not specify.
MS	One per preparatory batch per matrix.	Same as LCS.	Examine the project-specific DQOs. If the MS falls outside of DoD criteria, the method of standard addition shall be used for the analysis. Apply J-flag if acceptance criteria are not met.	Analyst	Accuracy/Bias	Same as LCS.
MSD or Laboratory Replicate	One per preparatory batch per matrix.	Same as MS, refer to **Worksheet #15-1**. RPD 20% for Laboratory Replicate.	Same as MS. If laboratory replicate is outside specifications, sample and the sam reanalyze yp laboratory replicate. Apply J-flag if sample cannot be rerun or reanalysis does not correct the problem.	Analyst	Accuracy/Bias, Precision or Precision (if Laboratory Replicate)	Same as MS and refer to **Worksheet #15-1.** RPD 20% for Laboratory Replicate.
Hexavalent Chromium[3] by SW846 7199						
Method Blank	One per batch of 20 or fewer samples	No target compounds should be >1/2 QL	Reclean, reanalyze and/or qualify the data.	Analyst	Accuracy/Bias, Contamination	No target compounds should be >1/2 QL
MS	One per batch of 20 or fewer samples	38-148% recovery	If LCS acceptable, may report with qualifier and note outliers in the case narrative.	Analyst	Accuracy/Bias	38-148% recovery
MSD	One for every set of 20 samples	RPD<20%; +/- RL if <4xLOQ	Evaluate, reanalyze batch if possible. If the LCS recoveries are high and the sample results are <QL narrate.	Analyst	Precision	RPD<20%; +/- RL if <4xLOQ
LCS	One for every set of 20 samples	84-117% recovery	Repeat sample and duplicate unless obvious or historical interferences or lack of volume.	Analyst	Accuracy, Bias	84-117% recovery

Notes:
[1] DoD QSM v. 4.1 is the basis for specifications on this table.
[2] Cyanide is not part of the FMETAL analysis group.[3]Hexavalent Chromium is only for Aqueous blanks associated with soil samples.

SAP Worksheet #28-2—Laboratory QC Samples Table

Matrix: SS

Analytical Group: METAL

Analytical Method/SOP Reference: SW-846 6020, 7471 A, 9012B, 7199/CA-605, CA-611, CA-627, CA-773, GEN-7199

QC Sample1	Frequency/Number	Method/SOP QC Acceptance Limits	CA	Person(s) Responsible for CA	DQI	Measurement Performance Criteria
METALs by SW-846 6020						
Method Blank	One per preparatory batch.	No analytes detected > 1/2 RL and > 1/10 the amount measured in any sample or 1/10 the regulatory limit (whichever is greater). Blank result must not otherwise affect sample results. For common laboratory contaminants, no analytes detected > RL (see Box D-1 of DoD QSM v 4.1).	Correct problem, then see criteria in Box D-1 of DoD QSM v. 4.1. If required, reprep and reanalyze method blank and all samples processed with the contaminated blank. If reanalysis cannot be performed, data must be qualified and explained in the case narrative. Apply B-flag to all results for the specific analytes(s) in all samples in the associated preparatory batch.	Analyst	Accuracy/Bias, Contamination	No analytes detected > 1/2 RL and > 1/10 the amount measured in any sample or 1/10 the regulatory limit (whichever is greater). Blank result must not otherwise affect sample results. For common laboratory contaminants, no analytes detected > RL (see Box D-1 of DoD QSM v 4.1) .
Calibration Blank	Before beginning a sample run, after every 10 samples, and at the end of the analysis sequence.	No analytes detected > LOD.	Correct problem. Re-prep and reanalyze calibration blank. All samples following the last acceptable calibration blank must be reanalyzed. Apply B-flag to all results for specific analyte(s) in all samples associated with the blank.	Analyst	Accuracy/Bias, Contamination	No analytes detected > LOD.
ICS	At the beginning of an analytical run.	ICS-A: Absolute value of concentration for all non-spiked analytes < LOD (unless they are a verified trace impurity from one of the spike analytes) ICS-AB: Within ±20% of true value.	Terminate analysis; locate and correct problem; reanalyze ICS; reanalyze all samples. If CA fails, apply Q-flag to all results for specific analyte(s) in all samples associated with the ICS.	Analyst	Accuracy/Bias	ICS-A: Absolute value of concentration for all non- spiked analytes < LOD (unless they are a verified trace impurity from one of the spike analytes) ICS-AB: Within ±20% of true value.
LCS	One per preparatory batch.	Refer to **Worksheet #15-2**. Limits are as per DoD QSM v. 4.1. In-house statistical laboratory limits are provided when DoD QSM v. 4.1 does not specify.	Correct problem, then reprep and reanalyze the LCS and all samples in the associated preparatory batch for failed analytes, if sufficient sample material is available. Refer to Appendix G of DoD QSM v. 4.1. If reanalysis cannot be performed, data must be qualified and explained in the case narrative. Apply Q-flag to specific analyte(s) in all samples in the associated preparatory batch.	Analyst	Accuracy/Bias	Refer to **Worksheet #15-2**. Limits are as per DoD QSM v. 4.1. In-house statistical laboratory limits are provided when DoD QSM v. 4.1 does not specify.
MS	One per preparatory batch per matrix.	Same as LCS.	Examine the project-specific DQOs. If the MS falls outside of DoD criteria, additional QC tests are required to evaluate matrix effects. For the specific analyte(s) in the parent sample, apply J-flag if acceptance criteria are not met.	Analyst	Accuracy/Bias	Same as LCS.
MSD	One per preparatory batch per matrix.	Same as MS, refer to **Worksheet #15-2**.	Same as MS	Analyst	Accuracy/Bias, Precision	Same as MS and refer to **Worksheet #15-2.**
Serial Dilution	One per preparatory batch.	Five-fold dilution must agree within ±10% of the original measurement. Only applicable for samples with concentrations > 50X LOQ.	Perform post-digestion spike (PDS) addition.	Analyst	Accuracy	Five-fold dilution must agree within ±10% of the original measurement. Only applicable for samples with concentrations > 50X LOQ.
PDS	When dilution test fails or analyte concentration in all samples < 50X LOD.	75-125%R	Run all associated samples in the preparatory batch by MSA. Or, for the specific analyte(s) in the parent sample, apply J-flag if acceptance criteria are not met.	Analyst	Accuracy	75-125%R
Mercury by SW-846 7471A						
Method Blank	One per preparatory batch.	No analytes detected > 1/2 RL and > 1/10 the amount measured in any sample or 1/10 the regulatory limit (whichever is greater). Blank result must not otherwise affect sample results. See Box D-1 of DoD QSM v 4.1.	Correct problem, then see criteria in Box D-1 of DoD QSM v. 4.1. If required, reprep and reanalyze method blank and all samples processed with the contaminated blank. If reanalysis cannot be performed, data must be qualified and explained in the case narrative. Apply B-flag to all results for the specific analytes(s) in all samples in the associated preparatory batch.	Analyst	Accuracy/Bias, Contamination	No analytes detected > 1/2 RL and > 1/10 the amount measured in any sample or 1/10 the regulatory limit (whichever is greater). Blank result must not otherwise affect sample results. See Box D- 1 of DoD QSM v 4.1 .
Calibration Blank	Before beginning a sample run, after every 10 samples, and at the end of the analysis sequence.	No analytes detected > LOD.	Correct problem. Re-prep and reanalyze calibration blank. All samples following the last acceptable calibration blank must be reanalyzed. Apply B-flag in all samples associated with the blank.	Analyst	Accuracy/Bias, Contamination	No analytes detected > LOD.

SAP Worksheet #28-2—Laboratory QC Samples Table (continued)

QC Sample1	Frequency/Number	Method/SOP QC Acceptance Limits	CA	Person(s) Responsible for CA	DQI	Measurement Performance Criteria
LCS	One per preparatory batch.	Refer to **Worksheet #15-2**. Limits are as per DoD QSM v. 4.1. In-house statistical laboratory limits are provided when DoD QSM v. 4.1 does not specify.	Correct problem, then reprep and reanalyze the LCS and all samples in the associated preparatory batch for failed analytes, if sufficient sample material is available. Refer to Appendix G of DoD QSM v. 4.1. If reanalysis cannot be performed, data must be qualified and explained in the case narrative. Apply Q-flag to specific analyte(s) in all samples in the associated preparatory batch.	Analyst	Accuracy/Bias	Refer to **Worksheet #15-2**. Limits are as per DoD QSM v. 4.1. In-house statistical laboratory limits are provided when DoD QSM v. 4.1 does not specify.
MS	One per preparatory batch per matrix.	Same as LCS.	Examine the project-specific DQOs. If the MS falls outside of DoD criteria, additional QC tests are required to evaluate matrix effects. Apply J-flag if acceptance criteria are not met.	Analyst	Accuracy/Bias	Same as LCS.
MSD	One per preparatory batch per matrix.	Same as MS, refer to **Worksheet #15-2.**	Same as MS	Analyst	Accuracy/Bias, Precision	Same as MS and refer to **Worksheet #15-2.**
			Cyanide by SW-846 9012B			
Method Blank	One per preparatory batch.	No analytes detected > 1/2 RL and > 1/10 the amount measured in any sample or 1/10 the regulatory limit (whichever is greater). See Box D-1 of DoD QSM v 4.1.	Correct problem, then see criteria in Box D-1 of DoD QSM v. 4.1. If required, reprep and reanalyze method blank and all samples processed with the contaminated blank. If reanalysis cannot be performed, data must be qualified and explained in the case narrative. Apply B-flag to all results for the specific analytes(s) in all samples in the associated preparatory batch.	Analyst	Accuracy/Bias, Contamination	No analytes detected > 1/2 RL and > 1/10 the amount measured in any sample or 1/10 the regulatory limit (whichever is greater). See Box D-1 of DoD QSM v 4.1.
LCS	One per preparatory batch.	Refer to **Worksheet #15-2.** Limits are as per DoD QSM v. 4.1. In-house statistical laboratory limits are provided when DoD QSM v. 4.1 does not specify.	Correct problem, then reprep and reanalyze the LCS and all samples in the associated preparatory batch for failed analytes, if sufficient sample material is available. Refer to Appendix G of DoD QSM v. 4.1. If reanalysis cannot be performed, data must be qualified and explained in the case narrative. Apply Q-flag to specific analyte(s) in all samples in the associated preparatory batch.	Analyst	Accuracy/Bias	Refer to **Worksheet #15-2**. Limits are as per DoD QSM v. 4.1. In-house statistical laboratory limits are provided when DoD QSM v. 4.1 does not specify.
MS	One per preparatory batch per matrix.	Same as LCS.	Examine the project-specific DQOs. If the MS falls outside of DoD criteria, the method of standard addition shall be used for the analysis. Apply J-flag if acceptance criteria are not met.	Analyst	Accuracy/Bias	Same as LCS.
MSD or Laboratory Replicate	One per preparatory batch per matrix.	Same as MS, refer to **Worksheet #15-2**. RPD 20% for Laboratory Replicate.	Same as MS. If laboratory replicate is outside specifications, reanalyze the sample and laboratory replicate. Apply J-flag if sample cannot be rerun or reanalysis does not correct the problem.	Analyst	Accuracy/Bias, Precision or Precision (if Laboratory Replicate)	Same as MS and refer to Worksheet #15-2. RPD 20% for Laboratory Replicate.
Hexavalent Chromium by SW846 7199						
Method Blank	One per batch of 20 or fewer samples	No target compounds should be >1/2 QL	Reclean, reanalyze and/or qualify the data.	Analyst	Accuracy/Bias, Contamination	No target compounds should be >1/2 QL
MS –soluble	One per batch of 20 or fewer samples	75-125% recovery	Redigest entire batch unless spike is diluted out (sample result > 4x spike concentration). If redigest fails, contact client about possible matrix investigations. If samples are out of holding time, redigest and report both sets of data. If insufficient sample is available to redigest, flag. Flag results associated with out of control matrix spike.	Analyst	Accuracy/Bias	75-125% recovery
MS –insoluble	One for every set of 20 samples	75-125% recovery	Redigest entire batch unless spike is diluted out (sample result > 4x spike concentration). If redigest fails, contact client about possible matrix investigations. If samples are out of holding time, redigest and report both sets of data. If insufficient sample is available to redigest, flag. Flag results associated with out of control matrix spike.	Analyst	Accuracy/Bias	75-125% recovery
MSD	One for every set of 20 samples	RPD<20%; +/- RL if <4xLOQ	Repeat sample and duplicate unless obvious or historical interferences or lack of volume.	Analyst	Precision	RPD<20%; +/- RL if <4xLOQ
LCS	One for every set of 20 samples	80-120% recovery	Redigest if possible. If samples are out of holding time, redigest and report both sets of data. If insufficient sample is available to redigest, flag. If the LCS recoveries are high and the sample results are <QL narrate.	Analyst	Accuracy, Bias	80-120% recovery
PDS	One for every set of 20 samples	85-115% recovery	If MS also failed, no action beyond CA for MS.	Analyst	Precision	85-115% recovery

Notes:
[1] DoD QSM v. 4.1 is the basis for specifications on this table.

SAP Worksheet #28-3—Laboratory QC Samples Table

Matrix: GW

Analytical Group: WCHEM (pH and Hardness)

Analytical Method/SOP Reference: SW-846 9040B, EPA 130.2/CA-707, CA-709

QC Sample1	Frequency/Number	Method/SOP QC Acceptance Limits	CA	Person(s) Responsible for CA	DQI	Measurement Performance Criteria
pH (SW-846 9045C)						
LCS	One per batch of 20 or fewer samples	90-110% recovery	Correct problem, recalibrate	Analyst, Laboratory Supervisor	Accuracy, Bias	90-110% recovery
Laboratory Replicate	One laboratory replicate per every 10 field samples	RPD <20%	(1) Investigate problem and reanalyze sample in duplicate. (2) If RPD is still unacceptable, report original result with notation or narration.	Analyst, Laboratory Supervisor	Precision	RPD <20%
Hardness						
Method Blank	One per prep batch	No analyte detected >PQL	(1) Investigate source of contamination. (2) Report all sample results <PQL. (3) Report sample results >10X the blank result and flag results with a "B". (4) Reanalyze all other samples associated with the failing blank.	Analyst, Laboratory Supervisor	Bias/Contamination	No analyte detected >PQL
LCS	One per prep batch	80-120 %R	(1) If the LCS fails high, report samples that are <PQL. (2) Recalibrate and/or reanalyze other samples.	Analyst, Laboratory Supervisor	Accuracy, Bias	80-120 %R
MS	One for every set of 10 samples	75-125 %R	(1) Evaluate the samples and associated QC: i.e. if the LCS results are acceptable, narrate. (2) If both the LCS and MS are unacceptable, reprep and reanalyze the samples and QC. (3) Notate sample result in raw data if matrix interference suspected.	Analyst, Laboratory Supervisor	Accuracy/Bias	75-125 %R
Laboratory Replicate	One laboratory replicate for every 10 field samples	RPD 20 for samples >3X the PQL and <100 RPD for samples <3X the PQL.	(1) Investigate problem and reanalyze sample in duplicate. (2) If RPD still out, report original result with notation or narration.	Analyst, Laboratory Supervisor	Precision	RPD 20 for samples >3X the PQL and <100 RPD for samples <3X the PQL.

SAP Worksheet #28-4—Laboratory QC Samples Table

Matrix: SS

Analytical Group: WCHEM (pH)

Analytical Method/SOP Reference: SW-846 9045C/CA-709

QC Sample[1]	Frequency/Number	Method/SOP QC Acceptance Limits	CA	Person(s) Responsible for CA	DQI	Measurement Performance Criteria
pH (SW-846 9045C)						
LCS	One per batch of 20or fewer samples	90-110% recovery	Correct problem, recalibrate	Analyst, Laboratory Supervisor	Accuracy, Bias	90-110% recovery
Laboratory Replicate	One laboratory replicate per every 10 field samples	RPD <20%	(1) Investigate problem and reanalyze sample in duplicate. (2) If RPD is still unacceptable, report original result with notation or narration.	Analyst, Laboratory Supervisor	Precision	RPD <20%

SAP Worksheet #29—Project Documents and Records Table

Document	Where Maintained
Field Notebooks	Electronic .pdf copies in the project file. Hardcopy (bound notebook) in the project file. Archived at project closeout.
CoC Records	Electronic .pdf copies in the project file. Hardcopy in the data validation report. Archived at project closeout.
Airbills	Hardcopy in the project file. Archived at project closeout.
Telephone Logs	Hardcopy in the project file. Archived at project closeout.
CA Forms	Electronic .pdf copies in the project file. Hardcopy in the project file. Archived at project closeout.
Photoionization Detector/Flame Ionization Detector readings	Recorded in Field Notebook. Stored in Data Warehouse
Water quality parameters collected during groundwater sampling	Recorded in Field Notebook. Stored in Data Warehouse
Various field measurements	Recorded in Field Notebook.
All field equipment calibration information	Recorded in Field Notebook.
Pertinent telephone conversations	Recorded in Field Notebook.
Field equipment maintenance records	Inspected by FTL. Not maintained.
Sample Receipt, Custody, and Tracking Records	Electronic .pdf copies in the project file. Hardcopy in the full data package.
Standard Traceability Logs	Hardcopy in the full data package. Archived at project closeout.
Equipment Calibration Logs	Hardcopy in the full data package. Archived at project closeout.
Sample Prep Logs	Hardcopy in the full data package. Archived at project closeout.
Run Logs	Hardcopy in the full data package. Archived at project closeout.
Equipment Maintenance, Testing, and Inspection Logs	Kept on file at the laboratory. Not maintained.
Reported Field Sample Results	Electronic .pdf copies in the project file. Hardcopy in the data package. Archived at project closeout.
Reported Results for Standards, QC Checks, and QC Samples	Hardcopy in the full data package. Archived at project closeout.
Instrument Printouts (raw data) for Field Samples, Standards, QC Checks, and QC Samples	Hardcopy in the full data package. Archived at project closeout.
Data Package Completeness Checklists	Hardcopy in the data validation report. Archived at project closeout.
Sample Disposal Records	Maintained by the laboratory.
Extraction/Cleanup Records	Maintained by the laboratory.
Raw Data	Hardcopy in the full data package. Archived at project closeout.
Field Sampling Audit Checklists	Hardcopy in the project file. Archived at project closeout.
Fixed Laboratory Audit Checklists	If completed, hardcopy in the project file. Archived at project closeout.
Data Validation Reports	Electronic .pdf copies in the project file. Hardcopy stored with the data package. Archived at project closeout.

In general, documents are stored at a CH2M HILL project office until they are archived.

CH2M HILL Project Office:

Jennifer Myers/CH2M HILL
15010 Conference Center Drive; Suite 200
Chantilly, VA 20151
(703) 376-5000

Archival Location:

Iron Mountain Records Management
4555 Progress Road
Norfolk, VA 23502

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SAP Worksheet #30—Analytical Services Table

Matrix	Analytical Group	Sample Locations/ID Number	Analytical Method	Data Package Turnaround Time	Laboratory/Organization (name and address , contact person, and telephone number)	Matrix
GW	METAL	8	METALs by SW-846 6020 Mercury by SW-846 7470A Cyanide by SW-846 9012B	28 Calendar days	Katahdin Analytical Services 600 Technology Way Scarborough, ME 04074 Ms. Kelly Perkins (207) 874-2400	T BD
	FMETAL		FMETALs by SW-846 6020 Filtered Mercury by SW-846 7470A			
	WCHEM		Sulfide by EPA 376.1 Sulfate by EPA 375.4 Hardness by EPA 130.2 TOC by SW-846 9060 pH by SW-846 9045C Ferrous Iron by SM3500-Fe D			
SS	METAL	12	METALs by SW-846 6020 Mercury by SW-846 7471A Cyanide by SW-846 9012B			
	WCHEM		pH by SW-846 9045C			
Additional Sampling						
GW	METAL	11	METALs by SW-846 6020 Mercury by SW-846 7470A Cyanide by SW-846 9012B	28 Calendar days	Katahdin Analytical Services	TBD
	FMETAL		FMETALs by SW-846 6020 Filtered Mercury by SW-846 7470A			
	WCHEM		Sulfide by EPA 376.1 Sulfate by EPA 375.4 Hardness by EPA 130.2 TOC by SW-846 9060 pH by SW-846 9045C Ferrous Iron by SM3500-Fe D			
SS	METAL	11	METAL (Chromium only) by SW-846 6020 Hexavalent Chromium by SW-846 7199		Columbia Analytical Services, Inc. 1 Mustard Street, Suite #250 Rochester, NY 14609 Ms. Deb Patten (585) 672-7473	
	WCHEM		pH by SW-846 9045C		Katahdin Analytical Services	

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SAP Worksheet #31—Planned Project Assessments Table

Assessment Type	Frequency	Internal or External	Organization Performing Assessment	Person(s) Responsible for Performing Assessment	Person(s) Responsible for Responding to Assessment Findings	Person(s) Responsible for Identifying and Implementing CA	Person(s) Responsible for Monitoring Effectiveness of CA
Offsite Laboratory Technical Systems Audit	Laboratory must have current DoD Environmental Laboratory Accreditation Program (ELAP) certification, which will identify the period of performance. The laboratory must be reevaluated prior to expiration of period of performance.	External	DoD ELAP Accrediting Body (TBD)	DoD ELAP Accrediting Body (TBD)	Respective Laboratory QA Officer	Respective Laboratory QA Officer	Respective Laboratory QA Officer

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SAP Worksheet #32—Assessment Findings and CA Responses

Assessment Type	Nature of Deficiencies Documentation	Individual(s) Notified of Findings (Name, Title, Organization)	Timeframe of Notification	Nature of CA Response Documentation	Individual(s) Receiving CA Response (Name, Title, Org.)	Timeframe for Response
Offsite Laboratory Technical Systems Audit	Written audit report	Respective Laboratory QA Officer	Within 2 months of audit	Memorandum	DoD ELAP Accrediting Body (TBD)	Within 2 months of receipt of initial notification

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Worksheet #32-1—Corrective Action Form

Person initiating corrective action ______________________________ Date ______________

Description of problem and when identified: ______________________________

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Cause of problem, if known or suspected: ______________________________

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Sequence of Corrective Action (CA): (including date implemented, action planned and personnel/data affected)

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CA implemented by: ______________________________ Date ______________

CA initially approved by: ______________________________ Date ______________

Follow-up date: ______________________________

Final CA approved by: ______________________________ Date ______________

Information copies to:

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SAP Worksheet #33—QA Management Reports Table

Type of Report	Frequency (daily, weekly monthly, quarterly, annually, etc.)	Projected Delivery Date(s)	Person(s) Responsible for Report Preparation (Title and Organizational Affiliation)	Report Recipient(s) (Title and Organizational Affiliation)
Data Usability Assessment Report	Once after all data are generated and validated	Submitted with final reports	Juan Acaron Project Chemist, CH2M HILL	Included in RI Report. See **Worksheet #3** for distribution list.

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SAP Worksheet #34—Verification (Step I) Process Table

Verification Input	Description	Internal/External1	Responsible for Verification (name, organization)
Field Notebooks	Field notebooks will be reviewed internally and placed into the project file for archival at project closeout.	Internal	FTL (TBD)/CH2M HILL
CoC and Shipping Forms	CoC forms and shipping documentation will be reviewed internally upon their completion and verified against the packed sample coolers they represent. The shipper's signature on the CoC will be initialed by the reviewer, a copy of the CoC retained in the site file, and the original and remaining copies taped inside the cooler for shipment.	Internal/External	FTL(TBD)/CH2M HILL Project EIS: Hillary Ott/CH2M HILL
Sample Condition upon Receipt	Any discrepancies, missing, or broken containers will be communicated to the project EIS in the form of laboratory logins.	External	Project EIS: Hillary Ott/CH2M HILL
Documentation of Laboratory Method Deviations	Laboratory Method Deviations will be discussed and approved by the project chemist. Documentation will be incorporated into the case narrative that becomes part of the final hardcopy data package.	Internal	Project Chemist: Juan Acaron/CH2M HILL
Electronic Data Deliverables	Electronic Data Deliverables will be compared against hardcopy laboratory results (10% check).	Internal	Project EIS: Hillary Ott/CH2M HILL
Case Narrative	Case narratives will be reviewed by the data validator during the data validation process. This is verification that they were generated and applicable to the data packages.	External	Data Validator: Ward Dickens/CH2M HILL
Laboratory Data	All laboratory data packages will be verified internally by the laboratory performing the work for completeness and technical accuracy prior to submittal.	Internal	Laboratory QA Officer (Katahdin and Columbia Analytical Services, Inc.)
Laboratory Data	The data will be verified for completeness by an EIS.	External	Project EIS: Hillary Ott/CH2M HILL
Audit Reports	Upon report completion, a copy of all audit reports will be placed in the site file. If CAs are required, a copy of the documented CA taken will be attached to the appropriate audit report in the QA site file. Periodically, and at the completion of site work, site file audit reports and CA forms will be reviewed internally to ensure that all appropriate CAs have been taken and that CA reports are attached. If CAs have not been taken, the site manager will be notified to ensure action is taken.	Internal	Project Manager: Jennifer Myers/CH2M HILL Project Chemist: Juan Acaron/CH2M HILL
CA Reports	CA reports will be reviewed by the project chemist or PM and placed into the project file for archiving at project closeout.	External	Project Manager: Jennifer Myers/CH2M HILL Project Chemist: Juan Acaron/CH2M HILL

Notes:
[1] Internal/External is with respect to the data generator.

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SAP Worksheet #35—Validation (Steps IIa and IIb) Process Table

Step IIa/IIb	Validation Input	Description	Responsible for Validation (name, organization)
IIa	Laboratory Methods	Ensure the laboratory analyzed samples using the correct methods.	Project Chemist: Juan Acaron/CH2M HILL
IIa	Target Compound List and TAL	Ensure the laboratory reported all analytes from each analysis group as per **Worksheet #15**.	Project Chemist: Juan Acaron/CH2M HILL
IIb	RLs	Ensure the laboratory met the projectdesignated QLs as per **Worksheet #15**. If QLs were not met, the reason will be identified and documented.	Project Chemist: Juan Acaron/CH2M HILL
IIa	Laboratory SOPs	Ensure that approved analytical laboratory SOPs were followed.	Data Validator: Ward Dickens/CH2M HILL
IIa/IIb	Sample Chronology	Holding times from collection to extraction or analysis and from extraction to analysis will be considered by the data validator during the data validation process.	Data Validator: Ward Dickens/CH2M HILL
IIa	Raw Data	10% review of raw data to confirm laboratory calculations.	Data Validator: Ward Dickens/CH2M HILL
IIb	Onsite Screening	All non-analytical field data will be reviewed against QAPP requirements for completeness and accuracy based on the field calibration records.	FTL (TBD)
IIa	Documentation of Method QC Results	Establish that all required QC samples were run and met limits.	Data Validator: Ward Dickens/CH2M HILL
IIb	Documentation of Field QC Sample Results	Establish that all required QAPP QC samples were run and met limits.	Project Chemist: Juan Acaron/CH2M HILL Data Validator: Ward Dickens/CH2M HILL

Notes:
[1] IIa=compliance with methods, procedures, and contracts [see Table 10, page 117, UFP-QAPP manual, V.1, March 2005.] IIb=comparison with measurement performance criteria in the SAP [see Table 11, page 118, UFP-QAPP manual, V.1, March 2005]

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SAP Worksheet #36—Analytical Data Validation (Steps 11a and 11b) Summary Table

Step IIa/ IIb	Matrix	Analytical Group	Validation Criteria	Data Validator (title and organizational affiliation)
IIa and IIb	GW or SS	METAL, FMETAL, or WCHEM	Analytical methods and laboratory SOPs, as presented in this UFP-SAP, will be used to evaluate compliance against QA/QC criteria. QA/QC criteria for field QC samples are presented in **Worksheet #12**; TALs, LOQs, LODs, DLs, and limits for precision and accuracy are presented in **Worksheet #15**; QA/QC criteria for calibrations are presented in **Worksheet #24**; and QA/QC criteria for laboratory QC samples are presented in **Worksheet #28**. Data may be qualified if QA/QC exceedances have occurred. Data qualifiers will be those presented in Region III Modifications to the Laboratory Data Validation Functional Guidelines for Evaluating Inorganics Analyses (EPA, 1993). Guidance and qualifiers from USEPA Contract Laboratory Program National Functional Guidelines for Inorganic Data Review (EPA, Rev. Final, 2004) may also be applicable.	Data Validator: Ward Dickens/CH2M HILL

Notes

[1] Analytical data generated will undergo analytical data validation. WCHEM data will not undergo analytical data validation; it will still be subject to the verification and validation procedures described on **Worksheets #34** and **#35**, respectively.

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SAP Worksheet #37—Usability Assessment

The following is a summary of the usability assessment process and procedures, including interim steps and any statistics, equations, and computer algorithms that will be used:

- The data will be evaluated by the project chemist to see if the project required LODs listed in **Worksheet #15** were achieved for non-detected constituents.
- If verification and validation are not acceptable, the data will be qualified by the validator. The data may be qualified for minor QC deviations that do not affect the data usability (i.e., "attributable to blank contamination" (B), estimated (J), estimated, biased high (K), estimated, biased low (L), non-detect, estimated LOD (UJ), non-detect, LOD biased low (UL)), or the data may be rejected (R-Flag) for major QC deviations affecting data usability. The use and implications of estimated data will be discussed in the project report. Rejected data will not be used. The impact of data qualified as rejected because of analytical deficiencies will be discussed with the IHIRT and will be evaluated to determine the need for any CAs. Depending on the analytical deficiency and the intended use of the data, the IHIRT may or may not agree that the data are of sufficient quality to support project decisions.
- For statistical comparisons and risk assessment calculations, non-detect values will be represented by a concentration equal to one-half the sample-specific LOQ. Where duplicates are collected, the greater of the two concentrations will be used for risk evaluation and nature and extent evaluations.
- The site data will not be evaluated for outliers. It is anticipated that the site data will have significant variations based on localized sources.
- Analytical data will be checked by the project chemist and the project EIS to ensure that they are accurately transferred to the electronic project database and GIS.
- Laboratory and field precision, as computed from duplicate samples, will be compared by the data validator. These computations will be based on calculation of RPD = (Difference of two results)/(average of two results) *100%. Laboratory and field duplicate precision are addressed in **Worksheets #28** and **#12**, respectively.
- Deviations from the procedures outlined in this SAP will be reviewed by the project chemist and the PM to assess whether the deviations were significant enough to compromise the attainment of project objectives.

The following evaluative procedures will be used to assess overall measurement error associated with the project:

- The PM and the data users will reconcile the validated data with the method performance criteria to assess whether sufficient data of acceptable quality are available for decision making. A series of evaluations and statistical analyses will be performed to estimate the data characteristics. The statistical evaluations will include, for each target constituent or group: maximum concentration, minimum concentration, number of samples with non-detected results, number of samples with positive results, and the proportion of samples with detected and non-detected results.
- If a significant deviation occurs between lab and field precision (using the method described above), the data validator will notify the project chemist. The cause will be investigated, described, and interpreted for its impact on decision making. The expectation is that laboratory precision values (RPDs) will be no greater than RPDs for field duplicates of the same matrix.

SAP Worksheet #37—Usability Assessment (continued)

- If significant biases are detected (represented by low or high MS, LCS, or surrogate recoveries), the data validator will qualify the data. The project chemist will describe the impact of the data qualification on the quality and usability of the data for making decisions. The tendency will be to emphasize low biases more than high biases unless biased results are near action levels. Low biases will be emphasized more because they are likely to represent an inability to detect compounds that are present at the site and, on a percentage basis, generally represent a greater proportion of the reported values.

The following personnel are responsible for performing the usability assessment:

- CH2M HILL PM, project chemist, and other CH2M HILL team members will compile project data and make recommendations pertaining to the usability of the data. The data will be provided to the IHIRT for discussion and review, and the project team as a whole will weigh in on the usability of the data.

The following documentation will be generated during the usability assessment and will be presented to identify trends, relationships (correlations), and anomalies:

- The data will be presented in tabular format in the RI report. Data qualifications such as "attributable to blank contamination" (B), estimation (J, K, L, UJ, UL) or rejection (R) will be applied. Written documentation will be provided to support any non-compliance, or rejected data results. The project report will identify and describe the data usability limitations and suggest CAs.
- A description of the precision and bias evaluations described above will be included in the RI report. This will include a summary with supporting documentation. Significant deviations or deficiencies will be conveyed to the Navy RPM for consideration.

References

A.T. Kearney, Inc. 1990. RCRA Facility Assessment Report of the U.S. Naval Explosive Ordnance Disposal Technology Center, Stump Neck Annex, Indian Head, Maryland.

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Ensafe/Allen & Hoshall. 1994. Final Site Inspection Report, Phase II, Indian Head Division, Naval Surface Warfare Center. March 4.

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Indian Head Division Naval Surface Warfare Center (IHDIV/NSWC), 1998. Memoranda from "045." Failing Septic Systems at the Stump Neck Annex (EODTECH). Dated January 13 and 14.

Tetra Tech NUS, Inc. 2002. Desk-Top Audit Decision Document Indian Head Division, Naval Surface Warfare Center, Indian Head, Maryland.

Tetra Tech NUS, Inc. 2009. Master Plans for Installation Restoration Program Environmental Investigations at Naval District Washington, Indian Head, Indian Head, Maryland. June.

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Figures

Legend

- Approximate Site Boundary
- Buildings
- Roads and Paved Areas
- Wooded Area
- NSF-IH Base Boundary

N

0 2,000 4,000 Feet

1 inch = 4,000 feet

Figure 1
Facility Location Map
UFP-SAP for Stump Neck SWMU 14
NSF-IH, Indian Head, Maryland

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\\NORTHEND\PROJ\USNAVFACENGCOM\359525INDIANHEAD\MAPFILES\314138_SWMU14_UFPSAP\FIGURE 2 - STUMP NECK ANNEX SWMU 14.MXD BHATHAWA 3/2/2011 13:52:36

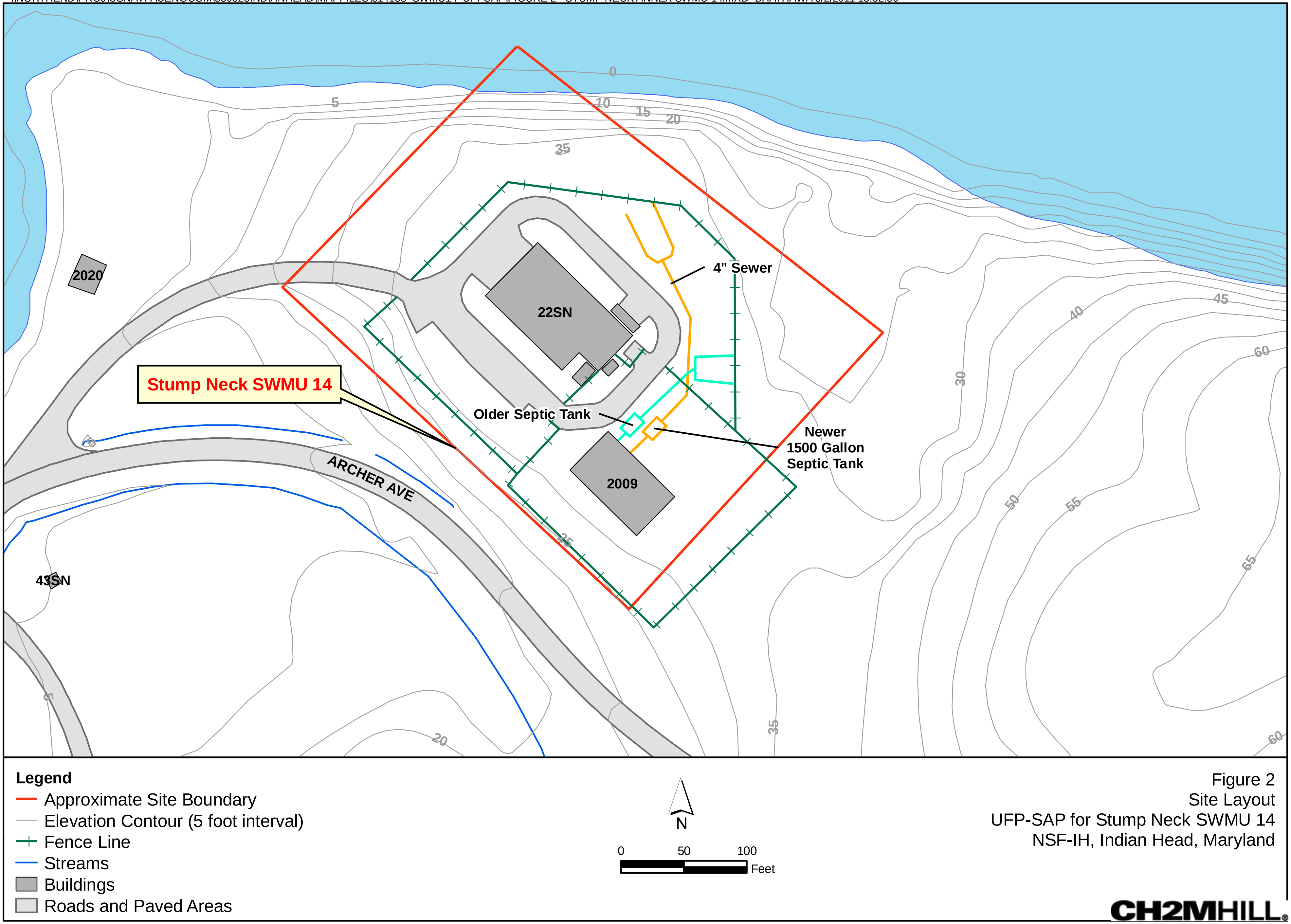


Figure 2
Site Layout
UFP-SAP for Stump Neck SWMU 14
NSF-IH, Indian Head, Maryland

CH2MHILL

\\NORTHEND\PROJ\USNAVFACENGCOM\359525INDIANHEAD\MAPFILES\314138_SWMU14_UFPSAP\FIGURE 3 - INVESTIGATION SAMPLE LOCATIONS 05 SSP - EXCEEDS.MXD BHATHAWA 4/12/2011 12:37:48

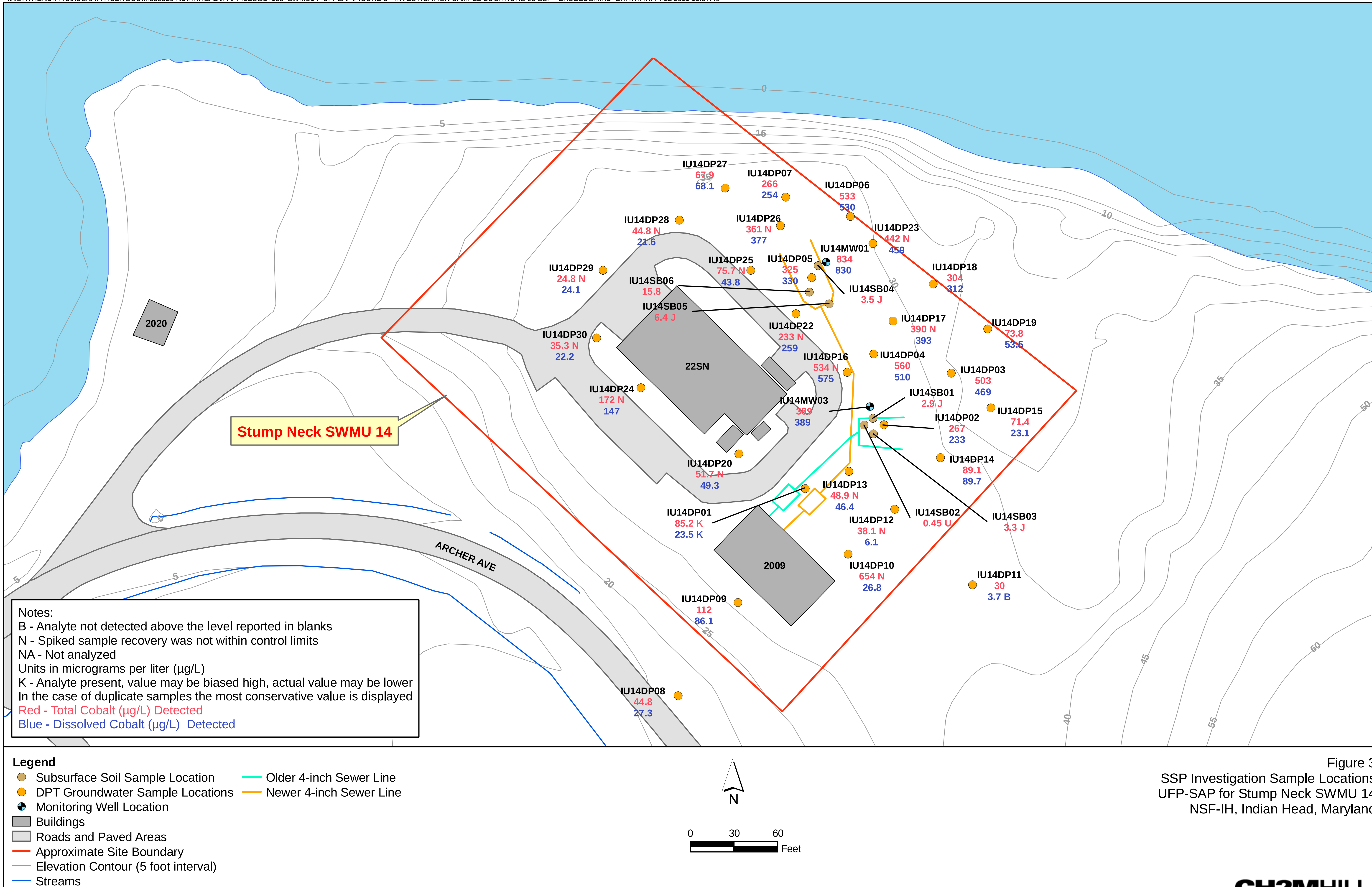


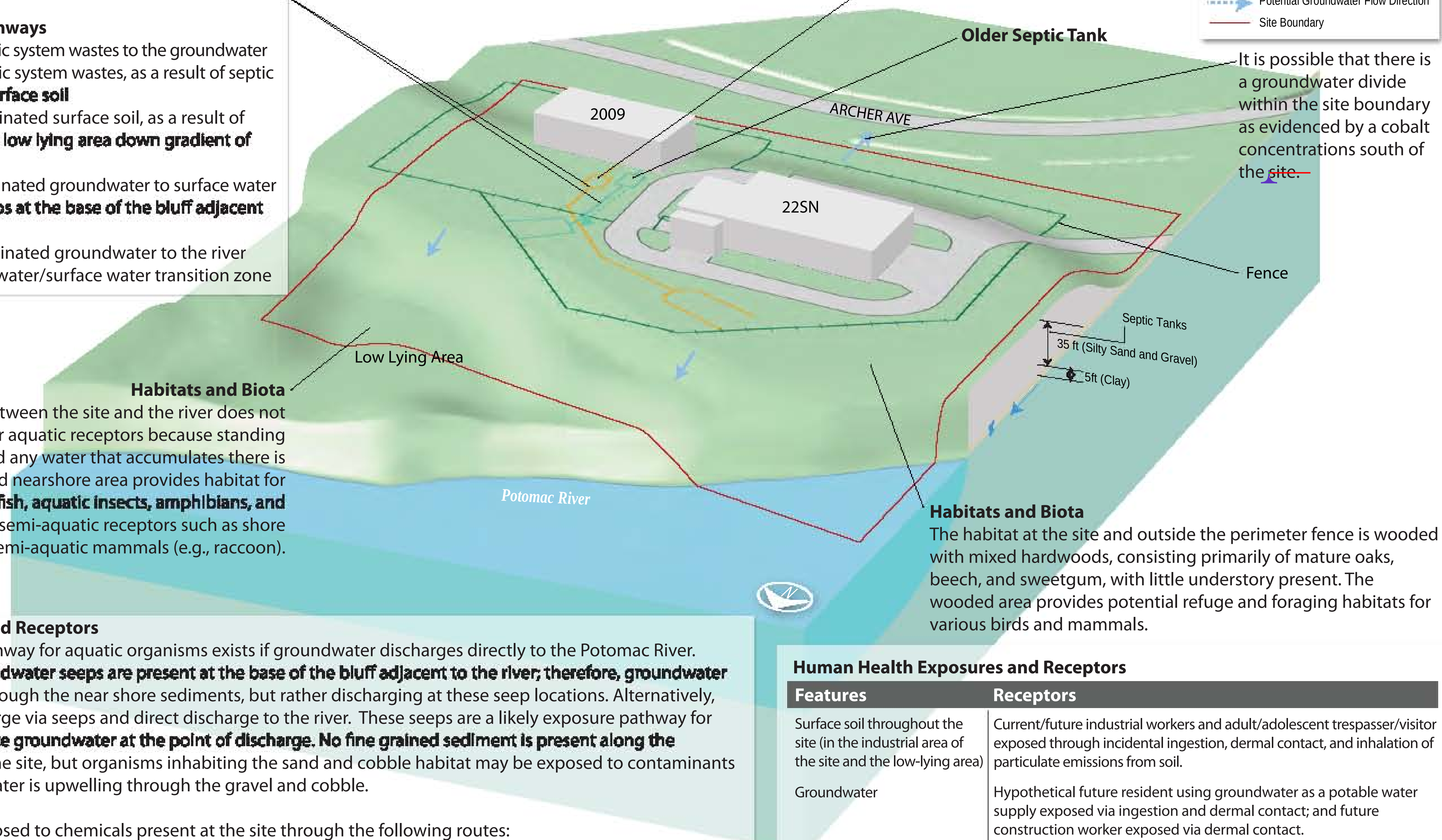
Figure 3
SSP Investigation Sample Locations
UFP-SAP for Stump Neck SWMU 14
NSF-IH, Indian Head, Maryland

CH2MHILL.

Source: The primary source of potential contamination is believed to be associated with use of the original septic tank system

Potential Migration Pathways

- Infiltration of the septic system wastes to the groundwater
- Migration of the septic system wastes, as a result of septic **tank overflows, to surface soil**
- Migration of contaminated surface soil, as a result of **overland flow, to the low lying area down gradient of** the site boundary
- Discharge of contaminated groundwater to surface water **through surface seeps at the base of the bluff adjacent** to the river
- Discharge of contaminated groundwater to the river through the groundwater/surface water transition zone



Habitats and Biota

The low lying area between the site and the river does not provide viable habitat for aquatic receptors because standing water is not present and any water that accumulates there is transitory. The shoreline and nearshore area provides habitat for **aquatic biota, such as fish, aquatic insects, amphibians, and** reptiles and habitat for semi-aquatic receptors such as shore birds and semi-aquatic mammals (e.g., raccoon).

Habitats and Biota

The habitat at the site and outside the perimeter fence is wooded with mixed hardwoods, consisting primarily of mature oaks, beech, and sweetgum, with little understory present. The wooded area provides potential refuge and foraging habitats for various birds and mammals.

Ecological Exposures and Receptors

A potential exposure pathway for aquatic organisms exists if groundwater discharges directly to the Potomac River. **However, apparent groundwater seeps are present at the base of the bluff adjacent to the river; therefore, groundwater** may not be upwelling through the near shore sediments, but rather discharging at these seep locations. Alternatively, groundwater may discharge via seeps and direct discharge to the river. These seeps are a likely exposure pathway for **ecological receptors to site groundwater at the point of discharge. No fine grained sediment is present along the** immediate shoreline of the site, but organisms inhabiting the sand and cobble habitat may be exposed to contaminants in pore water if groundwater is upwelling through the gravel and cobble.

Organisms might be exposed to chemicals present at the site through the following routes:

- Direct contact with soil
- Direct contact with seep water
- Direct contact with sediment pore water in the groundwater/surface water transition zone
- Ingestion of soil
- Ingestion of surface water
- Root uptake (plants)
- Ingestion of biota that have may have accumulated chemicals in their tissue from contaminated soil or surface water

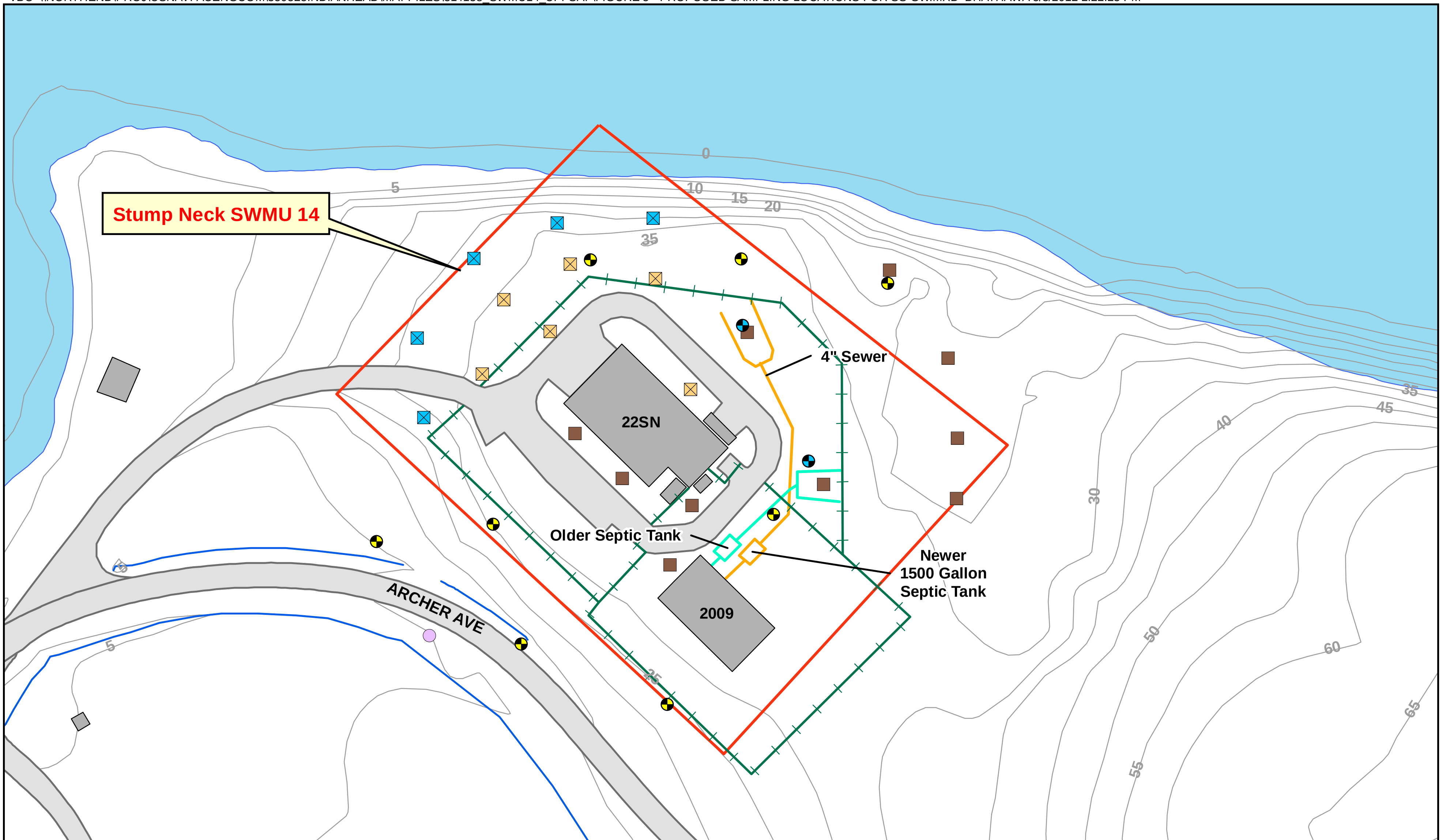
Human Health Exposures and Receptors

Features	Receptors
Surface soil throughout the site (in the industrial area of the site and the low-lying area)	Current/future industrial workers and adult/adolescent trespasser/visitor exposed through incidental ingestion, dermal contact, and inhalation of particulate emissions from soil.
Groundwater	Hypothetical future resident using groundwater as a potable water supply exposed via ingestion and dermal contact; and future construction worker exposed via dermal contact.
Surface soil throughout the site (in the industrial area of the site and the low-lying area)	Future industrial workers, construction workers and adult/adolescent trespasser/visitor exposed through incidental ingestion, dermal contact, and inhalation of particulate emissions from soil.

FIGURE 4
Conceptual Site Model
UFP SAP for Stump Neck SWMU 14
NSF-IH, Indian Head, Maryland

CH2MHILL

VBO \\NORTHEND\PROJ\USNAVFACENGCOM\359525INDIANHEAD\MAPFILES\314138_SWMU14_UFPSAP\FIGURE 5 - PROPOSED SAMPLING LOCATIONS FOR SS GW.MXD BHATHAWA 5/3/2012 2:22:23 PM



Legend

- Proposed Surface Soil Sample Location
- Proposed Surface Soil Sample Location - Tier 1
- Proposed Surface Soil Sample Location - Tier 2
- Proposed DPT Groundwater Location
- Proposed Monitoring Well Location
- Existing Monitoring Well Location
- Approximate Site Boundary
- Elevation Contour (5 foot interval)
- Fence Line
- Streams
- Buildings
- Roads and Paved Areas

N

0 50 100 Feet

Figure 5
Proposed Sampling Locations for Surface Soil and Groundwater
UFP-SAP for Stump Neck SWMU 14
NSF-IH, Indian Head, Maryland

CH2MHILL

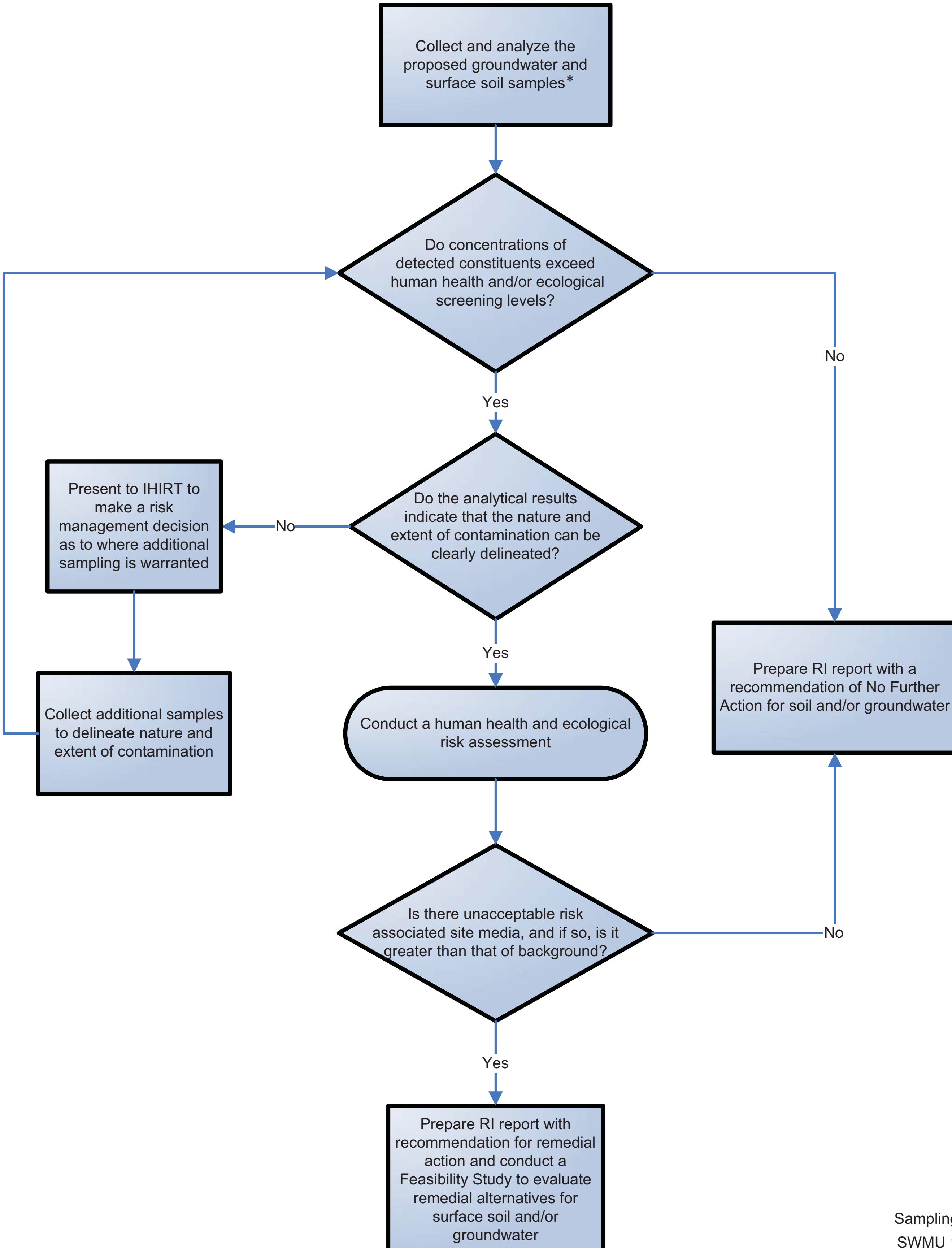


Figure 6
Sampling Decision Tree
SWMU 14 Investigation
Naval Support Facility Indian Head
Indian Head, Maryland

*Surface soil samples will be analyzed in a tiered approach. Tier 2 samples will only be analyzed if samples from Tier 1 exceed screening criteria.

Appendix A
Field Standard Operating Procedures

Standard Operating Procedure

Locating and Clearing Underground Utilities

I. Purpose

The purpose of this SOP is to provide general guidelines and specific procedures that must be followed on Navy CLEAN projects for locating underground utilities and clearing dig locations in order to maximize our ability to avoid hitting underground utilities and to minimize liabilities to CH2M HILL and its subcontractors and health and safety risks to our project staff.

This SOP shall be used by Activity Managers and Project Managers to, in-turn, develop Activity-specific and project-specific utility location procedures. The activity and project-specific procedures will become part of work plans and project instructions and will be used to prepare scopes of work (SOWs) for the procurement of utility location subcontractors to meet the needs of individual projects.

This SOP also identifies the types of utility locating services that are available from subcontractors and the various tools that are used to locate utilities, and discusses when each type of service and tool may or may not be applicable.

II. Scope

Depending on the Navy/Marine Activity we typically find ourselves in one of two scenarios:

Scenario 1

The Activity provides utility locating (or dig clearance) services through the public works department or similar organization, or has a contract with an outside utility clearance service. Some of these services are provided in the form of dig permits which are required before you can dig or drill. In other cases no official permit is required and the process is somewhat vague.

Scenario 2

The Activity does not get involved in any utility locating processes aside from possibly providing the most recent utility maps, and relies on CH2M HILL to clear the dig locations.

Table 1 provides an up to date summary of which scenarios apply to the various primary Activities served under the Navy CLEAN program.

Scenario 1 is preferred because under this scenario the Navy tends to assume the responsibility if the location is improperly cleared, a utility is struck, and property damage results. However, our experience has been that the clearance services provided by the Navy do not meet the standards that we consider to be adequate, in that they often simply rely on available base maps to mark utilities and do not verify locations using field geophysics. And if they do use locating tools, they do not provide adequate documentation or marking to confirm that a location has been cleared. So while the Navy's process may protect us from liability for property damage, it does not adequately protect our staff and subcontractors from health risks nor does it compensate us for down time, should a utility be hit.

Therefore, regardless of what services the Navy provides, in most cases we still need to supplement this effort with clearance services from our own third party utility location subcontractor following the procedures and guideline outlined in Section IV of this SOP. The cost implications of providing this service will range from $500 to several $1,000 depending on the size of the project.

The scope of services that we ask our subcontractors to provide can involve utility marking/mapping or the clearing of individual dig locations. In the former we ask our subs to mark all utilities within a "site" and often ask them to prepare a map based on their work. In the later, we ask them to clear (identify if there are any utilities within) a certain radius of a proposed dig/drill location.

The appropriate requested scope of services for a project will depend on the project. Clearing individual boreholes is often less expensive and allows the sub to concentrate their efforts on a limited area. However if the scope of the investigation is fluid (all borehole locations are not predetermined) it may be best to mark and map an entire site or keep the subcontractor on call.

Clearance of individual dig locations should be done to a minimum 20 foot radius around the location.

An example SOW for a utility subcontractor procurement is provided in Attachment A.

III. Services and Equipment

This section provides a general description of the services available to help us locate subsurface utilities and describes the types of equipment that these services may (or may not) use to perform their work. It identifies the capabilities of each type of equipment to help the PM specify what they should require from our utility location subs.

Services

The services that are available to us for identifying and marking underground utilities are:

- The local public/private utility-run service such as Miss Utility
- Utility location subcontractors (hired by us)

Attachment B provides a detailed description of each type of organization. It also provides contact numbers and web sites for the various Miss-Utility-type organizations in the areas where we do work for the Navy and contacts and services provided by several subcontractors that we have used or spoken to in the past.

Equipment

Attachment C provides a summary of the various types of equipment used for subsurface utility location. It describes the capabilities and limitations of each in order to help the PM determine if the equipment being used by a subcontractor is adequate.

It is important to make the potential subcontractors aware of the possible types of utilities (and utility materials) that are at the site, and to have them explain in their bid what types of equipment they will use to locate utilities /clear dig locations, and what the limitations of these equipment are.

A list of in-house experts that can be used to help you evaluate bids or answer questions you may have is provided in Appendix C.

IV. Procedures and Guidelines

This section presents specific procedures to be followed for the utility location work to be conducted by CH2M HILL and our subcontractors. In addition, a PM will have to follow the procedures required by the Activity to obtain their approvals, clearances and dig permits where necessary. These "dig permit" requirements vary by Activity and must be added to the project-specific SOP, or project instructions. It is preferable that the Activity perform their clearance processes before we follow up with our clearance work.

Activity Notification and Dig Permit Procedures

Identify Activity-specific permit and/or procedural requirements for excavation and drilling activities. Contact the Base Civil Engineer and obtain the appropriate form to begin the clearance process.

Activity Specific: To be provided by Activity or Project Manager

CH2M HILL Utility Clearance Procedures

Do not begin subsurface construction activities (e.g., trenching, excavation, drilling, etc.) until a check for underground utilities and similar obstructions has been conducted by CH2M HILL as a follow-up to the services provided by the Navy. The use of as-built drawings and utility company searches must be supplemented with a geophysical or other survey by a qualified, independent survey contractor (subcontracted to CH2M HILL) to identify additional and undiscovered buried utilities.

Examples of the type of geophysical technologies include (these are further described in Attachment C):

- **Ground Penetrating Radar (GPR),** which can detect pipes, including gas pipes, tanks, conduits, cables etc, both metallic and non-metallic at depths up to 30 feet depending on equipment. Sensitivity for both minimum object size and maximum depth detectable depends on equipment selected, soil conditions, etc.
- **Radio Frequency (RF),** involves inducing an RF signal in the pipe or cable and using a receiver to trace it. Some electric and telephone lines emit RF naturally and can be

detected without an induced signal. This method requires knowing where the conductive utility can be accessed to induce RF field if necessary.

- **Dual RF**, a modified version of RF detection using multiple frequencies to enhance sensitivity but with similar limitations to RF
- **Ferromagnetic Detectors**, are metal detectors that will detect ferrous and non-ferrous utilities. Sensitivity is limited, e.g. a 100 mm iron disk to a depth of about one meter or a 25 mm steel paper clip to a depth of about 20 cm.
- **Electronic markers,** are emerging technologies that impart a unique electronic signature to materials such as polyethylene pipe to facilitate location and tracing after installation. Promising for future installations but not of help for most existing utilities already in place.

The following procedures shall be used to identify and mark underground utilities during subsurface construction activities on the project:

- Contact utility companies or the state/regional utility protection service (such as Miss Utility) at least two (2) working days prior to intrusive activities to advise of the proposed work, and ask them to establish the location of the utility underground installations prior to the start of actual excavation: this is a law. These services will only mark the location of public-utility-owned lines and not Navy-owned utilities. In many cases there will not be any public-utility-owned lines on the Activity. There may also be Base-access issues to overcome.
- Procure and schedule the independent survey.
- The survey contractor shall determine the most appropriate geophysical technique or combinations of techniques to identify the buried utilities on the project site, based on the survey contractor's experience and expertise, types of utilities anticipated to be present and specific site conditions. ***The types of utilities must be provided to the bidding subcontractors in the SOW and procedures to be used must be specified by the bidder in their bid. It is extremely helpful to provide the sub with utility maps, with the caveat that all utilities are not necessarily depicted.***
- The survey subcontractor shall employ the same geophysical techniques used to identify the buried utilities, to survey the proposed path of subsurface investigation/construction work to confirm no buried utilities are present.
- Obtain utility clearances for subsurface work on both public and private property.
- Clearances provided by both the "Miss Utility" service and the CH2M HILL-subcontracted service are to be in writing, signed by the party conducting the clearance. The Miss Utility service will have standard notification forms/letters which typically simply state that they have been to the site and have done their work. The CH2M HILL subcontractor shall be required to fill out the form provided in Attachment D (this can be modified for a particular project) indicating that each dig/drill location has been addressed. ***This documentation requirement (with a copy of the form) needs to be provided in the subcontractor SOW.***

- Marking shall be done using the color coding presented in Attachment E. The type of material used for marking must be approved by the Activity prior to marking. Some base commanders have particular issues with persistent spray paint on their sidewalks and streets. ***Any particular marking requirements need to be provided in the subcontractor SOW.***
- Protect and preserve the markings of approximate locations of facilities until the markings are no longer required for safe and proper excavations. If the markings of utility locations are destroyed or removed before excavation commences or is completed, the Project Manager must notify the utility company or utility protection service to inform them that the markings have been destroyed.
- Perform a field check prior to drilling/digging (preferably while the utility location sub is still at the site) to see if field utility markings coincide with locations on utility maps. Look for fire hydrants, valves, manholes, light poles, lighted signs, etc to see if they coincide with utilities identified by the subcontractor.
- Underground utility locations must be physically verified (or dig locations must be physically cleared) by hand digging using wood or fiberglass-handled tools, air knifing, or by some other acceptable means approved by CH2M HILL, when the dig location (e.g. mechanical drilling, excavating) is expected to be within 5 feet of a marked underground system. Hand clearance shall be done to a depth of four feet unless a utility cross-section is available that indicates the utility is at a greater depth. In that event, the hand clearance shall proceed until the documented depth of the utility is reached.
- Conduct a site briefing for employees at the start of the intrusive work regarding the hazards associated with working near the utilities and the means by which the operation will maintain a safe working environment. Detail the method used to isolate the utility and the hazards presented by breaching the isolation.
- Monitor for signs of utilities during advancement of intrusive work (e.g., sudden change in advancement of auger or split spoon during drilling or change in color, texture or density during excavation that could indicate the ground has been previously disturbed).

IV. Attachments

A- Example SOW for Utility Location Subcontractor Procurement
B - Services Available for Identifying and Marking Underground Utilities
C – Equipment Used for Identifying Underground Utilities
D – Utility Clearance Documentation Form
E – Utility Marking Color Codes

Attachment A – Example SOW for Subcontracting Underground Utilities Locating Services

CTO-XXX

Scope of Work

Subsurface Utility Locating

Site XX

Navy Activity

City, State

A licensed and insured utility locator will be subcontracted to identify and mark out subsurface utilities for an environmental investigation/remediation project at Site XX of <<insert name of base, city, and state>>. The subcontractor will need to be available beginning at <<insert time>> on <<insert date>>. It is estimated that the work can be completed within XX days.

Proposed Scope of Work

The subcontractor will identify and mark all subsurface utilities (CHOOSE 1) that lie within a radius of 20 feet of each of XX sampling locations at Site XX shown on the attached Figure 1; (OR) that lie within the bounds of Site XX as delineated on the attached Figure 1. (If multiple sites are to be cleared, provide maps of each site with sample locations or clearance boundaries clearly delineated and a scale provided.)

Utilities will be identified using all reasonably available as-built drawings, electronic locating devices, and any other means necessary to maintain the safety of drilling and sampling personnel and the protection of the base infrastructure. The location of utilities identified from as-built drawings or other maps must be verified in the field prior to marking.

Base utility drawings for the Site(s) (CHOOSE 1) can be found at <<insert specific department and address or phone number on the base>> and should be reviewed by the subcontractor and referenced as part of the utility locating. (OR), will be provided to the subcontractor by CH2M HILL upon the award of the subcontract. (OR), are not available. Utility drawings shall not be considered definitive and must be field verified.

Field verification will include detection using nonintrusive subsurface detection equipment (magnetometers, GPR, etc) as well as opening manhole covers to verify pipe directions. As part of the bid, the Subcontractor shall provide a list of the various subsurface investigation tools they propose to have available and use at the site and what the limitations are of each tool.

A CH2M HILL representative shall be present to coordinate utility clearance activities and identify points and features to be cleared.

Field Marking and Documentation

All utilities located within **(CHOOSE 1)** ***a 20-ft radius of the XX proposed soil boring locations*** **(OR)** ***within the boundary of the site(s)*** as identified on the attached figure(s) will be marked using **paint** ***(some Bases such as the WNY may have restrictions on the use of permanent paint)*** and/or pin flags color coded to indicate electricity, gas, water, steam, telephone, TV cable, fiber optic, sewer, etc. The color coding shall match the industry standard as described on the attached form. In addition, the ***Buried Utility Location Tracking Form*** (attached) will be completed by the Subcontractor based upon what is identified in the field during the utility locating and submitted back to CH2M HILL (field staff or project manager) within 24 hours of completing the utility locating activities.

(OPTIONAL) ***The subcontractor shall also provide a map (or hand sketch) of the identified utilities to the Engineer within XX days of field demobilization. The map shall include coordinates or ties from fixed surface features to each identified subsurface utility.***

Bid Sheet/Payment Units

The subcontractor will bid on a time and materials basis for time spent on site and researching utility maps. Mobilization (including daily travel to the site) should be bid as a lump sum, as well as the preparation of the AHA and any required mapping. The per diem line item should be used if the field crew will require overnight accommodations at the project site.

Health and Safety Requirements

The utility locating subcontractor is to provide and assume responsibility for an adequate corporate Health and Safety Plan for onsite personnel. Standard personal safety equipment including: hard hat, safety glasses, steel-toed boots, gloves are recommended for all project activities. Specific health and safety requirements will be established by the Subcontractor for each project. The health and safety requirements will be subject to the review of CH2M HILL.

The subcontractor shall also prepare and provide to the Engineer, at least 48 hours prior to mobilization, an acceptable Activity Hazard Analysis (AHA) using the attached AHA form or similar.

It is also required that all subcontractor personnel who will be on site attend the daily 15-minute health and safety tailgate meeting at the start of each day in the field.

Subcontractor personnel showing indications of being under the influence of alcohol or illegal drugs will be sent off the job site and their employers will be notified. Subcontractor personnel under the influence of prescription or over-the-counter medication that may impair their ability to operate equipment will not be permitted to do so. It is expected that the subcontractor will assign them other work and provide a capable replacement (if necessary) to operate the equipment to continue work.

Security

The work will be performed on US Navy property. CH2M HILL will identify the Subcontractor personnel who will perform the work to the appropriate Navy facility point-of-contact, and will identify the Navy point-of-contact to the Subcontractor crew. The Subcontractor bears final responsibility for coordinating access of his personnel onto Navy property to perform required work. This responsibility includes arranging logistics and providing to CH2M HILL, in advance or at time of entry as specified, any required identification information for the Subcontractor personnel. Specifically, the following information should be submitted with the bid package for all personnel that will perform the work in question (this information is required to obtain a base pass):

- Name
- Birth Place
- Birth Date
- Social Security Number
- Drivers License State and Number
- Citizenship

Please be advised that no weapons, alcohol, or drugs will be permitted on the Navy facility at any time. If any such items are found, they will be confiscated, and the Subcontractor will be dismissed.

Quality Assurance

The Subcontractor will be licensed and insured to operate in the State of <<state>> and will comply with all applicable federal, state, county and local laws and regulations. The subcontractor will maintain, calibrate, and operate all electronic locating instruments in accordance with the manufacturer's recommendations. Additionally, the Subcontractor shall make all reasonable efforts to review as-built engineering drawings maintained by Base personnel, and shall notify the CH2M HILL Project Manager in writing (email is acceptable) whenever such documentation was not available or could not be reviewed.

Subcontractor Standby Time

At certain periods during the utility locating activities, the Subcontractor's personnel may be asked to stop work and standby when work may normally occur. During such times, the Subcontractor will cease activities until directed by the CH2M HILL representative to resume operations. Subcontractor standby time also will include potential delays caused by the CH2M HILL representative not arriving at the site by the agreed-upon meeting time for start of the work day. Standby will be paid to the

Subcontractor at the hourly rate specified in the Subcontractor's Bid Form attached to these specifications.

Cumulative Subcontractor standby will be accrued in increments no shorter than 15 minutes (i.e., an individual standby episode of less than 15 minutes is not chargeable).

During periods for which standby time is paid, the surveying equipment will not be demobilized and the team will remain at the site. At the conclusion of each day, the daily logs for the Subcontractor and CH2M HILL representative will indicate the amount of standby time incurred by the Subcontractor, if any. Payment will be made only for standby time recorded on CH2M HILL's daily logs.

Down Time

Should equipment furnished by the Subcontractor malfunction, preventing the effective and efficient prosecution of the work, or inclement weather conditions prevent safe and effective work from occurring, down time will be indicated in the Subcontractor's and CH2M Hill representative's daily logs. No payment will be made for down time.

Schedule

It is anticipated that the subsurface utility locating activities will occur on <<insert date>>. It is estimated that the above scope will be completed within XXX days.

Attachment B - Services Available for Identifying and Marking Underground Utilities

The services that are available to us for identifying and marking underground utilities are:

- The Activity's PWC (or similar organization)
- The local public/private utility -run service such as Miss Utility
- Utility location subcontractors (hired by CH2M HILL)

Each are discussed below.

Navy Public Works Department

A Public Works Department (PWD) is usually present at each Activity. The PWD is responsible for maintaining the public works at the base including management of utilities. In many cases, the PWD has a written permit process in place to identify and mark-out the locations of Navy-owned utilities [Note: The PWD is usually NOT responsible for the locations/mark-outs of non-Navy owned, public utilities (e.g., Washington Gas, Virginia Power, municipal water and sewer, etc.). Therefore, it is likely that we will have to contact other organizations besides the PWD in order to identify non-Navy owned, public utilities].

At some Activities, there may not be a PWD, the PWD may not have a written permit process in place, or the PWD may not take responsibility for utility locating and mark-outs. In these cases, the PWD should still be contacted since it is likely that they will have the best understanding of the utility locations at the Activity (i.e., engineering drawings, institutional knowledge, etc.). Subsequently, the PWD should be brought into a cooperative arrangement (if possible) with the other services employed in utility locating and mark-out in order to have the most comprehensive assessment performed.

At all Activities we should have a contact (name and phone number), and preferably an established relationship, with PWD, either directly or through the NAVFAC Atlantic, Midlant, or Washington NTR or Activity Environmental Office that we can work with and contact in the event of problems.

Miss Utility or "One Call" Services for Public Utility Mark-outs

Miss Utility or "One Call" service centers are information exchange centers for excavators, contractors and property owners planning any kind of excavation or digging. The "One Call" center notifies participating public utilities of the upcoming excavation work so they can locate and mark their underground utilities in advance to prevent possible damage to underground utility lines, injury, property damage and service outages. In some instances, such with southeastern Virginia bases, the Navy has entered into agreement with Ms. Utilities and is part of the response process for Miss

Utilities. Generally, a minimum of 48 hours is required for the public utility mark-outs to be performed. The "One Call" services are free to the public. Note that the "One Call" centers only coordinate with participating public utilities. There may be some public utilities that do NOT participate in the "One Call" center which may need to be contacted separately. For example, in Washington, DC, the Miss Utility "One Call" center does not locate and mark public sewer and water lines. Therefore, the municipal water and sewer authority must be contacted separately to have the sewer and water lines marked out. The AM should contact the appropriate one-call center to determine their scope of services.

A national listing of the "One Call" service centers for each state is presented on the web at http://www.underspace.com/refs/ocdir.htm. For the Mid-Atlantic region, the following "One Call" service centers are available.

Name	Phone	Website	Comments
Miss Utility of DELMARVA	800-257-7777	www.missutility.net	Public utility mark-outs in Delaware, Maryland, Washington, DC, and Northern Virginia
Miss Utility of Southern Virginia (One Call)	800-552-7001	not available	Public utility mark-outs in Southern Virginia
Miss Utility of Virginia	800-257-7777 800-552-7007	www.missutilityofvirginia.com	General information on public utility mark-outs in Virginia, with links to Miss Utility of DELMARVA and Miss Utility of Southern Virginia (One Call)
Miss Utility of West Virginia, Inc	800-245-4848	none	Call to determine what utilities they work with in West Virginia
North Carolina One Call Center	800-632-4949	www.ncocc.org/ncocc/default.htm	Public Utility Markouts in North Carolina

Private Subcontractors

1. Utility-locating support is required at some level for most all CH2M HILL field projects in "clearing" proposed subsurface boring locations on the project site. Utility location and sample clearance can include a comprehensive effort of GIS map interpretation, professional land surveying, field locating, and geophysical surveying. Since we can usually provide our own GIS-related services for projects and our professional land surveying services are normally procured separately, utility-locating subcontractors will normally only be required for some level of geophysical surveying support in the field. This level of geophysical surveying support can range widely from a simple electromagnetic (EM) survey over a known utility line, to a blind geophysical effort, including a ground-penetrating radar (GPR) survey and/or a comprehensive EM survey to delineate and characterize all unknown subsurface anomalies.

   The level of service required from the subcontractor will vary depending on the nature of the site. At sites where utility locations are well defined on the maps and recent construction is limited, CH2M HILL may be confident with a limited effort from a traditional utility-locating subcontractor providing a simple EM survey. At sites where utility locations are not well defined, where recent constructions may have altered utility locations, or the nature of the site makes utility location difficult, CH2M HILL will require the services of a comprehensive geophysical surveying subcontractor, with a wide range of GPR and EM services available for use on an "as-needed" basis. Typical costs for geophysical surveying subcontractors will range from approximately $200 per day for a simple EM effort (usually one crew member and one instrument) to approximately $1,500 per day for a comprehensive geophysical surveying effort (usually a two-person crew and multiple instruments). Comprehensive geophysical surveying efforts may also include field data interpretation (and subsequent report preparation) and non-destructive excavation to field-verify utility depths and locations.

The following table provides a list of recommended geophysical surveying support subcontractors that can be used for utility-locating services:

Company Name and Address	Contact Name and Phone Number	Equipment[1]					Other Services[2]		
		1	2	3	4	5	A	B	C
US Radar, Inc.* PO Box 319 Matawan, NJ 07747	Ron LaBarca 732-566-2035			4					
Utilities Search, Inc.*	Jim Davis 703-369-5758	4				4	4	4	4
So Deep, Inc.* 8397 Euclid Avenue Manassas Park, VA 20111	703-361-6005	4					4	4	4
Accurate Locating, Inc. 1327 Ashton Rd., Suite 101 Hanover, MD 21076	Ken Shipley 410-850-0280	4	4						
NAEVA Geophysics, Inc. P.O. Box 7325 Charlottesville, VA 22906	Alan Mazurowski 434-978-3187	4	4	4	4	4	4	4	4
Earth Resources Technology. Inc. 8106 Stayton Rd. Jessup, MD 20794	Peter Li 240-554-0161	4	4	4	4	4	4	4	
Geophex, Ltd 605 Mercury Street Raleigh, NC 27603	I. J. Won 919-839-8515	4	4	4	4	4	4	4	4

Notes:

*Companies denoted with an asterisk have demonstrated reluctance to assume responsibility for damage to underground utilities or an inability to accommodate the insurance requirements that CH2M HILL requests for this type of work at many Navy sites.

[1]Equipment types are:

1. Simple electromagnetic instruments, usually hand-held
2. Other, more innovative, electromagnetic instruments, including larger instruments for more area coverage
3. Ground-penetrating radar systems of all kinds
4. Audio-frequency detectors of all kinds
5. Radio-frequency detectors of all kinds

[2]Other services include:

A. Data interpretation and/or report preparation to provide a permanent record of the geophysical survey results and a professional interpretation of the findings, including expected accuracy and precision.
B. Non-destructive excavation to field-verify the depths, locations, and types of subsurface utilities.
C. Concrete/asphalt coring and pavement/surface restoration.

Attachment C – Equipment Used for Identifying Underground Utilities

This attachment provides a summary of the various types of equipment used for subsurface utility location. It describes the capabilities and limitations of each in order to help the AM and PM determine if the equipment being proposed by a subcontractor or Navy is adequate. A list of in-house experts that can be used to answer questions you may have is provided below.

CH2M HILL In-house Utility Location Experts

Tamir Klaff/WDC

Home Office Phone – 703-669-9611

Electromagnetic Induction (EMI) Methods

EMI instruments, in general, induce an electromagnetic field into the ground (the primary field) and then record the response (the secondary field), if any. Lateral changes in subsurface conductivity, such as caused by the presence of buried metal or by significant soil variations, cause changes in the secondary field recorded by the instrument and thus enable detection and mapping of the subsurface features. It should be noted that EMI only works for electrically conductive materials--plastic or PVC pipes are generally not detected with EMI. Water and gas lines are commonly plastic, although most new lines include a copper "locator" strip on the top of the PVC to allow for detection with EMI.

EMI technology encompasses a wide range of instruments, each with inherent strengths and weaknesses for particular applications. One major division of EMI is between "time-domain" and "frequency-domain" instruments that differ in the aspect of the secondary field they detect. Another difference in EMI instruments is the operating frequency they use to transmit the primary field. Audio- and radio-frequencies are often used for utility detection, although other frequencies are also used. Consideration of the type of utility expected, surface features that could interfere with detection, and the "congestion" of utilities in an area, should be made when choosing a particular EMI instrument for a particular site.

One common EMI tool used for utility location is a handheld unit that can be used to quickly scan an area for utilities and allows for marking locations in "real time". This method is most commonly used by "dig-safe" contractors marking out known utilities prior to excavation. It should be noted that this method works best when a signal (the primary field) can be placed directly onto the line (i.e., by clamping or otherwise connecting to the end of the line visible at the surface, or for larger utilities such as sewers, by running a transmitter through the utility). These types of tools also have a limited capability to scan an area for unknown utilities. Usually this requires having enough area to separate a hand held transmitter at least a hundred feet from the receiver. Whether hunting for unknown, or confirming known, utilities, this method will only detect continuous lengths of metallic conductors.

In addition to the handheld EMI units, larger, more powerful EMI tools are available that provide more comprehensive detection and mapping of subsurface features. Generally, data with these methods are collected on a regular grid in the investigation area, and are then analyzed to locate linear anomalies that can be interpreted as utilities. These methods will usually detect *all* subsurface metal (above a minimum size), including pieces of abandoned utilities. In addition, in some situations, backfill can be detected against native soils giving information on trenching and possible utility location. Drawbacks to these methods are that the secondary signals from utilities are often swamped (i.e., undetectable) close to buildings and other cultural features, and that the subsurface at heavily built-up sites may be too complicated to confidently interpret completely.

Hand-held metal detectors (treasure-finders) are usually based on EMI technology. They can be used to locate shallow buried metal associated with utilities (e.g., junctions, manholes, metallic locators). Advantages of these tools is the ease of use and real-time marking of anomalies. Drawbacks include limited depths of investigations and no data storage capacity.

Ground Penetrating Radar (GPR)

GPR systems transmit radio and microwave frequency (e.g., 80 megaHertz to 1,000 megaHertz) waves into the ground and then record reflections of those waves coming back to the surface. Reflections of the radar waves typically occur at lithologic changes, subsurface discontinuities, and subsurface structures. Plastic and PVC pipes can sometimes be detected in GPR data, especially if they are shallow, large, and full of a contrasting material such as air in a wet soil, or water in a dry soil. GPR data are usually collected in regular patterns over an area and then analyzed for linear anomalies that can be interpreted as utilities. GPR is usually very accurate in x-y location of utilities, and can be calibrated at a site to give very accurate depth information as well. A significant drawback to GPR is that depth of investigation is highly dependant on background soil conductivity, and it will not work on all sites. It is not uncommon to get only 1-2 feet of penetration with the signal in damp, clayey environments. Another drawback to GPR is that sites containing significant fill material (e.g., concrete rubble, scrap metal, garbage) will result in complicated anomalies that are difficult or impossible to interpret.

Magnetic Field Methods

Magnetic field methods rely on detecting changes to the earth's magnetic field caused by ferrous metal objects. This method is usually more sensitive to magnetic metal (i.e., deeper detection) than EMI methods. A drawback to this method is it is more susceptible to being swamped by surface features such as fences and cars. In addition, procedures must usually be implemented that account for natural variations in the earth's background field as it changes throughout the day. One common use of the method is to measure and analyze the gradient of the magnetic field, which eliminates most of the drawbacks to the method. It should be noted this method only detects ferrous metal, primarily iron and steel for utility location applications. Some utility detector combine magnetic and EMI methods into a single hand-held unit.

Optical Methods

Down the hole cameras may be useful in visually reviewing a pipe for empty conduits and/or vaults.

Attachment D – Utility Clearance Documentation Form

Attachment E – Utility Marking Color Codes

The following is the standard color code used by industry to mark various types of utilities and other features at a construction site.

White – Proposed excavations and borings

Pink – Temporary survey markings

Red – Electrical power lines, cables, conduits and lighting cables

Yellow – Gas, oil, steam, petroleum or gaseous materials

Orange – Communication, alarm or signal lines, cables, or conduits

Blue – Potable water

Purple – Reclaimed water, irrigation and slurry lines

Green – Sewer and storm drain lines

STANDARD OPERATING PROCEDURE

General Guidance for Monitoring Well Installation

I. Purpose

To provide site personnel with a review of the well installation procedures that will be performed. These procedures are to be considered general guidelines only and are in no way intended to supplement or replace the contractual specifications in the driller's subcontract.

II. Scope

Monitoring well installations are planned for shallow and/or deep unconsolidated aquifers and/or for bedrock aquifers. The SOPs *Installation of Shallow Monitoring Wells, Installation of Surface-Cased Monitoring Wells, Installation of Bedrock Monitoring Wells,* and *Installation of Monitoring Wells Using Sonic Drilling* provide more specifics.

III. Equipment and Materials

1. Drilling rig (hollow stem auger, sonic, air hammer, air rotary, or mud rotary)
2. Well-construction materials (i.e., surface casing, screens, riser, casing, caps, bottom plugs, centering guides, sand, bentonite, grout, and surface-finish materials)
3. Development equipment

IV. Procedures and Guidelines

1. Wells will be installed in accordance with standard EPA procedures. Note that USEPA Region III requires any well penetrating a confining layer to be double-cased.
2. The threaded connections will be water-tight.
3. Well screens generally will be constructed of 10-slot or 20-slot Schedule 40 PVC and will be 5 to 10 feet in length depending on saturated thickness of unconsolidated sediments. The exact slot size and length will be determined by the field team supervisor. Stainless steel may be required under certain contaminant conditions.
4. Stick-up wells will be surrounded by four concrete-filled guard posts at least 2 inches in diameter.

5. A record of the finished well construction will be compiled.

6. All soils and liquids generated during well installations will be drummed for proper disposal.

Monitoring Well Installation

- 2″ monitoring wells in unconsolidated materials will be installed in at least 6-inch-diameter boreholes to accommodate well completion materials in designated locations.

- All monitoring wells penetrating a confining layer will be surface-cased from the ground surface to approximately 5 feet into the confining layer. Exceptions to this may be allowed under certain circumstances (e.g., evidence of significant natural gaps in the confining layer).

- Monitoring wells in unconsolidated materials will be constructed of 2-inch-diameter, factory manufactured, flush-jointed, Schedule 40 PVC (or stainless steel) screen with threaded bottom plug and riser.

- Screens will be filter packed with a properly sized and graded, thoroughly washed, sound, durable, well-rounded basalt or siliceous sand. When using hollow-stem augers, the filter pack will be installed by slowly pouring the sand into the annular space while simultaneously raising the augers and using a weighted tape to sound for the sand surface. For rotary-drilled wells, the height of the sand pack also will be sounded with a weighted tape.

- The primary filter sand pack (typically Morie #00 or DSI #1 for a 10-slot screen) will extend from 1 to 2 feet below the base to 2 feet above the top of the screen; filter pack will be allowed to settle before final measurement is taken. For wells deeper than 30 feet, the filter pack will be placed using a tremie pipe and flowing water.

- A secondary filter sand pack (typically a fine sand seal) 1-foot thick may be placed above the primary sand pack.

- Annular well seals will consist of 2 feet of pelletized, chip, or granular bentonite clay placed above the filter pack. If necessary the pellets will be hydrated using potable water. For wells installed using hollow-stem augers, the bentonite will be poured into the annular space while slowly raising the augers and sounding for the top of the bentonite with a weighted tape. A high-solids bentonite slurry using powdered bentonite introduced with a side-discharging tremie pipe will be used for the bentonite seals in wells greater than 30 feet deep. For rotary-drilled wells, the height of the well seal also will be sounded with a weighted tape. High-solids slurries will have solids content of at least 20 percent.

- The top of the annular seal will be measured after the bentonite seal has been allowed to hydrate and before the grout is applied. The seal will be allowed to hydrate for at least 30 minutes before work in the well continues.

- The annular space above the bentonite seal will be filled to grade with a bentonite-cement slurry grout mixture.
- The grout mixture consists of 6 to 8 gallons of water per 94-pound bag of Portland cement; 3 to 6 pounds of bentonite added per bag of cement to reduce shrinkage.
- The grout mix will be carefully applied to avoid disturbing the bentonite seal; the method of grout placement must force grout from the top of the bentonite seal to ground surface.
- After allowing the grout to settle and set up overnight, additional grout will be added to maintain grade.
- A protective steel casing equipped with keyed alike locking caps will be grouted in place for each new well; the casing will extend at least 2 feet above grade and 3 feet below grade, and will be painted a bright color.

Well Development

- New monitoring wells will be developed after the well has been completely installed and the grout has hardened (at least 24 hours)
- The well will be developed by surging and pumping.
- Equipment placed in the well will be decontaminated before use.
- If information is available, begin developing in the least-contaminated well first.
- Development will include surging the well by either abruptly stopping flow and allowing water in the well column to fall back into the well or through the use of a surge block that is slightly smaller in diameter than the well casing inner diameter.
- Pipes and pumps must not be fitted with foot valves or other devices that might inhibit the return flow of water to the well.
- Surging should continue throughout the development process.
- The air-lift method may be used to pump materials out of the well. The air compressor will be fitted with filters to remove all oil and the air lift hose used will be made of inert materials.
- Well development will continue until the water produced is free of turbidity, sand, and silt. A Horiba-U22 meter, YSI meter with separate Hanna turbidity meter, or equivalent should be used to determine when the turbidity is low and parameters have stabilized.
- Development water will be considered hazardous and placed in sealed 55-gallon U.S. DOT approved steel drums. CH2M HILL will label and date the drums as pending analysis, and transport the drums to a designated site for storage.

V. Attachments

None.

VI. Key Check and Items

- Ensure that all equipment is properly decontaminated as needed.
- Only new, sealed materials (e.g., screens, risers, and sand) will be used in constructing the well.
- Care shall be taken when making downhole measurements to ensure that proper heights of sand, seal, and grout are achieved.

STANDARD OPERATING PROCEDURE

Civil Surveying

I. Purpose and Scope

The SOP describes survey procedures to be used on CLEAN projects. Modified third-order survey procedures will be used for most surveying. Geographic Positioning System techniques will be used for measurement of some horizontal coordinates.

II. Records and Definitions

All field notes should be kept in bound books. Each book should have an index. Each page of field notes should be numbered and dated and should show the initials of all crew members. The person taking field notes will be identified in the log. Information on weather (wind speed/wind direction, cloud cover, etc.) and on other site conditions should also be entered in the notes. Notes should also include instrument field identification number and environmental settings. Graphite pencils or waterproof ballpoint pens should be used. Erasing is not acceptable; use a single-strike-through and initial it. The notekeeping format should conform to the *Handbook of Survey Notekeeping* by William Pafford. A survey work drawing with grid lines and at the scale of the topographic map should be prepared for all survey field work. Field notebooks will be available on site.

The following terms are defined to clarify discussion in this SOP:

- North American Datum (NAD) -The standard geodetic datum on the North American continent.
- National Geodetic Vertical Datum (NGVD) - The vertical-control datum used (1929 or later) by the National Geodetic Survey for vertical control.
- Horizontal Control - Horizontal location of an object from surveyed corners or other features on permanent land monuments in the immediate site area. Will be based on North American Datum (NAD) 1983 and state plane grid systems.
- Vertical Control - Vertical location of an object compared to the adjacent ground surface.
- Bench Mark - Precisely determined elevation above or below sea level. May also have horizontal control (northing, easting) determined for location.

III. Surveying

Horizontal Survey

Horizontal angular measurements shall be made with a 20-second or better theodolite or transit. When using a 20-second instrument the horizontal angles shall be turned four times (two each direct and inverted) with the mean of the fourth angle being within 5 seconds of the mean of the second angle. When using a 10-second or better instrument the angles shall be doubled (once each direct and inverted), with the mean of the second angle within 5 seconds of the first angle. The minimum length of any traverse courses shall be 300 feet.

Distance measurements shall be made with a calibrated steel tape corrected for temperature and tension or a calibrated electronic distance meter (EDM). When using an EDM the parts per million (PPM), curvature and refraction corrections shall be made. Vertical angle measurements used for distance slope corrections shall be recorded to the nearest 20 seconds of arc deviation from the horizontal plane. Horizontal locations will be surveyed to within 0.05-foot of the true location.

Horizontal traverse stations shall be established and referenced for future use. All stations shall be described in the field notes with sufficient detail to facilitate their recovery at a later date. The station shall consist of a permanent mark scribed on facilities such as sidewalks, curbs, concrete slabs, or iron rod and cap.

The horizontal location will be referenced to NAD83 and the appropriate state plane grid system.

Some horizontal coordinates will be measured using Geographic Positioning System (GPS) equipment. This approach will be used in particular for determining the coordinates of surface-water and sediment sampling locations, and may be used also for determining the locations of piezometers and monitoring wells. The GPS survey will be performed by staff trained in the use of the equipment and will conform to guidance provided by the manufacturer.

Vertical Survey

When practical, vertical control will be referenced to the National Geodetic Vertical Datum (NGVD) of 1929, obtained from a permanent benchmark. If practical, level circuits should close on a known benchmark other than the starting benchmark. The following criteria shall be met in conducting the survey:

- Instruments shall be pegged weekly or after any time it is dropped or severely jolted.
- Foresight and backsight distances shall be reasonably balanced and shall not be greater than 250 feet in length.
- No side shot shall be used as a beginning or ending point in another level loop.
- Rod readings shall be made to 0.01-foot and estimated to 0.005-foot.
- Elevations shall be adjusted and recorded to 0.01-foot.

Temporary benchmarks (TBMs) shall be established and referenced for future use. All TBMs shall be described in the field notes with sufficient detail to facilitate their recovery at a later date. The TBMs shall consist of a permanent mark scribed on facilities such as sidewalks, curbs, concrete slabs, etc. or spikes set in the base of trees (not power poles), or tops of anchor bolts for transmission line towers, etc.

(Horizontal traverse stations will not be considered as a TBM, but may be used as a permanent turning point.)

Traverse Computations and Adjustments

Traverses will be closed and adjusted in the following manner:

- Step One—Coordinate closures will be computed using unadjusted bearings and unadjusted field distances.
- Step Two—Coordinate positions will be adjusted (if the traverse closes within the specified limits) using the compass rule.
- Step Three—Final adjusted coordinates will be labeled as "adjusted coordinates." Field coordinates should be specifically identified as such.
- Step Four—The direction and length of the unadjusted error of closure, the ratio of error, and the method of adjustment shall be printed with the final adjusted coordinates.

Level Circuit Computations and Adjustments

Level circuits will be closed and adjusted in the following manner:

- For a single circuit, elevations will be adjusted proportionally, provided the raw closure is within the prescribed limits for the circuit.
- In a level net where the elevation of a point is established by more than one circuit, the method of adjustment should consider the length of each circuit, the closure of each circuit, and the combined effect of all the separate circuit closures on the total net adjustments.

Piezometer and Monitoring-Well Surveys

Piezometer and monitoring-well locations will be surveyed only after the installation of the protective casing, which is set in concrete. The horizontal plane survey accuracy is ±0.05-foot and is measured to any point on the protective-casing cover. The vertical plane survey must be accurate to ±0.01-foot. The following two elevations will be measured at piezometers and monitoring wells:

- Top of the piezometer or well riser (not on the protective casing), preferably on the north side
- Ground surface, preferably on the north side of the well

If no notch or mark exists, the point at which the elevation was measured on the inner casing shall be described so that water-level measurements may be taken from the same location.

Grid Surveys

Selected soil boring locations may be located by the survey crew after the soil borings are complete. The selected borings will be staked in the field by the field team leader. The stake will be marked with the boring number for reference. The horizontal plane survey accuracy is $\pm$ 1 foot and is measured to any point on the ground surface immediately adjacent to the stake.

Exhibit A
STANDARDS FOR MODIFIED THIRD-ORDER PLANE SURVEYS

Traverse

Max Number of bearing courses between azimuth checks	30
Astronomical bearings: standard error of results	6"
Azimuth closure at azimuth checkpoint not to exceed	20" $\sqrt{N}$
Standard error of the mean for length measurements	1 in 50,000
Position closure per loop in feet before azimuth adjustment	1:10,000

Leveling

Levels error of closure per loop in feet	0.05 $\sqrt{M}$

N = the number of stations for carrying bearing
M = the distance in miles

STANDARD OPERATING PROCEDURE

Shallow Soil Sampling

I. Purpose

To provide general guidelines for the collection and handling of surface soil samples during field operations.

II. Scope

The method described for surface soil sampling is applicable for loosely packed earth and is used to collect disturbed-soil samples.

III. Equipment and Materials

- Sample jars.
- A hand auger or other device that can be used to remove the soil from the ground. Only stainless steel, Teflon, or glass materials should be used. The only exception is split spoons, which are most commonly available in carbon steel; these are acceptable for use only if they are not rusty.
- A stainless steel spatula should be used to remove material from the sampling device.
- Unpainted wooden stakes or pin flags
- Fiberglass measuring tape (at least 200 feet in length)
- GPS Unit (if available)

IV. Procedures and Guidelines

A. Wear protective gear, as specified in the Health and Safety Plan.

B. To locate samples, identify the correct location using the pin flags or stakes. Proceed to collect a sample from the undisturbed soil adjacent to the marker following steps C and D. If markers are not present, the following procedures will be used.

1. For samples on a grid:

a. Use measuring tape to locate each sampling point on the first grid line as prescribed in the sampling plan. As each point is located, drive a numbered stake in the ground and record its location on the site map and in the logbook.

b. Proceed to sample the points on the grid line.

c. Measure to location where next grid line is to start and stake first sample. For subsequent samples on the line take two orthogonal measurements: one to the previous grid line, and one to the previous sample on the same grid line.

d. Proceed to sample the points on the grid line as described in Section C below.

e. Repeat 1c and 1d above until all samples are collected from the area.

f. Or, a GPS unit can be used to identify each location based on map coordinated, if available.

2. For non-grid samples:

a. Use steel measuring tape to position sampling point at location described in the sampling plan by taking two measurements from fixed landmarks (e.g., corner of house and fence post).

b. Note measurements, landmarks, and sampling point on a sketch in the field notebook, and on a site location map.

c. Proceed to sample as described in Section C below.

d. Repeat 2a through 2c above until all samples are collected from the area.

e. Or, a GPS unit can be used to identify each location based on map coordinated, if available.

C. To the extent possible, differentiate between fill and natural soil. If both are encountered at a boring location, sample both as prescribed in the field sampling plan. Do not locate samples in debris, tree roots, or standing water. In residential areas, do not sample in areas where residents' activities may impact the sample (e.g., barbecue areas, beneath eaves of roofs, driveways, garbage areas). If an obstacle prevents sampling at a measured grid point, move as close as possible, but up to a distance of one half the grid spacing in any direction to locate an appropriate sample. If an appropriate location cannot be found, consult with the Field Team Leader (FTL). If the FTL concurs, the sampling point will be deleted from the program. The FTL will contact the CH2M HILL project manager (PM) immediately. The PM and Navy Technical Representative (NTR) will discuss whether the point should be deleted from the program. If it is deleted, the PM will follow-up with the NTR in writing.

D. To collect samples:

1. Use a decontaminated stainless steel scoop/trowel to scrape away surficial organic material (grass, leaves, etc.) adjacent to the stake. New disposable scoops or trowels may also be used to reduce the need for equipment blanks.
2. If sampling:
   a. Surface soil: Obtain soil sample by scooping soil using the augering scoop/trowel, starting from the surface and digging down to a depth of about 6 inches, or the depth specified in the workplan.
   b. Subsurface soil: Obtain the subsurface soil sample using an auger down to the depths prescribed in the field sampling plan.
3. Take a photoionizaton detector (PID) reading of the sampled soil if organics are anticipated to be present and record the response in the field notebook. Also record lithologic description and any pertinent observations (such as discoloration) in the logbook.
4. Empty the contents of the scoop/trowel into a decontaminated stainless steel pan.
5. Repeat this procedure until sufficient soil is collected to meet volume requirements.
6. For TCL VOC and field GC aliquots, fill sample jars directly with the trowel/scoop and cap immediately upon filling. DO NOT HOMOGENIZE.
7. For TCL pesticides/PCBs and SVOCs, TAL metals, and field XRF aliquots, homogenize cuttings in the pan using a decontaminated stainless steel utensil in accordance with SOP *Decontamination of Drilling Rigs and Equipment*.
8. Transfer sample for analysis into appropriate containers with a decontaminated utensil.
9. Backfill the hole with soil removed from the borehole. To the extent possible, replace topsoil and grass and attempt to return appearance of sampling area to its pre-sampled condition. For samples in non-residential, unmowed areas, mark the sample number on the stake and leave stake in place. In mowed areas, remove stake.

V. Attachments

None.

VI. Key Checks and Items

- Use phthalate-free latex or surgical gloves and other personal protective equipment.
- Transfer volatiles first, avoid mixing.
- Decontaminate utensils before reuse, or use dedicated, disposable utensils.

STANDARD OPERATING PROCEDURE

Groundwater Sampling from Monitoring Wells

I. Purpose and Scope

This procedure presents general guidelines for collecting groundwater samples from monitoring wells. The procedure does not address purging and sampling using "low-flow" techniques (see SOP *Low-Flow Groundwater Sampling from Monitoring Wells)*. Operations manuals should be consulted for specific calibration and operating procedures.

II. Equipment and Materials

- Peristaltic pump, bladder pump, or submersible sampling pump with tubing, support cables, and power supply
- Horiba® U-22 or equivalent device for monitoring pH, specific conductance, turbidity, dissolved oxygen, oxidation-reduction potential (ORP), and temperature
- Probe box with inlet/outlet ports for purged groundwater and watertight ports for each probe
- Disposable 0.45µm filters (QED® FF8100 or equivalent), if applicable
- Bailer (Teflon or stainless steel), if applicable

Note: bailers and peristaltic pumps should only be used when site access or other limitations prevent using a submersible sampling pump

III. Procedures and Guidelines

A. Setup and Purging

1. Obtain information on well location, diameter(s), depth, and screened interval(s), and the method for disposal of purged water.
2. A pump will be used for well purging if the well yield is adequate; otherwise, a bailer may be used depending on project requirements.
3. Sampling equipment is cleaned and decontaminated prior to sampling in accordance with SOP *Decontamination of Personnel and Equipment*.
4. Instruments are calibrated according to manufacturer's instructions.

5. The well number, site, date, and condition are recorded in the field logbook.

6. Plastic sheeting is placed on the ground, and the well is unlocked and opened.

7. Water level measurements are collected in accordance with the *Water Level Measurement* SOP.

8. The volume (v) of water in a well casing is calculated as follows:

$$v = 7.48(\pi r^2 h)$$

   where: $\pi = 3.14$
   v=volume of water in well (gallons)
   r = Radius of the well (feet)
   h = height of water in well (feet)

   The volume of water in common well casing diameters may be calculated as follows:

   2-inch diameter well:
   0.163 gal/ft x ___ (linear feet of water) = gallons

   4-inch diameter well:
   0.653 gal/ft x ___ (linear feet of water) = gallons

   6-inch diameter well:
   1.469 gal/ft x ___ (linear feet of water) = gallons

9. Attach tubing, support cable or rope, and air line (if applicable to the pump. The support line should bear the weight of the pump. Set pump in the well at the desired sampling interval, typically mid-screen, and begin purging. If a bailer is being used, it is removed from its protective covering and attached to a cord compatible with constituents.

10. Field parameters including pH, ORP, turbidity, dissolved oxygen, specific conductance, and temperature are measured and recorded in the field logbook. The measurement probes are inserted into a probe box. The purged groundwater is directed through the box, allowing measurements to be collected before the water contacts the atmosphere.

11. During purging, the field parameters are measured at least once for each well volume. In productive wells, the well purging end point is determined using the field measurements. In nonproductive wells, the well is repeatedly bailed dry to obtain a minimum of three well volumes, then allowed to recover before sampling.

12. Three to five well volumes are purged (more may be purged if parameters do not stabilize). Purging is stopped when field parameters

have stabilized over three consecutive well volumes. Field parameters are considered stable when pH measurements agree within 0.1 units, specific conductance measurements agree within 3 percent, ORP measurements agree within 10 mV, dissolved oxygen measurements agree within 10 percent, and turbidity measurements agree within 10 percent or are as low as practicable given sampling conditions.

B. Sample Collection

Once purging is complete the well is ready to sample. The elapsed time between completion of purging and collection of the groundwater sample should be minimized. Typically, the sample is collected immediately after the well has been purged, but this is also dependent on well recovery.

Samples will be placed in sample containers that have been cleaned to laboratory standards and are preserved in accordance with the analytical method. The containers are typically pre-preserved, if required.

The steps to be followed for sample collection are as follows:

1. The cap is removed from the sample bottle, and the bottle is tilted slightly.
2. The sample is slowly poured from the bailer or discharged from the pump so that it runs down the inside of the sample bottle with a minimum of splashing. The pumping rate should be reduced to approximately 100 ml per minute when sampling VOCs.
3. Inorganics, including metals, may be collected and preserved in the filtered form as well as the unfiltered form. Disposable in-line filters (0.45 micron filter), connected to the end of the sample tubing,, are typically used for field filtration. Samples are field filtered as the water is being placed into the sample container. If a bailer is used, filtration may be driven by a peristaltic pump.
4. Adequate space is left in the bottle to allow for expansion, except for VOC vials, which are filled to the top with a positive meniscus.
5. The bottle is capped and clearly labeled.
6. Samples are placed in appropriate containers and, if necessary, packed with ice in coolers as soon as practical.
7. If the sample tubing or bailer is dedicated, it is returned to the well and the well is capped and locked. Nondedicated equipment is cleaned and decontaminated in accordance with the *Decontamination of Personnel and Equipment* SOP.

The following information, at a minimum, will be recorded in the log book:

1. Sample identification (site name, location, and project number; sample name/number and location; sample type and matrix; time and date; sampler's identity)
2. Sample source and source description
3. Field observations and measurements (appearance, volatile screening, field chemistry, sampling method), volume of water purged prior to sampling, number of well volumes purged, and field parameter measurements
4. Sample disposition (preservative; laboratory name, date and time sent; laboratory sample number, chain-of-custody number, sample bottle lot number)
5. Additional remarks

IV. Attachments

None.

V. Key Checks and Preventative Maintenance

- Use of peristaltic pumps and bailers should be avoided, if possible.
- Allow the field parameters to stabilize within the specified criteria as much as possible.
- Fill bottles for VOC samples first.
- Be sure the sample identification is properly specified.
- Maintain field equipment in accordance with the manufacturer's recommendations. This may include, but is not limited to:

– Inspect sampling pump regularly and replace as warranted

– Bring supplies for replacing the bladder if using a positive-displacement bladder pump

– Inspect tubing regularly and replace as warranted

– Inspect air/sample line quick-connects regularly and replace as warranted

– Verify battery charge, calibration, and proper working order of field measurement equipment prior to initial mobilization and daily during field efforts

STANDARD OPERATING PROCEDURE

Decontamination of Personnel and Equipment

I. Purpose

To provide general guidelines for the decontamination of personnel, sampling equipment, and monitoring equipment used in potentially contaminated environments.

II. Scope

This is a general description of decontamination procedures.

III. Equipment and Materials

- Demonstrated analyte-free, deionized ("DI") water (specifically, ASTM Type II water or lab-grade DI water)
- Potable water; must be from a municipal water supplier, otherwise an analysis must be run for appropriate volatile and semivolatile organic compounds and inorganic chemicals (e.g., Target Compound List and Target Analyte List chemicals)
- 2.5% (W/W) Liquinox® (or Alconox®)and water solution
- Concentrated (V/V) pesticide grade methanol (DO NOT USE ACETONE)
- Large plastic pails or tubs for Liquinox® and water, scrub brushes, squirt bottles for Liquinox® solution, methanol and water, plastic bags and sheets
- DOT approved 55-gallon drum for disposal of waste
- Personal Protective Equipment as specified by the Health and Safety Plan
- Decontamination pad and steam cleaner/high pressure cleaner for large equipment

IV. Procedures and Guidelines

A. PERSONNEL DECONTAMINATION

To be performed after completion of tasks whenever potential for contamination exists, and upon leaving the exclusion zone.

1. Wash boots in Liquinox® solution, then rinse with water. If disposable latex booties are worn over boots in the work area, rinse with Liquinox® solution, remove, and discard into DOT-approved 55-gallon drum.
2. Wash outer gloves in Liquinox® solution, rinse, remove, and discard into DOT-approved 55-gallon drum.
3. Remove disposable coveralls ("Tyveks") and discard into DOT-approved 55-gallon drum.
4. Remove respirator (if worn).
5. Remove inner gloves and discard.
6. At the end of the work day, shower entire body, including hair, either at the work site or at home.
7. Sanitize respirator if worn.

B. SAMPLING EQUIPMENT DECONTAMINATION—GROUNDWATER SAMPLING PUMPS

Sampling pumps are decontaminated after each use as follows.

1. Don phthalate-free gloves.
2. Spread plastic on the ground to keep equipment from touching the ground
3. Turn off pump after sampling. Remove pump from well and remove and dispose of tubing. Place pump in decontamination tube.
4. Turn pump back on and pump 1 gallon of Liquinox® solution through the sampling pump.
5. Rinse with 1 gallon of 10% methanol solution pumped through the pump. (DO NOT USE ACETONE).
6. Rinse with 1 gallon of tap water.
7. Rinse with 1 gallon of deionized water.
8. Keep decontaminated pump in decontamination tube or remove and wrap in aluminum foil or clean plastic sheeting.
9. Collect all rinsate and dispose of in a DOT-approved 55-gallon drum.
10. Decontamination materials (e.g., plastic sheeting, tubing, etc.) that have come in contact with used decontamination fluids or sampling equipment will be disposed of in DOT-approved 55-gallon drums.

C. SAMPLING EQUIPMENT DECONTAMINATION—OTHER EQUIPMENT

Reusable sampling equipment is decontaminated after each use as follows.

1. Don phthalate-free gloves.
2. Before entering the potentially contaminated zone, wrap soil contact points in aluminum foil (shiny side out).
3. Rinse and scrub with potable water.
4. Wash all equipment surfaces that contacted the potentially contaminated soil/water with Liquinox® solution.
5. Rinse with potable water.
6. Rinse with distilled or potable water and methanol solution (DO NOT USE ACETONE).
7. Air dry.
8. Rinse with deionized water.
9. Completely air dry and wrap exposed areas with aluminum foil (shiny side out) for transport and handling if equipment will not be used immediately.
10. Collect all rinsate and dispose of in a DOT-approved 55-gallon drum.
11. Decontamination materials (e.g., plastic sheeting, tubing, etc.) that have come in contact with used decontamination fluids or sampling equipment will be disposed of in DOT-approved 55-gallon drums.

D. HEALTH AND SAFETY MONITORING EQUIPMENT DECONTAMINATION

1. Before use, wrap soil contact points in plastic to reduce need for subsequent cleaning.
2. Wipe all surfaces that had possible contact with contaminated materials with a paper towel wet with Liquinox® solution, then a towel wet with methanol solution, and finally three times with a towel wet with distilled water. Dispose of all used paper towels in a DOT-approved 55-gallon drum.

E. SAMPLE CONTAINER DECONTAMINATION

The outsides of sample bottles or containers filled in the field may need to be decontaminated before being packed for shipment or handled by personnel without hand protection. The procedure is:

1. Wipe container with a paper towel dampened with Liquinox® solution or immerse in the solution AFTER THE CONTAINERS HAVE BEEN SEALED. Repeat the above steps using potable water.

2. Dispose of all used paper towels in a DOT-approved 55-gallon drum.

F. HEAVY EQUIPMENT AND TOOLS

Heavy equipment such as drilling rigs, drilling rods/tools, and the backhoe will be decontaminated upon arrival at the site and between locations as follows:

1. Set up a decontamination pad in area designated by the Facility

2. Steam clean heavy equipment until no visible signs of dirt are observed. This may require wire or stiff brushes to dislodge dirt from some areas.

V. Attachments

None.

VI. Key Checks and Items

- Clean with solutions of Liquinox®, methanol, and distilled water.
- Do not use acetone for decontamination.
- Drum all contaminated rinsate and materials.
- Decontaminate filled sample bottles before relinquishing them to anyone.

STANDARD OPERATING PROCEDURE

Sampling Contents of Tanks and Drums

I. Scope and Application

This procedure provides an overview approach and guidelines for the routine sampling of drums and tanks. Its purpose is to describe standard procedures and precautions which are applied in sampling drums and tanks. Procedures for opening drums with the individual instruments are included in Attachment D.

The samples obtained may be used to obtain physical chemical or radiological data. The resulting data may be qualitative or quantitative in nature, and are appropriate for use in preliminary surveys as well as confirmatory sampling.

II. References

A. *A Compendium of Superfund Field Operations Methods*, EPA/540/P-87/001, U.S. Environmental Protection Agency, Washington, D.C., 1987.

B. *Data Quality Objectives for Remedial Activities - Development Process*, EPA/540/G-87/003, U.S. Environmental Protection Agency, Washington, D.C., 1987.

C. Annual Book of ASTM Standards, *Standard Recommended Practices for Sampling Industrial Chemicals*, ASTM-E-300, 1986.

D. *Test Method for Evaluating Solid Waste*, SW-846, Volume II, Field Methods, Second Edition, U.S. Environmental Protection Agency, Washington, D.C., 1982.

E. U.S. Environmental Protection Agency, *Characterization of Hazardous Waste Sites – A Method Manual: Volume II, Available Sampling Methods*, USEPA Environmental Monitoring Systems Laboratory, Las Vegas, EPA-600/ 4-84-076, December, 1984.

F. *Environmental Surveillance Procedures*, Quality Control Program, Martin Marietta Energy Systems, ESH/Sub/87-21706/1, Oak Ridge, TN, September 1988.

III. Summary of Methods

Drums are generally sampled by means of sampling tubes such as glass sample tubes or COLIWASA samplers. In either case, the sampling tube is manually inserted into the waste material. A sample of the drum contents is withdrawn by the sampling device. Should a drum contain bottom sludge, a glass tube will be used to retrieve a sample of this as well.

Storage tank and tank trailers, because of their greater depths, require sampling devices that can be lowered from the top, filled at a particular depth, then withdrawn. Such devices are a COLIWASA, a Kemmerer depth sampler, or a Bacon Bomb. Where samples of bottom sludge are desired, a gravity corer can be utilized. This heavy tube with a tapered nose piece will penetrate the sludge as it free falls through the tank.

IV. Comments

The sampling of tanks, containers, and drums present unique problems not associated with environmental samples. Containers of this sort are generally closed except for small access ports, manways, or hatches on the larger vessels, or taps and bungs on smaller drums. The physical size, shape, construction material, and location of access limit the types of equipment and methods of collection that can be used.

When liquids are contained in sealed vessels, gas vapor pressure can build up, sludges can settle out, and density layerings (stratification) can develop. Bulging drums may be under pressure and extreme caution should be exercised. The potential exists for explosive reactions or the release of noxious gases when containers are opened. All vessels should be opened with extreme caution. Check the HSP for the level of personnel protection to be worn. A preliminary sampling of any headspace gases is warranted. As a minimum, a preliminary check with an explosimeter and an organic vapor analyzer may be of aid in selecting a sampling method.

In most cases it is impossible to observe the contents of these sealed or partially sealed vessels. Since some layering or stratification is likely in any solution left undisturbed over time, a sample must be taken that represents the entire depth of the vessel.

V. Required Equipment and Apparatus

A. **Health and safety equipment/materials**: As listed in the site safety plan.

B. **Sampling equipment**: COLIWASA, glass sample tubes, Kemmerer depth sampler, Bacon Bomb, gravity corer.

C. **Tools**: Rubber mallet, bung wrench, speed wrench with socket, etc., (all non-sparking), paint marker.

D. **Heavy equipment**: Backhoe equipped with explosion shield, drum grappler, and 3-foot copper-beryllium (non-sparking) spike with 6-inch collar (to puncture top of drums for sampling, if necessary).

E. **Sample Containers**: As specified in the field sampling plan.

VI. Procedures

A. Drums

NOTE: DO NOT open more than one drum at a time. Each drum must be handled and sampled as a separate entity to reduce vapors in the sampling area.

1. Drums will be sampled on an area-by-area basis. Drums will be sampled after they have been placed in overpack drums but before they are transferred from the excavation to the onsite storage area.
2. Record, in logbook, all pertinent information from visual inspection of drum (e.g., physical condition, leaks, bulges, and labels). Label each drum with a unique identifying number.
3. If possible, stage drums for easy access.
4. If necessary, attach ground strap to drums and grounding point.
5. Remove any standing material (water, etc.) from container top.
6. Using non-sparking tools, carefully remove the bung or lid while monitoring air quality with appropriate instruments. If necessary (and as a last resort), the non-sparking spike affixed to the backhoe can also be used to puncture the drum for sampling. See Attachment D for method of drum opening. Record air-quality monitoring results.
7. When sampling a previously sealed vessel, a check should be made for the presence of bottom sludge. This is accomplished by measuring the depth to apparent bottom, then comparing it to the known interior depth.
8. Agitation to disrupt the layers and rehomogenize the sample is physically difficult and almost always undesirable. If the vessel is greater than 3 feet in depth (say, a 55-gallon drum), the appropriate sampling method is to slowly lower the sampling device (i.e., suction line of peristaltic pump, glass tube) in known increments of length. Discrete samples can be collected from various depths, then combined or analyzed separately. If the depth of the vessel is greater than the lift capacity of the pump, an at-depth water sampler, such as the Kemmerer or Bacon Bomb type, may be required.
9. Extract a representative sample from the drum using a glass rod, COLIWASA, Bacon Bomb, Kemmerer bottle, or gravity corer (See Attachments). Ensure that the entire depth of material is penetrated. Depending on the size of the opening of the drum, three to four takes should be collected from random locations across the drum surface, to ensure a representative sample. Any observed stratification must

be recorded in logbook, including number and thickness of the layers and a conceptualized sketch.

10. Record a visual description of the sample (e.g., liquid, solid, color, viscosity, and percent layers).

11. When possible, sampling equipment (like glass tubes) should be expendable and be left inside the drum for disposal with drum contents, once sampling is completed.

12. Place lid, bung, cap, etc., back in place on drum. Tighten hand tight. If necessary, the sampling port can be sealed using a cork.

13. Wipe up spilled material with lab wipes. Wipe off sample containers.

14. Mark the drum with a unique sample identification number and date using a paint marker.

15. Samples will be handled as high hazard samples. Samples will be placed in containers defined according to the analytical needs, wiped clean, and then packed in paint cans for shipping. Packaging, labeling, and preparation for shipment procedures will follow procedures as specified in the field sampling plan.

B. Underground Storage Tanks

1. A sampling team of at least two people is required for sampling—one will collect samples, the other will relay required equipment and implements.

2. Sampling team will locate a sampling port on the tank. Personnel should be wearing appropriate protective clothing at this time and carrying sampling gear.

3. Do not attempt to climb down into tank. Sampling MUST BE accomplished from the top.

4. Collect a sample from the upper, middle, and lower section of the tank contents with one of the recommended sampling devices.

5. If compositing is necessary, ship samples to laboratory in separate containers for laboratory compositing.

6. Samples will be handled as hazardous. Samples will be placed in appropriate containers and packed with ice in a cooler. Packaging, labeling, and preparation for shipment will follow procedures specified in the field sampling plan.

C. Tank Trailers or Above-Ground Storage Tanks

1. A sampling team of two is required. One will collect samples, the other will relay required equipment and implements.

2. Samples will be collected through the manhole (hatch) on top of the tanker or the fill port. Do not open valves at the bottom. Before opening the hatch, check for a pressure gauge or release valve. Open the release valve slowly to bring the tank to atmospheric pressure.

3. If tank pressure is too great, or venting releases large amounts of toxic gas, discontinue venting and sampling immediately. Measure vented gas with organic vapor analyzer and explosimeter.

4. If no release valve exists, slowly loosen hatch cover bolts to relieve pressure in the tank. (Again, stop if pressure is too great.)

5. Once pressure in tank has been relieved, open the hatch and withdraw sample using one of the recommended sampling devices.

6. Sample each trailer compartment.

7. If compositing is necessary, ship samples to laboratory in separate containers for laboratory compositing.

8. Samples will be handled as hazardous. Samples will be placed in appropriate containers and packed with ice in a cooler. Packaging, labeling, and preparation for shipment will follow procedures specified in the field sampling plan.

D. Refer to Attachment B for procedures for sampling with appropriate devices as follows:

<u>Drum</u>

Glass tube	–	Procedure 1
COLIWASA	–	Procedure 2

<u>Storage Tank and Tank Trailer</u>

COLIWASA	–	Procedure 2
Bacon Bomb	–	Procedure 3
Gravity Corer (for bottom sludge)	–	Procedure 4

VII. Contamination Control

Sampling tools, instruments, and equipment will be protected from sources of contamination prior to use and decontaminated after use as specified in SOP *Decontamination of Personnel and Equipment*. Liquids and materials from decontamination operations will be handled in accordance with the waste management plan. Sample containers will be protected from sources of contamination. Sampling personnel shall wear chemical resistant gloves when handling any samples. Gloves will be decontaminated or disposed of between samples.

VIII. Attachments

A. Collection of Liquid-Containerized Wastes Using Glass Tubes

B. Sampling Containerized Wastes Using the Composite Liquid Waste Sample (COLIWASA)

C. Sampling Containerized Wastes Using the Bacon Bomb Sampler

D. Gravity Corer for sampling Sludges in Large Containers

E. Construction of a Typical COLIWASA

F. Drum Opening Techniques and Equipment

IX. Field Checklist

_______ Sampling Instruments

_______ Tools

_______ Rubber Mallet

_______ Logbook

_______ Safety Glasses or Monogoggles

_______ Safety Shoes

_______ Ice/Cooler, as required

_______ Custody Seals, as required

_______ Chain-of-Custody Forms

_______ Drum Labels, as required

_______ Paint Marker, if drum sampling

_______ Black Indelible Pen

_______ Monitoring Instruments

_____ Labels

_____ Sampling and Analysis Plan

_____ Health and Safety Plan

_____ Decontamination Equipment

_____ Lab Wipes

_____ Lab Spatulas or Stainless Steel Spoons

_____ Chemical Preservatives, as required

_____ Appropriate Containers for Waste and Equipment

_____ Duct Tape

_____ Plastic Sheeting

Attachment A Collection of Liquid-Containerized Wastes Using Glass Tubes

Discussion

Liquid samples from opened containers (i.e., 55-gallon drums) are collected using lengths of glass tubing. The glass tubes are normally 122 centimeters long and 6 to 16 millimeters inside diameter. Larger diameter tubes may be used for more viscous fluids if sampling with the small diameter tube is not adequate. The tubing is broken and discarded in the container after the sample has been collected, eliminating difficult cleanup and disposal problems. This method should not be attempted with less than a two-person sampling team.

Uses

This method provides for a quick, relatively inexpensive means of collecting concentrated containerized wastes. The major disadvantage is from potential sample loss that is especially prevalent when sampling low-viscosity fluids. Splashing can also be a problem and proper protective clothing should always be worn.

Note: A flexible tube with an aspirator attached is an alternative method to the glass tube, and allows various levels to be sampled discretely.

Procedures for Use

1. Remove cover from sample container.
2. Insert glass tubing almost to the bottom of the container. Tubing should be of sufficient length so that at least 30 centimeters extend above the top of the container.
3. Allow the waste in the drum to reach its natural level in the tube.
4. Cap the top of the tube with a safety-gloved thumb or a stopper.
5. Carefully remove the capped tube from the drum. If the tube has passed through more than one layer, the boundary should be apparent in the glass tube.
6. Insert the bottom, uncapped end into the sample container.
7. Partially release the thumb or stopper on the top of the tube and allow the sample to slowly flow into the sample container. If separation of phases is desired, cap off tube before the bottom phase has completely emptied. It may be advisable to have an extra container for "waste," so that the fluid on either side of the phase boundary can be directed into a separate container, allowing collection of pure phase liquids in the sample containers. The liquid remaining after the boundary fluid is removed is collected in yet a third container. NOTE: It is not necessary to put phases in separate containers if analysis of separate phases is not desired.
8. Repeat steps 2 through 6 if more volume is needed to fill the sample container.

9. Remove the tube from the sample container and replace the tube in the drum, breaking it, if necessary, in order to dispose of it in the drum.

Optional Method (if sample of bottom sludge is desired)

1. Remove the cover from the container opening.
2. Insert glass tubing slowly almost to the bottom of the container. Tubing should be of sufficient length so that at least 30 cm extends above the top of the container.
3. Allow the waste in the drum to reach its natural level in the tube.
4. Gently push the tube towards the bottom of the drum into the sludge layer. Do not force it.
5. Cap the top of the tube with a safety-gloved thumb or stopper.
6. Carefully remove the capped tube from the drum and insert the uncapped end into the sample container.
7. Release the thumb or stopper on the top of the tube and allow the sample container to fill to approximately 90 percent of its capacity. If necessary, the sludge plug in the bottom of the tube can be dislodged with the aid of the stainless steel laboratory spatula.
8. Repeat if more volume is needed to fill sample container and recap the tube.

Note:

1. If a reaction is observed when the glass tube is inserted (violent agitation, smoke, light, etc.), the investigators should leave the area immediately.
2. If the glass tube becomes cloudy or smoky after insertion into the drum, the presence of hydrofluoric acid maybe indicated, and a comparable length of rigid plastic tubing should be used to collect the sample.
3. When a solid is encountered in a drum (either layer or bottom sludge) the optional method described above may be used to collect a core of the material, or the material may be collected with a disposable scoop attached to a length of wooden or plastic rod.

Attachment B: Sampling Containerized Wastes using the Composite Liquid Waste Sampler (COLIWASA)

Discussion

The COLIWASA is a much-cited sampler designed to permit representative sampling of multiphase wastes from drums and other containerized wastes. The sampler is commercially available or can be easily fabricated from a variety of materials, including PVC, glass, or Teflon. In its usual configuration it consists of a 152 cm by 4 cm (inside diameter) section of tubing with a neoprene stopper at one end attached by a rod running the length of the tube to a locking mechanism at the other end. Manipulation of the locking mechanism opens and closes the sampler by raising and lowering the neoprene stopper. See Attachment E: Construction of a COLIWASA.

Uses

The COLIWASA is primarily used to sample containerized liquids. The PVC COLIWASA is reported to be able to sample most containerized liquid wastes except for those containing ketones, nitrobenzene, dimethylforamide, mesityloxide, and tetrahydrofuran. A glass COLIWASA is able to handle all wastes unable to be sampled with the plastic unit except strong alkali and hydrofluoric acid solutions. Due to the unknown nature of many containerized wastes, it would therefore be advisable to eliminate the use of PVC materials and use samplers composed of glass or Teflon.

The major drawback associated with using a COLIWASA is concern for decontamination and costs. The sampler is difficult, if not impossible, to decontaminate in the field, and its high cost in relation to alternative procedures (glass tubes) makes it an impractical throwaway item. It still has applications, however, especially in instances where a true representation of a multiphase waste is absolutely necessary.

Procedures for Use

1. Check to make sure the sampler is functioning properly. Adjust the locking mechanism, if present, to make sure the neoprene rubber stopper provides a tight closure.

2. Put the sampler in the open position by placing the stopper rod handle in the T-position and pushing the rod down until the handle sits against the sampler’s locking block.

3. Slowly lower the sampler into the liquid waste. Lower the sampler at a rate that permits the levels of the liquid inside and outside the sampler tube to be about the same. If the level of the liquid in the sample tube is lower than that outside the sampler, the sampling rate is too fast and will result in a non-representative sample.

4. When the sampler stopper hits the bottom of the waste container, push the sampler tube downward against the stopper to close the sampler. Lock the sampler in the

closed position by turning the T-handle until it is upright and one end rests tightly on the locking block.

5. Slowly withdraw the sampler from the waste container with one hand while wiping the sampler tube with a laboratory wipe with the other hand. A phase boundary, if present, can be observed through the tube.

6. Carefully discharge the sample into a suitable sample container by slowly pulling the lower end of the T-handle away from the locking block while the lower end of the sampler is positioned in a sample container.

7. Unscrew the T-handle of the sampler and disengage the locking block.

Attachment C: Sampling Containerized Wastes using the Bacon Bomb Sampler

Discussion

The Bacon Bomb is designed for the withdrawal of samples from various levels within a storage tank. It consists of a cylindrical body with an internal tapered plunger that acts as a valve to admit the sample. A line attached to the top of the plunger is used to open and close the valve. A removable cover provides a point of attachment for the sample line and has a locking mechanism to keep the plunger closed after sampling. The Bacon Bomb is usually constructed of chrome-plated brass and bronze with a rubber O-ring acting as the plunger-sealing surface. Stainless steel versions are also available. The volumemetric capacity is 8, 16, or 32 oz (237, 473, or 946 ml).

<u>Uses</u>

The Bacon Bomb is a heavy sampler suited best for viscous materials held in large storage tanks or in lagoons. If a more non-reactive sampler is needed, the stainless steel version would be used, or any of the samplers could be coated with Teflon.

<u>Procedures for Use</u>

1. Attach the sample line and the plunger line to the sampler.
2. Measure and then mark the sampling line at the desired depth.
3. Gradually lower the sampler by the sample line until the desired level is reached.
4. When the desired level is reached, pull up on the plunger line and allow the sampler to fill for a sufficient length of time before releasing the plunger line to seal off the sampler.
5. Retrieve the sampler by the sample line, being careful not to pull up on the plunger line, thereby accidentally opening the bottom valve.
6. Wipe off the exterior of the sampler body.
7. Position the sampler over the sample container and release its contents by pulling up on the plunger line.

Attachment D: Gravity Corer for Sampling Sludges in Large Containers

Discussion

A gravity corer is a metal tube with a replaceable tapered nosepiece on the bottom and a ball or other type of check valve on the top. The check valve allows water to pass through the corer on descent but prevents a washout during recovery. The tapered nosepiece facilitates cutting and reduces core disturbance during penetration. Most corers are constructed of brass or steel and many can accept plastic liners and additional weights.

Uses

Corers are capable of collecting samples of most sludges and sediments. They collect essentially undisturbed samples that represent the strata profile that may develop in sediments and sludges during variations in the deposition process. Depending on the density of the substrate and the weight of the corer, penetration to depths of 75 cm (30 in.) can be attained. Exercise care when using gravity corers in vessels or lagoons that have liners because penetration depths could exceed those of the substrate; this could result in damage to the liner material.

Procedures for Use

1. Attach a precleaned corer to the required length of sample line. Solid braided 5-mm (3/16-in.) nylon line is sufficient; however, 20-mm (3/4-in.) nylon is easier to grasp during hand hoisting. An additional weight can be attached to the outside of the corer if necessary.

2. Secure the free end of the line to a fixed support to prevent accidental loss of the corer.

3. Allow corer to free fall through the liquid to the bottom.

4. Retrieve corer with a smooth, continuous, up-lifting motion. Do not bump corer because this may result in some sample loss.

5. Remove nosepiece from corer and slide sample out of corer into stainless steel or Teflon pan (preferred).

6. Transfer sample into appropriate sample bottle with a stainless steel lab spoon or laboratory spatula.

Attachment E: Construction of a Typical COLIWASA

The sampling tube consists of a 1.52-m (5-ft) by 4.13-cm (1-5/8 in) I.D. translucent plastic pipe, usually polyvinyl chloride (PVC) or borosilicate glass plumbing tube. The closure-locking mechanism consists of a short-length, channeled aluminum bar attached to the sampler's stopper rod by an adjustable swivel. The aluminum bar serves both as a T-handle and lock for the samplers' closure system. When the sampler is in the open position, the handle is placed in the T-position and pushed down against the locking block. This manipulation pushes out the neoprene stopper and opens at the sampling tube. In the closed position, the handle is rotated until one leg of the T is squarely perpendicular against the locking block. This tightly seats the neoprene stopper against the bottom opening of he sampling tube and positively locks the sampler in the closed position. The closure tension can be adjusted by shortening or lengthening the stopper rod by screwing it in or out of the T-handle swivel. The closure system of the sampler consists of a sharply tapered neoprene stopper attached to a 0.95-cm (3/8-in) O.D. rod, usually PVC. The upper end of the stopper rod is connected to the swivel of the aluminum T-handle. The sharply tapered neoprene stopper can be fabricated according to specifications by plastic-products manufacturers at an extremely high price, or it can be made in-house by grinding down the inexpensive stopper with a shop grinder.

COLIWASA samplers are typically made out of plastic or glass. The plastic type consists of translucent plastic (usually PVC) sampling tube. The glass COLIWASA uses borosilicate glass plumbing pipe as the sampling tube and a Teflon plastic stopper rod. For purpose of multiphase sampling, clear plastic or glass is desirable in order to observe the profile of the multiphase liquid.

The sampler is assembled as follows:

a. Attach the swivel to the T-handle with the 3.18-cm (1-1/4 in) long bolt and secure with the 0.48-cm (3/16-in) National Coarse (NC) washer and lock nut.

b. Attach the PFTE stopper to one end of the stopper rod and secure with the 0.95-cm (3/8-in) washer and lock nut.

c. Install the stopper and stopper rod assembly in the sampling tube.

d. Secure the locking block sleeve on the block with glue or screw. This block can also be fashioned by shaping a solid plastic rod on a lathe to the required dimension.

e. Position the locking block on top of the sampling tube such that the sleeveless portion of the block fits inside the tube, the sleeve sits against the top end of the tube, and the upper end of the stopper rod slips though the center hole of the block.

f. Attach the upper end of the stopper rod to the swivel of the T-handle.

g. Place the sampler in the close position and adjust the tension on the stopper by screwing the T-handle in or out.

Attachment F: Drum Opening Techniques and Equipment [1]

I. Introduction

The opening of closed drums prior to sampling entails considerable risk if not done with the proper techniques, tools, and safety equipment. The potential for vapor exposure, skin exposure due to splash or spraying, or even explosion resulting from sparks produced by friction of the tools against the drum, necessitate caution when opening any closed container. Both manual drum opening and remote drum opening will be discussed in the following paragraphs. When drums are opened manually risks are greater than when opened remotely; for this reason, the remote opening of drums is advised whenever possible.

Prior to sampling, the drums should be staged to allow easy access. Also, any standing water or other material should be removed from the container top so that the representative nature of the sample is not compromised when the container is opened. There is also the possibility of encountering a water-reactive substance.

II. Manual Drum Opening

A. Bung Wrench

A common method for opening drums manually is using a universal bung wrench. These wrenches have fittings made to remove nearly all commonly encountered bungs. They are usually constructed of cast iron, brass, or a bronze-beryllium (a non-sparking alloy formulated to reduce the likelihood of sparks). The use of bung wrenches marked "NON SPARKING" is encouraged. However, the use of a "NON SPARKING" wrench does not completely eliminate the possibility of spark being produced. Such a wrench only prevents a spark caused by wrench-to-bung friction, but it cannot prevent sparking between the threads on the drum and the bung.

A simple tool to use, the fitting on the bung wrench matching the bung to be removed is inserted into the bung and the tool is turned counterclockwise to remove the bung. Since the contents of some drums may be under pressure (especially, when the ambient temperature is high), the bung should be turned very slowly. If any hissing is heard, the person opening the drum should back off and wait for the hissing to stop. Since drums under pressure can spray out liquids when opened, the wearing of appropriate eye and skin protection in addition to respiratory protection is critical.

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[1] Taken from EPA Training Course: "Sampling for Hazardous Materials," U.S. Environmental Protection Agency, Office of Emergency and Remedial Response Support Division, March 24, 1987.

B. Drum Deheader

One means by which a drum can be opened manually when a bung is not removable with a bung wrench is by using a drum deheader. This tool is constructed of forged steel with an alloy steel blade and is designed to cut the lid of a drum off or part way off by means of a scissors-like cutting action. A limitation of this device is that it can be attached only to closed head drums (i.e., DOT Specification 17E and 17F drums); drums with removable heads must be opened by other means.

Drums are opened with a drum deheader by first positioning the cutting edge just inside the top chime and then tightening the adjustment screw so that the deheader is held against the side of the drum. Moving the handle of the deheader up and down while sliding the deheader along the chime will enable the entire top to be rapidly cut off if so desired. If the top chime of a drum has been damaged or badly dented it may not be possible to cut the entire top off. Since there is always the possibility that a drum may be under pressure, the initial cut should be made very slowly to allow for the gradual release of any built-up pressure. A safer technique would be to employ a remote pressure release method prior to using the deheader.

C. Hand Pick or Spike

When a drum must be opened and neither a bung wrench nor a drum deheader is suitable, then it can be opened for sampling by using a hand pick, pickaxe, or spike. These tools are usually constructed of brass or a non-sparking alloy with a sharpened point that can penetrate the drum lid or head when the tool is swung. The hand picks or pickaxes that are most commonly used are commercially available, whereas the spikes are generally uniquely fabricated 4- foot long poles with a pointed end. Often the drum lid or head must be hit with a great deal of force in order to penetrate it. Because of this, the potential for splash or spraying is greater than with other opening methods and therefore this method of drum opening is not recommended, particularly when opening drums containing liquids. Some spikes used for drum opening have been modified by the addition of a circular splash plate near the penetrating end. This plate acts as a shield and reduces the amount of splash in the direction of the person using the spike. Even with this shield, good splash gear is essential.

Since drums, some of which may be under pressure, cannot be opened slowly with these tools, “sprayers” may result and appropriate safety measures must be taken. The pick or spike should be decontaminated after each drum is opened to avoid cross contamination and/or adverse chemical reaction from incompatible materials.

III. Remote Opening

A. Backhoe Spike

The most common means used to open drums remotely for sampling is the use of a metal spike attached or welded to a backhoe bucket. In addition to being very efficient, this method can greatly reduce the likelihood of personnel exposure.

Drums should be "staged," or placed in rows with adequate aisle space to allow ease in backhoe maneuvering. Once staged, the drums can be quickly opened by punching a hole in the drum head or lid with the spike.

The spike should be decontaminated after each drum is opened to prevent cross contamination. Even though some splash or spray may occur when this method is used, the operator of the backhoe can be protected by mounting a large shatter-resistant shield in front of the operator's cage. This, combined with the normal sampling safety gear, should be sufficient to protect the operator. Additional respiratory protection can be afforded by providing the operator with an on-board airline system. The hole in the drum can be sealed with a cork.

B. Hydraulic Devices

Recently, remotely operated hydraulic devices have been fabricated to open drums remotely. One such device is discussed here. This device uses hydraulic pressure to pierce through the wall of a drum. It consists of a manually operated pump that pressurizes oil through a length of hydraulic line. A piercing device with a metal point is attached to the end of this line and is pushed into the drum by the hydraulic pressure. The piercing device can be attached so that a hole for sampling can be made in either the side or the head/lid of the drum. Some of the metal piercers are hollow or tube-like so that they can be left in place, if desired, and serve as a permanent tap or sampling port. The piercer is designed to establish a tight seal after penetrating the container.

C. Pneumatic Devices

Pneumatically-operated devices utilizing compressed air have been designed to remove drum bungs remotely. A pneumatic bung remover consists of a compressed air supply (usually SCBA cylinders) that is controlled by a heavy-duty, 2-stage regulator. A high pressure air line of desired length delivers compressed air to a pneumatic drill that is adapted to turn a bung fitting (preferably, a bronze-beryllium alloy) selected to fit the bung to be removed. An adjustable bracketing system has been designed to position and align the pneumatic drill over the bung. This bracketing system must be attached to the drum before the drill can be operated. Once the bung has been loosened, the bracketing system must be removed before the drum can be sampled. This attachment and removal procedure is time-consuming and is the major drawback of this device. This remote bung opener does not permit the slow venting of the container, and therefore appropriate precautions must be taken. It also requires the container to be upright and relatively level. Bungs that are rusted shut cannot be removed with this device.

IV. Summary

The opening of closed containers is one of the most hazardous site activities. Maximum efforts would be made to ensure the safety of the sampling team. Proper protective equipment and a general wariness of the possible dangers will minimize the risk inherent to sampling operations. Employing proper drum opening techniques and equipment will also safeguard personnel. The use of remote sampling equipment whenever feasible is highly recommended.

STANDARD OPERATING PROCEDURE

Disposal of Waste Fluids and Solids

I. Purpose and Scope

This SOP describes the procedures used to dispose of hazardous fluid and solid materials generated as a result of the site operations. This SOP does not provide guidance on the details of Department of Transportation regulations pertaining to the transport of hazardous wastes; the appropriate Code of Federal Regulations (49 CFR 171 through 177) should be referenced. Also, the site investigation-derived waste management plan should be consulted for additional information and should take precedence over this SOP.

II. Equipment and Materials

A. Fluids

- DOT-approved 55-gallon steel drums or Baker® Tanks
- Tools for securing drum lids
- Funnel for transferring liquid into drum
- Labels
- Paint Pens
- Marking pen for appropriate labels
- Seals for 55-gallon steel drums

B. Solids

- DOT-approved 55-gallon steel drums or rolloffs
- Tools for securing drum lids
- Paint Pens
- Plastic sheets
- Labels
- Marking pen for appropriate labels

III. Procedures and Guidelines

A. Methodology

Clean, empty drums or rolloffs or Baker® Tanks will be brought to the site by the drilling subcontractor for soil and groundwater collection and storage. The empty drums will be located at the field staging area and moved to drilling locations as required. The drums will be filled with the drilling and well installation wastes, capped, sealed, and moved to the onsite drum storage area by the drilling subcontractor. The full drums will separate types of wastes by media. The drums will be labeled as they are filled in the field and labels indicating that the contents are pending analysis affixed.

The drum contents will be sampled to determine the disposal requirements of the drilling wastes. The drum sampling will be accomplished through the collection and submittal of composite samples, one sample per 10 drums containing the same media. Similar compositing will be performed in each rolloff to obtain a representative sample. The compositing of the sample will be accomplished by collecting a specific volume of the material in each drum into a large sample container. When samples from each of the drums being sampled in a single compositing are collected, the sample will be submitted for TCLP, ignitability, corrosivity, and reactivity analysis. The analysis will be used to determine if drilling wastes are covered by land disposal restrictions.

If rolloffs are used, compositing and sampling of soil will comply with applicable state and federal regulations.

B. Labels

Drums and other containers used for storing wastes from drilling operations will be labeled when accumulation in the container begins. Labels will include the following minimum information:

- Container number
- Container contents
- Origin (source area including individuals wells, piezometers, and soil borings)
- Date that accumulation began
- Date that accumulation ended
- Generator Contact Information
- When laboratory results are received, drum labels will be completed or revised to indicate the hazardous waste constituents in compliance with Title 40 of the Code of Federal Regulations, Part 262, Subpart C if the results indicate hazardous waste or labeled as non-hazardous if applicable.

C. Fluids

Drilling fluids generated during soil boring and groundwater discharged during development and purging of the monitoring wells will be collected in 55-gallon, closed-top drums. When a drum is filled, the bung will be secured tightly. Fluids may also be transferred to Baker® Tanks after being temporarily contained in drums to minimize the amount of drums used.

When development and purging is completed, the water will be tested for appropriate hazardous waste constituents. Compositing and sampling of fluids will comply with applicable state and federal regulations.

D. Solids

The soil cuttings from well and boring drilling will constitute a large portion of the solids to be disposed of.

The solid waste stream also will include plastic sheeting used for decontamination pads, Tyveks, disposable sampling materials, and any other disposable material used during the field operations that appears to be contaminated. These materials will be placed in designated drums.

E. Storage and Disposal

The wastes generated at the site at individual locations will be transported to the drum storage area by the drilling services subcontractor. Drums should be stored on pallets on plastic sheeting with a short berm wall (hay bales or 2 x 4 planks or equivalent) to capture small spills.

Waste solid materials that contain hazardous constituents will be disposed of at an offsite location in a manner consistent with applicable solid waste, hazardous waste, and water quality regulations. Transport and disposal will be performed by a commercial firm under subcontract.

The liquid wastes meeting acceptable levels of discharge contamination may be disposed of through the sanitary sewer system at the site. However, prior to disposal to the sanitary sewer system, approval and contract arrangements will be made with the appropriate authorities. Wastes exceeding acceptable levels for disposal through the sanitary sewer system will be disposed of through contract with a commercial transport and disposal firm.

IV. Attachments

None.

V. Key Checks and Preventative Maintenance

- Check that representative samples of the containerized materials are obtained.
- Be sure that all state and federal regulations are considered when classifying waste for disposal.

STANDARD OPERATING PROCEDURE

Field Measurement of pH, Specific Conductance, Turbidity, Dissolved Oxygen, ORP, and Temperature Using a Water Quality Parameter Meter with Flow-through Cell

I. Purpose and Scope

The purpose of this procedure is to provide a general guideline for using a water quality parameter meter (e.g., Horiba® U-22 or YSI) for field measurements of pH, specific conductance, turbidity, dissolved oxygen, oxidation-reduction potential (ORP), and temperature of aqueous samples. The YSI instrument does not measure turbidity. A separate turbidity meter (i.e., Hanna Turbidity Meter) will need to be used in conjunction with the YSI meter. The operator's manual should be consulted for detailed operating procedures.

II. Equipment and Materials

- Water Quality Parameter Meter such as a Horiba® U-22 Water Quality Monitoring System or YSI with flow-though cell
- Auto-Calibration Standard Solution (provided by rental company)
- Distilled water in squirt bottle

III. Procedures and Guidelines

A. Parameters and Specifications:

Parameter	Range of measurement	Accuracy
pH	0 to 14 pH units	+/- 0.1 pH units
Specific conductance	0 to 9.99 S/m	+/- 3 % full scale
Turbidity	0 to 800 NTU	+/- 5 % full scale
Dissolved oxygen	0 to 19.99 mg/l	+/- 0.2 mg/l
Temperature	0 to 55 ^{o}C	+/- 1.0 ^{o}C
ORP	-999 to +999 mV	+/- 15 mV
Salinity	0 to 4 %	+/- 0.3 %

B. Calibration:

Prior to each day's use, clean the probe and flow-through cell using deionized water and calibrate using the Standard Solution.

Horiba U22 Calibration procedure:

1. Fill a calibration beaker with standard solution to the recommended fill line.
2. Insert the probe into the beaker. All the parameter sensors will now be immersed in the standard solution except the D.O. sensor; the D.O. calibration is done using atmospheric air.
3. Turn power on and allow some time for the machine to warm-up prior to starting the calibration. When the initial readings appear to stabilize the instrument is ready to calibrate.
4. Press CAL key to put the unit in the calibration mode.
5. Press the ENT key to start automatic calibration. Wait a moment, and the upper cursor will gradually move across the four auto-calibration parameters one by one: pH, COND, TURB, and DO. When the calibration is complete, the readout will briefly show END. The instrument is now calibrated.
6. If the unit is calibrated properly the instrument readings, while immersed in the standard solution, will match the standard solution values provided on the solution container. The typical standard solution values are: pH = 4.0 +/- 3%, conductivity 4.49 mS/cm +/- 3%, and turbidity = 0 NTU +/- 3%.
7. Record the calibration data (e.g. time, instrument ID, solution lot number and expiration date, final calibrated readings, and solution temperature in the field logbook.

YSI Calibration procedure:

1. Press the **On/off** key to display the run screen
2. Press the **Escape** key to display the main menu screen
3. Use the arrow keys to highlight the **Calibrate**
4. Press the **Enter** key. The Calibrate screen is displayed
5. Choose the parameter to calibrate

A. Conductivity Calibration:

This procedure calibrates specific conductance (recommended), conductivity and salinity. Calibrating any one option automatically calibrates the other two.

1) Use the arrow keys to highlight the **Conductivity** selection
2) Press **Enter.** The Conductivity Calibration Selection Screen is displayed.
3) Use the arrow keys to highlight the Specific Conductance selection.
4) Press **Enter.** The Conductivity Calibration Entry Screen is displayed.

5) Place the correct amount of conductivity standard (see Instrument Manual) into a clean, dry or pre-rinsed transport/calibration cup.
6) Carefully immerse the sensor end of the probe module into the solution.
7) Gently rotate and/or move the probe module up and down to remove any bubbles from the conductivity cell.

    NOTE: The sensor must be completely immersed past its vent hole. Using the recommended volumes from the Instrument Manual Calibration Volumes should ensure that the vent hole is covered.

8) Screw the transport/calibration cup on the threaded end of the probe module and securely tighten.

    NOTE: Do not overtighten as this could cause damage to the threaded portions.

9) Use the keypad to enter the calibration value of the standard you are using.

    NOTE: Be sure to enter the value in mS/cm at 25°C.

10) Press Enter. The Conductivity Calibration Screen is displayed.
11) Allow at least one minute for temperature equilibration before proceeding. The current values of all enabled sensors will appear on the screen and will change with time as they stabilize.
12) Observe the reading under Specific Conductance. When the reading shows no significant change for approximately 30 seconds, press Enter. The screen will indicate that the calibration has been accepted and prompt you to press Enter again to Continue.
13) Press Enter. This returns you to the Conductivity Calibrate Selection Screen
14) Press Escape to return to the calibrate menu.
15) Rinse the probe module and sensors in tap or purified water and dry.

B. Dissolved Oxygen Calibration:

This procedure calibrates dissolved oxygen. Calibrating any one option (% or mg/L) automatically calibrates the other.

1) Go to the calibrate screen as described in Section

    NOTE: The instrument must be on for at least 20 minutes to polarize the DO sensor before calibrating.

2) Use the arrow keys to highlight the Dissolved Oxygen selection.
3) Press Enter. The dissolved oxygen calibration screen is displayed.
4) DO calibration in mg/L is carried out in a water sample which has a known concentration of dissolved oxygen (usually determined by a Winkler titration).
5) Use the arrow keys to highlight the DO mg/L selection.
6) Press Enter. The DO mg/L Entry Screen is displayed.
7) Place the probe module in water with a known DO concentration.

    NOTE: Be sure to completely immerse all the sensors.

8) Use the keypad to enter the known DO concentration of the water.
9) Press Enter. The Dissolved Oxygen mg/L Calibration Screen is displayed.
10) Stir the water with a stir bar, or by rapidly moving the probe module, to provide fresh sample to the DO sensor.
11) Allow at least one minute for temperature equilibration before proceeding. The current values of all enabled sensors will appear on the screen and will change with time as they stabilize.

12) Observe the DO mg/L reading, when the reading is stable (shows no significant change for approximately 30 seconds), press **Enter**. The screen will indicate that the calibration has been accepted and prompt you to press **Enter** again to Continue.
13) Press **Enter**. This returns you to the DO calibration screen.
14) Press **Escape** to return to the calibrate menu.
15) Rinse the probe module and sensors in tap or purified water and dry.

C. pH Calibration:

1) Go to the calibrate screen.
2) Use the arrow keys to highlight the **pH** selection.
3) Press **Enter**. The pH calibration screen is displayed.
    - Select the **1-point** option only if you are adjusting a previous calibration. If a 2-point or 3-point calibration has been performed previously, you can adjust the calibration by carrying out a one point calibration. The procedure for this calibration is the same as for a 2-point calibration, but the software will prompt you to select only one pH buffer.
    - Select the **2-point** option to calibrate the pH sensor using only two calibration standards. Use this option if the media being monitored is known to be either basic or acidic. For example, if the pH of a pond is known to vary between 5.5 and 7, a two-point calibration with pH 7 and pH 4 buffers is sufficient. A three point calibration with an additional pH 10 buffer will not increase the accuracy of this measurement since the pH is not within this higher range.
    - Select the **3-point** option to calibrate the pH sensor using three calibration solutions. In this procedure, the pH sensor is calibrated with a pH 7 buffer and two additional buffers. The 3-point calibration method assures maximum accuracy when the pH of the media to be monitored cannot be anticipated. The procedure for this calibration is the same as for a 2-point calibration, but the software will prompt you to select a third pH buffer.
4) Use the arrow keys to highlight the **2-point** selection.
5) Press **Enter**. The pH Entry Screen is displayed.
6) Place the correct amount of pH buffer into a clean, dry or pre-rinsed transport/calibration cup.

    NOTE: For maximum accuracy, the pH buffers you choose should be within the same pH range as the water you are preparing to sample.

    NOTE: Before proceeding, ensure that the sensor is as dry as possible. Ideally, rinse the pH sensor with a small amount of buffer that can be discarded. Be certain that you avoid cross-contamination of buffers with other solutions.
7) Carefully immerse the sensor end of the probe module into the solution.
8) Gently rotate and/or move the probe module up and down to remove any bubbles from the pH sensor.

    NOTE: The sensor must be completely immersed. Using the recommended volumes from Table 6.1 Calibration Volumes, should ensure that the sensor is covered.
9) Screw the transport/calibration cup on the threaded end of the probe module and securely tighten.

NOTE: Do not overtighten as this could cause damage to the threaded portions.

10) Use the keypad to enter the calibration value of the buffer you are using **at the current temperature**.

    NOTE: pH vs. temperature values are printed on the labels of all YSI pH buffers.

11) Press **Enter**. The pH calibration screen is displayed.
12) Allow at least one minute for temperature equilibration before proceeding. The current values of all enabled sensors will appear on the screen and will change with time as they stabilize.
13) Observe the reading under pH, when the reading shows no significant change for approximately 30 seconds, press **Enter**. The screen will indicate that the calibration has been accepted and prompt you to press **Enter** again to Continue.
14) Press **Enter**. This returns you to the Specified pH Calibration Screen.
15) Rinse the probe module, transport/calibration cup and sensors in tap or purified water and dry.
16) Repeat steps 6 through 13 above using a second pH buffer.
17) Press **Enter**. This returns you to the pH Calibration Screen.
18) Press **Escape** to return to the calibrate menu.
19) Rinse the probe module and sensors in tap or purified water and dry.

D. ORP Calibration:

1) Go to the calibrate screen.
2) Use the arrow keys to highlight the **ORP** selection..
3) Press **Enter**. The ORP calibration screen is displayed.
4) Place the correct amount of a known ORP solution into a clean, dry or pre-rinsed transport/calibration cup.

    NOTE: Before proceeding, ensure that the sensor is as dry as possible. Ideally, rinse the ORP sensor with a small amount of solution that can be discarded. Be certain that you avoid cross-contamination with other solutions.

5) Carefully immerse the sensor end of the probe module into the solution.
6) Gently rotate and/or move the probe module up and down to remove any bubbles from the ORP sensor.

    NOTE: The sensor must be completely immersed.

7) Screw the transport/calibration cup on the threaded end of the probe module and securely tighten.
8) Use the keypad to enter the correct value of the calibration solution you are using at the current temperature.
9) Press **Enter**. The ORP calibration screen is displayed.
10) Allow at least one minute for temperature equilibration before proceeding. The current values of all enabled sensors will appear on the screen and will change with time as they stabilize.
11) Observe the reading under ORP, when the reading shows no significant change for approximately 30 seconds, press **Enter**. The screen will indicate that the calibration has been accepted and prompt you to press **Enter** again to Continue.
12) Press **Enter**. This returns you to the Calibrate Screen.
13) Rinse the probe module and sensors in tap or purified water and dry.

Record the calibration data (e.g. time, instrument ID, solution lot number and expiration date, final calibrated readings, and solution temperature in the field logbook.

C. Sample Measurement:

Horiba U22 measurement procedure:

As water passes through the flow-through the flow cell, press MEAS to obtain reading; record data in a field notebook.

YSI measurement procedure:

As water passes through the flow-through the flow cell, the readings are displayed for each parameter. Record the water quality parameter data in a field notebook. In addition, the data is recorded in the YSI and can be downloaded to a computer following completion of the sampling event.

IV. Key Checks and Preventive Maintenance

- Calibrate meter
- Clean probe with deionized water when done
- Refer to operations manual for recommended maintenance and troubleshooting
- Check batteries, and have a replacement set on hand
- Due to the importance of obtaining these parameters, the field team should have a spare unit readily available in case of an equipment malfunction.

V. References

YSI 556 Multi Probe System Operator Manual

STANDARD OPERATING PROCEDURE

Preparing Field Log Books

I. Purpose

This SOP provides general guidelines for entering field data into log books during site investigation and remediation activities.

II. Scope

This is a general description of data requirements and format for field log books. Log books are needed to properly document all field activities in support of data evaluation and possible legal activities.

III. Equipment and Materials

- Log book
- Indelible pen

IV. Procedures and Guidelines

Properly completed field log books are a requirement for much of the work we perform under the Navy CLEAN contract. Log books are legal documents and, as such, must be prepared following specific procedures and must contain required information to ensure their integrity and legitimacy. This SOP describes the basic requirements for field log book entries.

A. PROCEDURES FOR COMPLETING FIELD LOG BOOKS

1. Field notes commonly are kept in bound, hard-cover logbooks used by surveyors and produced, for example, by Peninsular Publishing Company and Sesco, Inc. Pages should be water-resistant and notes should be taken only with water-proof, non-erasable permanent ink, such as that provided in Sanford Sharpie® permanent markers.

2. On the inside cover of the log book the following information should be included:

   - Company name and address
   - Log-holders name if log book was assigned specifically to that person

- Activity or location
- Project name
- Project manager's name
- Phone numbers of the company, supervisors, emergency response, etc.

3. All lines of all pages should be used to prevent later additions of text, which could later be questioned. Any line not used should be marked through with a line and initialed and dated. Any pages not used should be marked through with a line, the author's initials, the date, and the note "Intentionally Left Blank."

4. If errors are made in the log book, cross a single line through the error and enter the correct information. All corrections shall be initialed and dated by the personnel performing the correction. If possible, all corrections should be made by the individual who made the error.

5. Daily entries will be made chronologically.

6. Information will be recorded directly in the field log book during the work activity. Information will not be written on a separate sheet and then later transcribed into the log book.

7. Each page of the log book will have the date of the work and the note takers initials.

8. The final page of each day's notes will include the note-takers signature as well as the date.

9. Only information relevant to the subject project will be added to the log book.

10. The field notes will be copied and the copies sent to the Project Manager or designee in a timely manner (at least by the end of each week of work being performed).

B. INFORMATION TO BE INCLUDED IN FIELD LOG BOOKS

1. Entries into the log book should be as detailed and descriptive as possible so that a particular situation can be recalled without reliance on the collector's memory. Entries must be legible and complete.

2. General project information will be recorded at the beginning of each field project. This will include the project title, the project number, and project staff.

3. Scope: Describe the general scope of work to be performed each day.

4. Weather: Record the weather conditions and any significant changes in the weather during the day.

5. Tail Gate Safety Meetings: Record time and location of meeting, who was present, topics discussed, issues/problems/concerns identified, and corrective actions or adjustments made to address concerns/ problems, and other pertinent information.

6. Standard Health and Safety Procedures: Record level of personal protection being used (e.g., level D PPE), record air monitoring data on a regular basis and note where data were recording (e.g., reading in borehole, reading in breathing zone, etc). Also record other required health and safety procedures as specified in the project specific health and safety plan.

7. Instrument Calibration; Record calibration information for each piece of health and safety and field equipment.

8. Personnel: Record names of all personnel present during field activities and list their roles and their affiliation. Record when personnel and visitors enter and leave a project site and their level of personal protection.

9. Communications: Record communications with project manager, subcontractors, regulators, facility personnel, and others that impact performance of the project.

10. Time: Keep a running time log explaining field activities as they occur chronologically throughout the day.

11. Deviations from the Work Plan: Record any deviations from the work plan and document why these were required and any communications authorizing these deviations.

12. Heath and Safety Incidents: Record any health and safety incidents and immediately report any incidents to the Project Manager.

13. Subcontractor Information: Record name of company, record names and roles of subcontractor personnel, list type of equipment being used and general scope of work. List times of starting and stopping work and quantities of consumable equipment used if it is to be billed to the project.

14. Problems and Corrective Actions: Clearly describe any problems encountered during the field work and the corrective actions taken to address these problems.

15. Technical and Project Information: Describe the details of the work being performed. The technical information recorded will vary significantly between projects. The project work plan will describe the specific activities to be performed and may also list requirements for note taking. Discuss note-taking expectations with the Project Manager prior to beginning the field work.

16. Any conditions that might adversely affect the work or any data obtained (e.g., nearby construction that might have introduced excessive amounts of dust into the air).

17. Sampling Information; Specific information that will be relevant to most sampling jobs includes the following:

    - Description of the general sampling area – site name, buildings and streets in the area, etc.
    - Station/Location identifier
    - Description of the sample location – estimate location in comparison to two fixed points – draw a diagram in the field log book indicating sample location relative to these fixed points – include distances in feet.
    - Sample matrix and type
    - Sample date and time
    - Sample identifier
    - Draw a box around the sample ID so that it stands out in the field notes
    - Information on how the sample was collected – distinguish between "grab," "composite," and "discrete" samples
    - Number and type of sample containers collected
    - Record of any field measurements taken (i.e. pH, turbidity, dissolved oxygen, and temperature, and conductivity)
    - Parameters to be analyzed for, if appropriate
    - Descriptions of soil samples and drilling cuttings can be entered in depth sequence, along with PID readings and other observations. Include any unusual appearances of the samples.

C. SUGGESTED FORMAT FOR RECORDING FIELD DATA

1. Use the left side border to record times and the remainder of the page to record information (see attached example).

2. Use tables to record sampling information and field data from multiple samples.

3. Sketch sampling locations and other pertinent information.

4. Sketch well construction diagrams.

V. Attachments

Example field notes.

(47) MAY 12, 2003 EXAMPLE

0715 ARRIVE ON SITE AT XYZ SITE.
CH2M HILL STAFF:
John Smith : FIELD TEAM LEADER
Bob Builder: SITE SAFETY COORD.
WEATHER: OVERCAST + Cool, 45°F
CHANCE OF LATE SHOWERS
SCOPE: • Collect GROUNDWATER SAMPLES for LTM work at SITE 14
• SUPERVISE SURVEY CREW At SITE 17
0725 BB ~~Con~~ ~~JS~~ (JS) Calibrates PID: 101 ppm/100 ppm ok
PID Model #, SERIAL #
0730 BB Calibrates HORIBA METER Model #, SERIAL #
→ List calibration Results
0738 Survey crew ARRIVES on Site
→ List NAMES
0745 BB Holds H+S TAlk on Slips, Trips, FAlls, Ticks + AIR Monitoring
JS + Survey Crew Attend
No H+S ISSUES IDENTIFIED as CONCERNS. All work is in "Level D."
0755 JS Conducts site-wide Air Monitoring
All readings = 0.0 ppm in

JS
5-12-03

MAY 12, 2003 EXAMPLE (48)

SITE 14 LTM
BREATHING ZONE (BZ)
0805 Mobilize to well MW-22 to SAMPLE, surveyors setting up At SITE 17
0815 PM (PAUL PAPER PUSHER) Calls AND INFORMS JS to collect GW SAMPLE At well MW-44 today for 24 hour TAT ANALYSIS OF VOC'S
0820 Purging MW-22
→ RECORD WATER QUALITY DATA
JS
5-12-03
0843 Collect SAMPLE At MW-22 for total TAL Metals AND VOC'S, no Dissolved Metals Needed per PM
0905 JS + BB Mobilize to site 17 to show surveyors wells to survey.
0942 Mobilize to well MW-22 to collect SAMPLE...
0950 CAN not ACCESS well MW-22 due to BASE OPERATIONS; Contact PAUL PAPERPUSHER AND he stated he will check on GAINING ACCESS with BASE contact.
0955 Mobilize to well MW-19

JS
5-12-03

STANDARD OPERATING PROCEDURE

Packaging and Shipping Procedures for Low-Concentration Samples

I. Purpose and Scope

The purpose of this guideline is to describe the packaging and shipping of low-concentration samples of various media to a laboratory for analysis.

II. Scope

The guideline only discusses the packaging and shipping of samples that are anticipated to have low concentrations of chemical constituents. Whether or not samples should be classified as low-concentration or otherwise will depend upon the site history, observation of the samples in the field, odor, and photoionization-detector readings.

If the site is known to have produced high-concentration samples in the past or the sampler suspects that high concentrations of contaminants might be present in the samples, then the sampler should conservatively assume that the samples cannot be classified as low-concentration. Samples that are anticipated to have medium to high concentrations of constituents should be packaged and shipped accordingly.

If warranted, procedures for dangerous-goods shipping may be implemented. Dangerous goods and hazardous materials pose an unreasonable risk to health, safety, or property during transportation without special handling. As a result only employees who are trained under CH2M HILL Dangerous Goods Shipping course may ship or transport dangerous goods. Employees should utilize the HAZMAT ShipRight tool on the Virtual Office and/or contact a designated CH2M HILL HazMat advisor with questions.

III. Equipment and Materials

- Coolers
- Clear tape
- "This Side Up" labels
- "Fragile" labels
- Vermiculite
- Ziplock bags or bubble wrap
- Ice
- Chain-of-Custody form (completed)
- Custody seals

IV. Procedures and Guidelines

Low-Concentration Samples

A. Prepare coolers for shipment:

- Tape drains shut.
- Affix "This Side Up" labels on all four sides and "Fragile" labels on at least two sides of each cooler.
- Place mailing label with laboratory address on top of coolers.
- Fill bottom of coolers with about 3 inches of vermiculite or absorbent pads.

B. Arrange decontaminated sample containers in groups by sample number. Consolidate VOC samples into one cooler to minimize the need for trip blanks.

C. Affix appropriate adhesive sample labels to each container. Protect with clear label protection tape.

D. Seal each sample bottle within a separate ziplock plastic bag or bubble wrap, if available. Tape the bag around bottle. Sample label should be visible through the bag.

E. Arrange sample bottles in coolers so that they do not touch.

F. If ice is required to preserve the samples, cubes should be repackaged in zip-lock bags and placed on and around the containers.

G. Fill remaining spaces with vermiculite or absorbent pads.

H. Complete and sign chain-of-custody form (or obtain signature) and indicate the time and date it was relinquished to Federal Express or the courier.

J Close lid and latch.

K. Carefully peel custody seals from backings and place intact over lid openings (right front and left back). Cover seals with clear protection tape.

L. Tape cooler shut on both ends, making several complete revolutions with strapping tape. Cover custody seals with tape to avoid seals being able to be peeled from the cooler.

M. Relinquish to Federal Express or to a courier arranged with the laboratory. Place airbill receipt inside the mailing envelope and send to the sample documentation coordinator along with the other documentation.

Medium- and High-Concentration Samples:

Medium- and high-concentration samples are packaged using the same techniques used to package low-concentration samples, with potential additional restrictions. If applicable, the sample handler must refer to instructions associated with the shipping of dangerous goods for the necessary procedures for shipping by Federal Express or other overnight carrier. If warranted, procedures for dangerous-goods shipping may be implemented. Dangerous goods and hazardous materials pose an unreasonable risk to health, safety, or property during transportation without special handling. As a result only employees who are trained under CH2M HILL Dangerous Goods Shipping course may ship or transport dangerous goods. Employees should utilize the HAZMAT ShipRight tool on the Virtual Office and/or contact a designated CH2M HILL HazMat advisor with questions.

V. Attachments

None.

VI. Key Checks and Items

- Be sure laboratory address is correct on the mailing label
- Pack sample bottles carefully, with adequate vermiculite or other packaging and without allowing bottles to touch
- Be sure there is adequate ice
- Include chain-of-custody form
- Include custody seals

STANDARD OPERATING PROCEDURE

Equipment Blank and Field Blank Preparation

I. Purpose

To prepare blanks to determine whether decontamination procedures are adequate and whether any cross-contamination is occurring during sampling due to contaminated air and dust.

II. Scope

The general protocols for preparing the blanks are outlined. The actual equipment to be rinsed will depend on the requirements of the specific sampling procedure.

III. Equipment and Materials

- Blank liquid (use ASTM Type II or lab grade water)
- Millipore™ deionized water
- Sample bottles as appropriate
- Gloves
- Preservatives as appropriate

IV. Procedures and Guidelines

A. Decontaminate all sampling equipment that has come in contact with sample according to SOP *Decontamination of Personnel and Equipment.*

B. To collect an equipment blank for volatile analysis from the surfaces of sampling equipment other than pumps, pour blank water over one piece of equipment and into two 40-ml vials until there is a positive meniscus, then seal the vials. Note the sample number and associated piece of equipment in the field notebook as well as the type and lot number of the water used.

For non-volatiles analyses, one aliquot is to be used for equipment. For example, if a pan and trowel are used, place trowel in pan and pour blank fluid in pan such that pan and trowel surfaces which contacted the sample are contacted by the blank fluid. Pour blank fluid from pan into appropriate sample bottles.

Do not let the blank fluid come in contact with any equipment that has not been decontaminated.

C. When collecting an equipment blank from a pump, run an extra gallon of deionized water through the pump while collecting the pump outflow into appropriate containers. Make sure the flow rate is low when sampling VOCs. If a Grundfos Redi-Flo2 pump with disposable tubing is used, remove the disposable tubing after sampling but before decon. When decon is complete, put a 3- to 5-foot segment of new tubing onto the pump to collect the equipment blank.

D. To collect a field blank, slowly pour ASTM Type II or lab grade water directly into sample containers.

E. Document and ship samples in accordance with the procedures for other samples.

F. Collect next field sample.

V. Attachments

None.

VI. Key Checks and Items

- Wear gloves.
- Do not use any non-decontaminated equipment to prepare blank.
- Use ASTM-Type II or lab grade water.

STANDARD OPERATING PROCEDURE

Chain-of-Custody

I Purpose

The purpose of this SOP is to provide information on chain-of-custody procedures to be used under the CLEAN Program.

II Scope

This procedure describes the steps necessary for transferring samples through the use of Chain-of-Custody Records. A Chain-of-Custody Record is required, without exception, for the tracking and recording of samples collected for on-site or off-site analysis (chemical or geotechnical) during program activities (except wellhead samples taken for measurement of field parameters). Use of the Chain-of-Custody Record Form creates an accurate written record that can be used to trace the possession and handling of the sample from the moment of its collection through analysis. This procedure identifies the necessary custody records and describes their completion. This procedure does not take precedence over region specific or site-specific requirements for chain-of-custody.

III Definitions

Chain-of-Custody Record Form - A Chain-of-Custody Record Form is a printed two-part form that accompanies a sample or group of samples as custody of the sample(s) is transferred from one custodian to another custodian. One copy of the form must be retained in the project file.

Custodian - The person responsible for the custody of samples at a particular time, until custody is transferred to another person (and so documented), who then becomes custodian. A sample is under one's custody if:

- It is in one's actual possession.
- It is in one's view, after being in one's physical possession.
- It was in one's physical possession and then he/she locked it up to prevent tampering.
- It is in a designated and identified secure area.

Sample - A sample is physical evidence collected from a facility or the environment, which is representative of conditions at the point and time that it was collected.

IV Responsibilities

Project Manager - The Project Manager is responsible for ensuring that project-specific plans are in accordance with these procedures, where applicable, or that other, approved procedures are developed. The Project Manager is responsible for development of documentation of procedures which deviate from those presented herein. The Project Manager is responsible for ensuring that chain-of-custody procedures are implemented. The Project Manager also is responsible for determining that custody procedures have been met by the analytical laboratory.

Field Team Leader - The Field Team Leader is responsible for determining that chain-of-custody procedures are implemented up to and including release to the shipper or laboratory. It is the responsibility of the Field Team Leader to ensure that these procedures are implemented in the field and to ensure that personnel performing sampling activities have been briefed and trained to execute these procedures.

Sample Personnel - It is the responsibility of the field sampling personnel to initiate chain-of-custody procedures, and maintain custody of samples until they are relinquished to another custodian, the sample shipper, or to a common carrier.

V Procedures

The term "chain-of-custody" refers to procedures which ensure that evidence presented in a court of law is valid. The chain-of-custody procedures track the evidence from the time and place it is first obtained to the courtroom, as well as providing security for the evidence as it is moved and/or passed from the custody of one individual to another.

Chain-of-custody procedures, recordkeeping, and documentation are an important part of the management control of samples. Regulatory agencies must be able to provide the chain-of-possession and custody of any samples that are offered for evidence, or that form the basis of analytical test results introduced as evidence. Written procedures must be available and followed whenever evidence samples are collected, transferred, stored, analyzed, or destroyed.

V.1 Sample Identification

The method of identification of a sample depends on the type of measurement or analysis performed. When *in situ* measurements are made, the data are recorded directly in bound logbooks or other field data records with identifying information.

Information which shall be recorded in the field logbook, when in-situ measurements or samples for laboratory analysis are collected, includes:

- Field Sampler(s),
- Contract Task Order (CTO) Number,
- Project Sample Number,

- Sample location or sampling station number,
- Date and time of sample collection and/or measurement,
- Field observations,
- Equipment used to collect samples and measurements, and
- Calibration data for equipment used

Measurements and observations shall be recorded using waterproof ink.

V.1.1 Sample Label

Samples, other than for *in situ* measurements, are removed and transported from the sample location to a laboratory or other location for analysis. Before removal, however, a sample is often divided into portions, depending upon the analyses to be performed. Each portion is preserved in accordance with the Sampling and Analysis Plan. Each sample container is identified by a sample label (see Attachment A). Sample labels are provided, along with sample containers, by the analytical laboratory. The information recorded on the sample label includes:

- Project - CTO Number.
- Station Location - The unique sample number identifying this sample.
- Date - A six-digit number indicating the day, month, and year of sample collection (e.g., 01/21/08).
- Time - A four-digit number indicating the 24-hour time of collection (for example: 0954 is 9:54 a.m., and 1629 is 4:29 p.m.).
- Medium - Water, soil, sediment, sludge, waste, etc.
- Sample Type - Grab or composite.
- Preservation - Type and quantity of preservation added.
- Analysis - VOA, BNAs, PCBs, pesticides, metals, cyanide, other.
- Sampled By - Printed name of the sampler.
- Remarks - Any pertinent additional information.

Using only the work assignment number of the sample label maintains the anonymity of sites. This may be necessary, even to the extent of preventing the laboratory performing the analysis from knowing the identity of the site (e.g., if the laboratory is part of an organization that has performed previous work on the site). The field team should always follow the sample ID system prepared by the project EIS and reviewed by the Project Manager.

V.2 Chain-of-Custody Procedures

After collection, separation, identification, and preservation, the sample is maintained under chain-of-custody procedures until it is in the custody of the analytical laboratory and has been stored or disposed of.

V.2.1 Field Custody Procedures

- Samples are collected as described in the site Sampling and Analysis Plan. Care must be taken to record precisely the sample location and to ensure that the sample number on the label matches the Chain-of-Custody Record exactly.

- A Chain-of-Custody Record will be prepared for each individual cooler shipped and will include ***only*** the samples contained within that particular cooler. The Chain-of-Custody Record for that cooler will then be sealed in a zip-log bag and placed in the cooler prior to sealing. This ensures that the laboratory properly attributes trip blanks with the correct cooler and allows for easier tracking should a cooler become lost during transit.

- The person undertaking the actual sampling in the field is responsible for the care and custody of the samples collected until they are properly transferred or dispatched.

- When photographs are taken of the sampling as part of the documentation procedure, the name of the photographer, date, time, site location, and site description are entered sequentially in the site logbook as photos are taken. Once downloaded to the server or developed, the electronic files or photographic prints shall be serially numbered, corresponding to the logbook descriptions; photographic prints will be stored in the project files. To identify sample locations in photographs, an easily read sign with the appropriate sample/location number should be included.

- Sample labels shall be completed for each sample, using waterproof ink unless prohibited by weather conditions (e.g., a logbook notation would explain that a pencil was used to fill out the sample label if the pen would not function in freezing weather.)

V.2.2 Transfer of Custody and Shipment

Samples are accompanied by a Chain-of-Custody Record Form. **A Chain-of-Custody Record Form must be completed for each cooler and should include only the samples contained within that cooler**. A Chain-of-Custody Record Form example is shown in Attachment B. When transferring the possession of samples, the individuals relinquishing and receiving will sign, date, and note the time on the Record. This Record documents sample custody transfer from the sampler, often through another person, to the analyst in the laboratory. The Chain-of-Custody Record is filled out as given below:

- Enter header information (CTO number, samplers, and project name).
- Enter sample specific information (sample number, media, sample analysis required and analytical method grab or composite, number and type of sample containers, and date/time sample was collected).
- Sign, date, and enter the time under "Relinquished by" entry.
- Have the person receiving the sample sign the "Received by" entry. If shipping samples by a common carrier, print the carrier to be used in this space (i.e., Federal Express).
- If a carrier is used, enter the airbill number under "Remarks," in the bottom right corner;
- Place the original (top, signed copy) of the Chain-of-Custody Record Form in a plastic zipper-type bag or other appropriate sample-shipping package. Retain the copy with field records.
- Sign and date the custody seal, a 1-inch by 3-inch white paper label with black lettering and an adhesive backing. Attachment C is an example of a custody seal. The custody seal is part of the chain-of-custody process and is used to prevent tampering with samples after they have been collected in the field. Custody seals shall be provided by the analytical laboratory.
- Place the seal across the shipping container opening (front and back) so that it would be broken if the container were to be opened.
- Complete other carrier-required shipping papers.

The custody record is completed using waterproof ink. Any corrections are made by drawing a line through and initialing and dating the change, then entering the correct information. Erasures are not permitted.

Common carriers will usually not accept responsibility for handling Chain-of-Custody Record Forms; this necessitates packing the record in the shipping container (enclosed with other documentation in a plastic zipper-type bag). As long as custody forms are sealed inside the shipping container and the custody seals are intact, commercial carriers are not required to sign the custody form.

The laboratory representative who accepts the incoming sample shipment signs and dates the Chain-of-Custody Record, completing the sample transfer process. It is then the laboratory's responsibility to maintain internal logbooks and custody records throughout sample preparation and analysis.

VI Quality Assurance Records

Once samples have been packaged and shipped, the Chain-of-Custody copy and airbill receipt become part of the quality assurance record.

VII Attachments

A. Sample Label
B. Chain of Custody Form
C. Custody Seal

VIII References

USEPA. *User's Guide to the Contract Laboratory Program*. Office of Emergency and Remedial Response, Washington, D.C. (EPA/540/P-91/002), January 1991.

Attachment A

Example Sample Label

QAL

Quality Analytical Laboratories, Inc.
2567 Fairlane Drive
Montgomery, Alabama 36116
PH. (334)271-2440

Client ______
Sample No. ______
Location ______

Analysis ______

Preservative HCL
Date ______ By ______

CEIMIC CORPORATION

10 Dean Knauss Drive, Narragansett, R.I. 02882 • (401) 782-8900

SITE NAME	**DATE**
ANALYSIS	**TIME**
	PRESERVATIVE

SAMPLE TYPE

☐ Grab ☐ Composite ☐ Other ______

COLLECTED BY:

Attachment B

Example Chain-of-Custody Record

CH2M H…

APPLIED S…ENCES LABORATORY

CHAIN OF CUSTODY …ORD AND AGREEMENT TO PERFORM SERVICES

CH2M Hill Project # ☐☐☐☐☐☐☐☐.☐☐.☐☐	Purchase Order #
Project Name	
Company Name CH2M HILL Office	
Project Manager & Phone # Mr. [ ] Ms. [ ] Dr. [ ]	Report Copy to:
Requested Completion Date:	Sampling Requirements: SDWA ☐ NPDES ☐ RCRA ☐ OTHER ____ / Sample Disposal: Dispose ☐ Return ☐

OF CONTAINERS

LAB TEST CODES

ANALYSES REQUESTED

SHADED AREA– FOR LAB USE ONLY	
Lab 1 #	Lab 2 #
Quote #	Kit Request #
Project #	
No. of Samples	Page of
Login	LIMS Ver

Sampling Date	Sampling Time	Type COMP	Type GRAB	Matrix WATER	Matrix SOIL	Matrix AIR	CLIENT SAMPLE ID (9 CHARACTERS)	# OF CONTAINERS	ANALYSES REQUESTED	REMARKS	LAB 1 ID	LAB 2 ID

Sampled By & Title (Please sign and print name)	Date/Time	Relinquished By (Please sign and print name)	Date/Time	QC Level: 1 2 3 Other: ____
Received By (Please sign and print name)	Date/Time	Relinquished By (Please sign and print name)	Date/Time	COC Rec / ICE
Received By (Please sign and print name)	Date/Time	Relinquished By (Please sign and print name)	Date/Time	Ana Req / TEMP; Cust Seal / Ph
Received By (Please sign and print name)	Date/Time	Shipped Via UPS BUS Fed-Ex Hand Other ____	Shipping #	
Work Authorized By (Please sign and print name)	Remarks			

Instructions and Agreement Provisions on Reverse Side

DISTRIBUTION: Original - LAB, Yellow - LAB, Pink - Client

REV 3/94 FORM 340

Attachment C

Example Custody Seal

CH2M HILL

CUSTODY SEAL

Date

Signature

STANDARD OPERATING PROCEDURE

Global Positioning System

I. Purpose

The procedure describes the calibration, operation, and functions associated with a Trimble® Pro XRS GPS Unit with a TSC-1 Asset Surveyor for datalogging. GPS signal information is differentially corrected to sub-meter accuracy on a continual basis using a second satellite signal broadcast from OmniSTAR satellite subscription service. The procedure applies to all field data collection activities.

II. Scope

This procedure provides information regarding the field operation and general maintenance of a Trimble® Pro XRS GPS Unit with a TSC-1 Asset Surveyor for datalogging. The information contained herein presents the operation procedures for this equipment. Review of the equipment's instruction manual is a necessity for more detailed descriptions pertaining to the operation and maintenance of the equipment.

III. Definitions

GPS: Global Positioning System - A system of 24 satellites developed and operated by the US DOD. Continuous 3D coordinate information is broadcast free of charge on a worldwide basis enabling precise positional location. Three standard categories of positional accuracy are generally used:

1. Uncorrected Signal - accuracy +/-10 meters - a single satellite transmission is used
2. Differentially Corrected Signal - accuracy +/- <1 meter - additional positional transmissions are recorded simultaneously and used to triangulate coordinate position.
3. Carrier Phase Signal- accuracy +/- <1 centimeter - requires a second receiver and additional software. Both receivers need to be equipped to receive Carrier Phase signals.

IV. Procedures and Guidelines

The procedure for calibration, operation, and maintenance of the GPS unit is outlined below. Daily calibration and battery recharging is typical operating procedure; frequencies other than daily shall be noted in the logbook and reason for increased frequency recorded. If using a different instrument, the operation manual supplied by the manufacturer should be consulted for instructions.

The procedures described below include additional features pre-programmed into the GPS datalogger to aid the data collection process.

A. Calibration

1. Check to ensure that the datalogger and antenna cables are properly connected to the receiver and that the batteries are securely connected.
2. Turn the datalogger unit on by pressing the green **On** key in the bottom left corner. The datalogger will perform a self-calibration. Wait to ensure that the antenna is receiving a sufficient number of satellite signals (usually a minimum of 3).
3. Once the datalogger receives a satellite signal then it is ready for operation.

B. Operations for surveying coordinates of a location

1. The datalogger and GPS receiver are ready for use after the initial self-calibration.
2. Field data may be immediately recorded in the datalogger.
3. The first screen view is the 'Main Menu'. Use the round keypad to select 'Data Collection' and press the **Enter** key.
4. Use the round keypad to select either 'Create new file' or 'Open existing file' and press the **Enter** key. It is not necessary to create a new file at each new location; however, it may be useful to create a new file at the beginning of each day.
5. If a new file is created then the GPS unit will automatically assign it a file name. The file name may be changed if desired. Press the enter key after the file name is assigned. If opening an existing file then use the round keypad to scroll through existing file names.
6. The next screen is 'Antenna options'. Press the **Enter** key to move to the next screen.
7. Select the type of activity to be performed. At the beginning of each day 'Sample Site Detail' should be completed. This allows the operator to enter each field team member, weather, objectives, health and safety meetings, etc. Once the 'Sample Site Detail' is completed then data entry activities may begin including well purging, water level elevations, and sample collection
8. The datalogger prompts the operator when a data field is required and by using the round key pad, numeric, alphanumeric, enter, and escape keys, the operator can perform electronic data capture on the GPS datalogger.
9. Once all information pertaining to an individual site has been recorded, press enter to complete data entry. If GPS signal is obstructed (tree canopy, building height, etc) user may choose to remain in same location until satellite transmission clears the obstruction. This usually takes only a few moments. Data may still be captured and recorded electronically even if GPS signal is insufficient for positioning.
10. To shut down, press the **Escape** key to return to the 'Main Menu'. The unit can be turned off by pressing the green key in the left hand corner. The datalogger should only be turned off when the 'Main Menu' screen is displayed.
11. All data from the datalogger should be downloaded into Trimble Pathfinder Office software on a PC a minimum of once daily. It is recommended that data is downloaded twice daily. Data may be viewed and mapped using Pathfinder Office or exported to

other software. Export file formats support standard ASCII text, generic database .dbf and most GIS and CAD software.

C. Operations for locating a point using coordinates/reacquiring a previously surveyed location

1. The datalogger and GPS receiver are ready for use after the initial self-calibration.
2. Use the Trimble Pathfinder software to load the data file containing the coordinates for each desired location ("programmed location").
3. The first screen view is the 'Main Menu'. Use the keypad to select 'Navigation' and press the **Enter** key.
4. Use the round keypad to select 'Open existing file' to open the file loaded in Step 2 above.
5. Select the location to be reacquired from the screen and press the enter key.
6. A circle with an arrow will appear. As you begin walking, the arrow will point in the direction of the programmed location. Walk in the direction indicated by the arrow.
7. Once you are within 10-feet of the location being reacquired, the GPS unit will display a circle (representing the programmed location) and an "X" (representing the GPS unit). Continue to walk in the direction of the circle until the "X" is centered in the circle. Once the "X" is centered, you are standing at the programmed location.
8. To shut down, press the **Escape** key to return to the 'Main Menu'. The unit can be turned off by pressing the green key in the left hand corner. The datalogger should only be turned off when the 'Main Menu' screen is displayed.

D. Preventive Maintenance

The antenna and datalogger are weatherproof. It is recommended that the receiver remain in the provided backpack carrier. Care should be taken not to crease, pinch or bend the antenna cable. Data should be downloaded from the datalogger a minimum of once daily, twice daily is preferred. At the end of each day the receiver batteries should be recharged. For technical assistance call the rental company through which you acquired the Trimble® unit. Guidance is also provided in the manual and at http://www.trimble.com.

CH2MHILL

PROJECT NUMBER	BORING NUMBER

SOIL BORING LOG

PROJECT :　　　　LOCATION :

ELEVATION :　　　　DRILLING CONTRACTOR :

DRILLING METHOD AND EQUIPMENT USED :

ATD WATER LEVEL :　　　　START :　　　　END :　　　　LOGGER :

DEPTH BELOW SURFACE (FT)	INTERVAL (FT)	RECOVERY (IN)	SAMPLE #/TYPE	STANDARD PENETRATION TEST RESULTS 6"-6"-6"-6" (N')	COPR Strata	SOIL DESCRIPTION: SOIL NAME, USCS GROUP SYMBOL, COLOR, MOISTURE CONTENT, RELATIVE DENSITY, OR CONSISTENCY, SOIL STRUCTURE, MINERALOGY.	USCS	COMMENTS: DEPTH OF CASING, DRILLING RATE, DRILLING FLUID LOSS, TESTS, AND INSTRUMENTATION. DRILLING ACTIONS/DRILLER COMMENTS. PID Readings: Breathing Zone: Above Hole:

STANDARD OPERATING PROCEDURE

Logging of Soil Borings

I. Purpose and Scope

This SOP provides guidance to obtain accurate and consistent descriptions of soil characteristics during soil-sampling operations. The characterization is based on visual examination and manual tests, not on laboratory determinations.

II. Equipment and Materials

- Indelible pens
- Tape measure or ruler
- Field logbook
- Spatula
- HCl, 10 percent solution
- Squirt bottle with water
- Rock- or soil-color chart (e.g., Munsell)
- Grain-size chart
- Hand lens
- Unified Soil Classification System (USCS) index charts and tables to help with soil classification (attached)

III. Procedures and Guidelines

This section covers several aspects of soil characterization: instructions for completing the CH2M HILL soil boring log Form D1586 (attached), field classification of soil, and standard penetration test procedures.

A. Instructions for Completing Soil Boring Logs

Soil boring logs will be completed in the field log books or on separate soil boring log sheets. Information collected will be consistent with that required for Form D1586 (attached), a standard CH2M HILL form (attached), or an equivalent form that supplies the same information.

The information collected in the field to perform the soil characterization is described below.

Field personnel should review completed logs for accuracy, clarity, and thoroughness of detail. Samples also should be checked to see that information is correctly recorded on both jar lids and labels and on the log sheets.

B. Heading Information

Boring/Well Number. Enter the boring/well number. A numbering system should be chosen that does not conflict with information recorded for previous exploratory work done at the site. Number the sheets consecutively for each boring.

Location. If station, coordinates, mileposts, or similar project layout information is available, indicate the position of the boring to that system using modifiers such as "approximate" or "estimated" as appropriate.

Elevation. Elevation will be determined at the conclusion of field activities through a survey.

Drilling Contractor. Enter the name of the drilling company and the city and state where the company is based.

Drilling Method and Equipment. Identify the bit size and type, drilling fluid (if used), and method of drilling (e.g., rotary, hollow-stem auger). Information on the drilling equipment (e.g., CME 55, Mobile B61) also is noted.

Water Level and Date. Enter the depth below ground surface to the apparent water level in the borehole. The information should be recorded as a comment. If free water is not encountered during drilling or cannot be detected because of the drilling method, this information should be noted. Record date and time of day (for tides, river stage) of each water level measurement.

Date of Start and Finish. Enter the dates the boring was begun and completed. Time of day should be added if several borings are performed on the same day.

Logger. Enter the first and last name.

C. Technical Data

Depth Below Surface. Use a depth scale that is appropriate for the sample spacing and for the complexity of subsurface conditions.

Sample Interval. Note the depth at the top and bottom of the sample interval.

Sample Type and Number. Enter the sample type and number. SS-1 = split spoon, first sample. Number samples consecutively regardless of type. Enter a sample number even if no material was recovered in the sampler.

Sample Recovery. Enter the length to the nearest 0.1-foot of soil sample recovered from the sampler. Often, there will be some wash or caved material above the sample; do not include the wash material in the measurement. Record soil recovery in feet.

Standard Penetration Test Results. In this column, enter the number of blows required for each 6 inches of sampler penetration and the "N" value, which is the sum of the blows in the middle two 6-inch penetration intervals. A typical standard penetration test involving successive blow counts of 2, 3, 4, and 5 is recorded as 2-3-4-5 and (7). The standard penetration test is terminated if the sampler encounters refusal. Refusal is a penetration of less than 6 inches with a blow count of 50. A partial penetration of 50 blows for 4 inches is recorded as 50/4 inches. Penetration by the weight of the slide hammer only is recorded as "WOH."

Samples should be collected using a 140-pound hammer and 2-inch diameter split spoons. Samples may be collected using direct push sampling equipment. However, blow counts will not be available. A pocket penetrometer may be used instead to determine relative soil density of fine grained materials (silts and clays).

Sample also may be collected using a 300-pound hammer or 3-inch-diameter split-spoon samples at the site. However, use of either of these sample collection devices invalidates standard penetration test results and should be noted in the comments section of the log. The 300-pound hammer should only be used for collection of 3-inch-diameter split-spoon samples. Blow counts should be recorded for collection of samples using either a 3-inch split-spoon, or a 300-pound hammer. An "N" value need not be calculated.

Soil Description. The soil classification should follow the format described in the "Field Classification of Soil" subsection below.

Comments. Include all pertinent observations (changes in drilling fluid color, rod drops, drilling chatter, rod bounce as in driving on a cobble, damaged Shelby tubes, and equipment malfunctions). In addition, note if casing was used, the sizes and depths installed, and if drilling fluid was added or changed. You should instruct the driller to alert you to any significant changes in drilling (changes in material, occurrence of boulders, and loss of drilling fluid). Such information should be attributed to the driller and recorded in this column.

Specific information might include the following:

- The date and the time drilling began and ended each day
- The depth and size of casing and the method of installation
- The date, time, and depth of water level measurements
- Depth of rod chatter
- Depth and percentage of drilling fluid loss
- Depth of hole caving or heaving
- Depth of change in material
- Health and safety monitoring data
- Drilling interval through a boulder

D. Field Classification of Soil

This section presents the format for the field classification of soil. In general, the approach and format for classifying soils should conform to ASTM D 2488, Visual-Manual Procedure for Description and Identification of Soils (attached).

The Unified Soil Classification System is based on numerical values of certain soil properties that are measured by laboratory tests. It is possible, however, to estimate these values in the field with reasonable accuracy using visual-manual procedures (ASTM D 2488). In addition, some elements of a complete soil description, such as the presence of cobbles or boulders, changes in strata, and the relative proportions of soil types in a bedded deposit, can be obtained only in the field.

Soil descriptions should be precise and comprehensive without being verbose. The correct overall impression of the soil should not be distorted by excessive emphasis on insignificant details. In general, similarities rather than differences between consecutive samples should be stressed.

Soil descriptions must be recorded for every soil sample collected. The format and order for soil descriptions should be as follows:

1. Soil name (synonymous with ASTM D 2488 Group Name) with appropriate modifiers. Soil name should be in all capitals in the log, for example "POORLY-GRADED SAND."
2. Group symbol, in parentheses, for example, "(SP)."
3. Color, using Munsell color designation
4. Moisture content
5. Relative density or consistency
6. Soil structure, mineralogy, or other descriptors

This order follows, in general, the format described in ASTM D 2488.

E. Soil Name

The basic name of a soil should be the ASTM D 2488 Group Name on the basis of visual estimates of gradation and plasticity. The soil name should be capitalized.

Examples of acceptable soil names are illustrated by the following descriptions:

- A soil sample is visually estimated to contain 15 percent gravel, 55 percent sand, and 30 percent fines (passing No. 200 sieve). The fines are estimated as either low or highly plastic silt. This visual classification is SILTY SAND WITH GRAVEL, with a Group Symbol of (SM).
- Another soil sample has the following visual estimate: 10 percent gravel, 30 percent sand, and 60 percent fines (passing the No. 200 sieve). The fines are estimated as low plastic silt. This visual classification is SANDY SILT. The gravel portion is not included in the soil name because the gravel portion was estimated as less than 15 percent. The Group Symbol is (ML).

The gradation of coarse-grained soil (more than 50 percent retained on No. 200 sieve) is included in the specific soil name in accordance with ASTM D 2488. There is no need to further document the gradation. However, the maximum size and angularity or roundness of gravel and sand-sized particles should be recorded. For fine-grained soil (50 percent or more passing the No. 200 sieve), the name is modified by the appropriate plasticity/elasticity term in accordance with ASTM D 2488.

Interlayered soil should each be described starting with the predominant type. An introductory name, such as "Interlayered Sand and Silt," should be used. In addition, the relative proportion of each soil type should be indicated (see Table 1 for example).

Where helpful, the evaluation of plasticity/elasticity can be justified by describing results from any of the visual-manual procedures for identifying fine-grained soils, such as reaction to shaking, toughness of a soil thread, or dry strength as described in ASTM D 2488.

F. Group Symbol

The appropriate group symbol from ASTM D 2488 must be given after each soil name. The group symbol should be placed in parentheses to indicate that the classification has been estimated.

In accordance with ASTM D 2488, dual symbols (e.g., GP-GM or SW-SC) can be used to indicate that a soil is estimated to have about 10 percent fines. Borderline symbols (e.g., GM/SM or SW/SP) can be used to indicate that a soil sample has been identified as having properties that do not distinctly place the soil into a specific group. Generally, the group name assigned to a soil with a borderline symbol should be the group name for the first symbol. The use of a borderline symbol should not be used indiscriminately. Every effort should be made to first place the soil into a single group.

G. Color

The color of a soil must be given. The color description should be based on the Munsell system. The color name and the hue, value, and chroma should be given.

H. Moisture Content

The degree of moisture present in a soil sample should be defined as dry, moist, or wet. Moisture content can be estimated from the criteria listed on Table 2.

I. Relative Density or Consistency

Relative density of a coarse-grained (cohesionless) soil is based on N-values (ASTM D 1586 [attached]). If the presence of large gravel, disturbance of the sample, or non-standard sample collection makes determination of the in situ relative density or consistency difficult, then this item should be left out of the description and explained in the Comments column of the soil boring log.

Consistency of fine-grained (cohesive) soil is properly based on results of pocket penetrometer or torvane results. In the absence of this information, consistency can be estimated from N-values. Relationships for determining relative density or consistency of soil samples are given in Tables 3 and 4.

J. Soil Structure, Mineralogy, and Other Descriptors

Discontinuities and inclusions are important and should be described. Such features include joints or fissures, slickensides, bedding or laminations, veins, root holes, and wood debris.

Significant mineralogical information such as cementation, abundant mica, or unusual mineralogy should be described.

Other descriptors may include particle size range or percentages, particle angularity or shape, maximum particle size, hardness of large particles, plasticity of fines, dry strength, dilatancy, toughness, reaction to HCl, and staining, as well as other information such as organic debris, odor, or presence of free product.

K. Equipment and Calibration

Before starting the testing, the equipment should be inspected for compliance with the requirements of ASTM D 1586. The split-barrel sampler should measure 2-inch or 3-inch O.D., and should have a split tube at least 18 inches long. The minimum size sampler rod allowed is "A" rod (1-5/8-inch O.D.). A stiffer rod, such as an "N" rod (2-5/8-inch O.D.), is required for depths greater than 50 feet. The drive weight assembly should consist of a 140-pound or 300-pound hammer weight, a drive head, and a hammer guide that permits a free fall of 30 inches.

IV. Attachments

Soil Boring Log (Sample Soil Boring Log.xls)

CH2M HILL Form D1586 and a completed example (Soil_Log_Examp.pdf)

ASTM D 2488 *Standard Practice for Description and Identification of Soils (Visual-Manual Procedures)* (ASTM D2488.pdf)

ASTM 1586 *Standard Test Method for Penetration Test and Split-Barrel Sampling of Soils* (ASTM D1586.pdf)

Tables 1 through 4 (Tables 1-4.pdf)

V. Key Checks and Preventive Maintenance

- Check entries to the soil-boring log and field logbook in the field; because the samples will be disposed of at the end of fieldwork, confirmation and corrections cannot be made later.
- Check that sample numbers and intervals are properly specified.
- Check that drilling and sampling equipment is decontaminated using the procedures defined in SOP *Decontamination of Drilling Rigs and Equipment*.

CH2M HILL

PROJECT NUMBER	BORING NUMBER SHEET OF
	SOIL BORING LOG

PROJECT ______ LOCATION ______

ELEVATION ______ DRILLING CONTRACTOR ______

DRILLING METHOD AND EQUIPMENT ______

WATER LEVELS ______ START ______ FINISH ______ LOGGER ______

DEPTH BELOW SURFACE (FT)	SAMPLE			STANDARD PENETRATION TEST RESULTS	SOIL DESCRIPTION	COMMENTS
	INTERVAL	NUMBER AND TYPE	RECOVERY (FT)	6"-6"-6" (N)	SOIL NAME, USCS GROUP SYMBOL, COLOR, MOISTURE CONTENT, RELATIVE DENSITY OR CONSISTENCY, SOIL STRUCTURE, MINERALOGY	DEPTH OF CASING, DRILLING RATE, DRILLING FLUID LOSS, TESTS AND INSTRUMENTATION

Figure 1
SOIL BORING LOG, FORM D1586

REV 11/89 FORM D1586

CH2M HILL

PROJECT NUMBER	BORING NUMBER	
DEN 22371.G5	BL-3	SHEET 1 OF 3

SOIL BORING LOG

PROJECT Howard Ave Landslide LOCATION Howard & 24th Ave, Centennial, CO
ELEVATION 5136 Feet DRILLING CONTRACTOR Kendall Explorations, Ashcan, Colorado
DRILLING METHOD AND EQUIPMENT 4"-inch H.S. Augers, Mobil B-61 rotary drill rig
WATER LEVELS 3.2 Feet, 8/5/89 START August 4, 1989 FINISH August 8, 1989 LOGGER J.A. Michner

DEPTH BELOW SURFACE (FT)	SAMPLE INTERVAL	SAMPLE NUMBER AND TYPE	SAMPLE RECOVERY (FT)	STANDARD PENETRATION TEST RESULTS 6"-6"-6" (N)	SOIL DESCRIPTION: SOIL NAME, USCS GROUP SYMBOL, COLOR, MOISTURE CONTENT, RELATIVE DENSITY OR CONSISTENCY, SOIL STRUCTURE, MINERALOGY	COMMENTS: DEPTH OF CASING, DRILLING RATE, DRILLING FLUID LOSS, TESTS AND INSTRUMENTATION
0	2.5				Surface material consist of 4 inches AC underlain by 6 inches of 3/4 inch minus base rock	Start Drilling @ 3:00
	4.0	1-S	1.5	2-3-4 (7)	POORLY-GRADED SAND WITH SILT, (SP-SM), fine, light brown, wet, loose	Driller notes water at 4 feet
5	5.0 – 6.5	2-S	0.9	WOH/12"-1	ORGANIC SILT, (OL), very dark, gray to black, wet, very soft; strong H_2S odor, many fine roots up to about 1/4 inch	Driller notes very soft drilling 4ft. dark grey, wet silty cuttings.
	8.0 – 10.0	3-ST	1.3	—	ORGANIC SILT, similar to 2-S, except includes fewer roots (by volume)	
10	10.0 – 11.5	4-S	1.3	2-2-2 (4)	SILT, (ML), very dark gray to black, wet, soft	water level @ 3.2 feet on 8/5/89 @ 0730
						Driller notes rough drilling action and chatter @ 13 ft
15	15.0 – 15.5	5-S	0.5	60/6"	SILTY GRAVEL, (GM), rounded gravel up to about 1 inch maximum observed size, wet, very dense	
20	20.0 – 21.0	6-S	1.0	12-50/6"	LEAN CLAY WITH SAND, (CL), medium to light green, moist, very stiff	Driller notes smoother, firm drilling @ 19 ft some angular rock chips @ bot tip of 6-S, poss boulders or rock. Driller notes very hard, slow grinding, smooth drilling action from 21 to 23 ft, possibly bedrock
	23.0 – 23.1	7-S	0	50/1"	NO RECOVERY	
					END SOIL BORING @ 23.1 FEET. SEE ROCK CORE LOG FOR CONTINUATION OF BL-3	

Figure 2
EXAMPLE OF COMPLETED LOG FORM

REV 11 89 FORM D1586

Appendix B
Health and Safety Plan

Health and Safety Plan
SWMU 14 Remedial Investigation, Stump Neck Annex

Naval Support Facility Indian Head
Indian Head, Maryland

Contract Task Order JU-40

June 2012

Prepared for

Department of the Navy
Naval Facilities Engineering Command
Washington

Under the

NAVFAC CLEAN 1000 Program
Contract N62470-02-D-3052

Prepared by

CH2MHILL

Chantilly, Virginia

Contents

ATTACHMENTS

Attachment 1	Employee Signoff Form – Health and Safety Plan
Attachment 2	Chemical Inventory/Register Form
Attachment 3	Chemical-Specific Training Form
Attachment 4	Project Activity Self-Assessment Checklists/Forms/Permits
Attachment 5	Behavior Based Loss Prevention Forms
Attachment 6	Material Safety Data Sheets & Fact Sheets
Attachment 7	Working Alone Standard
Attachment 8	Tick Fact Sheet
Attachment 9	Observed Hazard Form
Attachment 10	Stop Work Order Form

Approval

This site-specific Health and Safety Plan (HSP) has been written for use by CH2M HILL only. CH2M HILL claims no responsibility for its use by others unless that use has been specified and defined in project or contract documents. The plan is written for the specific site conditions and identified scope(s) of work and must be amended if those conditions or scope(s) of work change.

By approving this HSP, the Responsible Health and Safety Manager (RHSM) certifies that the personal protective equipment has been selected based on the project-specific hazard assessment.

Original Plan

RHSM Approval: Carl Woods/CIN **Date**: May 2, 2011

Field Operations Manager Approval: **Date:**

Revisions

Revisions Made By: Carl Woods per Jennifer Myers/VBO **Date:** 6/21/12

Description of Revisions to Plan: Updated/extended project duration, updated project personnel contact information and inserted new charts and diagrams to reflect the latest corporate initiatives.

Revisions Approved By: Carl Woods **Date:** 6/21/12

1.0 Introduction

Health, Safety, and Environment Policy Commitment

Protection of people and the environment is a CH2M HILL core value. It is our vision to create a culture that empowers employees to drive this value into all global operations and achieve excellence in health, safety, and environment (HSE) performance.
CH2M HILL deploys an integrated, enterprise-wide behavior based HSE management system to fulfill our mission and the expectations of our clients, staff, and communities based on the following principles:

- We require all management and supervisory personnel to provide the leadership and resources to inspire and empower our employees to take responsibility for their actions and for their fellow employees to prevent injuries, illnesses, and adverse environmental impacts, and create a safe, healthy, and environmentally-responsible workplace.
- We provide value to clients by tailoring HSE processes to customer needs and requiring CH2M HILL employees and subcontractors to deliver projects that identify HSE requirements and commit to compliance with applicable HSE laws and regulations, company standards, and external requirements.
- We are committed to pollution prevention in conjunction with our Sustainability Policy and by offering our clients sustainable solutions.
- We aspire to continually improve our performance and influence others to redefine world-class HSE excellence.
- We evaluate our design engineering and physical work environment to verify safe work conditions and practices are established, followed, and corrected as needed.
- We assess and continually improve our HSE program to achieve and maintain world-class performance by setting and reviewing objectives and targets, reporting performance metrics, and routinely evaluating our program.
- We expect all employees to embrace our Target Zero culture, share our core value for the protection of people and the environment, understand their obligations, actively participate, take responsibility, and "walk the talk" on and off the job.

The undersigned pledge our leadership, commitment, and accountability for making this Policy a reality at CH2M HILL.

Dated the 5th day of April, 2012

Lee McIntire
Chief Executive Officer

John Madia
Chief Human Resources Officer

Mike Lucki
Chief Financial Officer

Margaret McLean
Chief Legal Officer

Mike McKelvy
President, Government, Environment, and Infrastructure Division

Bob Card
President, Energy, Water and Facilities Division

Jacqueline Rast
President, International Division

Fred Brune
Chief Administrative Officer

Gene Lupia
President, Delivery Excellence

Brad Barber
Director, Health, Safety, and Environment

1.1 CH2M HILL Policy and Commitment

1.1.1 Safe Work Policy

It is the policy of CH2M HILL to perform work in the safest manner possible. Safety must never be compromised. To fulfill the requirements of this policy, an organized and effective safety program must be carried out at each location where work is performed.

CH2M HILL believes that all injuries are preventable, and we are dedicated to the goal of a safe work environment. To achieve this goal, every employee on the project must assume responsibility for safety.

Every employee is empowered to:

- Conduct their work in a safe manner;
- Stop work immediately to correct any unsafe condition that is encountered; and
- Take corrective actions so that work may proceed in a safe manner.

Safety, occupational health, and environmental protection will not be sacrificed for production. These elements are integrated into quality control, cost reduction, and job performance, and are crucial to our success.

1.1.2 Health and Safety Commitment

CH2M HILL has embraced a philosophy for health and safety excellence. The primary driving force behind this commitment to health and safety is simple: employees are CH2M HILL's most significant asset and CH2M HILL management values their safety, health, and welfare. Also, top management believes that all injuries are preventable. CH2M HILL's safety culture empowers employees at all levels to accept ownership for safety and take whatever actions are necessary to eliminate injury. Our company is committed to world-class performance in health and safety and also understands that world-class performance in health and safety is a critical element in overall business success.

CH2M HILL is committed to the prevention of personal injuries, occupational illnesses, and damage to equipment and property in all of its operations; to the protection of the general public whenever it comes in contact with the Company's work; and to the prevention of pollution and environmental degradation.

Company management, field supervisors, and employees plan safety into each work task in order to prevent occupational injuries and illnesses. The ultimate success of CH2M HILL's safety program depends on the full cooperation and participation of each employee.

CH2M HILL management extends its full commitment to health and safety excellence.

1.1.3 Project-Specific Health, Safety, and the Environment Goals

All management and employees are to strive to meet the project-specific Health, Safety, and the Environment (HSE) goals outlined below. The team will be successful only if everyone makes a concerted effort to accomplish these goals. The goals allow the project to stay focused on optimizing the health and safety of all project personnel and, therefore, making the project a great success.

The Project has established eleven specific goals and objectives:

- Create an injury-free environment;
- Have zero injuries or incidents;
- Provide management leadership for HSE by communicating performance expectations, reviewing and tracking performance, and leading by example;
- Ensure effective implementation of the HSP through education, delegation, and team work;
- Ensure 100 percent participation in HSE compliance;
- Continuously improve our safety performance;
- Maintain free and open lines of communication;
- Make a personal commitment to safety as a value;
- Focus safety improvements on high-risk groups;
- Continue strong employee involvement initiatives; and
- Achieve health and safety excellence.

2.0 Applicability

This HSP applies to:

- All CH2M HILL staff, including subcontractors and tiered subcontractors of CH2M HILL working on the site; and
- All visitors to the construction site in the custody of CH2M HILL (including visitors from the Client, the Government, the public, and other staff of any CH2M HILL company).

This HSP does not apply to the third-party contractors, their workers, their subcontractors, their visitors, or any other persons not under the direct control or custody of CH2M HILL.

This HSP defines the procedures and requirements for the health and safety of CH2M HILL staff and visitors when they are physically on the work site. The work site includes the project area (as defined by the contract documents) and the project offices, trailers, and facilities thereon.

This HSP will be kept onsite during field activities and will be reviewed as necessary. The HSP will be amended or revised as project activities or conditions change or when supplemental information becomes available. The HSP adopts, by reference, the Enterprise-wide Core Standards and Standard Operating Procedures (SOPs), as appropriate. In addition, the HSP may adopt procedures from the project Work Plan and any governing regulations. If there is a contradiction between this HSP and any governing regulation, the more stringent and protective requirement shall apply.

All CH2M HILL staff and subcontractors must sign the employee sign-off form included in this document as Attachment 1 to acknowledge review of this document. Copies of the signature page will be maintained onsite by the Safety Coordinator (SC).

3.0 General Project Information

3.1 Project Information and Background

Project Number: 417366

Client: Naval Facilities Engineering Command (NAVFAC), Washington

Project/Site Name: SWMU 14 Remedial Investigation, Stump Neck Annex

Site Address: Naval Support Facility Indian Head, 3838 Strass Avenue, Indian Head, Maryland

CH2M HILL Project Manager: Jennifer Myers/VBO

CH2M HILL Office: WDC (Chantilly, VA)

DATE HSP Prepared: January 14, 2011

Date(s) of Site Work: June 18, 2012 - July 31, 2012

3.2 Site Background and Setting

NSF-IH is a Navy facility located in northwestern Charles County, Maryland, approximately 25 miles southwest of Washington, D.C. The facility consists of two tracts of land: the Main Area on the Cornwallis Neck Peninsula and the Stump Neck Annex across Mattawoman Creek from the Main Area.

The Main Area is approximately 2,500 acres and is bounded by the Potomac River to the northwest, west, and south; Mattawoman Creek to the south and east; and the town of Indian Head to the northeast. Included as part of the Main Area are Marsh Island and Thoroughfare Island in Mattawoman Creek. Elevations range from sea level to approximately 125 feet above mean sea level (amsl). The Stump Neck Annex is approximately 1,084 acres and is bounded by Mattawoman Creek to the northeast, the Potomac River to the northwest, and Chicamuxen Creek to the south-southwest. Elevations range from sea level to approximately 10 feet amsl. Both the Main Area and the Annex are on the National Priorities List, but they are separated by Mattawoman Creek (noncontiguous), have separate EPA identification numbers, and perform dissimilar operations.

Stump Neck SWMU 14 is located in the Stump Neck Annex and is approximately 300 feet south of the Potomac River. The approximate area of Stump Neck SWMU 14 is 2.4 acres. The site consists of a photographic laboratory (Building 22SN), X-ray facility (Building 2009), and the associated two septic tanks, discharge lines, and drain fields.

The original septic tank system was constructed in approximately 1968. Waste fixer from the X-ray facility, which contains silver, was treated on-site for silver recovery and then released to the septic system with the wash water and developer. The septic effluent was chlorinated before discharging to the Potomac River.

Stump Neck SWMU 14 was inspected during the RCRA Facility Assessment (RFA) in 1990.

Stump Neck SWMU 14 was included in a January 2002 Desk-Top Audit Decision Document (Tetra Tech NUS, Inc., 2002b), which was signed by Remedial Project Managers from NSF IH, Engineering Field Activity Chesapeake, and USEPA Region III and concurred with by MDE.

The decision reached during the desktop audit was that, due to lack of investigation data available, Stump Neck SWMU 14 should be retained as an area of concern pending additional investigation of the old drain field associated with Stump Neck SWMU 14.

Since 2002, Buildings 22SN and 2009 have been connected to a pipeline that conveys sanitary and process wastewater from the building to the NSF-IH wastewater treatment plant. Consequently, neither of the two septic systems at the site is in use. In 1999, the photographic laboratory was converted to a completely digital system and no longer discharges waste into the sanitary sewer system. The work area is presented in the Site Map in section 3.3.2.

3.3 Description of Tasks

Refer to project documents (i.e., Work Plan) for detailed task information. Tasks other than those listed below require an approved amendment or revision to this plan before tasks begin. Refer to the "Site Control" section of this HSP for procedures related to "clean" tasks that do not involve hazardous waste operations and emergency response (HAZWOPER).

3.3.1 Hazwoper-Regulated Tasks

- Oversee Monitoring Well Install (Drilling)
- Collect Groundwater Samples
- Collect Soil Samples

3.3.2 Non-Hazwoper-Regulated Tasks

Under specific circumstances, the training and medical monitoring requirements of federal or state Hazwoper regulations are not applicable. It must be demonstrated that the tasks can be performed without the possibility of exposure in order to use non-Hazwoper-trained personnel. **Contact the Responsible Health and Safety Manager prior to using non-Hazwoper-trained personnel for the following tasks when working on a regulated hazardous waste site.**

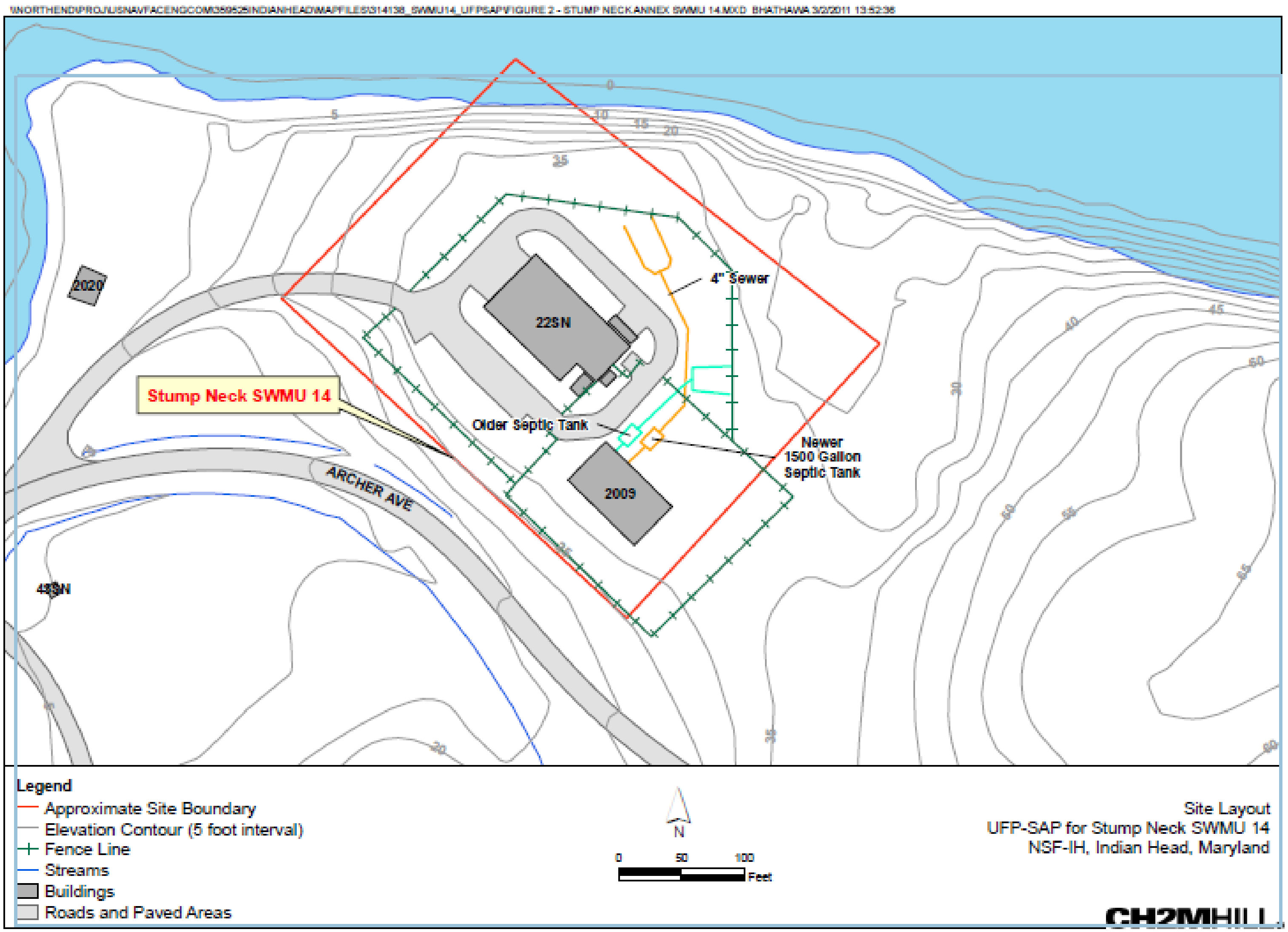
TASKS

- Surveying (Non-Intrusive)
- Mobilzation/Demobilization

CONTROLS

- Brief on hazards, limits of access, and emergency procedures.
- Post areas of contamination as appropriate.
- Perform air sampling/monitoring as specified in this HSP.

Site Map


\\NORTHEND\PROJ\USNAVFACENGCOM\359525INDIANHEAD\MAPFILES\314138_SWMU14_UFPSAP\FIGURE 2 - STUMP NECK ANNEX SWMU 14.MXD BHATHAWA 3/2/2011 13:52:36
Stump Neck SWMU 14
22SN
2009
2020
4" Sewer
Older Septic Tank
Newer
1500 Gallon
Septic Tank
ARCHER AVE
Legend
Approximate Site Boundary
Elevation Contour (5 foot interval)
Fence Line
Streams
Buildings
Roads and Paved Areas
N
0
50
100
Feet
Site Layout
UFP-SAP for Stump Neck SWMU 14
NSF-IH, Indian Head, Maryland
CH2MHILL

4.0 Project Organization and Responsibilities

4.1 Client

Contact Name: Nathan Delong (NAVFAC – Remedial Project Manager) Phone: 202-685-3279 Facility Contact Name: Nicholas Carros (Installation Restoration (IR) Program Project Manager Phone: 301-744-2263

4.2 CH2M HILL

4.2.1 Project Manager

Project Manager Name: Jennifer Myers Job Title: Project Manager CH2M HILL Office: VBO (Virginia Beach,VA) Telephone Number: 757-671-6215 Cellular Number: 703-772-4816

The project manager (PM) is responsible for providing adequate resources (budget and staff) for project-specific implementation of the HSE management process. The PM has overall management responsibility for the tasks listed below. The PM may explicitly delegate specific tasks to other staff, as described in sections that follow, but retains ultimate responsibility for completion of the following in accordance with this document:

- Incorporate standard terms and conditions, and contract-specific HSE roles and responsibilities in contract and subcontract agreements (including flow-down requirements to lower-tier subcontractors).
- Select safe and competent subcontractors by:
  - Choosing potential subcontractors based on technical ability and HSE performance;
  - Implementing the subcontractor prequalification process;
  - Ensuring that acceptable certificates of insurance, including CH2M HILL as named additional insured, are secured as a condition of subcontract award; and
  - Ensuring HSE submittals, subcontract agreements, and appropriate site-specific safety procedures are in place and accepted prior field mobilization.
- Ensure copies of training and medical monitoring records, and site-specific safety procedures are being maintained in the project file accessible to site personnel.
- Provide oversight of subcontractor HSE practices per the site-specific safety plans and/or procedures.
- Manage the site and interfacing with 3rd parties in a manner consistent with the contract and subcontract agreements and the applicable standard of reasonable care.
- Ensure that the overall, job-specific, HSE goals are fully and continuously implemented.

- Support and implement use of stop-work orders when subcontractor safety performance is not adequate.

4.2.2 CH2M HILL Responsible Health and Safety Manager

RHSM Name: Carl Woods Job Title: Health and Safety Manager CH2M HILL Office: Cincinnati Telephone Number: 513-889-5771 Cellular Number:513-319-5771

The RHSM is responsible for the following:

- Review and evaluate subcontractor HSE performance using the pre-qualification process;
- Approve HSP and its revisions as well as Activity Hazard Analyses (AHA);
- Review and evaluate subcontractor site-specific safety procedures for adequacy prior to start of subcontractor's field operations;
- Support the oversight (or SC's direct oversight) of subcontractor and tiered subcontractor HSE practices;
- Permit upgrades/downgrades in respiratory protection after reviewing analytical data;
- Conduct audits as determined by project schedule and coordination with PM; and
- Participate in incident investigations, lessons learned, loss/near loss reporting.

4.2.3 CH2M HILL Safety Coordinator

SC Name: TBD Job Title: CH2M HILL Office: Telephone Number: Cellular Number:

The SC is responsible for verifying that the project is conducted in a safe manner including the following specific obligations:

- Verify this HSP is current and amended when project activities or conditions change;
- Verify CH2M HILL site personnel and subcontractor personnel read the HSP and sign the Employee Sign-Off Form, prior to commencing field activities;
- Verify CH2M HILL site personnel have completed any required specialty training (for example, fall protection, confined space entry, among others) and medical surveillance as identified in this HSP;
- Verify that project files available to site personnel include copies of executed subcontracts and subcontractor certificates of insurance (including CH2M HILL as named additional insured), bond, contractor's license, training and medical monitoring records, and accepted site-specific safety procedures prior to start of subcontractor's field operations;

- Act as the project "Hazard Communication Coordinator" and perform the responsibilities outlined in the HSP;
- Act as the project "Emergency Response Coordinator" and perform the responsibilities outlined in the HSP;
- Post the Occupational Safety and Health Administration (OSHA) job-site poster; the poster is required at sites where project field offices, trailers, or equipment-storage boxes are established;
- Hold and/or verify that safety meetings are conducted and documented in the project file initially and as needed throughout the course of the project (as tasks or hazards change);
- Verify that project health and safety forms and permits are being used as outlined this HSP;
- Perform oversight and assessments of subcontractor HSE practices per the site-specific safety plan and verify that project activity self-assessment checklists are being used as outlined this HSP;
- Coordinate with the RHSM regarding CH2M HILL and subcontractor operational performance, and 3rd party interfaces;
- Verify appropriate personal protective equipment (PPE) use, availability, and training;
- Ensure that the overall, job-specific, HSE goals are fully and continuously implemented;
- Conduct accident investigations including root cause analysis;
- Calibrate and conduct air monitoring in accordance with the HSP; maintain all air monitoring records in project file;
- Maintain HSE records and documentation;
- Facilitate OSHA or other government agency inspections including accompanying inspector and providing all necessary documentation and follow-up;
- Deliver field HSE training as needed based on project-specific hazards and activities;
- Contact the RHSM and PM in the event of an incident;
- When an apparent imminent danger exists, immediately remove all affected CH2M HILL employees and subcontractors, notify subcontractor safety representative, stop affected work until adequate corrective measures are implemented, and notify the PM and RHSM as appropriate; and
- Document all oral health and safety-related communications in project field logbook, daily reports, or other records.

4.3 CH2M HILL Subcontractors

(Reference CH2M HILL SOP HSE-215, *Contracts and Subcontracts)*

Subcontractor: **Utility Clearance** Subcontractor Contact Name: TBD Telephone: TBD

Subcontractor: Drilling Subcontractor Subcontractor Contact Name: TBD Telephone: TBD

Subcontractors must comply with the following activities, and are responsible to:

- Comply with all local, state, and federal safety standards;
- Comply with project and owner safety requirements;
- Actively participate in the project safety program and either hold or attend and participate in all required safety meetings;
- Provide a qualified safety representative to interface with CH2M HILL;
- Maintain safety equipment and PPE for their employees;
- Maintain and replace safety protection systems damaged or removed by the subcontractor's operations;
- Notify the SC of any accident, injury, or incident immediately and submit reports to CH2M HILL within 24 hours;
- Install contractually required general conditions for safety (for example, handrail, fencing, fall protection systems, floor opening covers);
- Conduct and document weekly safety inspections of project-specific tasks and associated work areas;
- Conduct site-specific and job-specific training for all subcontractor employees, including review of the CH2M HILL HSP, subcontractor HSPs, and subcontractor AHAs and sign appropriate sign-off forms; and
- Determine and implement necessary controls and corrective actions to correct unsafe conditions.

The subcontractors listed above may be required to submit their own site-specific HSP and other plans such as lead or asbestos abatement compliance plans. Subcontractors are responsible for the health and safety procedures specific to their work, and are required to submit their plans to CH2M HILL for review and acceptance before the start of field work.

Subcontractors are also required to prepare AHAs before beginning each activity posing hazards to their personnel. The AHA shall identify the principle steps of the activity, potential health and safety hazards for each step and recommended control measures for each identified hazard. In addition, a listing of the equipment to be used to perform the activity, inspection requirements, and training requirements for the safe operation of the equipment listed must be identified.

4.4 Employee Responsibilities

All personnel are assigned responsibility for safe and healthy operations. This concept is the foundation for involving all employees in identifying hazards and providing solutions. For any operation, individuals have full authority to stop work and initiate immediate corrective action or control. In addition, each worker has a right and responsibility to report unsafe conditions or practices. This right represents a significant facet of worker empowerment and program ownership. Through shared values and a belief that all accidents are preventable, our employees accept personal responsibility for working safely.

Each employee is responsible for the following performance objectives:

- Perform work in a safe manner and produce quality results;
- Perform work in accordance with company policies, and report injuries, illnesses, and unsafe conditions;
- Complete work without injury, illness, or property damage;
- Report all incidents immediately to supervisor, and file proper forms with a human resources representative;
- Report all hazardous conditions and/or hazardous activities immediately to supervisor for corrective action; and
- Complete an HSE orientation prior to being authorized to enter the project work areas.

4.4.1 Employee Authority

Each employee on the project has the obligation and authority to shut down any perceived unsafe work and during employee orientation, each employee will be informed of their authority to do so.

4.5 Client Contractors

(Reference CH2M HILL SOP HSE-215, *Contracts, Subcontracts and HSE Management Practices*)

Contractor:	N/A
Contact Name:	
Telephone:	
Contractor Task(s):	

This HSP does not cover contractors that are contracted directly to the client or the owner. CH2M HILL is not responsible for the health and safety or means and methods of the contractor's work, and we must never assume such responsibility through our actions (such as advising on health and safety issues). In addition to these instructions, CH2M HILL team members should review contractor safety plans so that we remain aware of appropriate precautions that apply to us. Self-assessment checklists are to be used by the SC and CH2M HILL team members to review the contractor's performance only as it pertains to evaluating CH2M HILL exposure and safety. The RHSM is the only person who is authorized to comment on or approve contractor safety procedures.

Health and safety-related communications with contractors should be conducted as follows:

- Request the contractor to brief CH2M HILL team members on the precautions related to the contractor's work;
- When an apparent contractor non-compliance or unsafe condition or practice poses a risk to CH2M HILL team members:
  - Notify the contractor safety representative;

– Request that the contractor determine and implement corrective actions;
– If necessary, stop affected CH2M HILL work until contractor corrects the condition or practice; and
– Notify the client, PM, and RHSM as appropriate.

If apparent contractor non-compliance or unsafe conditions or practices are observed, inform the contractor safety representative (CH2M HILL's obligation is limited strictly to informing the contractor of the observation; the contractor is solely responsible for determining and implementing necessary controls and corrective actions).

If an apparent imminent danger is observed, immediately warn the contractor employee(s) in danger and notify the contractor safety representative (CH2M HILL's obligation is limited strictly to immediately warning the affected individual(s) and informing the contractor of the observation; the contractor is solely responsible for determining and implementing necessary controls and corrective actions).

All verbal health and safety-related communications will be documented in project field logbook, daily reports, or other records.

5.0 Standards of Conduct

All individuals associated with this project must work injury-free and drug-free and must comply with the following standards of conduct, the HSP, and the safety requirements of CH2M HILL. Commonly accepted standards of conduct help maintain good relationships between people. They promote responsibility and self-development. Misunderstandings, frictions, and disciplinary action can be avoided by refraining from thoughtless or wrongful acts.

5.1 Standards of Conduct Violations

All individuals associated with this project are expected to behave in a professional manner. Violations of the standards of conduct would include, but not be limited to:

- Failure to perform work;
- Inefficient performance, incompetence, or neglect of work;
- Willful refusal to perform work as directed (insubordination);
- Negligence in observing safety regulations, poor housekeeping, or failure to report on-the-job injuries or unsafe conditions;
- Unexcused or excessive absence or tardiness;
- Unwillingness or inability to work in harmony with others;
- Discourtesy, irritation, friction, or other conduct that creates disharmony;
- Harassment or discrimination against another individual;
- Failure to be prepared for work by wearing the appropriate construction clothing or bringing the necessary tools; or
- Violation of any other commonly accepted reasonable rule of responsible personal conduct.

5.2 Disciplinary Actions

The Environmental Services (ES) business group employees, employees working on ES business group projects, and subcontractor employees are subject to disciplinary action for not following HSE rules and requirements. Potential disciplinary action is equally applicable to all employees including management and supervision. Disciplinary action may include denial of access to the worksite, warnings, reprimands, and other actions up to and including termination depending on the specific circumstances.

5.3 Subcontractor Safety Performance

CH2M HILL should continuously endeavor to observe subcontractors' safety performance and adherence to their plans and AHAs. This endeavor should be reasonable, and include observing for hazards or unsafe practices that are both readily observable and occur in common work areas. CH2M HILL is not responsible for exhaustive observation for hazards and unsafe practices. CH2M HILL oversight does not relieve subcontractors of their responsibility for effective implementation and compliance with the established plan(s).

5.3.1 Observed Hazard Form

When apparent non-compliance or unsafe conditions or practices are observed, notify the subcontractor's supervisor or safety representative verbally, and document using the Observed Hazard Form, included as an attachment to this HSP, and require corrective action.

If necessary, stop subcontractor's work using the Stop Work Order Form until corrective actions is implemented for observed serious hazards or conditions. Update the Observed Hazard Form to document corrective actions have been taken. The subcontractor is responsible for determining and implementing necessary controls and corrective actions.

5.3.2 Stop Work Order

CH2M HILL has the authority, as specified in the contract, and the responsibility to stop work in the event any CH2M HILL employee observes unsafe conditions or failure of the subcontractor to adhere to its safe-work practices. This authority and action does not in any way relieve the subcontractor of its responsibilities for the means and methods of the work or, therefore, of any corrective actions. Failure to comply with safe work practices can be the basis for restriction or removal of the subcontractor staff from the job site, termination of the subcontract, restriction from future work, or all three.

When an apparent imminent danger is observed, immediately stop work and alert all affected individuals. Remove all affected CH2M HILL employees and subcontractor staff from the danger, notify the subcontractor's supervisor or safety representative, and do not allow work to resume until adequate corrective measures are implemented. Notify the PM, Contract Administrator (KA) and RHSM.

When repeated non-compliance or unsafe conditions are observed, notify the subcontractor's supervisor or safety representative and stop affected work by completing and delivering the Stop Work Order Form (attached to this HSP) until adequate corrective measures are implemented. Consult the KA to determine what the contract dictates for actions to pursue in event of subcontractor non-compliance including work stoppage, back charges, progress payments, removal of subcontractor manager, monetary penalties, or termination of subcontractor for cause.

5.4 Incentive Program

Each project is encouraged to implement a safety incentive program that rewards workers for exhibiting exemplary safety behaviors. Actions that qualify are those that go above and beyond what is expected. Actions that will be rewarded include spotting and correcting a hazard, bringing a hazard to the attention of your foreman, telling your foreman about an incident, coming up with a safer way to get the work done, or stopping a crew member from doing something unsafe. The program will operate throughout the project, covering all workers. The incentive program will be communicated to all employees during the project employee orientation and project safety meetings.

5.5 Reporting Unsafe Conditions/Practices

Responsibility for effective health and safety management extends to all levels of the project and requires good communication between employees, supervisors, and management. Accident prevention requires a pro-active policy on near misses, close calls, unsafe conditions, and unsafe practices. All personnel must report any situation, practice, or condition which might jeopardize the safety of our projects. All unsafe conditions or unsafe practices will be corrected immediately. CH2M HILL has zero tolerance of unsafe conditions or unsafe practices.

No employee or supervisor will be disciplined for reporting unsafe conditions or practices. Individuals involved in reporting the unsafe conditions or practices will remain anonymous.

The following reporting procedures will be followed by all project employees:

- Upon detection of any unsafe condition or practice, the responsible employee will attempt to safely correct the condition;
- The unsafe condition or practice will be brought to the attention of the worker's direct supervisor, unless the unsafe condition or practice involves the employee's direct supervisor. If so, the SC needs to be notified at once by the responsible employee;
- Either the responsible employee or responsible employee's direct supervisor is responsible for immediately reporting the unsafe condition or practice to the SC;
- The SC will act promptly to correct the unsafe condition or practice; and
- Details of the incident or situation will be recorded by the SC in the field logbook or use the Observed Hazard Form if subcontractor was involved.

6.0 Safety Planning and Change Management

6.1 Daily Safety Meetings and Pre-Task Safety Plans

Daily safety meetings are to be held with all project personnel in attendance to review the hazards posed and required HSE procedures and AHAs that apply for each day's project activities. The Pre-Task Safety Plans (PTSPs) serve the same purpose as these general assembly safety meetings, but the PTSPs are held between the crew supervisor and their work crews to focus on those hazards posed to individual work crews.

At the start of each day's activities, the crew supervisor completes the PTSP, provided as an attachment to this HSP, with input from the work crew, during their daily safety meeting. The day's tasks, personnel, tools and equipment that will be used to perform these tasks are listed, along with the hazards posed and required HSE procedures, as identified in the HSP and AHA. The use of PTSPs promotes worker participation in the hazard recognition and control process while reinforcing the task-specific hazard and required HSE procedures with the crew each day.

6.2 Change Management

The evaluation form below should be reviewed on a continuous basis to determine if the current site health and safety plan adequately addresses ongoing project work, and should be completed whenever new tasks are contemplated or changed conditions are encountered.

PROJECT HSE Change Management Form			
Project Task:	**Monitoring Well Install & Groundwater/Soil Sampling**	Project/Task Manager: **Jennifer Myers/WDC**	
Project Number:	**314138**	Project Name: **SWMU 14 Remedial Investigation, Stump Neck Annex**	

	Evaluation Checklist	Yes	No
1.	Has the CH2M HILL staff listed in the original HSP changed?		
2.	Has a new subcontractor been added to the project?		
3.	Is any chemical or product to be used that is not listed in Attachment 2 of the plan?		
4.	Have additional tasks been added which were not originally addressed in the "Project Information" section of this HSP?		
5.	Have new contaminants or higher than anticipated levels of original contaminants been encountered?		
6.	Has other safety, equipment, activity or environmental hazards been encountered that are not addressed in this HSP?		

If the answer is "YES" to the questions above, HSP revision may be needed. For questions 2-6, contact RHSM prior to continuing work. In addition to contacting the RHSM, the following actions can be taken for questions 1-3:

- Confirm that staff's medical and training status is current – check training records at: http://www.int.ch2m.com/hands (or contact your regional safety program assistant [SPA]), and confirm subcontractor qualifications.
- Confirm with the project RHSM that subcontractor safety performance has been reviewed and is acceptable.
- Confirm with the RHSM that subcontractor safety procedures, plans, and/or AHAs have been reviewed and are acceptable.
- Add the new chemical or product information to the Chemical Inventory Form, inform the RHSM, and ensure that personnel handling the chemical or product have been trained, and that training is documented using the Chemical-Specific Training Form included as an attachment to this HSP. Add the Material Safety Data Sheet(s) (MSDS) for chemicals handled or used at the project to this HSP. AHAs may need to be developed or amended to account for new chemicals. The RHSM shall review the AHAs prior to the chemical use.

7.0 Project Hazard Analysis

A health and safety risk analysis (Table 1) has been performed for each task. In the order listed below, the RHSM considers the various methods for mitigating the hazards. Employees are trained on this hierarchy of controls during their hazardous waste training and reminded of them throughout the execution of projects:

- Elimination of the hazards (use remote sampling methodology to avoid going into a confined space);
- Substitution (reduce exposure to vapors by using of a geoprobe instead of test pitting);
- Engineering controls (ventilate a confined space to improve air quality);
- Warnings (establish exclusion zones to keep untrained people away from hazardous waste work);
- Administrative controls (implement a work-rest schedule to reduce chance of heat stress); or
- Use of PPE (use of respirators when action levels are exceeded).

The hazard controls and safe work practices are summarized in the following sections of this HSP:

- General hazards and controls;
- Project-specific hazards and controls;
- Physical hazards and controls;
- Biological hazards and controls; and
- Contaminants of concern

7.1 Activity Hazard Analysis

An AHA defines the activity being performed, the hazards posed and control measures required to perform the work safely. Workers are briefed on the AHA before doing the work and their input is solicited prior, during, and after the performance of work to further identify the hazards posed and control measures required. The AHA shall identify the work tasks required to perform each activity, along with potential HSE hazards and recommended control measures for each hazard. In addition, a listing of the equipment to be used to perform the activity, inspection requirements and training requirements for the safe operation of the equipment listed must be identified. The following hazard controls and applicable CH2M HILL core standards and SOPs should be used as a basis for preparing AHAs.

AHAs must be prepared for CH2M HILL activities and included as an attachment to this HSP.

7.2 Subcontractor Activity Hazard Analysis

CH2M HILL subcontractors are required to provide AHAs specific to their scope of work on the project for acceptance by CH2M HILL. Each subcontractor shall submit AHAs for their field activities, as defined in their scope of work, along with their project-specific safety plan and/or procedures. Additions or changes in field activities, equipment, tools, or material used to perform work or hazards not addressed in existing AHAs requires either a new AHA to be prepared or an existing AHA to be revised.

Table 1 – General Activity Hazard Analysis

Potential Hazard / **Project Activity**	Monitoring Well Install/Abandonment (Drilling)	IDW Mgmt (Handling/Sampling)	Groundwater Sampling & Soil Sampling	
Biological Hazards	X	X	X	
Cobalt	X	X	X	
Drilling Hazards	X	X	X	
Drum Handling	X	X		
Drum Sampling	X	X		
Electrical Safety	X		X	
Field Vehicles	X	X	X	
Fire Prevention	X	X	X	
Groundwater Sampling			X	
Hand & Power Tools	X	X	X	
Knife Use	X	X	X	
Lead	X	X	X	
Manual Lifting	X	X	X	
Noise	X			
Pressure Washing Equipment/ Decontamination	X	X	X	
Temperature Extremes	X	X	X	
Traffic Control	X	X	X	
Ultraviolet Light exposure (sunburn)	X	X	X	
Utilities (underground/overhead)	X			
Visible Lighting	X	X	X	
Work Alone				

8.0 General Hazards and Controls

8.1 General Practices and Housekeeping

The following are general requirements applicable to all portions of the work:

- Site work should be performed during daylight hours whenever possible;
- Good housekeeping must be maintained at all times in all project work areas;
- Common paths of travel should be established and kept free from the accumulation of materials;
- Keep access to aisles, exits, ladders, stairways, scaffolding, and emergency equipment free from obstructions;
- Provide slip-resistant surfaces, ropes, or other devices to be used;
- Specific areas should be designated for the proper storage of materials;
- Tools, equipment, materials, and supplies shall be stored in an orderly manner;
- As work progresses, scrap and unessential materials must be neatly stored or removed from the work area;
- Containers should be provided for collecting trash and other debris and shall be removed at regular intervals;
- All spills shall be quickly cleaned up; oil and grease shall be cleaned from walking and working surfaces;
- Review the safety requirements of each job you are assigned to with your supervisor. You are not expected to perform a job that may result in injury or illness to yourself or to others;
- Familiarize yourself with, understand, and follow jobsite emergency procedures;
- Do not fight or horseplay while conducting the firm's business;
- Do not use or possess firearms or other weapons while conducting the firm's business;
- Report unsafe conditions or unsafe acts to your supervisor immediately;
- Report emergencies, occupational illnesses, injuries, vehicle accidents, and near misses immediately;
- Do not remove or make ineffective safeguards or safety devices attached to any piece of equipment;
- Report unsafe equipment, defective or frayed electrical cords, and unguarded machinery to your supervisor;
- Shut down and lock out machinery and equipment before cleaning, adjustment, or repair. Do not lubricate or repair moving parts of machinery while the parts are in motion;
- Do not run in the workplace;
- When ascending or descending stairways, use the handrail and take one step at a time;

- Do not apply compressed air to any person or clothing;
- Do not wear steel taps or shoes with metal exposed to the sole at any CH2M HILL project location;
- Do not wear finger rings, loose clothing, wristwatches, and other loose accessories when within arm's reach of moving machinery;
- Remove waste and debris from the workplace and dispose of in accordance with federal, state, and local regulations;
- Note the correct way to lift heavy objects (secure footing, firm grip, straight back, lift with legs), and get help if needed. Use mechanical lifting devices whenever possible; and
- Check the work area to determine what problems or hazards may exist.

8.2 Driving Safety

Follow the guidelines below when operating a vehicle:

- Refrain from using a cellular phone while driving. Pull off the road, put the vehicle in park and turn on flashers before talking on a cellular phone;
- Never operate a personal digital assistant (PDA), or other device with e-mail, internet, or text messaging function while driving a vehicle;
- Obey speed limits; be aware of blind spots or other hazards associated with low visibility. Practice defensive driving techniques, such as leaving plenty of room between your vehicle and the one ahead of you;
- Do no drive while drowsy. Drowsiness can occur at any time, but is most likely after 18 hours or more without sleep;
- Maintain focus on driving. Eating, drinking, smoking, adjusting controls can divert attention from the road. Take the time to park and perform these tasks when parked rather than while driving; and
- Ensure vehicle drivers are familiar with the safe operation of vehicles of the type and size to be operated. Large vehicles such as full size vans and pick-ups have different vision challenges and handling characteristics than smaller vehicles.

8.3 Personal Hygiene

Good hygiene is essential for personal health and to reduce the potential of cross-contamination when working on a hazardous waste site. Implement the following:

- Keep hands away from nose, mouth, and eyes during work;
- Keep areas of broken skin (chapped, burned, etc.) covered; and
- Wash hands with soap and water prior to eating, smoking, or applying cosmetics.

8.4 Bloodborne Pathogens

(Reference CH2M HILL SOP HSE-202, *Bloodborne Pathogens*)

Exposure to bloodborne pathogens may occur when rendering first aid or cardiopulmonary resuscitation (CPR), or when coming into contact with landfill waste or waste streams containing potentially infectious material (PIM).

Employees trained in first-aid/CPR or those exposed to PIM must complete CH2M HILL's 1-hour bloodborne pathogens computer-based training module annually. When performing first-aid/CPR the following shall apply:

- Observe universal precautions to prevent contact with blood or other PIMs. Where differentiation between body fluid types is difficult or impossible, consider all body fluids to be potentially infectious materials;
- Always wash your hands and face with soap and running water after contacting PIMs. If washing facilities are unavailable, use an antiseptic cleanser with clean paper towels or moist towelettes; and
- If necessary, decontaminate all potentially contaminated equipment and surfaces with chlorine bleach as soon as possible. Use one part chlorine bleach (5.25 percent sodium hypochlorite solution) diluted with 10 parts water for decontaminating equipment or surfaces after initially removing blood or other PIMs. Remove contaminated PPE as soon as possible before leaving a work area.

CH2M HILL will provide exposed employees with a confidential medical examination should an exposure to PIM occur. This examination includes the following procedures:

- Documenting the exposure;
- Testing the exposed employee's and the source individual's blood (with consent); and
- Administering post-exposure prophylaxis.

8.5 Hazard Communication

(Reference CH2M HILL SOPs HSE-107, *Hazard Communication* and HSE-403, *Hazardous Material Handling*)

The hazard communication coordinator is to perform the following:

- Complete an inventory of chemicals brought on site by CH2M HILL using the chemical inventory form included as an attachment to this HSP;
- Confirm that an inventory of chemicals brought on site by CH2M HILL subcontractors is available;
- Request or confirm locations of material safety data sheets (MSDSs) from the client, contractors, and subcontractors for chemicals to which CH2M HILL employees potentially are exposed;
- Before or as the chemicals arrive on site, obtain an MSDS for each hazardous chemical and include on the chemical inventory sheet (attached to this HSP) and add the MSDS to the MSDS attachment section of this HSP;

- Label chemical containers with the identity of the chemical and with hazard warnings, and store properly;
- Give employees required chemical-specific HAZCOM training using the chemical-specific training form included as an attachment to this HSP; and
- Store all materials properly, giving consideration to compatibility, quantity limits, secondary containment, fire prevention, and environmental conditions.

The following are general guidelines for storing chemicals and other hazardous materials:

- Keep acids away from bases;
- Keep oxidizers (nitric acid, nitrates, peroxides, chlorates) and organics away from inorganic reducing agents (metals);
- Keep flammables and corrosives in appropriate storage cabinets;
- Do not store paper or other combustibles near flammables;
- Use secondary containment and lipped shelving that is secured; and
- Have a fire suppression system available.

8.6 Substance Abuse

(Reference CH2M HILL SOP HSE-105, *Drug-Free Workplace*)

Employees who work under the influence of controlled substances, drugs, or alcohol may prove to be dangerous or otherwise harmful to themselves, other employees, clients, the company, the company's assets and interests, or the public. CH2M HILL does not tolerate illegal drug use, or any use of drugs, controlled substances, or alcohol that impairs an employee's work performance or behavior.

Prohibitions onsite include:

- Use or possession of intoxicating beverages while performing CH2M HILL work;
- Abuse of prescription or nonprescription drugs;
- Use or possession of illegal drugs or drugs obtained illegally;
- Sale, purchase, or transfer of legal, illegal or illegally obtained drugs; and
- Arrival at work under the influence of legal or illegal drugs or alcohol.

Drug and/or alcohol testing is applicable under CH2M HILL Constructors, Inc. and munitions response projects performed in the United States. In addition, employees may be required to submit to drug and/or alcohol testing as required by clients. When required, this testing is performed in accordance with SOP HSE-105, Drug-Free Workplace. Employees who are enrolled in drug or alcohol testing are required to complete annual training located on the CH2M HILL Virtual Office (VO).

8.7 Shipping and Transportation of Chemical Products

(Reference CH2M HILL's Procedures for Shipping and Transporting Dangerous Goods)

Chemicals brought to the site might be defined as hazardous materials by the U.S. Department of Transportation (DOT). All staff who ship the materials or transport them by road must receive CH2M HILL training in shipping dangerous goods. All hazardous materials that are shipped (e.g., via Federal Express) or are transported by road must be properly identified, labeled, packed, and documented by trained staff. Contact the RHSM or the Warehouse Coordinator for additional information.

9.0 Project-Specific Hazard Controls

This section provides safe work practices and control measures used to reduce or eliminate potential hazards. These practices and controls are to be implemented by the party in control of either the work or the particular hazard. Each person onsite is required to abide by the hazard controls. Consult the appropriate CH2M HILL SOP to ensure all requirements are implemented. CH2M HILL employees and subcontractors must remain aware of the hazards affecting them regardless of who is responsible for controlling the hazards. CH2M HILL employees and subcontractors who do not understand any of these provisions should contact the RHSM for clarification.

9.1 Drilling Safety

(Reference CH2M HILL SOP HSE-204, *Drilling*)

Below are the hazard controls and safe work practices to follow when working around or performing drilling. Ensure the requirements in the referenced SOP are followed.

- The drill rig is not to be operated in inclement weather.
- The driller is to verify that the rig is properly leveled and stabilized before raising the mast.
- Personnel should be cleared from the sides and rear of the rig before the mast is raised.
- The driller is not to drive the rig with the mast in the raised position.
- The driller must check for overhead power lines before raising the mast. A minimum distance of 10 feet (3 meters) between mast and overhead lines (<50 kV) is recommended. Increased separation may be required for lines greater than 50 kV.
- Personnel should stand clear before rig startup.
- The driller is to verify that the rig is in neutral when the operator is not at the controls.
- Become familiar with the hazards associated with the drilling method used (cable tool, air rotary, hollow-stem auger, etc.).
- Do not wear loose-fitting clothing, watches, etc., that could get caught in moving parts.
- Do not smoke or permit other spark-producing equipment around the drill rig.
- The drill rig must be equipped with a kill wire or switch, and personnel are to be informed of its location.
- Be aware and stand clear of heavy objects that are hoisted overhead.
- The driller is to verify that the rig is properly maintained in accordance with the drilling company's maintenance program.
- The driller is to verify that all machine guards are in place while the rig is in operation.
- The driller is responsible for housekeeping (maintaining a clean work area).
- The drill rig should be equipped with at least one fire extinguisher.

- If the drill rig comes into contact with electrical wires and becomes electrically energized, do not touch any part of the rig or any person in contact with the rig, and stay as far away as possible. Notify emergency personnel immediately.
- Use the drilling self-assessment checklist attached to this HSP to evaluate drilling operations.

9.2 Drum Handling

Below are the hazard controls and safe work practices to follow when overseeing the movement of drums or when handling drums.

- Ensure that personnel are trained in proper lifting and moving techniques to prevent back injuries.
- Ensure drum bungs/lids are secured and drums are labeled prior to moving.
- Provide equipment to keep the operator removed from the drums to lessen the likelihood of injury. Such equipment might include: a drum grappler attached to a hydraulic excavator; a small front-end loader, which can be either loaded manually or equipped with a bucket sling; a rough terrain forklift; Roller conveyor equipped with solid rollers; drum carts designed specifically for drum handling.
- Make sure the vehicle selected has sufficient rated load capacity to handle the anticipated loads, and make sure the vehicle can operate smoothly on the available road surface.
- Ensure there are appropriately designed Plexiglas cab shields on loaders, backhoes, etc., when handling drums containing potentially explosive materials.
- Equipment cabs should be supplied with fire extinguishers, and should be air-conditioned to increase operator efficiency.
- Supply operators with appropriate respiratory protective equipment when needed.
- Ensure that drums are secure and are not in the operator's view of the roadway.
- Prior to handling, all personnel should be warned about hazards of handling.
- Before moving anything, determine the most appropriate sequence in which the various drums and other containers should be moved (e.g. small containers may have to be removed first to permit heavy equipment to enter and move the drums.
- Overpack drums and an adequate volume of absorbent should be kept near areas where minor spills may occur.

9.3 Drum Sampling Safety

Personnel are permitted to handle and/or sample drums containing certain types of waste (drilling waste, investigation-derived waste, waste from known sources) only. Handling or sampling drums with unknown contents requires a plan revision or amendment approved by the RHSM. The following control measures will be taken when sampling drums:

- Minimize transportation of drums.
- Sample only labeled drums or drums from a known waste stream.

- Do not sample bulging or swollen drums. Contact the RHSM.
- If drums contain, or potentially contain, flammable materials, use non-sparking tools to open.
- Use the proper tools to open and seal drums.
- Reseal bung holes or plugs whenever possible.
- Avoid mixing incompatible drum contents.
- Sample drums without leaning over the drum opening.
- Transfer/sample the content of drums using a method that minimizes contact with material.
- Use the PPE and perform air monitoring as specified in the PPE and Site Monitoring sections of this HSP.
- Have a spill kit accessible during sampling activities.
- If transferring/sampling drums containing flammable or combustible liquids, drums and liquid transfer equipment should be grounded and bonded to reduce the potential of a static discharge.

9.4 Electrical Safety

(Reference CH2M HILL SOP HSE-206, *Electrical Safety*)

Below are the hazard controls and safe work practices to follow when using electrical tools, extension cords, and/or other electrical-powered equipment or when exposed to electrical hazards. Ensure the requirements of the referenced SOP are followed.

9.4.1 General Electrical Safety

- Only qualified personnel are permitted to work on unprotected energized electrical systems.
- Only authorized personnel are permitted to enter high-voltage areas.
- CH2M HILL employees who might from time to time work in an environment influenced by the presence of electrical energy must complete Awareness Level Electrical Safety Training located on the CH2M HILL Virtual Office.
- Do not tamper with electrical wiring and equipment unless qualified to do so. All electrical wiring and equipment must be considered energized until lockout/tagout procedures are implemented.
- Inspect electrical equipment, power tools, and extension cords for damage prior to use. Do not use defective electrical equipment, remove from service.
- CH2M HILL has selected Ground Fault Circuit Interrupters (GFCIs) as the standard method for protecting employees from the hazards associated with electric shock.

  – GFCIs shall be used on all 120-volt, single phase 15 and 20-amphere receptacle outlets which are not part of the permanent wiring of the building or structure.

- An assured equipment grounding conductor program may be required under the following scenarios:
  - GFCIs can not be utilized;
  - Client requires such a program to be implemented; or
  - Business group decides to implement program in addition to GFCI protection.
- Extension cords must be equipped with third-wire grounding. Cords passing through work areas must be covered, elevated or protected from damage. Cords should not be routed through doorways unless protected from pinching. Cords should not be fastened with staples, hung from nails, or suspended with wire.
- Electrical power tools and equipment must be effectively grounded or double-insulated and Underwriters Laboratory (UL) approved.
- Operate and maintain electric power tools and equipment according to manufacturers' instructions.
- Maintain safe clearance distances between overhead power lines and any electrical conducting material unless the power lines have been de-energized and grounded, or where insulating barriers have been installed to prevent physical contact. Maintain at least 10 feet (3 meters) from overhead power lines for voltages of 50 kV or less, and 10 feet (3 meters) plus ½ inch (1.27 cm) (for every 1 kV over 50 kV.
- Temporary lights shall not be suspended by their electric cord unless designed for suspension. Lights shall be protected from accidental contact or breakage.
- Protect all electrical equipment, tools, switches, and outlets from environmental elements.

9.4.2 Portable Generator Hazards

- Portable generators are useful when temporary or remote electric power is needed, but they also can be hazardous. The primary hazards to avoid when using a generator are carbon monoxide (CO) poisoning from the toxic engine exhaust, electric shock or electrocution, and fire.
- NEVER use a generator indoors or in similar enclosed or partially-enclosed spaces. Generators can produce high levels of carbon monoxide (CO) very quickly. When you use a portable generator, remember that you cannot smell or see CO. Even if you can't smell exhaust fumes, you may still be exposed to CO.
- If you start to feel sick, dizzy, or weak while using a generator, get to fresh air RIGHT AWAY. DO NOT DELAY. The CO from generators can rapidly lead to full incapacitation and death.
- If you experience serious symptoms, get medical attention immediately. Inform project staff that CO poisoning is suspected. If you experienced symptoms while indoors have someone call the fire department to determine when it is safe to re-enter the building.
- Follow the instructions that come with your generator. Locate the unit outdoors and away from doors, windows, and vents that could allow CO to come indoors.
- Keep the generator dry and do not use in rain or wet conditions. To protect from moisture, operate it on a dry surface under an open, canopy-like structure. Dry your hands if wet before touching the generator.

- Plug appliances directly into the generator. Or, use a heavy duty, outdoor-rated extension cord that is rated (in watts or amps) at least equal to the sum of the connected appliance loads. Check that the entire cord is free of cuts or tears and that the plug has all three prongs, especially a grounding pin.
- Most generators come with Ground Fault Circuit Interrupters (GFCI). Test the GFCIs daily to determine whether they are working
- If the generator is not equipped with GFCI protected circuits plug a portable GFCI into the generator and plug appliances, tools and lights into the portable GFCI.
- Never store fuel near the generator or near any sources of ignition.
- Before refueling the generator, turn it off and let it cool down. Gasoline spilled on hot engine parts could ignite.

9.5 Field Vehicles

- Field vehicles may be personal vehicles, rental vehicles, fleet vehicles, or project vehicles.
- Maintain a first aid kit, bloodborne pathogen kit, and fire extinguisher in the field vehicle at all times.
- Utilize a rotary beacon on vehicle if working adjacent to active roadway.
- Car rental must meet the following requirements:
  - Dual air bags
  - Antilock brakes
  - Be midsize or larger
- Familiarize yourself with rental vehicle features prior to operating the vehicle:
  - Vision Fields and Blind Spots
  - Vehicle Size
  - Mirror adjustments
  - Seat adjustments
  - Cruise control features, if offered
  - Pre-program radio stations and Global Positioning System (GPS), if equipped
- Always wear seatbelt while operating vehicle.
- Adjust headrest to proper position.
- Tie down loose items if utilizing a van or pick-up truck.
- Close car doors slowly and carefully. Fingers can get pinched in doors.
- Park vehicle in a location where it can be accessed easily in the event of an emergency. If not possible, carry a phone.
- Have a designated place for storing the field vehicle keys when not in use.
- Ensure back-up alarms are functioning, if equipped. Before backing a vehicle, take a walk around the vehicle to identify obstructions or hazards. Use a spotter when necessary to back into or out of an area.

9.6 Fire Prevention

(Reference CH2M HILL SOP HSE-403, *Hazardous Material Handling*)

Follow the fire prevention and control procedures listed below.

9.6.1 Fire Extinguishers and General Fire Prevention Practices

- Fire extinguishers shall be provided so that the travel distance from any work area to the nearest extinguisher is less than 100 feet (30.5 meters). When 5 gallons (19 liters) or more of a flammable or combustible liquid is being used, an extinguisher must be within 50 feet (15.2 meters). Extinguishers must:
  - be maintained in a fully charged and operable condition;
  - be visually inspected each month; and
  - undergo a maintenance check each year.
- The area in front of extinguishers must be kept clear.
- Post “Exit” signs over exiting doors, and post “Fire Extinguisher” signs over extinguisher locations.
- Combustible materials stored outside should be at least 10 feet (3 meters) from any building.
- Solvent waste and oily rags must be kept in a fire resistant, covered container until removed from the site.

9.6.2 Storage of Flammable/Combustible Liquids

- Only approved containers and portable tanks shall be used for storage and handling of flammable and combustible liquids.
- Approved safety cans shall be used for the handling and use of flammable liquids in quantities of 5 gallons (22.7 liters) or less. Do not use plastic gas cans.
- For quantities of 1 gallon (4.5 liters) or less, the original container may be used for storage and use of flammable liquids.
- Flammable or combustible liquids shall not be stored in areas used for stairways or normally used for the passage of people.

9.6.3 Indoor Storage of Flammable/Combustible Liquids

- No more than 25 gallons (113.7 liters) of flammable or combustible liquids shall be stored in a room outside of an approved storage cabinet.
- Quantities of flammable and combustible liquids in excess of 25 gallons (113.7 liters) shall be stored in an acceptable or approved cabinet.
- Cabinets shall be conspicuously lettered: "FLAMMABLE: KEEP FIRE AWAY."
- Not more than 60 gallons (272.8 liters) of flammable or 120 gallons (545.5 liters) of combustible liquids shall be stored in any one storage cabinet. Not more than three such cabinets may be located in a single storage area.

9.6.4 Outside Storage of Flammable/Combustible Liquids

- Storage of containers (not more than 60 gallons [272.8 liters] each) shall not exceed 1,100 gallons (5000 liters) in any one area. No area shall be within 20 feet (6.1 meters) of any building.
- Storage areas shall be graded to divert spills away from buildings and surrounded by an earthen dike.
- Storage areas shall be free from weeds, debris, and other combustible materials.
- Outdoor portable tanks shall be provided with emergency vent devices and shall not be closer than 20 feet (6.1 meters) to any building.
- Signs indicating no smoking shall be posted around the storage area.

9.6.5 Dispensing of Flammable/Combustible Liquids

- Areas in which flammable or combustible liquids are dispensed in quantities greater than 5 gallons (22.7 liters) (shall be separated from other operations by at least 25 feet (7.6 meters).
- Drainage or other means shall be provided to control spills.
- Adequate natural or mechanical ventilation shall be provided to maintain the concentration of flammable vapor at or below 10 percent of the lower flammable limit.
- Dispensing of flammable liquids from one container to another shall be done only when containers are electrically interconnected (bonded).
- Dispensing flammable or combustible liquids by means of air pressure on the container or portable tanks is prohibited.
- Dispensing devices and nozzles for flammable liquids shall be of an approved type.

9.7 Groundwater Sampling/Water Level Measurements

Below are the hazard controls and safe work practices to follow when personnel or subcontractors are performing groundwater sampling and/or water level measurements.

- Full coolers are heavy. Plan in advance to have two people available at the end of the sampling effort to load full coolers into vehicles. If two people won't be available use several smaller coolers instead of fewer large ones.
- Wear the appropriate PPE when sampling, including safety glasses, nitrile gloves, and steel toe boots (see PPE section of this HSP).
- Monitor headspace of wells prior to sampling to minimize any vapor inhalation (refer to the "Site Monitoring" section of this HSP).
- Use caution when opening well lids. Wells may contain poisonous spiders and hornet or wasp nests.
- Use the appropriate lifting procedures (see CH2M HILL SOP HSE-112) when unloading equipment and sampling at each well.
- Avoid sharp edges on well casings.

- If dermal contact occurs with groundwater or the acid used in sample preservation, immediately wash all affected skin thoroughly with soap and water.
- Avoid eating and drinking on site and during sampling.
- Use ear plugs during sampling if sampling involves a generator.
- Containerize all purge water and transport to the appropriate storage area.
- Use two people to transport full coolers/containers whenever possible. If two people are not available use a dolly to move coolers. If the coolers weigh more than 40 pounds Attachment 1 of the HSE-112, *Manual Lifting*, shall be completed by the SC. If the coolers weigh more than 50 pounds they should never be lifted by one person.

9.8 Hand and Power Tools

(Reference CH2M HILL, SOP HSE-210, *Hand and Power Tools*)

Below are the hazard controls and safe work practices to follow when personnel or subcontractors are using hand and power tools. Ensure the requirements in the referenced SOP are followed.

- Tools shall be inspected prior to use and damaged tools will be tagged and removed from service.
- Hand tools will be used for their intended use and operated in accordance with manufacturer's instructions and design limitations;
- Maintain all hand and power tools in a safe condition.
- Use PPE (such as gloves, safety glasses, earplugs, and face shields) when exposed to a hazard from a tool.
- Do not carry or lower a power tool by its cord or hose.
- Portable power tools will be plugged into GFCI protected outlets; and
- Portable power tools will be Underwriters Laboratories (UL) listed and have a three-wire grounded plug or be double insulated.
- Disconnect tools from energy sources when they are not in use, before servicing and cleaning them, and when changing accessories (such as blades, bits, and cutters).
- Safety guards on tools must remain installed while the tool is in use and must be promptly replaced after repair or maintenance has been performed.
- Store tools properly in a place where they will not be damaged or come in contact with hazardous materials.
- If a cordless tool is connected to its recharge unit, both pieces of equipment must conform strictly with electrical standards and manufacturer's specifications.
- Tools used in an explosive environment must be rated for work in that environment (that is, intrinsically safe, spark-proof, etc.).
- Working with manual and pistol-grip hand tools may involve highly repetitive movement, extended elevation, constrained postures, and/or awkward positioning of body members

(for example, hand, wrist, arm, shoulder, neck, etc.). Consider alternative tool designs, improved posture, the selection of appropriate materials, changing work organization, and sequencing to prevent muscular, skeletal, repetitive motion, and cumulative trauma stressors.

Machine Guarding

- Ensure that all machine guards are in place to prevent contact with drive lines, belts, chains, pinch points or any other sources of mechanical injury.
- Unplugging jammed equipment will only be performed when equipment has been shut down, all sources of energy have been isolated and equipment has been locked/tagged and tested.
- Maintenance and repair of equipment that results in the removal of guards or would otherwise put anyone at risk requires lockout of that equipment prior to work.

9.9 Haul Trucks

Below are the hazard controls and safe work practices to follow when working around or operating haul trucks.

- Haul truck operators should be familiar with their equipment and inspect all equipment before use.
- Haul truck operators should ensure all persons are clear before operating truck or equipment. Before moving operators should sound horn or alarm, all equipment should be equipped with a working back up alarm.
- Haulage trucks or equipment with restricted visibility should be equipped with devices that eliminate blind spots.
- Employees should stay off haul roads. When approaching a haul area, employees should make eye contact and communicate their intentions directly with the equipment operator.
- If possible minimize steep grades on haul roads.
- Where grades are steep provide signage indicating the actual grade as well as measures for a runaway truck.
- Trucks are to be operated within the manufacturer's recommendations (for example- retarder charts indicate the combination of loads, grades and speeds that should not be exceeded if the truck's retarder is to work properly – to ensure the truck does not descend grade at speeds greater than listed).
- Haul roads should be well lit, sufficiently wide (at least 50% of the width of the equipment on both sides of road) and equipped with reflectors to indicate access points.
- Haul roads should have adequate right-of-way signs indicating haul directions.

9.10 Knife Use

Open-bladed knives (for example, box cutters, utility knives, pocket knives, machetes, and multi-purpose tools with fixed blades such as a Leatherman™) are prohibited at worksites except where the following three conditions are met:

- The open-bladed knife is determined to be the best tool for the job;
- An approved Activity Hazard Analysis (AHA) or written procedure is in place that covers the necessary safety precautions (work practices, PPE, and training); and
- Knife users have been trained and follow the AHA.

9.11 Lockout/Tagout Activities

(Reference CH2M HILL SOP HSE-310, *Lockout and Tagout*)

Lockout/tagout (LO/TO) shall be performed whenever service or maintenance is necessary on equipment that could cause injury to personnel from the unexpected equipment energizing or start-up or unexpected release of stored energy. Energy sources requiring lockout/tagout may include electrical, pneumatic, kinetic, and potential.

If work on energized electrical systems is necessary—contact the RHSM. Specific training and procedures are required to be followed before any work on energized electrical systems can be performed and are NOT covered in this section. Energized electrical work is defined as work performed **on or near** energized electrical systems or equipment with exposed components operating at 50 volts or greater. Working near energized live parts is any activity inside a Limited Approach Boundary (anywhere from 3.5 feet to 24 feet [1 meter 7.3 meters] depending on voltage). Examples of energized electrical work include using a voltmeter to troubleshoot electrical systems and changing out controllers.

When lockout/tagout is necessary to perform maintenance/repair of a system, all the requirements of SOP HSE-310, Lockout and Tagout, shall be met including the following bulleted items:

- When CH2M HILL controls the work, CH2M HILL must verify that subcontractors affected by the unexpected operation of equipment develop a written lockout/tagout program, provide training on lockout/tagout procedures and coordinate its program with other affected subcontractors. This may include compliance with the owner or facility lockout/tagout program.
- When CH2M HILL personnel are affected by the unexpected operation of equipment they must complete the electrical safety awareness module on the VO. Authorized personnel shall inform the affected personnel of the LO/TO. Affected personnel shall not tamper with LO/TO devices.
- Standard lockout/tagout procedures include the following six steps: 1) notify all personnel in the affected area of the lockout/tagout, 2) shut down the equipment using normal operating controls, 3) isolate all energy sources, 4) apply individual lock and tag to each energy isolating device, 5) relieve or restrain all potentially hazardous stored or residual energy, and 6) verify that isolation and deenergization of the equipment has been accomplished. Once verified that the equipment is at the zero energy state, work may begin.

- All safe guards must be put back in place, all affected personnel notified that lockout has been removed and controls positioned in the safe mode prior to lockout removal. Only the individual who applied the lock and tag may remove them.
- CH2M HILL authorized employees shall complete the LO/TO training module on the VO and either the electrical safety training module on the VO or 10-hour construction training. The authorized employee must also be trained and qualified on the system they are working on (e.g., qualified electrician for working on electrical components of a system).
- When equipment-specific LO/TO procedures are not available or when existing procedures are determined to be insufficient, CH2M HILL authorized employees shall also complete the Equipment-Specific LO/TO Procedure Development Form, provided as an attachment to this HSP, to create an equipment-specific lockout/tagout procedure.

9.12 Manual Lifting

(Reference CH2M HILL SOP HSE-112, *Manual Lifting*)

Back injuries are the leading cause of disabling work and most back injuries are the result of improper lifting techniques or overexertion. Use the following to mitigate the hazards associated with lifting:

- When possible, the task should be modified to minimize manual lifting hazards;
- Lifting of loads weighing more than 40 pounds (18 kilograms) shall be evaluated by the SC using the Lifting Evaluation Form contained in SOP HSE-112;
- Using mechanical lifting devices is the preferred means of lifting heavy objects such as forklifts; cranes, hoists, and rigging; hand trucks; and trolleys;
- Personnel shall seek assistance when performing manual lifting tasks that appear beyond their physical capabilities;
- In general, the following steps must be practiced when planning and performing manual lifts: Assess the situation before you lift; ensure good lifting and body positioning practices; ensure good carrying and setting down practices; and
- All CH2M HILL workers must have training in proper manual lifting training either through the New Employee Orientation or through Manual Lifting module located on the VO.

9.13 Pressure Washing Operations

Below are the hazard controls and safe work practices to follow when working around or performing pressure washing.

- Only trained, authorized personnel may operate the high-pressure washer.
- Follow manufacturer’s safety and operating instructions.
- Inspect pressure washer before use and confirm deadman trigger is fully operational
- The wand must always be pointed at the work area.
- The trigger should never be tied down

- Never point the wand at yourself or another worker.
- The wand must be at least 42 inches (1.1 meter) from the trigger to the tip and utilize greater than 10 degree tips.
- The operator must maintain good footing.
- Non-operators must remain a safe distance from the operator.
- No unauthorized attachment may be made to the unit.
- Do not modify the wand.
- All leaks or malfunctioning equipment must be repaired immediately or the unit taken out-of-service.
- Polycoated Tyvek or equivalent, 16-inch-high steel-toed rubber boots, safety glasses, hard hat with face shield, and inner and outer nitrile gloves will be worn, at a minimum.

9.14 Traffic Control

(Reference CH2M HILL SOP HSE-216, *Traffic Control*)

The following precautions must be taken when working around traffic, and in or near an area where traffic controls have been established by a sub contractor. Ensure the requirements in the referenced SOP are followed.

- Exercise caution when exiting traveled way or parking along street – avoid sudden stops, use flashers, etc.
- Park in a manner that will allow for safe exit from vehicle, and where practicable, park vehicle so that it can serve as a barrier.
- All staff working adjacent to traveled way or within work area must wear reflective/high-visibility safety vests.
- Eye protection should be worn to protect from flying debris.
- Remain aware of factors that influence traffic related hazards and required controls – sun glare, rain, wind, flash flooding, limited sight-distance, hills, curves, guardrails, width of shoulder (i.e., breakdown lane), etc.
- Always remain aware of an escape route (e.g., behind an established barrier, parked vehicle, guardrail, etc).
- Always pay attention to moving traffic – never assume drivers are looking out for you.
- Work as far from traveled way as possible to avoid creating confusion for drivers.
- When workers must face away from traffic, a “buddy system” should be used, where one worker is looking towards traffic.
- When working on highway projects, obtain a copy of the contractor’s traffic control plan.
- Work area should be protected by a physical barrier – such as a K-rail or Jersey barrier.
- Review traffic control devices to ensure that they are adequate to protect your work area. Traffic control devices should: 1) convey a clear meaning, 2) command respect of road

users, and 3) give adequate time for proper traffic response. The adequacy of these devices are dependent on limited sight distance, proximity to ramps or intersections, restrictive width, duration of job, and traffic volume, speed, and proximity.

- Either a barrier or shadow vehicle should be positioned a considerable distance ahead of the work area. The vehicle should be equipped with a flashing arrow sign and truck-mounted crash cushion (TMCC). All vehicles within 40 feet (12.2 meters) of traffic should have an orange flashing hazard light atop the vehicle.
- Except on highways, flaggers should be used when 1) two-way traffic is reduced to using one common lane, 2) driver visibility is impaired or limited, 3) project vehicles enter or exit traffic in an unexpected manner, or 4) the use of a flagger enhances established traffic warning systems.
- Lookouts should be used when physical barriers are not available or practical. The lookout continually watches approaching traffic for signs of erratic driver behavior and warns workers.
- Vehicles should be parked at least 40 feet (12.2 meters) away from the work zone and traffic. Minimize the amount of time that you will have your back to oncoming traffic.
- Traffic control training module on the VO shall be completed when CH2M HILL workers who work in and around roadways and who exposed to public vehicular traffic.

9.15 Utilities (underground)

An assessment for underground utilities must be conducted where there is a potential to contact underground utilities or similar subsurface obstructions during intrusive activities. Intrusive activities include excavation, trenching, drilling, hand augering, soil sampling, or similar activities.

The assessment must be conducted <u>before any intrusive subsurface activity</u> and must include at least the following elements:

1. A background and records assessment of known utilities or other subsurface obstructions.
2. Contacting and using the designated local utility locating service.
3. Conducting an independent field survey to identify, locate, and mark potential underground utilities or subsurface obstructions. *Note: This is independent of, and in addition to, any utility survey conducted by the designated local utility locating service above.*
4. A visual survey of the area to validate the chosen location.

When any of these steps identifies an underground utility within 5 feet (1.5 meters) of intrusive work, then non-aggressive means must be used to physically locate the utility before a drill rig, backhoe, excavator or other aggressive method is used.

Aggressive methods are never allowed within 2 feet of an identified high risk utility (see paragraph below).

Any deviation from these requirements must be approved by the Responsible HS Manager and the Project Manager.

Background and Records Assessment of Known Utilities

Identify any client- or location-specific permit and/or procedural requirements (e.g., dig permit or intrusive work permit) for subsurface activities. For military installations, contact the Base Civil Engineer and obtain the appropriate form to begin the clearance process.

Obtain available utility diagrams and/or as-built drawings for the facility.

Review locations of possible subsurface utilities including sanitary and storm sewers, electrical lines, water supply lines, natural gas lines, fuel tanks and lines, communication lines, lighting protection systems, etc. Note: Use caution in relying on as-built drawings as they are rarely 100 percent accurate.

Request that a facility contact with knowledge of utility locations review and approve proposed locations of intrusive work.

Designated Local Utility Locating Service

Contact your designated local utility locating service (e.g., Dig-Safe, Blue Stake, One Call) to identify and mark the location of utilities. Call 811 in the US or go to www.call811.com to identify the appropriate local service group. Contacting the local utility locating service is a legal requirement in most jurisdictions.

Independent Field Survey (Utility Locate)

The organization conducting the intrusive work (CH2M HILL or subcontractor) shall arrange for an independent field survey to identify, locate, and mark any potential subsurface utilities in the work area. This survey is in addition to any utility survey conducted by the designated local utility locating service.

The independent field survey provider shall determine the most appropriate instrumentation/technique or combinations of instrumentation/techniques to identify subsurface utilities based on their experience and expertise, types of utilities anticipated to be present, and specific site conditions.

A CH2M HILL or subcontractor representative must be present during the independent field survey to observe the utility locate and verify that the work area and utilities have been properly identified and marked. If there is any question that the survey was not performed adequately or the individual was not qualified, then arrangements must be made to obtain a qualified utility locate service to re-survey the area.   Obtain documentation of the survey and clearances in writing and signed by the party conducting the clearance. Maintain all documentation in the project file.

If the site owner (military installation or client) can provide the independent field survey, CH2M HILL or the subcontractor shall ensure that the survey includes:

- Physically walking the area to verify the work location and identify, locate, and mark underground utility locations:
- Having qualified staff available and instrumentation to conduct the locate;
- Agreeing to document the survey and clearances in writing.

Should any of the above criteria not be met, CH2M HILL or subcontractor must arrange for an alternate independent utility locate service to perform the survey.

The markings from utility surveys must be protected and preserved until the markings are no longer required. If the utility location markings are destroyed or removed before intrusive work commences or is completed, the PM, SC, or designee must notify the independent utility locate service or the designated local utility locating service to resurvey and remark the area.

Visual Assessment before and during Intrusive Activities

Perform a "360 degree" assessment. Walk the area and inspect for utility-related items such as valve caps, previous linear cuts, patchwork in pavement, hydrants, manholes, utility vaults, drains, and vent risers in and around the dig area.

The visual survey shall include all surface landmarks, including manholes, previous liner cuts, patchwork in pavement, pad-mounted transformers, utility poles with risers, storm sewer drains, utility vaults, and fire hydrants.

If any unanticipated items are found, conduct further research before initiating intrusive activities and implement any actions needed to avoid striking the utility or obstruction.

Subsurface Activities within 5 feet of an Underground Utility or if there is Uncertainty

When aggressive intrusive activities will be conducted within 5 feet (1.5 meters) of an underground utility or when there is uncertainty about utility locations, locations must be physically verified by non-aggressive means such as air or water knifing, hand digging, or human powered hand augering. Non-conductive tools must be used if electrical hazards may be present. If intrusive activities are within 5 feet (1.5 meters) and parallel to a marked existing utility, the utility location must be exposed and verified by non-aggressive methods every 100 feet (30.5 meters). Check to see if the utility can be isolated during intrusive work.

Intrusive Activities within 2 feet of an Underground Utility

Use non-aggressive methods (hand digging, vacuum excavation, etc.) to perform intrusive activities within 2 feet of a high risk utility (i.e., a utility that cannot be de-energized or would cause significant impacts to repair/replace). Hazardous utilities shall be de-energized whenever possible.

Spotter

A spotter shall be used to monitor for signs of utilities during advancement of intrusive work (e.g., sudden change in advancement of auger or split spoon, presence of pea gravel or sand in soils, presence of concrete or other debris in soils, refusal of auger or excavating equipment). If any suspicious conditions are encountered stop work immediately and contact the PM or RHSM to evaluate the situation. The spotter must have a method to alert an operator to stop the intrusive activity (e.g., air horn, hand signals).

9.16 Utilities (overhead)

Proximity to Power Lines

No work is to be conducted within 50 feet (15.2 meters) of overhead power lines without first contacting the utility company to determine the voltage of the system. No aspect of any piece of equipment is to be operated within 50 feet (15.2 meters) of overhead power lines without first making this determination.

Operations adjacent to overhead power lines are PROHIBITED unless one of the following conditions is satisfied:

- Power has been shut off, positive means (such as lockout) have been taken to prevent the lines from being energized, lines have been tested to confirm the outage, and the utility company has provided a signed certification of the outage.
- The minimum clearance from energized overhead lines is as shown in the table below, or the equipment will be repositioned and blocked to ensure that no part, including cables, can come within the minimum clearances shown in the table.

MINIMUM DISTANCES FROM POWERLINES

Powerlines Nominal System Kv	Minimum Required Distance, Feet (Meters)
0-50	10 (3.0)
51-100	12 (3.7)
101-200	15 (4.6)
201-300	20 (6.1)
301-500	25 (7.6)
501-750	35 (10.7)
751-1000	45 (13.7)

(These distances have been determined to eliminate the potential for arcing based on the line voltage.)

- The power line(s) has been isolated through the use of insulating blankets which have been properly placed by the utility. If insulating blankets are used, the utility will determine the minimum safe operating distance; get this determination in writing with the utility representative's signature.
- All inquiries regarding electric utilities must be made in writing and a written confirmation of the outage/isolation must be received by the PM prior to the start of work.

9.17 Visible Lighting

Lighting shall be evaluated when conducting work inside buildings, confined spaces, or other areas/instances where supplemental light may be needed (e.g., work before sunrise or after sunset). A light meter can be used to evaluate the adequacy of lighting. The following are common requirements for lighting and the conditions/type of work being performed.

- While work is in progress outside construction areas shall have at least 33 lux (lx).
- Construction work conducted inside buildings should be provided with at least 55 lux light.

- The means of egress shall be illuminated with emergency and non-emergency lighting to provide a minimum 11 lx measured at the floor. Egress illumination shall be arranged so that the failure of any single lighting unit, including the burning out of an electric bulb will not leave any area in total darkness.

9.18 Working Alone

(Reference CH2M HILL Core Standard, *Working Alone*)

Personnel can only be tasked to work alone by the Project Manager who shall assess potential hazards and appropriate control measures, with assistance from the Responsible Health and Safety Manager (RHSM).

"Lone workers" with an accountability system in place is permitted, depending on the hazards presented during the execution of the task. Reference the "Lone Worker Protocol" included as an attachment to this HSP.

The employee shall at all times be equipped with a working voice communication device such as a cellular phone or two-way radio to check-in to their project contact (s) at pre-determined times.

Call in contact name:	•
Phone numbers (office and cell):	•

Check-in or contact times must be based on the risk associated with the task, or the timeframe expected to complete the task, but at a minimum of at least two times during an 8 hour work shift.

Call in contact Form shall be completed by lone worker and given to call in contact prior to going into the field. Refer to the "Lone Worker Protocol" attached to this HSP.

Work tasks will cease if communication is lost during work day. Work may resume when communication is re-established.

10.0 Physical Hazards and Controls

10.1 Noise

(Reference CH2M HILL SOP HSE-108, *Hearing Conservation*)

CH2M HILL is required to control employee exposure to occupational noise levels of 85 decibels, A-weighted, (dBA) and above by implementing a hearing conservation program that meets the requirements of the OSHA Occupational Noise Exposure standard, 29 CFR 1910.95. A noise assessment may be conducted by the RHSM or designee based on potential to emit noise above 85 dBA and also considering the frequency and duration of the task.

- Areas or equipment emitting noise at or above 90dBA shall be evaluated to determine feasible engineering controls. When engineering controls are not feasible, administrative controls can be developed and appropriate hearing protection will be provided.
- Areas or equipment emitting noise levels at or above 85 dBA, hearing protection must be worn.
- Employees exposed to 84 dBA or a noise dose of 50% must participate in the Hearing Conservation program including initial and annual (as required) audiograms.
- The RHSM will evaluate appropriate controls measures and work practices for employees who have experienced a standard threshold shift (STS) in their hearing.
- Employees who are exposed at or above the action level of 85 dBA are required to complete the online Noise Training Module located on CH2M HILL's virtual office.
- Hearing protection will be maintained in a clean and reliable condition, inspected prior to use and after any occurrence to identify any deterioration or damage, and damaged or deteriorated hearing protection repaired or discarded.
- In work areas where actual or potential high noise levels are present at any time, hearing protection must be worn by employees working or walking through the area.
- Areas where tasks requiring hearing protection are taking place may become hearing protection required areas as long as that specific task is taking place.
- High noise areas requiring hearing protection should be posted or employees must be informed of the requirements in an equivalent manner.

10.2 Ultraviolet Radiation (sun exposure)

Health effects regarding ultraviolet (UV) radiation are confined to the skin and eyes. Overexposure can result in many skin conditions, including erythema (redness or sunburn), photoallergy (skin rash), phototoxicity (extreme sunburn acquired during short exposures to UV radiation while on certain medications), premature skin aging, and numerous types of skin cancer. Implement the following controls to avoid sunburn.

Limit Exposure Time

- Rotate staff so the same personnel are not exposed all of the time.

- Limit exposure time when UV radiation is at peak levels (approximately 2 hours before and after the sun is at its highest point in the sky).
- Avoid exposure to the sun, or take extra precautions when the UV index rating is high.

Provide Shade

- Take lunch and breaks in shaded areas.
- Create shade or shelter through the use of umbrellas, tents, and canopies.
- Fabrics such as canvas, sailcloth, awning material and synthetic shade cloth create good UV radiation protection.
- Check the UV protection of the materials before buying them. Seek protection levels of 95 percent or greater, and check the protection levels for different colors.

Clothing

- Reduce UV radiation damage by wearing proper clothing; for example, long sleeved shirts with collars, and long pants. The fabric should be closely woven and should not let light through.
- Head protection should be worn to protect the face, ears, and neck. Wide-brimmed hats with a neck flap or "Foreign Legion" style caps offer added protection.
- Wear UV-protective sunglasses or safety glasses. These should fit closely to the face. Wrap-around style glasses provide the best protection.

Sunscreen

- Apply sunscreen generously to all exposed skin surfaces at least 20 minutes before exposure, allowing time for it to adhere to the skin.
- Re-apply sunscreen at least every 2 hours, and more frequently when sweating or performing activities where sunscreen may be wiped off.
- Choose a sunscreen with a high sun protection factor (SPF). Most dermatologists advocate SPF 30 or higher for significant sun exposure.
- Waterproof sunscreens should be selected for use in or near water, and by those who perspire sufficiently to wash off non-waterproof products.
- Check for expiration dates, because most sunscreens are only good for about 3 years. Store in a cool place out of the sun.
- No sunscreen provides 100 percent protection against UV radiation. Other precautions must be taken to avoid overexposure.

10.3 Temperature Extremes

(Reference CH2M HILL SOP HSE-211, *Heat and Cold Stress*)

Each employee is responsible for the following:

- Recognizing the symptoms of heat or cold stress;
- Taking appropriate precautionary measures to minimize their risk of exposure to temperature extremes (see following sections); and
- Communicating any concerns regarding heat and cold stress to their supervisor or SC.

10.3.1 Heat

Heat-related illnesses are caused by more than just temperature and humidity factors.

Physical fitness influences a person's ability to perform work under heat loads. At a given level of work, the more fit a person is, the less the physiological strain, the lower the heart rate, the lower the body temperature (indicates less retrained body heat—a rise in internal temperature precipitates heat injury), and the more efficient the sweating mechanism.

Acclimatization is a gradual physiological adaptation that improves an individual's ability to tolerate heat stress. Acclimatization requires physical activity under heat-stress conditions similar to those anticipated for the work. With a recent history of heat-stress exposures of at least two continuous hours per day for 5 of the last 7 days to 10 of the last 14 days, a worker can be considered acclimatized. Its loss begins when the activity under those heat-stress conditions is discontinued, and a noticeable loss occurs after 4 days and may be completely lost in three to four weeks. Because acclimatization is to the level of the heat-stress exposure, a person will not be fully acclimatized to a sudden higher level; such as during a heat wave.

Dehydration reduces body water volume. This reduces the body's sweating capacity and directly affects its ability to dissipate excess heat.

The ability of a body to dissipate heat depends on the ratio of its surface area to its mass (surface area/weight). **Heat dissipation** is a function of surface area, while heat production depends on body mass. Therefore, overweight individuals (those with a low ratio) are more susceptible to heat-related illnesses because they produce more heat per unit of surface area than if they were thinner. Monitor these persons carefully if heat stress is likely.

When wearing **impermeable clothing**, the weight of an individual is not as important in determining the ability to dissipate excess heat because the primary heat dissipation mechanism, evaporation of sweat, is ineffective.

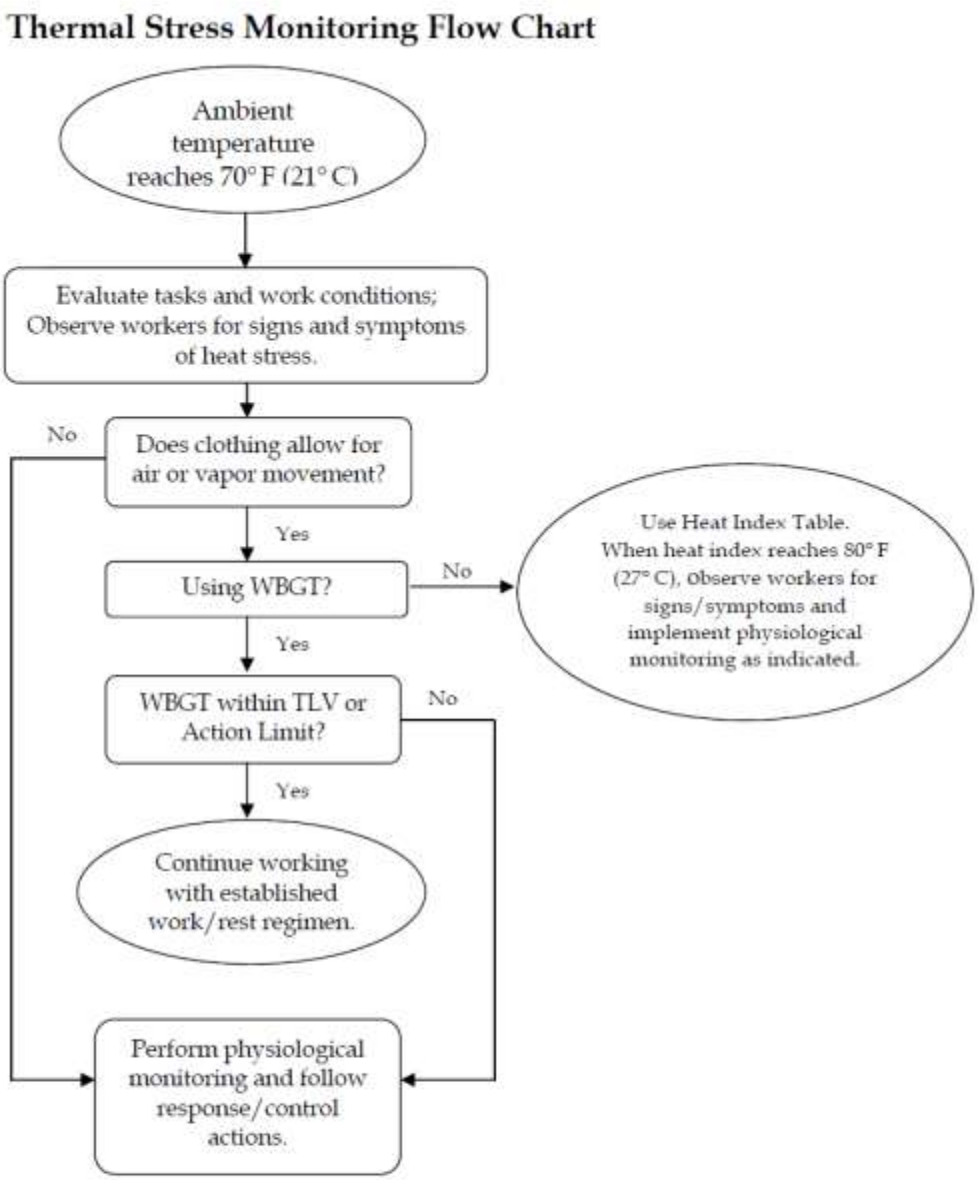
SYMPTOMS AND TREATMENT OF HEAT STRESS					
	Heat Syncope	**Heat Rash**	**Heat Cramps**	**Heat Exhaustion**	**Heat Stroke**
Signs and Symptoms	Sluggishness or fainting while standing erect or immobile in heat.	Profuse tiny raised red blister-like vesicles on affected areas, along with prickling sensations during heat exposure.	Painful spasms in muscles used during work (arms, legs, or abdomen); onset during or after work hours.	Fatigue, nausea, headache, giddiness; skin clammy and moist; complexion pale, muddy, or flushed; may faint on standing; rapid thready pulse and low blood pressure; oral temperature normal or low	Red, hot, dry skin; dizziness; confusion; rapid breathing and pulse; high oral temperature.
Treatment	Remove to cooler area. Rest lying down. Increase fluid intake. Recovery usually is prompt and complete.	Use mild drying lotions and powders, and keep skin clean for drying skin and preventing infection.	Remove to cooler area. Rest lying down. Increase fluid intake.	Remove to cooler area. Rest lying down, with head in low position. Administer fluids by mouth. Seek medical attention.	Cool rapidly by soaking in cool–but not cold–water. Call ambulance, and get medical attention immediately!

Precautions

- Drink 16 ounces of water before beginning work. Disposable cups and water maintained at 50°Fahrenheit (10 degrees Celsius [C]) to 60°Fahrenheit (F) (15.6 degrees C) should be available. Under severe conditions, drink 1 to 2 cups every 20 minutes, for a total of 1 to 2 gallons (7.5 liters) per day. Remind employees to drink water throughout their work shift.
- Do not use alcohol in place of water or other nonalcoholic fluids. Decrease your intake of coffee and caffeinated soft drinks during working hours.
- Acclimate to site work conditions by slowly increasing workloads; for example, do not begin site work with extremely demanding activities. Closely monitor employees during their first 14 days of work in the field.
- Supervisors and SCs must continually observe employees throughout the work shift for signs and symptoms of heat stress or illness. Employees must monitor themselves for heat stress as well as observe their co-workers.
- Effective communication must be maintained with employees throughout the work shift either by voice, observation, or electronic device.
- Use cooling devices, such as cooling vests, to aid natural body ventilation. These devices add weight, so their use should be balanced against efficiency.
- Use mobile showers or hose-down facilities to reduce body temperature and cool protective clothing.
- Conduct field activities in the early morning or evening and rotate shifts of workers, if possible.
- Avoid direct sun whenever possible, which can decrease physical efficiency and increase the probability of heat stress. Take regular breaks in a cool, shaded area. Use a wide-brim hat or an umbrella when working under direct sun for extended periods.
- Provide adequate shade to protect personnel against radiant heat (sun, flames, hot metal).

- Use portable fans for convection cooling or in extreme heat conditions, an air-conditioned rest area when needed.
- In hot weather, rotate shifts of workers.
- Maintain good hygiene standards by frequent changes of clothing and showering. Clothing should be permitted to dry during rest periods. Persons who notice skin problems should consult medical personnel.
- Brief employees initially before the project work begins and routinely as part of the daily safety briefing, on the signs and symptoms, of heat-relatedness illnesses, precautions to measures and emergency procedures to follow as described in this plan.
- Observe one another for signs of heat stress. PREVENTION and communication is key.

Thermal Stress Monitoring



Thermal Stress Monitoring – Permeable or Impermeable Clothing

When **permeable work clothes** are worn (street clothes or clothing ensembles over street clothes), regularly observe workers for signs and symptoms of heat stress and implement physiological monitoring as indicated below. This should start when the heat index reaches 80° F (27° C) [see Heat Index Table below], or sooner if workers exhibit symptoms of heat stress indicated in the table above. These heat index values were devised for shady, light wind conditions; exposure to full sunshine can increase the values by up to 15°F (8°C). Also, strong winds, particularly with very hot, dry air, can be extremely hazardous.

When wearing **impermeable clothing** (e.g., clothing doesn't allow for air or water vapor movement such as Tyvek), physiological monitoring as described below shall be conducted when the ambient temperature reaches 70° F (21° C) or sooner when climatic conditions may present greater risk of heat stress combined with wearing unique variations of impermeable clothing, or workers exhibit symptoms of heat stress

Heat Index

Temperature (°F)

Relative Humidity (%)	80	82	84	86	88	90	92	94	96	98	100	102	104	106	108	110
40	80	81	83	85	88	91	94	97	101	105	109	114	119	124	130	136
45	80	82	84	87	89	93	96	100	104	109	114	119	124	130	137	
50	81	83	85	88	91	95	99	103	108	113	118	124	131	137		
55	81	84	86	89	93	97	101	106	112	117	124	130	137			
60	82	84	88	91	95	100	105	110	116	123	129	137				
65	82	85	89	93	98	103	108	114	121	126	130					
70	83	86	90	95	100	105	112	119	126	134						
75	84	88	92	97	103	109	116	124	132							
80	84	89	94	100	106	113	121	129								
85	85	90	96	102	110	117	126	135								
90	86	91	98	105	113	122	131									
95	86	93	100	108	117	127										
100	87	95	103	112	121	132										

Likelihood of Heat Disorders with Prolonged Exposure or Streuous Activity

Caution   Extreme Caution   Danger   Extreme Danger

Heat Index	Possible Heat Disorders	Minimum Frequency of Physiological Monitoring
80°F - 90°F (27°C - 32°C)	Fatigue possible with prolonged exposure and/or physical activity	Conduct initial monitoring as baseline and observe workers for signs of heat stress and implement physiological monitoring if warranted.
90°F - 105°F (32°C - 41°C)	Sunstroke, heat cramps, or heat exhaustion possible with prolonged exposure and/or physical activity	Conduct initial monitoring as baseline, then at least every hour, or sooner, if signs of heat stress are observed.
105°F - 130°F (41°C - 54°C)	Sunstroke, heat cramps, or heat exhaustion likely, and heat stroke possible with prolonged exposure and/or physical activity.	Conduct initial monitoring as baseline, then every 30 minutes or sooner if signs of heat stress are observed.
130°F or Higher (54°C or Higher)	Heat/Sunstroke highly likely with continued exposure.	Conduct initial monitoring as baseline, then every 15 minutes or sooner if signs of heat stress are observed.
Source: National Weather Service		

Physiological Monitoring and Associated Actions

For employees wearing permeable clothing, follow the minimum frequency of physiological monitoring listed in the Heat Index Table.

For employees wearing impermeable clothing, physiological monitoring should begin initially at a 15 minute interval, then if the employee's heart rate or body temperature is within acceptable limits, conduct the subsequent physiological monitoring at 30 minutes, and follow the established regimen protocol below.

The following physiological monitoring protocol below, using either radial pulse or aural temperature, will occur when the heat index is 80 degrees F or greater (or when personnel exhibit signs of heat stress), the following will be performed:

- The sustained heart rate during the work cycle should remain below 180 beats per minute (bpm) minus the individual's age (e.g. 180 – 35 year old person = 145 bpm). The sustained heart rate can be estimated by measuring the heart rate at the radial pulse for 30 seconds as quickly as possible prior to starting the rest period.
- The heart rate after one minute rest period should not exceed 120 beats per minute (bpm).
- If the heart rate is higher than 120 bpm after the FIRST minute into the rest period, the next work period should be shortened by 33 percent, while the length of the rest period stays the same.
- If the pulse rate still exceeds 120 bpm at the beginning of the next rest period, the following work cycle should be further shortened by 33 percent.
- Continue this procedure until the rate is maintained below 120 bpm after the FIRST minute into the rest period.

Alternately, the body temperature can be measured, either oral or aural (ear), before the workers have something to drink.

- If the oral or aural temperature exceeds 99.6° F (37.6 ° F) at the beginning of the rest period, the following work cycle should be shortened by 33 percent.
- Continue this procedure until the oral or aural (ear) temperature is maintained below 99.6 ° F (37.6° C). While an accurate indication of heat stress, oral temperature is difficult to measure in the field, however, a digital aural (aural) thermometer is easy to obtain and inexpensive to purchase.
- Use the form attached to this HSP to track workers' measurements and actions taken.

Procedures for when Heat Illness Symptoms are Experienced

- **Always** contact the RHSM when any heat illness related symptom is experienced so that controls can be evaluated and modified, if needed.
- In the case of cramps, reduce activity, increase fluid intake, move to shade until recovered.
- In the case of all other heat-related symptoms (fainting, heat rash, heat exhaustion), and if the worker is a CH2M HILL worker, contact the occupational physician at 1-866-893-2514 and immediate supervisor.
- In the case of heat stroke symptoms, call 911, have a designee give location and directions to ambulance service if needed, follow precautions under the emergency medical treatment of this HSP.
- Follow the Incident Notification, Reporting, and Investigation section of this HSP.

10.3.2 Cold

General

Low ambient temperatures increase the heat lost from the body to the environment by radiation and convection. In cases where the worker is standing on frozen ground, the heat loss is also due to conduction.

Wet skin and clothing, whether because of water or perspiration, may conduct heat away from the body through evaporative heat loss and conduction. Thus, the body cools suddenly when chemical protective clothing is removed if the clothing underneath is perspiration soaked.

Movement of air across the skin reduces the insulating layer of still air just at the skin's surface. Reducing this insulating layer of air increases heat loss by convection.

Non-insulating materials in contact or near-contact with the skin, such as boots constructed with a metal toe or shank, conduct heat rapidly away from the body.

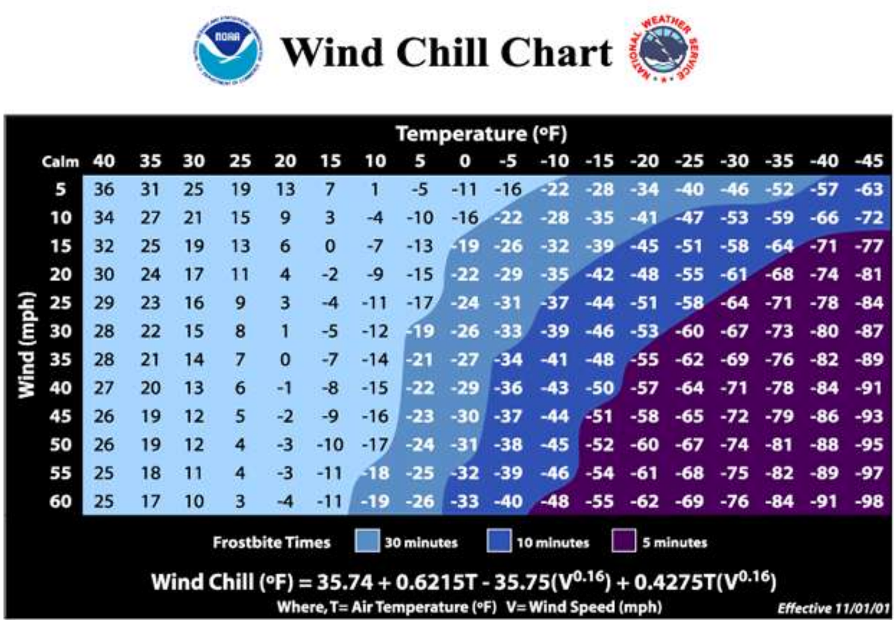
Certain common drugs, such as alcohol, caffeine, or nicotine, may exacerbate the effects of cold, especially on the extremities. These chemicals reduce the blood flow to peripheral parts of the body, which are already high-risk areas because of their large surface area to volume ratios. These substances may also aggravate an already hypothermic condition.

Precautions

- Be aware of the symptoms of cold-related disorders, and wear proper, layered clothing for the anticipated fieldwork. Appropriate rain gear is a must in wet weather.

- Consider monitoring the work conditions and adjusting the work schedule using guidelines developed by the U.S. Army (wind-chill index) and the National Safety Council (NSC).
- Wind-Chill Index (below) is used to estimate the combined effect of wind and low air temperatures on exposed skin. The wind-chill index does not take into account the body part that is exposed, the level of activity, or the amount or type of clothing worn. For those reasons, it should only be used as a guideline to warn workers when they are in a situation that can cause cold-related illnesses.
- Persons who experience initial signs of immersion foot, frostbite, and/or hypothermia should report it immediately to their supervisor/PM to avoid progression of cold-related illness.
- Observe one another for initial signs of cold-related disorders.
- Obtain and review weather forecast – be aware of predicted weather systems along with sudden drops in temperature, increase in winds, and precipitation.

SYMPTOMS AND TREATMENT OF COLD STRESS			
	Immersion (Trench) Foot	**Frostbite**	**Hypothermia**
Signs and Symptoms	Feet discolored and painful; infection and swelling present.	Blanched, white, waxy skin, but tissue resilient; tissue cold and pale.	Shivering, apathy, sleepiness; rapid drop in body temperature; glassy stare; slow pulse; slow respiration.
Treatment	Seek medical treatment immediately.	Remove victim to a warm place. Re-warm area quickly in warm–but **not** hot–water. Have victim drink warm fluids, but **not** coffee or alcohol. Do not break blisters. Elevate the injured area, and get medical attention.	Remove victim to a warm place. Have victim drink warm fluids, but **not** coffee or alcohol. Get medical attention.


Wind Chill Chart

Temperature (°F)

Wind (mph)	Calm 40	35	30	25	20	15	10	5	0	-5	-10	-15	-20	-25	-30	-35	-40	-45
5	36	31	25	19	13	7	1	-5	-11	-16	-22	-28	-34	-40	-46	-52	-57	-63
10	34	27	21	15	9	3	-4	-10	-16	-22	-28	-35	-41	-47	-53	-59	-66	-72
15	32	25	19	13	6	0	-7	-13	-19	-26	-32	-39	-45	-51	-58	-64	-71	-77
20	30	24	17	11	4	-2	-9	-15	-22	-29	-35	-42	-48	-55	-61	-68	-74	-81
25	29	23	16	9	3	-4	-11	-17	-24	-31	-37	-44	-51	-58	-64	-71	-78	-84
30	28	22	15	8	1	-5	-12	-19	-26	-33	-39	-46	-53	-60	-67	-73	-80	-87
35	28	21	14	7	0	-7	-14	-21	-27	-34	-41	-48	-55	-62	-69	-76	-82	-89
40	27	20	13	6	-1	-8	-15	-22	-29	-36	-43	-50	-57	-64	-71	-78	-84	-91
45	26	19	12	5	-2	-9	-16	-23	-30	-37	-44	-51	-58	-65	-72	-79	-86	-93
50	26	19	12	4	-3	-10	-17	-24	-31	-38	-45	-52	-60	-67	-74	-81	-88	-95
55	25	18	11	4	-3	-11	-18	-25	-32	-39	-46	-54	-61	-68	-75	-82	-89	-97
60	25	17	10	3	-4	-11	-19	-26	-33	-40	-48	-55	-62	-69	-76	-84	-91	-98

Frostbite Times: 30 minutes; 10 minutes; 5 minutes

$$\text{Wind Chill } (^\circ F) = 35.74 + 0.6215T - 35.75(V^{0.16}) + 0.4275T(V^{0.16})$$

Where, T= Air Temperature (°F) V= Wind Speed (mph)

Effective 11/01/01

11.0 Biological Hazards and Controls

Biological hazards are everywhere and change with the region and season. If you encounter a biological hazard that has not been identified in this plan, contact the RHSM so that a revision to this plan can be made. Whether it is contact with a poisonous plant, a poisonous snake, or a bug bite, do not take bites or stings lightly. If there is a chance of an allergic reaction or infection, or to seek medical advice on how to properly care for the injury, contact the occupational nurse at 1-866-893-2514.

11.1 Bees and Other Stinging Insects

Bees and other stinging insects may be encountered almost anywhere and may present a serious hazard, particularly to people who are allergic. Watch for and avoid nests. Keep exposed skin to a minimum. Carry a kit if you have had allergic reactions in the past, and inform your supervisor and/or a buddy. If you are stung, contact the occupational nurse at 1-866-893-2514. If a stinger is present, remove it carefully with tweezers. Wash and disinfect the wound, cover it, and apply ice. Watch for an allergic reaction if you have never been stung before. Call 911 if the reaction is severe.

11.2 Mosquito Bites

Due to the recent detection of the West Nile Virus in the southwestern United States it is recommended that preventative measures be taken to reduce the probability of being bitten by mosquitoes whenever possible. Mosquitoes are believed to be the primary source for exposure to the West Nile Virus as well as several other types of encephalitis. The following guidelines should be followed to reduce the risk of these concerns for working in areas where mosquitoes are prevalent:

- Stay indoors at dawn, dusk, and in the early evening;
- Wear long-sleeved shirts and long pants whenever you are outdoors;
- Spray clothing with repellents containing permethrin or N,N-diethyl-meta-toluamide (DEET) since mosquitoes may bite through thin clothing;
- Apply insect repellent sparingly to exposed skin. An effective repellent will contain 35% DEET. Repellents may irritate the eyes and mouth, so avoid applying repellent to the hands; and
- Whenever you use an insecticide or insect repellent, be sure to read and follow the manufacturer's DIRECTIONS FOR USE, as printed on the product.

Vitamin B and "ultrasonic" devices are NOT effective in preventing mosquito bites.

Symptoms of Exposure to the West Nile Virus

Most infections are mild, and symptoms include fever, headache, and body aches, occasionally with skin rash and swollen lymph glands. More severe infection may be marked by headache, high fever, neck stiffness, stupor, disorientation, coma, tremors, convulsions, muscle weakness, paralysis, and, rarely, death.

The West Nile Virus incubation period is from 3 to 15 days.

Contact the project RHSM with questions, and immediately report any suspicious symptoms to your supervisor, PM, and contact the occupational nurse at 1-866-893-2514.

11.3 Poison Ivy, Poison Oak, and Poison Sumac

Poison ivy, poison oak, and poison sumac typically are found in brush or wooded areas. They are more commonly found in moist areas or along the edges of wooded areas. Shrubs are usually 12 to 30 inches high, or can also be a tree-climbing vine, with triple leaflets and short, smooth hair underneath. Plants are red and dark green in spring and summer, with yellowing leaves anytime especially in dry areas. Leaves may achieve bright reds in fall, but plants lose its (yellowed, then brown) leaves in winter, leaving toxic stems. All parts of the plant remain toxic throughout the seasons. These plants contain urushiol a colorless or pale yellow oil that oozes from any cut or crushed part of the plant, including the roots, stems and leaves and causes allergic skin reactions when contacted. The oil is active year round.

Become familiar with the identity of these plants (see below). Wear protective clothing that covers exposed skin and clothes. Avoid contact with plants and the outside of protective clothing. If skin contacts a plant, wash the area with soap and water immediately. If the reaction is severe or worsens, seek medical attention.

Poison Ivy

Poison Sumac

Poison Oak

Contamination with poison ivy, sumac or oak can happen through several pathways, including:

- Direct skin contact with any part of the plant (even roots once above ground foliage has been removed).
- Contact with clothing that has been contaminated with the oil.
- Contact from removing shoes that have been contaminated (shoes are coated with urishol oil).
- Sitting in a vehicle that has become contaminated.
- Contact with any objects or tools that have become contaminated.
- Inhalation of particles generated by weed whacking, chipping, vegetation clearing.

If you must work on a site with poison ivy, sumac or oak the following precautions are necessary:

- Do not drive vehicles onto the site where it will come into contact with poison ivy, sumac or oak. Vehicles which need to work in the area, such as drill rigs or heavy equipment must be washed as soon as possible after leaving the site.
- All tools used in the poison ivy, sumac or oak area, including those used to cut back poison oak, surveying instruments used in the area, air monitoring equipment or other test apparatus must be decontaminated before they are placed back into the site vehicle. If on-site decontamination is not possible, use plastic to wrap any tools or equipment until they can be decontaminated.
- Personal protective equipment, including Tyvek coveralls, gloves, and boot covers must be worn. PPE must be placed into plastic bags and sealed if they are not disposed immediately into a trash receptacle.
- As soon as possible following the work, shower to remove any potential contamination. Any body part with suspected or actual exposure should be washed with Zanfel, Tecnu or other product designed for removing urushiol. If you do not have Zanfel or Tecnu wash with cold water. Do not take a bath, as the oils can form and invisible film on top of the water and contaminate your entire body upon exiting the bath.
- Tecnu may also be used to decontaminate equipment.
- Use IvyBlock or similar products to prevent poison oak, ivy and sumac contamination. Check with the closest CH2M HILL warehouse to see if these products are available. Follow all directions for application.

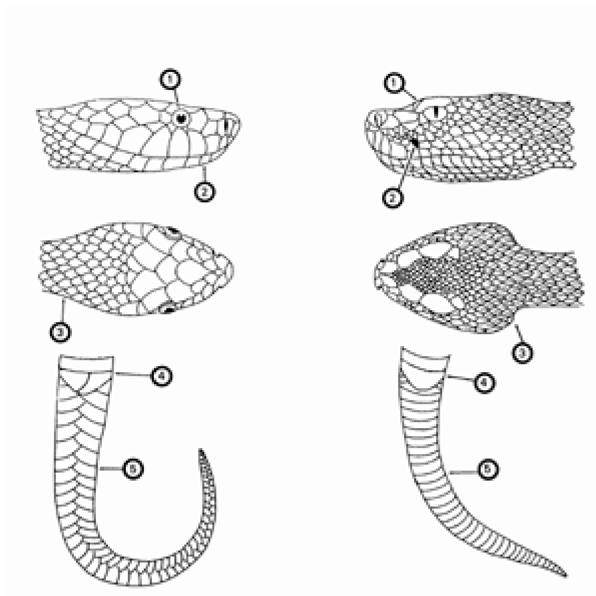
If you do come into contact with one of these poisonous plants and a reaction develops, contact your supervisor and the occupational nurse 1-866-893-2514.

11.4 Snakes

Snakes typically are found in underbrush and tall grassy areas. If you encounter a snake, stay calm and look around; there may be other snakes. Turn around and walk away on the same path you used to approach the area. If bitten by a snake, wash and immobilize the injured area, keeping it lower than the heart if possible. Call the occupational nurse at 1-866-893-2514 immediately. Do not apply ice, cut the wound, or apply a tourniquet. Try to identify the type of snake: note color, size, patterns, and markings. Below is a guide to identifying poisonous snakes from non-poisonous snakes.

Identification of Poisonous Snakes

Major Identification Features Non-venomous Snake	Major Identification Features Venomous Snake
1. Round pupils	1. Elliptical pupils
2. No sensing pit	2. Sensing pit between eye and nostril
3. Head slightly wider than neck	3. Head much wider than neck
4. Divided anal plate	4. Single anal plate
5. Double row of scales on the underside of the tail	5. Single scales on the underside of the tail



11.5 Spiders - Brown Recluse and Widow

The Brown Recluse spider can be found most anywhere in the United States. It varies in size in shape, but the distinguishing mark is the violin shape on its body. They are typically non-aggressive. Keep an eye out for irregular, pattern-less webs that sometimes appear almost tubular built in a protected area such as in a crevice or between two rocks. The spider will retreat to this area of the web when threatened.

The Black Widow, Red Widow and the Brown Widow are all poisonous. Most have globose, shiny abdomens that are predominantly black with red markings (although some may be pale or have lateral stripes), with moderately long, slender legs. These spiders are nocturnal and build a three-dimensional tangled web, often with a conical tent of dense silk in a corner where the spider hides during the day.

Hazard Controls

- Inspect or shake out any clothing, shoes, towels, or equipment before use.

- Wear protective clothing such as a long-sleeved shirt and long pants, hat, gloves, and boots when handling stacked or undisturbed piles of materials.
- Minimize the empty spaces between stacked materials.
- Remove and reduce debris and rubble from around the outdoor work areas.
- Trim or eliminate tall grasses from around outdoor work areas.
- Store apparel and outdoor equipment in tightly closed plastic bags.
- Keep your tetanus boosters up-to-date (every 10 years). Spider bites can become infected with tetanus spores.

If you think you have been bit by a poisonous spider, immediately call the occupational nurse at 1-866-893-2514 and follow the guidance below:

- Remain calm. Too much excitement or movement will increase the flow of venom into the blood;
- Apply a cool, wet cloth to the bite or cover the bite with a cloth and apply an ice bag to the bite;
- Elevate the bitten area, if possible;
- Do not apply a tourniquet. Do not try to remove venom; and
- Try to positively identify the spider to confirm its type. If the spider has been killed, collect it in a plastic bag or jar for identification purposes. Do not try to capture a live spider—especially if you think it is a poisonous spider.

Black Widow

Red Widow

Brown Widow

Brown Recluse

11.6 Ticks

Every year employees are exposed to tick bites at work and at home putting them at risk of illness. Ticks typically are in wooded areas, bushes, tall grass, and brush. Ticks are black, black and red, or brown and can be up to one-quarter inch (6.4 mm) in size.

In some geographic areas exposure is not easily avoided. Wear tightly woven light-colored clothing with long sleeves and pant legs tucked into boots; spray only outside of clothing with permethrin or permanone and spray skin with only DEET; and check yourself frequently for ticks.

Where site conditions (vegetation above knee height, tick endemic area) or when tasks (e.g., having to sit or kneel in vegetation) diminish the effectiveness of the other controls mentioned above, bug-out suits (check with your local or regional warehouse) or Tyvek shall be used. Bug-out suits are more breathable than Tyvek.

Take precautions to avoid exposure by including pre-planning measures for biological hazards prior to starting field work. Avoid habitats where possible, reduce the abundance through habitat disruption or application of acracide. If these controls aren't feasible, contact your local or regional warehouse for preventative equipment such as repellants, protective clothing and tick removal kits. Use the buddy system and perform tick inspections prior to entering the field vehicle. If ticks were not planned to be encountered and are observed, do not continue field work until these controls can be implemented.

See Tick Fact Sheet attached to this HSP for further precautions and controls to implement when ticks are present. If bitten by a tick, follow the removal procedures found in the tick fact sheet, and call the occupational nurse at 1-866-893-2514.

Be aware of the symptoms of Lyme disease or Rocky Mountain spotted fever (RMSF). Lyme disease is a rash that might appear that looks like a bullseye with a small welt in the center. RMSF is a rash of red spots under the skin 3 to 10 days after the tick bite. In both RMSF and Lyme disease, chills, fever, headache, fatigue, stiff neck, and bone pain may develop. If symptoms appear, again contact the occupational nurse at 1-866-893-2514.

Be sure to complete an Incident Report (either use the Hours and Incident Tracking System [HITS] system on the VO) if you do come in contact with a tick.

12.0 Contaminants of Concern

The table below summarizes the potential contaminants of concern (COC) and their occupational exposure limit and signs and symptoms of exposure. The table also includes the maximum concentration of each COC and the associated location and media that was sampled (groundwater, soil boring, surface soil). These concentrations were used to determine engineering and administrative controls described in the "Project-Specific Hazard Controls" section of this HSP, as well as PPE and site monitoring requirements.

Contaminants of Concern

Contaminant	Location and Maximum[a] Concentration (ppm)	Exposure Limit[b]	IDLH[c]	Symptoms and Effects of Exposure	PIP[d] (eV)
Cobalt (Metal, Dusts, and Fumes)	GW: IU14MW01, 1110 ug/L SB: IU14SB06, 15.8 mg/kg	0.05 mg/m^3	20	Coughing, difficulty breathing, wheezing, decreased pulmonary function, diffuse nodule fibrosous, dermatitis, respiratory hypersensitivity, asthma	NA

Footnotes:

[a] Specify sample-designation and media: SB (Soil Boring), A (Air), D (Drums), GW (Groundwater), L (Lagoon), TK (Tank), SS (Surface Soil), SL (Sludge), SW (Surface Water).
[b] Appropriate value of permissible exposure limit (PEL), recommended exposure limit (REL), or threshold limit valute (TLV) listed.
[c] IDLH = immediately dangerous to life and health (units are the same as specified "Exposure Limit" units for that contaminant); NL = No limit found in reference materials; CA = Potential occupational carcinogen.
[d] PIP = photoionization potential; NA = Not applicable; UK = Unknown.

eV = electron volt
mg/kg = milligram per kilogram
mg/m^3 = milligrams per cubic meter
ug/m^3 = micrograms per cubic meter

Potential Routes of Exposure

Dermal	Inhalation	Other
Dermal: Contact with contaminated media. This route of exposure is minimized through use of engineering controls, administrative controls and proper use of PPE.	**Inhalation:** Vapors and contaminated particulates. This route of exposure is minimized through use of engineering controls, administrative controls and proper use of respiratory protection when other forms of control do not reduce the potential for exposure.	**Other:** Inadvertent ingestion of contaminated media. This route should not present a concern if good hygiene practices are followed (e.g., wash hands and face before drinking or smoking).

13.0 Site Monitoring

(Reference CH2M HILL SOP HSE-207, *Exposure Monitoring for Airborne Chemical Hazards*)

When performing site monitoring, record all the information, such as in a field logbook. Note date and time, describe monitoring location (for example, in breathing zone, at source and site location), and what the reading is. If any action levels are reached, note it in the field logbook and note the action taken.

Exposure records (air sampling) must be preserved for the duration of employment plus thirty years. Ensure that copies of the field log book are maintained in the project file.

Copies of all project exposure records (e.g., copies of field logbook pages where air monitoring readings are recorded and associated calibration) shall be sent to the regional SPA for retention and maintained in the project files.

13.1 Direct Reading Monitoring Specifications

Instrument	Tasks	Action Levels[a]	Action to be Taken when Action Level reached	Frequency [b]	Calibration
Dust Monitor: DataRAM or equivalent	Visible Dust	< 2.5 mg/m^3	Level D	Initially and periodically during task	Zero Daily
		2.5-5.0 mg/m^3	Level D, Practice Dust Supression.		
		>5.0 mg/m^3	Level C		
Nose-Level Monitor [d]	All Heavy Equipment Operations	<85 dB(A)	No action required	Initially and periodically during task	Daily
		85-120 dB(A)	Hearing protection required		
		120 dB(A)	Stop; re-evaluate		

[a] Action levels apply to **sustained** breathing-zone measurements **above background for more than 5 minutes**.
[b] The exact frequency of monitoring depends on field conditions and is to be determined by the SC; generally, every 5 to 15 minutes if acceptable; more frequently may be appropriate.
[c] If the measured percent of O_2 is less than 10, an accurate LEL reading will not be obtained. Percent LEL and percent O_2 action levels apply only to ambient working atmospheres, and not to confined-space entry. More-stringent percent LEL and O_2 action levels are required for confined-space entry.
[d]Noise monitoring and audiometric testing also required.

13.2 Calibration Specifications

(Refer to the respective manufacturer's instructions for proper instrument-maintenance procedures)

Instrument	Gas	Span	Reading	Method
Dust Monitor: DataRAM	Dust-free air	Not applicable	0.00 mg/m^3 in "Measure" mode	Dust-free area OR Z-bag with HEPA filter

Calibrate air monitoring equipment daily (or prior to use) in accordance with the instrument's instructions. Document the calibration in the field logbook (or equivalent) and include the following information:

- Instrument name
- Serial Number

- Owner of instrument (for example, CH2M HILL, HAZCO)
- Calibration gas (including type and lot number)
- Type of regulator (for example, 1.5 lpm)
- Type of tubing (for example, direct or T-tubing)
- Ambient weather condition (for example, temperature and wind direction)
- Calibration/instrument readings
- Operator's name and signature
- Date and time

13.3 Integrated Personal Air Sampling

Sampling, in addition to real-time monitoring, may be required by other OSHA regulations where there may be exposure to certain contaminants. Air sampling typically is required when site contaminants include lead, cadmium, arsenic, asbestos, and certain volatile organic compounds. Contact the RHSM immediately if these contaminants are encountered.

Method Description

N/A

Personnel and Areas

Results must be sent immediately to the RHSM. Regulations may require reporting to monitored personnel. Results reported to:

RHSM: Carl Woods/CIN
Other: Mark Orman/MKE

14.0 Personal Protective Equipment

(Reference CH2M HILL- SOP HSE-117, *Personal Protective Equipment*)

14.1 Required Personal Protective Equipment

PPE must be worn by employees when actual or potential hazards exist and engineering controls or administrative practices cannot adequately control those hazards.

A PPE assessment has been conducted by the RHSM based on project tasks (see PPE specifications below). Verification and certification of assigned PPE by task is completed by the RHSM that approved this plan. Below are items that need to be followed when using any form of PPE:

- Employees must be trained to properly wear and maintain the PPE;
- In work areas where actual or potential hazards are present at any time, PPE must be worn by employees working or walking through the area;
- Areas requiring PPE should be posted or employees must be informed of the requirements in an equivalent manner;
- PPE must be inspected prior to use and after any occurrence to identify any deterioration or damage;
- PPE must be maintained in a clean and reliable condition;
- Damaged PPE shall not be used and must either be repaired or discarded; and
- PPE shall not be modified, tampered with, or repaired beyond routine maintenance.

The table below outlines PPE to be used according to task based on project-specific hazard assessment. If a task other than the tasks described in this table needs to be performed, contact the RHSM so this table can be updated.

Project-Specific Personal Protective Equipment Requirements[a]

Task	Level	Body	Head	Respirator [b]
General Site Entry Utility Survey Mobilization/Demobilization Site Preparations)	D	Work clothes; safety toed leather work boots and gloves	Hardhat [c] Safety glasses with side shields Ear protection [d]	None required
-Drilling -Monitoring Well Install & Deveolpment	Modified D	Work clothes or cotton coveralls **Boots:** Safety-toe, chemical-resistant boots OR Safety -toe, leather work boots with outer rubber boot covers **Gloves:** Inner surgical-style nitrile & outer chemical-resistant nitrile gloves.	Hardhat [c] Safety glasses with side shields Ear protection [d]	None required
-Groundwater Sampling -Soil Sampling -IDW Sampling and Mgmt.	Modified D	**Coveralls:** Uncoated Tyvek® **Boots:** Safety -toe, chemical-resistant boots OR Safety -toe, leather work boots with outer rubber boot covers **Gloves:** Inner surgical-style nitrile & outer chemical-resistant nitrile gloves.	Hardhat [c] Splash shield [c] Safety glasses with side shields Ear protection [d]	None required.
Work near vehicular traffic ways or earth moving equipment.	All	Appropriate level of ANSI/ISEA 107-2004 high-visibility safety vests.	Work near vehicular traffic ways or earth moving equipment.	
Equipment decontamination if using pressure washer	Modified D with splash protection	**Coveralls:** Polycoated Tyvek® **Boots:** 16-inch-high steel-toed rubber boots **Gloves:** Inner surgical-style nitrile & outer chemical-resistant nitrile gloves.	Hardhat [c] Splash shield [c] over safety glasses with side shields or splash goggles Ear protection [d]	None required.
	C	**Coveralls:** Polycoated Tyvek® **Boots:** Safety -toe, chemical-resistant boots OR Safety -toe, leather work boots with outer rubber boot covers **Gloves:** Inner surgical-style nitrile & outer chemical-resistant nitrile gloves.	Hardhat [c] Splash shield [c] Ear protection [d] Spectacle inserts	APR, full face, MSA Ultratwin or equivalent; [GME 1000] [e].
Tasks requiring upgrade	B	**Coveralls:** Polycoated Tyvek® **Boots:** Safety -toe, chemical-resistant boots OR Safety -toe, leather work boots with outer rubber boot covers **Gloves:** Inner surgical-style nitrile & outer chemical-resistant nitrile gloves.	Hardhat [c] Splash shield [c] Ear protection [d] Spectacle inserts	Positive-pressure demand self-contained breathing apparatus (SCBA); MSA Ultralite, or equivalent.

Reasons for Upgrading or Downgrading Level of Protection (with approval of the RHSM)	
Upgrade[f]	**Downgrade**
Request from individual performing tasks. Change in work tasks that will increase contact or potential contact with hazardous materials. Occurrence or likely occurrence of gas or vapor emission. Known or suspected presence of dermal hazards. Instrument action levels in the "Site Monitoring" section exceeded.	New information indicating that situation is less hazardous than originally thought. Change in site conditions that decrease the hazard. Change in work task that will reduce contact with hazardous materials.

[a] Modifications are as indicated. CH2M HILL will provide PPE only to CH2M HILL employees.
[b] No facial hair that would interfere with respirator fit is permitted.
[c] Hardhat and splash-shield areas are to be determined by the SC.
[d] Ear protection should be worn when conversations cannot be held at distances of 3 feet (1 meter) or less without shouting.
[e] See cartridge change-out schedule.
[f] Performing a task that requires an upgrade to a higher level of protection (e.g., Level D to Level C) is permitted only when the PPE requirements have been approved by the RHSM, and an SC qualified at that level is present.

14.2 Respiratory Protection

(Reference CH2M HILL SOP HSE-121, *Respiratory Protection*)

Implement the following when using respiratory protection:

- Respirator users must have completed appropriate respirator training within the past 12 months. Level C training is required for air-purifying respirators (APR) use and Level B training is required for supplied-air respirators (SAR) and self-contained breathing apparatus (SCBA) use. Specific training is required for the use of powered air-purifying respirators (PAPR).
- Respirator users must complete the respirator medical monitoring protocol and been approved for the specific type of respirator to be used.
- Tight-fitting facepiece respirator (negative or positive pressure) users must have passed an appropriate fit test within past 12 months.
- Respirator use shall be limited to those activities identified in this plan. If site conditions change that alters the effectiveness of the specified respiratory protection, the RHSM shall be notified to amend the written plan.
- Tight-fitting facepiece respirator users shall be clean-shaven and shall perform a user seal check before each use.
- Canisters/cartridges shall be replaced according to the change-out schedule specified in this plan. Respirator users shall notify the SC or RHSM of any detection of vapor or gas breakthrough. The SC shall report any breakthrough events to the RHSM for schedule upgrade.
- Respirators in regular use shall be inspected before each use and during cleaning

- Respirators in regular use shall be cleaned and disinfected as often as necessary to ensure they are maintained in a clean and sanitary condition.
- Respirators shall be properly stored to protect against contamination and deformation.
- Field repair of respirators shall be limited to routine maintenance. Defective respirators shall be removed from service.
- When breathing air is supplied by cylinder or compressor, the SC or RHSM shall verify the air meets Grade D air specifications.
- The SC or designee shall complete the H&S Self-Assessment Checklist – Respiratory Protection included in as attachment to this plan to verify compliance with CH2M HILL's respiratory protection program.

15.0 Worker Training and Qualification

15.1 CH2M HILL Worker Training

(Reference CH2M HILL SOP HSE-110, *Training*)

15.1.1 Hazardous Waste Operations Training

All employees engaging in hazardous waste operations or emergency response shall receive appropriate training as required by 29 CFR 1910.120 and 29 CFR 1926.65. At a minimum, the training shall have consisted of instruction in the topics outlined in 29 CFR 1910.120 and 29 CFR 1926.65. Personnel who have not met these training requirements shall not be allowed to engage in hazardous waste operations or emergency response activities.

15.1.1.1 Initial Training

General site workers engaged in hazardous waste operations shall, at the time of job assignment, have received a minimum of 40 hours of initial health and safety training for hazardous waste site operations, unless otherwise noted in the above-referenced standards.

Employees who may be exposed to health hazards or hazardous substances at treatment, storage, and disposal (TSD) operations shall receive a minimum of 24 hours of initial training to enable the employee to perform their assigned duties and functions in a safe and healthful manner.

Employees engaged in emergency response operations shall be trained to the level of required competence in accordance with 29 CFR 1910.120.

15.1.1.2 Three-Day Actual Field Experience

General site workers for hazardous waste operations shall have received three days of actual experience (on-the-job training) under the direct supervision of a trained, qualified supervisor and shall be documented. If the field experience has not already been received and documented at a similar site, this supervised experience shall be accomplished and documented at the beginning of the assignment of the project.

15.1.1.3 Refresher Training

General site workers and TSD workers shall receive 8-hours of refresher training annually (within the previous 12-month period) to maintain qualifications for fieldwork. Employees engaged in emergency response operations shall receive annual refresher training of sufficient content and duration to maintain their competencies or shall demonstrate competency in those areas at least annually.

15.1.1.4 Eight-Hour Supervisory Training

On site management or supervisors who will be directly responsible for, or supervise employees engaged in hazardous waste site operations, will have received at least 8 hours of additional specialized training on managing such operations. Employees designated as Safety Coordinator – Hazardous Waste are considered 8-hour HAZWOPER Site Safety Supervisor trained.

15.1.2 First Aid/Cardiopulmonary Resuscitation

First aid and CPR training consistent with the requirements of a nationally recognized organization such as the American Red Cross Association or National Safety Council shall be administered by a certified trainer. A minimum of two personnel per active field operation will have first aid and CPR training. Bloodborne pathogen training located on CH2M HILL's Virtual Office is also required for those designated as first aid/CPR trained.

15.1.3 Safety Coordinator Training

SCs are trained to implement the HSE program on CH2M HILL field projects. A qualified SC is required to be identified in the site-specific HSP for CH2M HILL field projects. SCs must also meet the requirements of the worker category appropriate to the type of field project (construction or hazardous waste). In addition, the SCs shall have completed additional safety training required by the specific work activity on the project that qualifies them to implement the HSE program (for example, fall protection, excavation).

15.1.4 Site-Specific Training

Prior to commencement of field activities, all field personnel assigned to the project will have completed site-specific training that will address the contents of applicable HSPs, including the activities, procedures, monitoring, and equipment used in the site operations. Site-specific training will also include site and facility layout, potential hazards, risks associated with identified emergency response actions, and available emergency services. This training allows field workers to clarify anything they do not understand and to reinforce their responsibilities regarding safety and work operations for their particular activity.

15.1.5 Project-Specific Training Requirements

Project-specific training for this project includes:

- Training on CH2M HILL HSP and AHAs;
- Training on subcontractor AHAs;
- Qualified drill rig operator (subcontractor);

The training listed below is required computer-based training located on CH2M HILL's Virtual Office (VO) at
https://www.int.ch2m.com/safety%5Fcounts/Training/Computer_Based_Courses.asp

- Lifting training (part of new employee orientation training or available on the Virtual Office);
- Noise training (on the Virtual Office)
- Arsenic
- Benzene

16.0 Medical Surveillance and Qualification

All site workers participating in hazardous waste operations or emergency response will maintain an adequate medical surveillance program in accordance with 29 CFR 1910.120 or 29 CFR 1926.65 and other applicable OSHA standards. Documentation of employee medical qualification (e.g., physician's written opinion) will be maintained in the project files and made available for inspection.

16.1 Hazardous Waste Operations and Emergency Response

CH2M HILL personnel expected to participate in on site hazardous waste operations or emergency response are required to have a current medical qualification for performing this work. Medical qualification shall consist of a qualified physician's written opinion regarding fitness for duty at a hazardous waste site, including any recommended limitations on the employee's assigned work. The physician's written opinion shall state whether the employee has any detected medical conditions that would place the employee at increased risk of material impairment of the employee's health from work in hazardous waste operations or emergency response, or from respirator use.

16.2 Job or Site-Specific Medical Surveillance

Due to the nature of hazards for a particular job or work site, specialized medical surveillance may be necessary. This surveillance could include biological monitoring for specific compounds, or specialized medical examinations.

Site-specific medical surveillance includes:

- N/A
-

16.3 Respirator User Qualification

Personnel required to wear respirators must have a current medical qualification to wear respirators. Medical qualification shall consist of a qualified physician's written opinion regarding the employee's ability to safely wear a respirator in accordance with 29 CFR 1910.134.

16.4 Hearing Conservation

Personnel working in hazardous waste operations or operations that fall under 29 CFR 1910.95 and exposed to noise levels in excess of the 85dBA time-weighted average shall be included in a hearing conservation program that includes annual audiometric testing.

17.0 Site-Control Plan

17.1 Site-Control Procedures

(Reference CH2M HILL SOP HSE-218, *Hazardous Waste Operations)*

- The SC will implement site control procedures.
- The SC will conduct a site safety briefing (see below) before starting field activities or as tasks and site conditions change.
- Topics for briefing on site safety: general discussion of HSP, site-specific hazards, locations of work zones, PPE requirements, equipment, special procedures, emergencies.
- The SC records attendance at safety briefings in a logbook and documents the topics discussed.
- Post the OSHA job-site poster in a central and conspicuous location in accordance with CH2M HILL Core Standard, *OSHA Postings*.
- Establish support, contamination reduction, and exclusion zones. Delineate with flags or cones as appropriate. Support zone should be upwind of the site. Use access control at entry and exit from each work zone.
- Establish onsite communication consisting of the following:
  - Line-of-sight and hand signals
  - Air horn
  - Two-way radio or cellular telephone if available
- Establish offsite communication.
- Establish and maintain the "buddy system."
- Initial air monitoring is conducted by the SC in appropriate level of protection.
- The SC is to conduct periodic inspections of work practices to determine the effectiveness of this plan. Deficiencies are to be noted, reported to the RHSM, and corrected.

17.2 Hazwoper Compliance Plan

(Reference CH2M HILL SOP HSE-218 *Hazardous Waste Operations*)

Certain parts of the site work are covered by state or federal Hazwoper standards and therefore require training and medical monitoring. Anticipated Hazwoper tasks listed in the "General Project Information" section of this HSP might occur consecutively or concurrently with respect to non-Hazwoper tasks (also specified in the "General Project Information" section).

This section outlines procedures to be followed when approved the approved non-Hazwoper activities do not require 24- or 40-hour training. Non-Hazwoper-trained personnel also must be trained in accordance with all other state and federal OSHA requirements.

- In many cases, air sampling, in addition to real-time monitoring, must confirm that there is no exposure to gases or vapors before non-Hazwoper-trained personnel are allowed on the site, or while non-Hazwoper-trained staff is working in proximity to Hazwoper activities.

Other data (e.g., soil) also must document that there is no potential for exposure. The RHSM must approve the interpretation of these data.

- When non-Hazwoper-trained personnel are at risk of exposure, the SC must post the exclusion zone and inform non-Hazwoper-trained personnel of the:
  - nature of the existing contamination and its locations
  - limitations of their access
  - emergency action plan for the site
- Periodic air monitoring with direct-reading instruments conducted during regulated tasks also should be used to ensure that non-Hazwoper-trained personnel (e.g., in an adjacent area) are not exposed to airborne contaminants.
- When exposure is possible, non-Hazwoper-trained personnel must be removed from the site until it can be demonstrated that there is no longer a potential for exposure to health and safety hazards.
- Remediation treatment system start-ups: Once a treatment system begins to pump and treat contaminated media, the site is, for the purposes of applying the Hazwoper standard, considered a treatment, storage, and disposal facility (TSDF). Therefore, once the system begins operation, only Hazwoper-trained personnel (minimum of 24 hour of training) will be permitted to enter the site. All non-Hazwoper-trained personnel must not enter the TSDF area of the site.

18.0 Decontamination

(Reference CH2M HILL SOP HSE-218, *Hazardous Waste Operations*)

The SC must establish and monitor the decontamination procedures and their effectiveness. Decontamination procedures found to be ineffective will be modified by the SC. The SC must ensure that procedures are established for disposing of materials generated on the site.

18.1 Decontamination Specifications

Personnel

- Boot wash/rinse
- Glove wash/rinse
- Outer-glove removal
- Body-suit removal
- Inner-glove removal
- Respirator removal
- Hand wash/rinse
- Face wash/rinse
- Shower ASAP
- Dispose of PPE in municipal trash, or contain for disposal
- Dispose of personnel rinse water to facility or sanitary sewer, or contain for offsite disposal

Sample Equipment

- Wash/rinse equipment
- Solvent-rinse equipment
- Contain solvent waste for offsite disposal

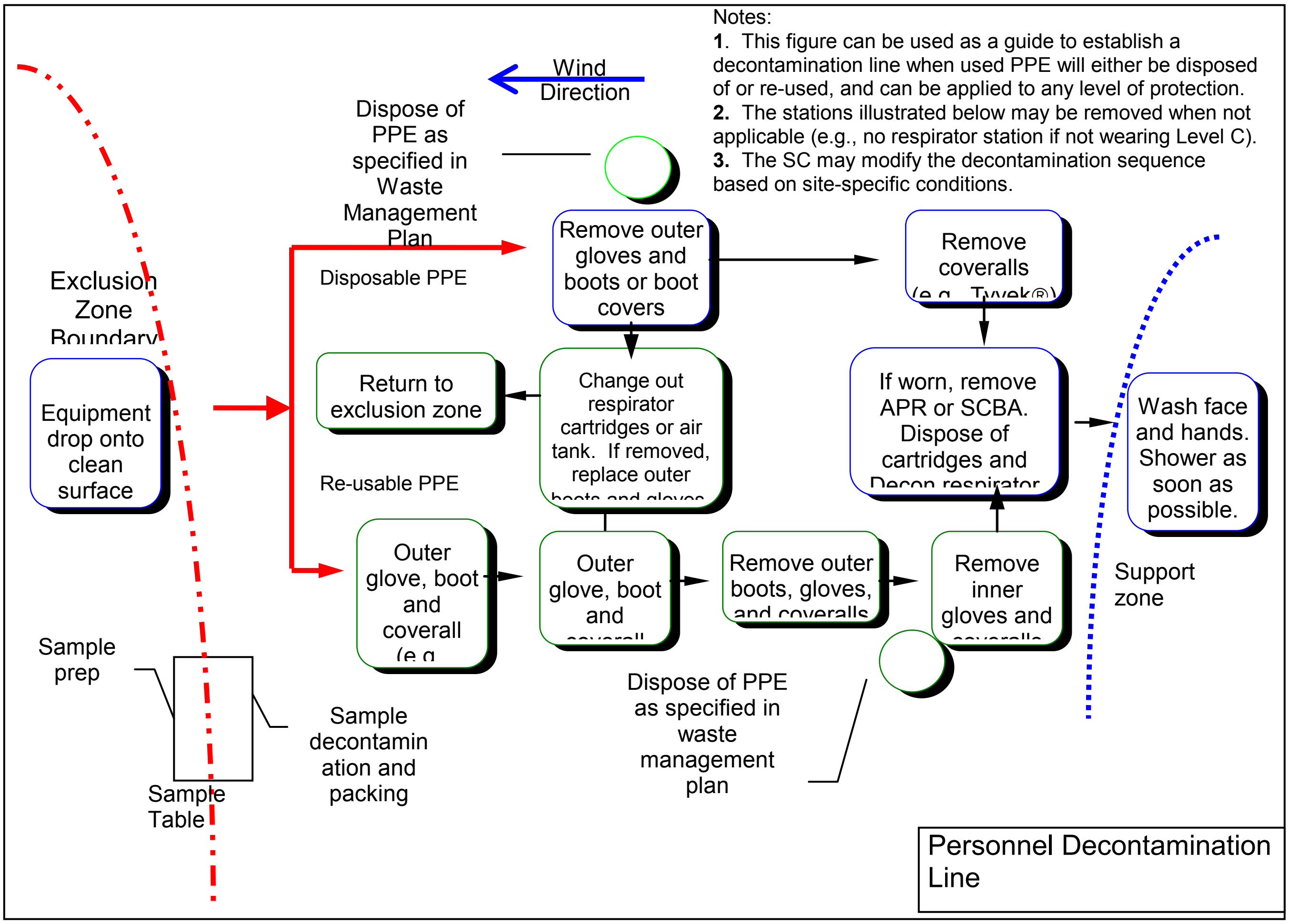
Heavy Equipment

- Power wash
- Steam clean
- Dispose of equipment rinse water to facility or sanitary sewer, or contain for offsite disposal

18.2 Diagram of Personnel-Decontamination Line

No eating, drinking, or smoking is permitted in contaminated areas and in exclusion or decontamination zones. The SC should establish areas for eating, drinking, and smoking.

The following figure illustrates a conceptual establishment of work zones, including the decontamination line. Work zones are to be modified by the SC to accommodate task-specific requirements.



Emergency Response Plan
(Reference CH2M HILL SOP HSE-106, *Emergency Planning*)

18.3 Pre-Emergency Planning

- The Emergency Response Coordinator (ERC), typically the SC or designee, performs the applicable pre-emergency planning tasks before starting field activities and coordinates emergency response with CH2M HILL onsite parties, the facility, and local emergency-service providers as appropriate. Pre-Emergency Planning activities performed by the ERC include:
- Review the facility emergency and contingency plans where applicable.
- Determine what onsite communication equipment is available (e.g., two-way radio, air horn).
- Determine what offsite communication equipment is needed (e.g., nearest telephone, cell phone).
- Confirm and post the “Emergency Contacts” page and route to the hospital located in this section in project trailer(s) and keep a copy in field vehicles along with evacuation routes

and assembly areas. Communicate the information to onsite personnel and keep it updated.

- Field Trailers: Post "Exit" signs above exit doors, and post "Fire Extinguisher" signs above locations of extinguishers. Keep areas near exits and extinguishers clear.
- Review changed site conditions, onsite operations, and personnel availability in relation to emergency response procedures.
- Where appropriate and acceptable to the client, inform emergency room and ambulance and emergency response teams of anticipated types of site emergencies.
- Designate one vehicle as the emergency vehicle; place hospital directions and map inside; keep keys in ignition during field activities.
- Inventory and check site emergency equipment, supplies, and potable water.
- Communicate emergency procedures for personnel injury, exposures, fires, explosions, and releases.
- Rehearse the emergency response plan before site activities begin, including driving route to hospital. Drills should take place periodically but no less than once a year.
- Brief new workers on the emergency response plan.
- The ERC will evaluate emergency response actions and initiate appropriate follow-up actions.

18.4 Emergency Equipment and Supplies

The ERC should mark the locations of emergency equipment on the site map and post the map.

Emergency Equipment and Supplies	Location
20 (or two 10) class A,B,C fire extinguisher	Support zone, field vehicle on drill rig
First aid kit	Support zone, field vehicle
Eye wash	Support zone, field vehicle
Potable water	Support zone, field vehicle
Bloodborne-pathogen kit	Support zone, field vehicle
Additional equipment (specify): cell phone, spill kit	Support zone, field vehicle

18.5 Incident Response

In fires, explosions, or chemical releases, actions to be taken include the following:

- Notify appropriate response personnel.
- Shut down CH2M HILL operations and evacuate the immediate work area.
- Account for personnel at the designated assembly area(s).
- Assess the need for site evacuation, and evacuate the site as warranted.
- Implement HSE-111, Incident Notification, Reporting and Investigation.
- Notify and submit reports to clients as required in contract.

Small fires or spills posing minimal safety or health hazards may be controlled with onsite spill kits or fire extinguishers without evacuating the site. When in doubt evacuate. Follow the incident reporting procedures in the "Incident Notification, Reporting, and Investigation" section of this HSP.

18.6 Emergency Medical Treatment

Emergency medical treatment is needed when there is a life-threatening injury (such as severe bleeding, loss of consciousness, breathing/heart has stopped). When in doubt if an injury is life-threatening or not, treat it as needing emergency medical treatment.

- Notify 911 or other appropriate emergency response authorities as listed in the "Emergency Contacts" page located in this section.
- The ERC will assume charge during a medical emergency until the ambulance arrives or until the injured person is admitted to the emergency room.
- Prevent further injury, perform decontamination (if applicable) where feasible; lifesaving and first aid or medical treatment takes priority.
- Initiate first aid and CPR where feasible.
- Notify supervisor and if the injured person is a CH2M HILL employee, the supervisor will call the occupational nurse at 1-866-893-2514 and make other notifications as required by HSE SOP-111, *Incident Notification, Reporting and Investigation*.
- Make certain that the injured person is accompanied to the emergency room.
- Follow the Serious Incident Reporting process in HSE SOP-111, Incident Notification, Reporting and Investigation, and complete incident report using the HITS system on the Virtual Office or if not feasible, use the hard copy forms provided as an attachment to this HSP.
- Notify and submit reports to client as required in contract.

18.7 Evacuation

- Evacuation routes, assembly areas, and severe weather shelters (and alternative routes and assembly areas) are to be specified on the site map.
- Evacuation route(s) and assembly area(s) will be designated by the ERC or designee before work begins.
- Personnel will assemble at the assembly area(s) upon hearing the emergency signal for evacuation.
- The ERC and a "buddy" will remain on the site after the site has been evacuated (if safe) to assist local responders and advise them of the nature and location of the incident.
- The ERC will account for all personnel in the onsite assembly area.
- A designated person will account for personnel at alternate assembly area(s).
- The ERC will follow the incident reporting procedures in the "Incident Notification, Reporting and Investigation" section of this HSP.

18.8 Evacuation Signals

Signal	Meaning
Grasping throat with hand	Emergency-help me.
Thumbs up	OK; understood.
Grasping buddy's wrist	Leave area now.
Continuous sounding of horn	Emergency; leave site now.

18.9 Inclement Weather

Sudden inclement weather can rapidly encroach upon field personnel. Preparedness and caution are the best defenses. Field crew members performing work outdoors should carry clothing appropriate for inclement weather. Personnel are to take heed of the weather forecast for the day and pay attention for signs of changing weather that indicate an impending storm. Signs include towering thunderheads, darkening skies, or a sudden increase in wind. If stormy weather ensues, field personnel should discontinue work and seek shelter until the storm has passed.

Protective measures during a lightning storm include seeking shelter; avoiding projecting above the surrounding landscape (don't stand on a hilltop--seek low areas); staying away from open water, metal equipment, railroad tracks, wire fences, and metal pipes; and positioning people several yards apart. Some other general precautions include:

- Know where to go and how long it will take to get there. If possible, take refuge in a large building or vehicle. Do not go into a shed in an open area.
- The inclination to see trees as enormous umbrellas is the most frequent and most deadly mistake. Do not go under a large tree that is standing alone. Likewise, avoid poles, antennae and towers.
- If the area is wide open, go to a valley or ravine, but be aware of flash flooding.
- If you are caught in a level open area during an electrical storm and you feel your hair stand on end, drop to your knees, bend forward and put your hands on your knees or crouch. The idea is to make yourself less vulnerable by being as low to the ground as possible and taking up as little ground space as possible. Lying down is dangerous, since the wet earth can conduct electricity. Do not touch the ground with your hands.
- Do not use telephones during electrical storms, except in the case of emergency

Remember that lightning may strike several miles from the parent cloud, so work should be stopped/restarted accordingly. The lightning safety recommendation is 30-30: Seek refuge when thunder sounds within 30 seconds after a lightning flash; and do not resume activity until 30 minutes after the last thunder clap.

High winds can cause unsafe conditions, and activities should be halted until wind dies down. High winds can also knock over trees, so walking through forested areas during high-wind situations should be avoided. If winds increase, seek shelter or evacuate the area. Proper body protection should be worn in case the winds hit suddenly, because body temperature can decrease rapidly.

Emergency Contacts

24-hour CH2M HILL Injury Reporting– 1-866-893-2514
24-hour CH2M HILL Serious Incident Reporting Contact – 720-286-4911

Medical Emergency – 911 **Facility Medical Response #:** 301-744-4333 (If in restricted area, use red call boxes – no cell phone usage in restricted area!) **Local Ambulance #: 911**	**CH2M HILL- Medical Consultant** WorkCare Dr. Peter Greaney M.D. 300 S. Harbor Blvd, Suite 600 Anaheim , CA 92805 800-455-6155/866-893-2514 714-978-7488
Fire/Spill Emergency – 911 **Facility Fire Response #:** 301-744-4333 (If in restricted area, use red call boxes – no cell phone usage in restricted area!) **Local Fire Dept #: 911**	**CH2M HILL Director – Health, Safety, Security & Environment** Andy Strickland/DEN (720) 480-0685 (cell) or (720) 286-2393 (office)
Security & Police – 911 **Facility Security #:** 301-744-4333 (If in restricted area, use red call boxes – no cell phone usage in restricted area!) **Local Police #: 911**	**CH2M HILL Responsible Health and Safety Manager (RHSM)** Name: Carl Woods Phone: 513-889-5771/Office or 513-319-5771/Mobile
Utilities Emergency Phone Numbers Contact Nick Carros, NSF-IH Phone: 301-744-2263	**CH2M HILL Human Resources Department** Name: Cindy Bauder Phone: 703-376-5027
CH2M HILL Project Manager Name: Jennifer Myers Phone: 703-376-5203	**CH2M HILL Worker's Compensation:** Contact Business Group HR dept. to have form completed or contact Jennifer Rindahl after hours: (720)891-5382
CH2M HILL Safety Coordinator (SC) Name: TBD Phone:	**Media Inquiries Corporate Strategic Communications** Name: John Corsi Phone: (720) 286-2087
CH2M HILL Project Environmental Manager Name: TBD Phone:	**Automobile Accidents** Rental: Jennifer Rindahl/DEN: 720-286-2449 CH2M HILL owned vehicle: Linda George/DEN: 720-286-2057
Federal Express Dangerous Goods Shipping Phone: 800/238-5355	**CHEMTEL (hazardous material spills)** **Phone: 800/255-3924**

Facility Alarms: TBD upon site arrival **Evacuation Assembly Area(s):** TBD upon site arrival

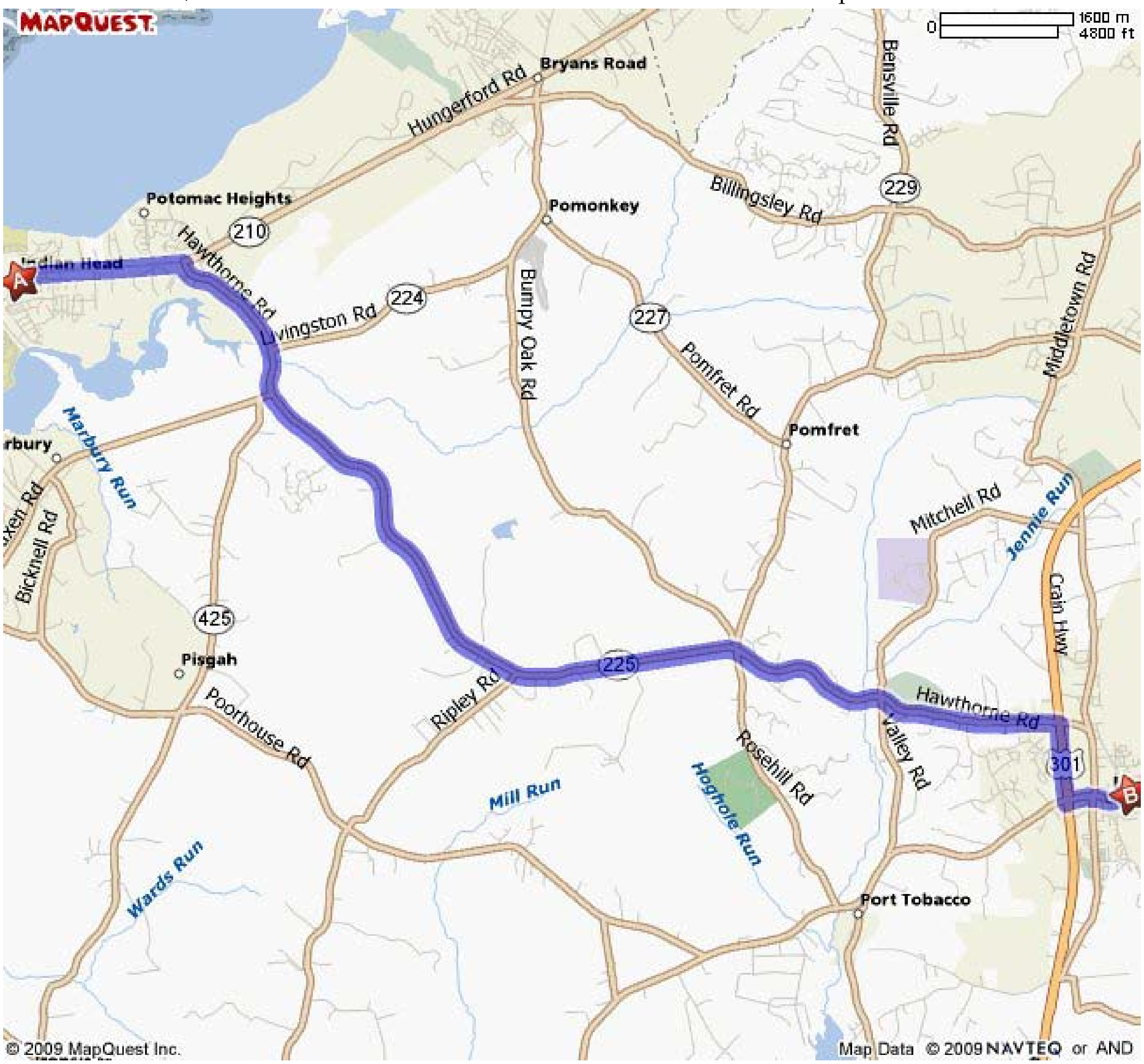
Facility/Site Evacuation Route(s): TBD upon site arrival

Hospital Name/Address: Civista Medical Center, 701 E. Charles St., LaPlata, MD 20646
Hospital Phone #: 301-609-4000

Directions to Local Hospital

Civista Medical Center, located at 701 East Charles Street, La Plata, MD

1. 0.0 Start on STRAUSS AV. N. Drive 0.9 miles
2. At 0.9 miles, drive onto HWY 210. Drive 0.7 miles
3. At 1.5 miles, TURN RIGHT on INDIAN HEAD LAPLATA RD. Drive 8.9 miles.
4. At 10.4 miles, drive onto HAWTHORNE DR. Drive 1.7 miles.
5. At 12.1 miles, TURN RIGHT on US 301. Drive 0.7 miles.
6. At 12.8 miles, TURN LEFT on CHARLES ST. Continue 0.6 miles to the hospital.



19.0 Spill Containment Procedures

CH2M HILL and subcontractor personnel working at the project site shall be knowledgeable of the potential health, safety and environmental concerns associated with petroleum and other hazardous substances that could potentially be released at the project site.

The following is a list of criteria that must be addressed in CH2M HILL's or the subcontractor's plans in the event of a spill or release. In the event of a large quantity spill notify emergency services. Personnel discovering a spill shall (only if safe to do so):

- Stop the spill immediately (if possible) or note source. If unsafe conditions exist, then leave the area, call emergency services, inform nearby personnel, notify the site supervisors, and initiate incident reporting process. The SC shall be notified immediately.
- Extinguish sources of ignition (e.g., flames, sparks, hot surfaces, cigarettes, etc.)
- Clear personnel from the spill location and barricade the area.
- Utilize available spill control equipment in an effort to ensure that fires, explosions, and releases do not occur, recur, or spread.
- Use sorbent materials to control the spill at the source.
- Construct a temporary containment dike of sorbent materials, cinder blocks, bricks or other suitable materials to help contain the spill.
- Attempt to identify the character, exact source, amount, and extent of the released materials. Identification of the spilled material should be made as soon as possible so that the appropriate cleanup procedure can be identified.
- Assess possible hazards to human health or the environment as a result of the release, fire or explosion.
- A Spill Report shall be completed, including a description of the event, root causes, and corrective actions.

20.0 Inspections

20.1 Project Activity Self-Assessment Checklists

In addition to the hazard controls specified in this document, Project Activity Self-Assessment Checklists are contained as an attachment to this HSP. The Project-Activity Self–Assessment Checklists are based upon minimum regulatory compliance and some site-specific requirements may be more stringent. The objective of the self-assessment process is to identify gaps in project safety performance, and prompt for corrective actions in addressing these gaps. The self-assessment checklists, including documented corrective actions, shall be made part of the permanent project records and maintained by the SC.

The self-assessment checklists will also be used by the SC in evaluating the subcontractors and any client contractors' compliance on site.

The self-assessment checklists for the following tasks and exposures are required when the task or exposure is initiated and weekly thereafter while the task or exposure is taking place. The checklists shall be completed by the SC or other CH2M HILL representative and maintained in project files.

- Drilling
- Hand and Power Tools
- Traffic Control
- Hazardous Materials Handling
- PPE

20.2 Safe Behavior Observations

Safe Behavior Observations (SBOs) shall be conducted by SC or designee for specific work tasks or operations comparing the actual work process against established safe work procedures identified in the project-specific HSP and AHAs. SBOs are a tool to be used by supervisors to provide positive reinforcement for work practices performed correctly, while also identifying and eliminating deviations from safe work procedures that could result in a loss. The SC or designee shall perform at least one SBO each week for tasks/operations addressed in the project-specific HSP or AHA. The SC or designee shall complete the SBO form (attached to this HSP) for the task/operation being observed and submit them weekly to the regional point of contact.

The SC or designee shall complete the SBO form (attached to this HSP) when there is a subcontractor onsite or when two or more people are performing field work. The completed SBO forms shall be submitted electronically by e-mailing them to the address, "CH2M HILL ES FED Safe Behavior Observations," when connected to the network or at CH2MHILLESFEDSafeBehaviorObservation@ch2m.com.

21.0 Incident Notification, Reporting, and Investigation

(Reference CH2M HILL SOP HSE-111, *Incident Notification, Reporting and Investigation*)

21.1 General Information

This section applies to the following:

- All injuries involving employees, third parties, or members of the public
- Damage to property or equipment
- Interruptions to work or public service (e.g., hitting a utility)
- Incidents which attract negative media coverage
- Near misses
- Spills, leaks, or regulatory violations
- Motor vehicle accidents

Documentation, including incident reports, investigation, analysis and corrective measure taken, shall be kept by the SC and maintained onsite for the duration of the project.

21.2 Section Definitions

Incident: an undesired event which results or could have resulted in loss through injury, damage to assets or environmental harm. This includes all of the definitions below.

Accident: an incident involving actual loss through injury, damage to assets, or environmental harm.

Near Miss: an unsafe act or incident which, in other circumstances, could have resulted in loss through injury, damage to assets, or environmental harm.

Serious Incident:

- All fatalities including contractors, subcontractors, third parties, or members of the public
- Kidnap/Missing Person
- Event that involves a fire, explosion, or property damage that requires a site evacuation or is estimated to result in greater than $ 500,000 in damage.
- Acts or threats of terrorism
- Spill or release of hazardous materials or substances that involves a significant threat of imminent harm to site workers, neighboring facilities, the community or the environment.

21.3 Reporting Requirements

All employees and subcontractors' employees shall immediately report any incident (including "near misses," as defined in the section above) in which they are involved or witness to their supervisor.

The CH2M HILL or Subcontractor supervisor, upon receiving an incident report, shall inform his immediate superior and the CH2M HILL SC.

The SC shall immediately report the following information to the RHSM and PM by phone and e-mail:

- Project Name/Site Manager
- Date and time of incident
- Description of incident
- Extent of know injuries/damage
- Level of medical attention
- Preliminary root cause/corrective actions

The SC shall complete an entry into the Hours and Incident Tracking System (HITS) database system located on CH2M HILL's Virtual Office (or if VO not available, use the hard copy Incident Report Form and Root Cause Analysis Form and forward it to the RHSM) within 24 hours and finalize those forms within 3 calendar days.

The CH2M HILL team shall comply with all applicable statutory incident reporting requirements such as those to OSHA and the police.

21.4 HITS System and Incident Report Form (IRF)

It is the policy of CH2M HILL to maintain a HITS entry and/or Incident Report Form (IRF) for all work-related injuries and illnesses sustained by its employees in accordance with recordkeeping and insurance requirements. A HITS entry and/or IRF will also be maintained for other incidents (property damage, fire or explosion, spill, release, potential violation, and near misses) as part of our loss prevention and risk reduction initiative.

21.5 Injury Management/Return-to-Work (for CH2M HILL Staff Only)

(Reference CH2M HILL, SOP HSSE-124, Injury Management/Return-to-Work)

21.5.1 Background

The Injury Management Program has been established to provide orderly, effective and timely medical treatment and return-to-work transition for an employee who sustains a work-related injury or illness. It also provides guidance and assistance with obtaining appropriate treatment to aid recovery, keep supervisors informed of employee status, and to quickly report and investigate work-related injury/illnesses to prevent recurrence.

To implement the Injury Management/Return-to-Work Program successfully, supervisors and/or SC should:

- Ensure employees are informed of the Injury Management/Return-to-Work Program.
- Become familiar with the Notification Process (detailed below).
- Post the Injury Management/Return-to-Work Notification Poster.

21.5.2 The Injury Management/Return-to-Work Notification Process:

- Employee informs their Supervisor.
- Employee calls the Injury Management Program toll free number 1-866-893-2514 immediately and speaks with the Occupational Injury Nurse. This number is operable 24 hours per day, 7 days a week.
- Supervisor ensures employee immediately calls the Injury Management Program number. Supervisor makes the call with the injured worker or for the injured worker if needed.
- Nurse assists employee with obtaining appropriate medical treatment, as necessary schedules clinic visit for employee (calls ahead, and assists with any necessary follow up treatment) with the supervisor or SC accompany the employee if a clinic visit is necessary to ensure that employees receive appropriate and timely care.
- Supervisor/SC completes the HITS entry or Incident Report Form immediately (within 24 hours) and forwards it to the Project Manager and RHSM.
- Nurse notifies appropriate CH2M HILL staff by e-mail (supervisor, Health & Safety, Human Resources, Workers' Compensation).
- Nurse communicates and coordinates with and for employee on treatment through recovery.
- Supervisor ensures suitable duties are identified and available for injured/ill workers who are determined to be medically fit to return to work on transitional duty (temporary and progressive).
- Supervisor ensures medical limitations prescribed (if any) by physician are followed until the worker is released to full duty.

21.6 Serious Incident Reporting Requirements

(Reference CH2M HILL SOP HSE-111, *Incident Reporting, Notification and Investigation*)

The Serious Incident Reporting Requirements ensures timely notification and allows for positive control over flow of information so that the incident is handled effectively, efficiently, and in conjunction with appropriate corporate entities. This standard notification process integrates Health, Safety, Security and Environment (HSSE) and Firm Wide Security Operations (FWSO) requirements for the consistent reporting of and managing of serious events throughout our operations.

21.6.1 Serious Incident Determination

The following are general criteria for determining whether an incident on CH2M HILL owned or managed facilities or program sites is considered serious and must be immediately reported up to Group President level through the reporting/notification process:

- Work related death, or life threatening injury or illness of a CH2M HILL employee, subcontractor, or member of the public
- Kidnap/missing person
- Acts or threats of terrorism

- Event that involves a fire, explosion, or property damage that requires a site evacuation or is estimated to result in greater than $ 500,000 in damage.
- Spill or release of hazardous materials or substances that involves a significant threat of imminent harm to site workers, neighboring facilities, the community or the environment.

21.6.2 Serious Incident Reporting

If an incident meets the "Serious Incident" criteria, the Project Manager is to immediately contact the Crisis Manager at 720-286-4911, then follow the standard incident reporting procedure.

For all serious incidents this standard reporting process is implemented immediately so as to ultimately achieve notification to the Business Group President within 2 hours of incident onset or discovery, and notification to appropriate corporate Crisis Management Support Team.

ESBG US Operations
Incident Reporting Flow Diagram

Direct Reporting Responsibility

Informational Reporting

Incident:
- Injury or illness
- Hazardous substance exposure
- Damage to property
- Fire or explosion
- Spill, release, potential violation, or permit exceedance
- A "near-miss"

If incident is an **injury** to US or Puerto Rico based CH2M HILL personnel contact the Occupational Health Nurse at 866/893-2514. Outside the US, the supervisor must notify the HR

The Ops Leader is responsible for completing the Incident Report Form (IRF) in **HITS** when there is an injury to a CH2M HILL employee. The PM, CM or SC is responsible for completing the IRF for all other incidents. ***The IRF/HITS must be completed within 24 hours of the incident and does not replace the required immediate PM and RHSM***

Incident
Ensure that Emergency Responders have been notified as necessary

Employee or Subcontractor
Provide immediate notification.

Supervisor – Construction Manager - Safety Coordinator
Provide immediate notification by phone and email to PM and RHSM. In addition, for spills, NOVs, and permit issues you may also call the EM.

CRISIS MANAGER:
If the incident meets the "**Serious Incident**" criteria, contact the Crisis Manager
(720.286.4911)

Third Party – Incidents outside of our contractual obligations do not need to be communicated, unless they are serious and/or may affect CH2M HILL. The RHSM will determine the level of communication necessary for third party incidents.

Serious Incident:
- Work related death, or life threatening injury or illness of a CH2M HILL employee, subcontractor, or member of the public
- Kidnap/missing person
- Acts or threats of terrorism
- Event that involves a fire, explosion, or property damage that requires a site evacuation or is estimated to result in greater than $ 500,000 US in damage.
- Spill or release of hazardous materials or substances that involves a significant threat of imminent harm to site workers, neighboring facilities, the community or the environment.

Responsible HSM (RHSM)
Immediately notify the Sector OR Client Program HSE Manager, immediately notify the Responsible Environmental Manager (EM) for spills, NOVs, and permit issues, and direct the incident investigation.

Client Program HSE Manager
Notify Sector HSM, and coordinate communication and incident investigations.

Immediate notification to the Sector HSM is not required for some minor incidents. Follow the program or sector protocol.

Project Manager
Provide notification to the Sector OR Program Project Delivery (PD) or Operations (Ops) Manager or designee. Notification is based on program or sector specific criteria.

Immediate notification to the PD/Ops Manager is not required for some minor incidents. Follow the program or sector protocol

Sector HSE Manager
Coordinate communication, direct significant incident investigations, notify Sector EM for spills, NOVs, & permit

Sector or Program PD/Ops Manager
Notify Client Program Manager OR Sector Director, provide guidance and follow the incident through to resolution.

Client Program Manager
Notify Sector Director; provide decision-making assistance or direction for incident resolution.

Keep unnecessary communication of serious incidents to a minimum

HSSE Director
Provide decision-making assistance or direction for incident resolution.

Sector Director
Provide decision-making assistance or direction for incident resolution.

ES US Operations Director/ Executive Leadership Team
Provide decision-making assistance, direction for incident resolution, and make higher level notifications as necessary

Post-emergency incident communications regarding serious incidents at a CH2M HILL office or project (regardless of the party involved) shall be considered sensitive in nature and must be controlled in a confidential manner.

21.7 Incident Root Cause Analysis

The accident analysis is essential if all causes of the incident are to be identified for the correct remedial actions to be taken to prevent the same and similar type of incident from recurring. The investigation team will consist of the SC (with support from RHSM), appropriate subcontractor personnel as necessary, the PM, and the responsible supervisor. More participants may be involved as needed to complete the investigation.

The Root Cause Analysis Form must be completed for all Loss Incidents and Near Loss Incidents. This form must be submitted to the investigation team for review.

For minor losses or near losses, the information may be gathered by the supervisor or other personnel immediately following the loss. Based on the complexity of the situation, this information may be all that is necessary to enable the investigation team to analyze the loss, determine the root cause, and develop recommendations. More complex situations may require the investigation team to revisit the loss site or re-interview key witnesses to obtain answers to questions that may arise during the investigation process.

Photographs or videotapes of the scene and damaged equipment should be taken from all sides and from various distances. This point is especially important when the investigation team will not be able to review the loss scene.

The investigation team must use the Root Cause Analysis Flow Chart to assist in identifying the root cause(s) of a loss. Any loss may have one or more root causes and contributing factors. The root cause is the primary or immediate cause of the incident, while a contributing factor is a condition or event that contributes to the incident happening, but is not the primary cause of the incident. Root causes and contributing factors that relate to the person involved in the loss, his or her peers, or the supervisor should be referred to as "personal factors." Causes that pertain to the system within which the loss or injury occurred should be referred to as "job factors."

21.7.1 Personal Factors

- Lack of skill or knowledge
- Correct way takes more time and/or requires more effort
- Short-cutting standard procedures is positively reinforced or tolerated
- Person thinks there is no personal benefit to always doing the job according to standards

21.7.2 Job Factors

- Lack of or inadequate operational procedures or work standards
- Inadequate communication of expectations regarding procedures or standards
- Inadequate tools or equipment

The root cause(s) could be any one or a combination of these seven possibilities or some other uncontrollable factor. In the vast majority of losses, the root cause is very much related to one or more of these seven factors. Uncontrollable factors should be used rarely and only after a thorough review eliminates all seven other factors.

21.7.3 Corrective Actions

Include all corrective actions taken or those that should be taken to prevent recurrence of the incident. Include the specific actions to be taken, the employer and personnel responsible for implementing the actions, and a timeframe for completion. Be sure the corrective actions address the causes.

Once the investigation report has been completed, the PM shall hold a review meeting to discuss the incident and provide recommendations. The responsible supervisors shall be assigned to carry out the recommendations, and shall inform the SC upon successful implementation of all recommended actions.

- The RHSM will inform the Responsible Environmental Manager (REM) of any environmental incidents.
- Evaluation and follow-up of the IRF will be completed by the type of incident by the RHSM, REM, or FWSO. The Business Group (BG) HSE Lead will review all BG incidents and modify as required.
- Incident Investigations must be initiated and completed as soon as possible but no later than 72 hours after the incident.

22.0 Records and Reports

An organized project filing system is essential for good documentation and recordkeeping. There are many benefits to an organized filing system:

- Other CH2M HILL employees can easily and quickly find documents
- Records are readily available for review
- Records may be needed during OSHA investigations, audits, or other legal matters
- Records may be needed on short notice in case of an accident, illness or other emergency
- Systematic recordkeeping aids in overall project organization

The project filing system shall be established at the beginning of the project and maintained throughout all phases of construction and archived in accordance with CH2M HILL's Records Retention Policy. The information contained in the filing system shall be updated regularly and/or as specified in this document. The PM and SC are responsible for collecting documentation, including subcontractor documentation, and maintaining a complete and organized filing system.

Below are examples of records that must be maintained as the project progresses:

- Exposure records includes air monitoring data (including calibration records), MSDSs, exposure modeling results.
- Physical hazard exposure records include noise, ionizing radiation, non-ionizing radiation, vibration, and lasers exposure assessments and measurements.
- Respiratory Fit Test Records
- Training Records
- Injury/illness reports and investigations
- Federal or State Agency Inspection Records
- Other Records
  - Ergonomic evaluations
  - HSE audits and assessments
  - Project-Specific HSE Plans
  - Confined Space Entry Permits
  - Equipment inspections
  - Equipment maintenance
  - SBOs
  - Self-Assessment Checklists
- The RHSM shall coordinate with the PM or designee to ensure that final project-specific HSE records described in this section, including negative exposure determinations, are maintained with the project files in accordance with the CH2M HILL records retention schedule, or forwarded to the Medical Surveillance Program Administrator, as appropriate. Records retention requirements are detailed in the Recordkeeping and Access to Records SOP, HSE-119.

Health and Safety Plan Employee Sign-off Form

EMPLOYEE SIGNOFF FORM

Health and Safety Plan

The CH2M HILL project employees and subcontractors listed below have been provided with a copy of this HSP, have read and understood it, and agree to abide by its provisions.

Project Name: **Project Number:**

EMPLOYEE NAME (Please print)	EMPLOYEE SIGNATURE	COMPANY	DATE

CH2M HILL Health and Safety Plan

Attachment 2

Chemical Inventory/Register Form

CH2MHILL

CHEMICAL INVENTORY/REGISTER FORM

Refer to SOP HSE-107, Attachment 1, for instructions on completing this form.

Location:

HCC:

☐ Office ☐ Warehouse ☐ Laboratory ☐ Project:

Project No.:

Regulated Product	Location	Container labeled (✓if yes)	MSDS available (✓if yes)

MSDS for the listed products will be maintained at:

CH2M HILL Health and Safety Plan

Attachment 3

Chemical-Specific Training Form

CH2MHILL

CHEMICAL-SPECIFIC TRAINING FORM

Refer to SOP HSE-107 Attachment 1 for instructions on completing this form.

Location: Project # :

HCC: Trainer:

TRAINING PARTICIPANTS:

NAME	SIGNATURE	NAME	SIGNATURE

REGULATED PRODUCTS/TASKS COVERED BY THIS TRAINING:

The HCC shall use the product MSDS to provide the following information concerning each of the products listed above.

- ☐ Physical and health hazards
- ☐ Control measures that can be used to provide protection (including appropriate work practices, emergency procedures, and personal protective equipment to be used)
- ☐ Methods and observations used to detect the presence or release of the regulated product in the workplace (including periodic monitoring, continuous monitoring devices, visual appearance or odor of regulated product when being released, etc.)

Training participants shall have the opportunity to ask questions concerning these products and, upon completion of this training, will understand the product hazards and appropriate control measures available for their protection.

Copies of MSDSs, chemical inventories, and CH2M HILL's written hazard communication program shall be made available for employee review in the facility/project hazard communication file.

CH2M HILL Health and Safety Plan

Attachment 4

Project Activity Self-Assessment Checklists/Permits/Forms

Heat stress physiological monitoring form

HEAT STRESS PHYSIOLOGICAL MONITORING FORM	
Project:	
Date:	Company:

1. Take and record measurement of temperature or pulse at the frequency indicated in the safety plan.
2. Follow the Physiological Monitoring Protocol in the safety plan.
3. Never continue work if your body temperature is more than 100.4° F/38° C, or if you are experiencing sudden and severe fatigue, nausea, dizziness, or lightheadedness.

Employee:

Describe action taken below if measurements are exceeded:

Time								
Temp								
Pulse								

Employee:

Describe action taken below if measurements are exceeded:

Time								
Temp								
Pulse								

Employee:

Describe action taken below if measurements are exceeded:

Time								
Temp								
Pulse								

Employee:

Describe action taken below if measurements are exceeded:

Time								
Temp								
Pulse								

Employee:

Describe action taken below if measurements are exceeded:

Time								
Temp								
Pulse								

CH2M HILL Health and Safety Plan

Attachment 5

Behavior Based Loss Prevention System Forms

Activity Hazard Analysis

Pre-Task Safety Plans

Safe Behavior Observation

Incident Report and Investigation

(use electronic form when possible)

HITS

CH2M HILL Health and Safety Plan

Attachment 6

Material Safety Data Sheets

&

Fact Sheets

CH2M HILL Health and Safety Plan

Attachment 7

Working Alone Standard

CALL – IN CONTACT FORM

Date of site work:________________ Expected start time:_______________

Name of CH2M HILL employee in the field:____

Name of CH2M HILL employee responsible to receive contact:

Client Emergency Contact (if any):

CH2M HILL employee's contact numbers:

Radio #____________________________

Cell Phone #________________________

Address and Location of work:____

Directions/Map:

Planned Activity:____

Specified Frequency and time for call in:____

Time	Verified	Location

If lone worker fails to call in at specified frequency/time:

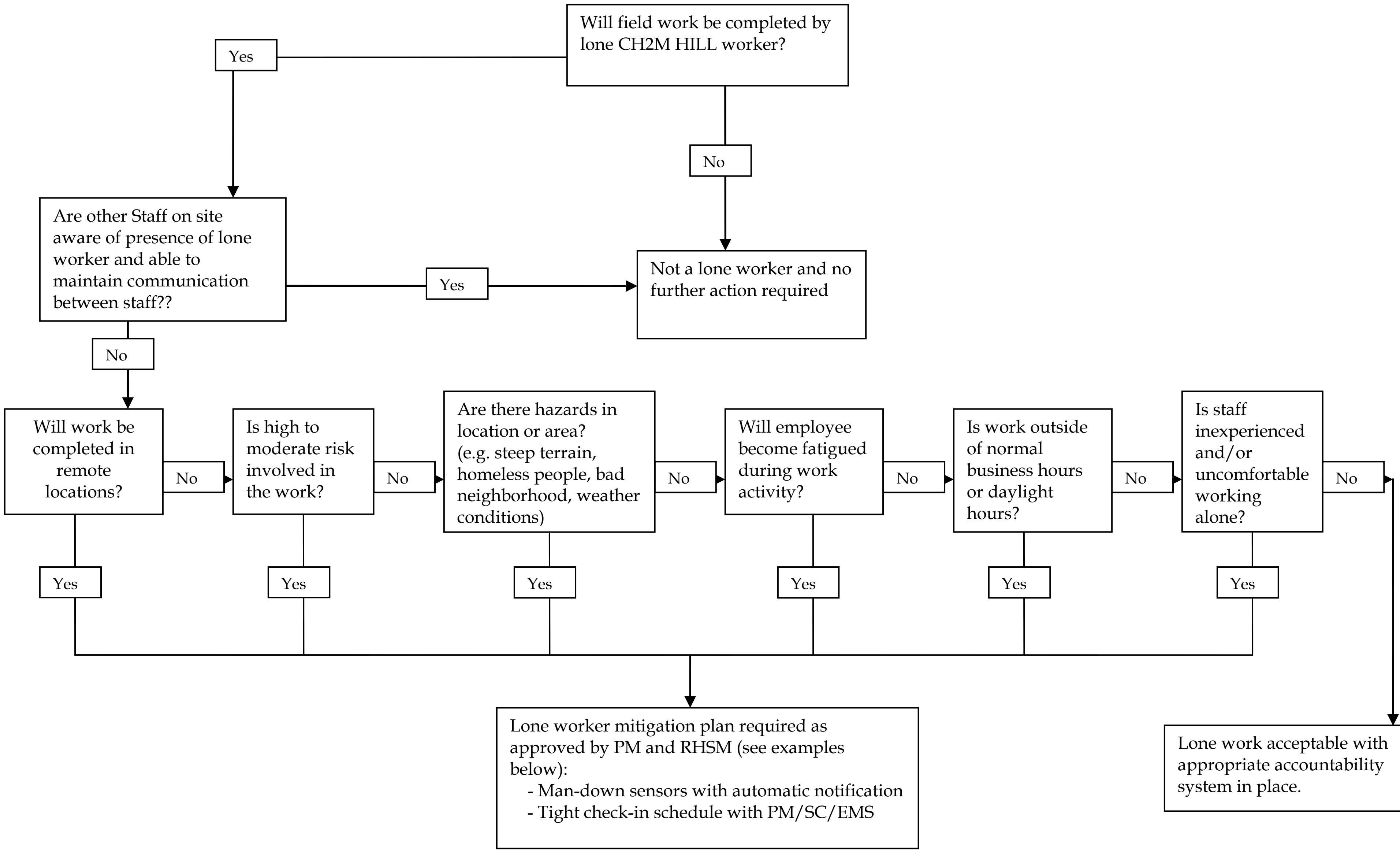
1) Call worker's radio and cell to determine if an emergency exists.

2) If no reply, immediately call Client security/emergency service if there is one at the site.

3) If there is no client security call Emergency Services (911). Inform the dispatcher there is a lone worker that cannot be contacted and there may be an emergency on site. Provide the lone worker's name, their last known location, and your contact information.

4) After Emergency Services have been contacted, call the other emergency contacts, Project Manager, and Responsible Health and Safety Manager.

Lone Worker Protocol



CH2M HILL HEALTH AND SAFETY PLAN

Attachment 8

Tick Fact Sheet

Tick-Borne Pathogens — A Fact Sheet

Most of us have heard of Lyme disease or Rocky Mountain Spotted Fever (RMSF), but there are actually six notifiable tick-borne pathogens that present a significant field hazard. In some areas, these account for more than half of our serious field incidents. The following procedures should be applied during any field activity—even in places that are predominantly paved with bordering vegetation.

Hazard Recognition

An important step in controlling tick related hazards is understanding how to identify ticks, their habitats, their geographical locations, and signs and symptoms of tick-borne illnesses.

Tick Identification

There are five varieties of hard-bodied ticks that have been associated with tick-borne pathogens. These include:

- Deer (Black Legged) Tick (eastern and pacific varieties)
- Lone Star Tick
- Dog Tick
- Rocky Mountain Wood Tick

These varieties and their geographical locations are illustrated on the following page.

Tick Habitat

In eastern states, ticks are associated with deciduous forest and habitat containing leaf litter. Leaf litter provides a moist cover from wind, snow, and other elements. In the north-central states, is generally found in heavily wooded areas often surrounded by broad tracts of land cleared for agriculture.

On the Pacific Coast, the bacteria are transmitted to humans by the western black-legged (deer) tick and habitats are more diverse. For this region, ticks have been found in habitats with forest, north coastal scrub, high brush, and open grasslands. Coastal tick populations thrive in areas of high rainfall, but ticks are also found at inland locations.

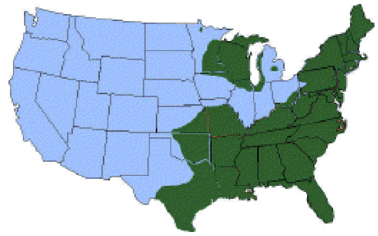
Illnesses and Signs & Symptoms

There are six notifiable tick-borne pathogens that cause human illness in the United States. These pathogens may be transmitted during a tick bite—normally hours after attachment. The illnesses, presented in approximate order of most common to least, include:

- Lyme (bacteria)
- RMSF (bacteria)
- Ehrlichiosis (bacteria)
- STARI (Southern Tick-Associated Rash Illness) (bacteria)
- Tularemia (Rabbit Fever) (bacteria)
- Babesia (protozoan parasite)

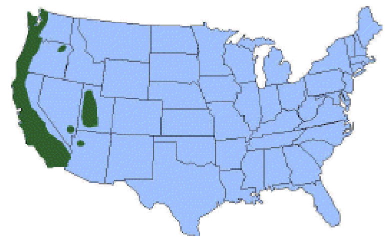
Symptoms will vary based on the illness, and may develop in infected individuals typically between 3 and 30 days after transmission. Some infected individuals will not become ill or may develop only mild symptoms. These illnesses present with some or all of the following signs & symptoms: fever, headache, muscle aches, stiff neck, joint aches, nausea, vomiting, abdominal pain, diarrhea, malaise, weakness, small solid, ring-like, or spotted rashes. The bite site may be red, swollen, or develop ulceration or lesions. For Lyme disease, the bite area will sometimes resemble a target pattern. A variety of long-term symptoms may result if the illness is left untreated, including debilitating effects and death.

Deer Tick



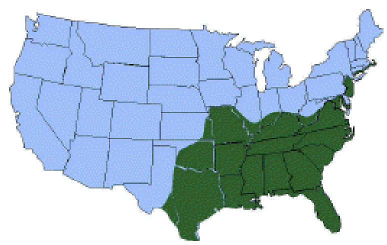
Distribution of Deer Tick (dark green)

From Left: adult female, adult male, nymph, and larvae Deer Tick (cm scale)



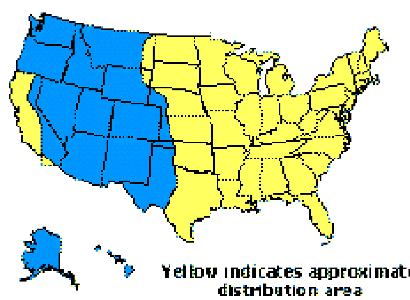
Distribution of Pacific Deer Tick (dark green)

Lone Star Tick

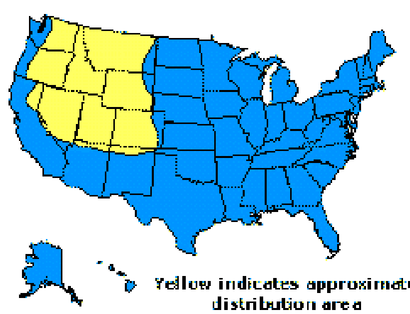


Distribution of Lone Star Tick (Green)

Dog Tick



Rocky Mountain Wood Tick



Hazard Control

The methods for controlling exposure to ticks include, in order of most- to least-preferred:

- Avoiding tick habitats and ceasing operations in heavily infested areas
- Reducing tick abundance through habitat disruption or application of acracide
- Personal protection through use of repellants and protective clothing
- Frequent tick inspections and proper hygiene

Vaccinations are not available and preventative antibiotic treatment after a bite is generally not recommended.

Avoidance and Reduction of Ticks

To the extent practical, tick habitats should be avoided. In areas with significant tick infestation, consider stopping work and withdrawing from area until adequate tick population control can be achieved. Stopping and withdrawing should be considered as seriously as entering an area without proper energy control or with elevated airborne contaminants—tick-borne pathogens present risk of serious illness!

In areas where significant population density or infestation exists, tick reduction should be considered. Tick reduction can be achieved by disrupting tick habitats and/or direct population reduction through the use of tick-toxic pesticides (Damminix, Dursban, Sevin, etc.).

Habitat disruption may include only simple vegetative maintenance such as removing leaf litter and trimming grass and brush. Tick populations can be reduced by between 72 and 100 percent when leaf litter alone is removed. In more heavily infested areas, habitat disruption may include grubbing, tree trimming or removal, and pesticide application (Damminix, Dursban, Sevin, etc.). This approach is practical in smaller, localized areas or perimeter areas that require occasional access. Habitat controls are to be implemented with appropriate health and safety controls, in compliance with applicable environmental requirements, and may be best left to the property owner or tenant or to a licensed pesticide vendor. Caution should be exercised when using chemical repellents or pesticides in or around areas where environmental or industrial media samples will be collected for analysis.

Personal Protection

After other prevention and controls are implemented, personal protection is still necessary to control exposure to ticks. Personal protection must include all of the following steps:

- So that ticks may be easily seen, wear light-colored clothing. Full-body New Tyvek (paper-like disposable coveralls) may also be used
- To prevent ticks from getting underneath clothing tuck pant legs into socks or tape to boots
- Wear long-sleeved shirts, a hat, and high boots
- Apply DEET repellent to exposed skin or clothing per product label
- Apply permethrin repellent to the outside of boots and clothing before wearing, per product label
- Frequently check for ticks and remove from clothing
- At the end of the day, search your entire body for ticks (particularly groin, armpits, neck, and head) and shower
- To prevent pathogen transmission through mucous membranes or broken/cut skin, wash or disinfect hands and/or wear surgical-style nitrile gloves any time ticks are handled

Pregnant individuals and individuals using prescription medications should consult with their physician and/or pharmacists before using chemical repellents. Because human health effects may not be fully known, use of chemical repellents should be kept to a minimum frequency and quantity. Always follow manufacturers' use instructions and precautions. Wash hands after handling, applying, or removing protective gear and clothing. Avoid situations such as hand-to-face contact, eating, drinking, and smoking when applying or using repellents.

Remove and wash clothes per repellent product label. Chemical repellents should not be used on infants and children.

Vaccinations are generally not available for tick-borne pathogens. Although production of the LYMErix™ Lyme disease vaccination has been ceased, vaccination may still be considered under specific circumstances and with concurrence from the consulting physician.

Tick Check

A tick check should be performed after field survey before entering the field vehicle (you do not want to infest your field vehicle with ticks). Have your field partner check your back; the backs of your legs, arms, and neck; and your hairline. Shake off clothing as thorough as possible before entering the vehicle. Once the field day is complete, repeat this procedure and perform a thorough self check.

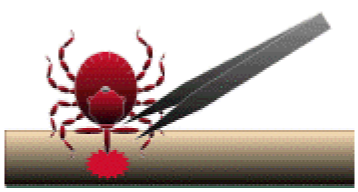
If a tick has embedded itself into the skin, remove the tick as described below.

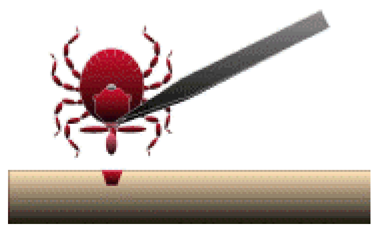
Tick Removal

1. Use the tick removal kit obtained through the CH2M HILL Milwaukee warehouse, or a fine-tipped tweezers or shield your fingers with a tissue, paper towel, or nitrile gloves.

Tick Bites\Tick Remover.pdf

2. Grasp the tick as close to the skin surface as possible and pull upward with steady, even pressure. Do not twist or jerk the tick; this may cause the mouthparts to break off and remain in the skin. If this happens, remove mouthparts with tweezers. Consult your healthcare provider if infection occurs.





3. Avoid squeezing, crushing or puncturing the body of the tick because its fluids (saliva, hemolymph, gut contents) may contain infectious organisms. Releasing these organisms to the outside of the tick's body or into the bite area may increase the chance of infectious organism transmission.

4. Do not handle the tick with bare hands because infectious agents may enter through mucous membranes or breaks in the skin. This precaution is particularly directed to individuals who remove ticks from domestic animals with unprotected fingers. Children, elderly persons, and immunocompromised persons may be at greater risk of infection and should avoid this procedure.

5. After removing the tick, thoroughly disinfect the bite site and wash your hands with soap and water.

6. Should you wish to save the tick for identification, place it in a plastic bag, with the date of the tick bite, and place in your freezer. It may be used at a later date to assist a physician with making an accurate diagnosis (if you become ill).

Note: Folklore remedies such as petroleum jelly or hot matches do little to encourage a tick to detach from skin. In fact, they may make matters worse by irritating the tick and stimulating it to release additional saliva, increasing the chances of transmitting the pathogen. These methods of tick removal should be avoided. In addition, a number of tick removal devices have been marketed, but none are better than a plain set of fine tipped tweezers.

First-Aid and Medical Treatment

Tick bites should always be treated with first-aid. Clean and wash hands and disinfect the bite site after removing embedded tick. Individuals previously infected with Lyme disease does not confer immunity—re-infection from future tick bites can occur even after a person has contracted a tick-borne disease.

The employee should contact the Injury Management/Return To Work provider (IMRTW), WorkCare using the toll-free number 866-893-2514 to report the tick bite. WorkCare will follow-up with each CH2M Hill employee who reports a tick bite and is at risk of developing Lyme disease by monitoring for symptoms up to 45 days, and will refer the employee to a medical provider for evaluation and treatment as necessary.

Observed Hazard Form

CH2MHILL

OBSERVED HAZARD FORM

Name/Company of Observer (*optional*):

Date reported**:**____________________

Time reported**:**______________________

Contractor/s performing unsafe act or creating unsafe condition**:**

1. ____

2. ____

3. ____

Unsafe Act or Condition**:**

____
____
____
____
____
____
____
____
____

Location of Unsafe Act or Condition**:**

Name of CH2M HILL Representative:

____

Corrective Actions Taken**:** Date: ____________

____
____
____
____
____

Project Safety Committee Evaluation**:** Date: ____________

____
____
____
____

Stop Work Order Form

CH2MHILL

Stop Work Order

REPORT PREPARED BY:

Name:	**Title:**	**Signature:**	**Date:**

ISSUE OF NONPERFORMANCE:

Description:	Date of Nonperformance:

SUBCONTRACTOR SIGNATURE OF NOTIFICATION:

Name:	**Title:**	**Signature:**	**Date:**

Corrective action is to be taken immediately. Note below the action taken, sign and return to CCI.* Work may not resume until authorization is granted by CH2M HILL Constructors, Inc. Representative,

SUBCONTRACTOR'S CORRECTIVE ACTION

Description:	Date of Nonperformance:

SUBCONTRACTOR SIGNATURE OF CORRECTION

Name:	**Title:**	**Signature:**	**Date:**

Appendix C
Laboratory Standard Operating Procedures

Laboratory SOPs are proprietary and confidential.
They are provided upon request at the discretion of the Project Manager.

Appendix D
Laboratory DoD ELAP Accreditation letters

PERRY JOHNSON LABORATORY ACCREDITATION, INC.

Certificate of Accreditation

Perry Johnson Laboratory Accreditation, Inc. has assessed the Laboratory of:

Columbia Analytical Services

1565 Jefferson Road, Building 300, Suite 360, Rochester, NY 14623

(Hereinafter called the Organization) and hereby declares that Organization has met the requirements of ISO/IEC 17025:2005 "General Requirements for the competence of Testing and Calibration Laboratories" and the DoD Quality Systems Manual for Environmental Laboratories Version 4.1 4/22/2009 and is accredited is accordance with the:

United States Department of Defense
Environmental Laboratory Accreditation Program
(DoD-ELAP)

This accreditation demonstrates technical competence for the defined scope:
Environmental Testing
(As detailed in the supplement)

Accreditation claims for such testing and/or calibration services shall only be made from addresses referenced within this certificate. This Accreditation is granted subject to the system rules governing the Accreditation referred to above, and the Organization hereby covenants with the Accreditation body's duty to observe and comply with the said rules.

For PJLA:

Initial Accreditation Date:	*Issue Date:*	*Accreditation No.:*	*Certificate No.:*
January 22, 2010	April 7, 2012	65817	L12-48

Tracy Szerszen
President/Operations Manager

Perry Johnson Laboratory
Accreditation, Inc. (PJLA)
755 W. Big Beaver, Suite 1325
Troy, Michigan 48084

The validity of this certificate is maintained through ongoing assessments based on a continuous accreditation cycle. The validity of this certificate should be confirmed through the PJLA website: www.pjlabs.com

Certificate of Accreditation: Supplement

ISO/IEC 17025:2005 and DoD-ELAP

Columbia Analytical Services

1565 Jefferson Road, Building 300, Suite 360, Rochester, NY 14609
Lisa Reyes Phone: 585-288-5380

Accreditation is granted to the facility to perform the following testing:

Matrix	Standard/Method	Technology	Analyte
Aqueous	(CAS SOP) GEN-TICW	UV-VIS	Total inorganic carbon
Aqueous	EPA 1631	CVAFS	Mercury
Aqueous	EPA 1664A	Gravimetric	Oil and grease
Aqueous	EPA 1664A	Gravimetric	Total petroleum hydrocarbons
Aqueous	EPA 218.6	IC-UV	Chromium, Hexavalent
Aqueous	EPA 245.1	CVAA	Mercury
Aqueous	EPA 300.0	IC	Chloride
Aqueous	EPA 300.0	IC	Fluoride
Aqueous	EPA 300.0	IC	Nitrate
Aqueous	EPA 300.0	IC	Sulfate
Aqueous	EPA 351.2	UV-VIS	Nitrogen, total Kjeldahl
Aqueous	EPA 353.2	UV-VIS	Nitrite as N
Aqueous	EPA 410.4	UV-VIS	Chemical oxygen demand
Aqueous	EPA 7470A	CVAA	Mercury
Aqueous	EPA 8151A	GC-ECD	Dinoseb
Aqueous	EPA 8260C	GC-MS-SIM	1,1-Dichloroethene
Aqueous	EPA 8260C	GC-MS-SIM	1,2-Dichlorobenzene
Aqueous	EPA 8260C	GC-MS-SIM	1,2-Dichloroethane
Aqueous	EPA 8260C	GC-MS-SIM	1,4-Dioxane
Aqueous	EPA 8260C	GC-MS-SIM	Carbon tetrachloride
Aqueous	EPA 8260C	GC-MS-SIM	Dichloromethane
Aqueous	EPA 8260C	GC-MS-SIM	Ethylbenzene
Aqueous	EPA 8260C	GC-MS-SIM	m- + p-Xylene
Aqueous	EPA 8260C	GC-MS-SIM	o-Xylene
Aqueous	EPA 8260C	GC-MS-SIM	Tetrachloroethene
Aqueous	EPA 8260C	GC-MS-SIM	Trichloroethene
Aqueous	EPA 8260C	GC-MS-SIM	Vinyl chloride
Aqueous	EPA 8260C	GC-MS-SIM	Xylenes, total
Aqueous	EPA 8310	HPLC-UV/FLUOR	Acenaphthene
Aqueous	EPA 8310	HPLC-UV/FLUOR	Acenaphthylene
Aqueous	EPA 8310	HPLC-UV/FLUOR	Anthracene
Aqueous	EPA 8310	HPLC-UV/FLUOR	Benzo(a)antracene
Aqueous	EPA 8310	HPLC-UV/FLUOR	Benzo(a)pyrene

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Matrix	Standard/Method	Technology	Analyte
Aqueous	EPA 8310	HPLC-UV/FLUOR	Benzo(b)fluoranthene
Aqueous	EPA 8310	HPLC-UV/FLUOR	Benzo(g,h,i)perylene
Aqueous	EPA 8310	HPLC-UV/FLUOR	Benzo(k)fluoranthene
Aqueous	EPA 8310	HPLC-UV/FLUOR	Chrysene
Aqueous	EPA 8310	HPLC-UV/FLUOR	Dibenzo(a,h)anthracene
Aqueous	EPA 8310	HPLC-UV/FLUOR	Fluoranthene
Aqueous	EPA 8310	HPLC-UV/FLUOR	Fluorene
Aqueous	EPA 8310	HPLC-UV/FLUOR	Indeno(1,2,3-cd)pyrene
Aqueous	EPA 8310	HPLC-UV/FLUOR	Naphthalene
Aqueous	EPA 8310	HPLC-UV/FLUOR	Phenanthrene
Aqueous	EPA 8310	HPLC-UV/FLUOR	Pyrene
Aqueous	EPA 9040B, C	POT	pH
Aqueous	EPA 9060, A	UV-VIS	Total organic carbon
Aqueous	EPA 9066	UV-VIS	Phenolics, total
Aqueous	RSK-175	GC-FID	Ethane
Aqueous	RSK-175	GC-FID	Ethylene
Aqueous	RSK-175	GC-FID	Methane
Aqueous	RSK-175	GC-FID	Propane
Aqueous	RSK-175	GC-FID	Acetylene
Aqueous	SM 2320B	Titration	Alkalinity, total, carbonate, and bicarbonate
Aqueous	SM 2340C	Titration	Hardness, total
Solids	(CAS SOP) GEN-351.2	UV-VIS	Nitrogen, total Kjeldahl
Solids	(CAS SOP) GEN-420.4/9066	UV-VIS	Phenolics, total
Solids	EPA Lloyd Kahn	UV-VIS	Total organic carbon
Solids	EPA 300.0	IC	Chloride
Solids	EPA 300.0	IC	Fluoride
Solids	EPA 300.0	IC	Nitrate
Solids	EPA 300.0	IC	Sulfate
Solids	EPA 7471B	CVAA	Mercury
Solids	EPA 8330A	HPLC-UV	1,3,5-Trinitrobenzene
Solids	EPA 8330A	HPLC-UV	1,3-Dinitrobenzene
Solids	EPA 8330A	HPLC-UV	2,4,6-Trinitrotoluene
Solids	EPA 8330A	HPLC-UV	2,4-Dinitrotoluene

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Lisa Reyes Phone: 585-288-5380

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Matrix	Standard/Method	Technology	Analyte
Solids	EPA 8330A	HPLC-UV	2,6-Dinitrotoluene
Solids	EPA 8330A	HPLC-UV	2-Amino-4,6-dinitrotoluene
Solids	EPA 8330A	HPLC-UV	2-Nitrotoluene
Solids	EPA 8330A	HPLC-UV	3-Nitrotoluene
Solids	EPA 8330A	HPLC-UV	4-Amino-2,6-dinitrotoluene
Solids	EPA 8330A	HPLC-UV	4-Nitrotoluene
Solids	EPA 8330A	HPLC-UV	HMX
Solids	EPA 8330A	HPLC-UV	Nitrobenzene
Solids	EPA 8330A	HPLC-UV	RDX
Solids	EPA 8330A	HPLC-UV	Tetryl
Solids	EPA 9045C, D	POT	pH
Solids	SM 5220B	Titration	Chemical oxygen demand
Aqueous/Solids	EPA 1010A	Pensky Martin	Ignitability
Aqueous/Solids	EPA 353.2	UV-VIS	Nitrate/nitrite as N
Aqueous/Solids	EPA 6010C	ICP-AES	Aluminum
Aqueous/Solids	EPA 6010C	ICP-AES	Antimony
Aqueous/Solids	EPA 6010C	ICP-AES	Arsenic
Aqueous/Solids	EPA 6010C	ICP-AES	Barium
Aqueous/Solids	EPA 6010C	ICP-AES	Beryllium
Aqueous/Solids	EPA 6010C	ICP-AES	Boron
Aqueous/Solids	EPA 6010C	ICP-AES	Cadmium
Aqueous/Solids	EPA 6010C	ICP-AES	Calcium
Aqueous/Solids	EPA 6010C	ICP-AES	Chromium
Aqueous/Solids	EPA 6010C	ICP-AES	Cobalt
Aqueous/Solids	EPA 6010C	ICP-AES	Copper
Aqueous/Solids	EPA 6010C	ICP-AES	Iron
Aqueous/Solids	EPA 6010C	ICP-AES	Lead
Aqueous/Solids	EPA 6010C	ICP-AES	Magnesium
Aqueous/Solids	EPA 6010C	ICP-AES	Manganese
Aqueous/Solids	EPA 6010C	ICP-AES	Nickel
Aqueous/Solids	EPA 6010C	ICP-AES	Potassium
Aqueous/Solids	EPA 6010C	ICP-AES	Selenium
Aqueous/Solids	EPA 6010C	ICP-AES	Silver

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Lisa Reyes Phone: 585-288-5380

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Matrix	Standard/Method	Technology	Analyte
Aqueous/Solids	EPA 6010C	ICP-AES	Sodium
Aqueous/Solids	EPA 6010C	ICP-AES	Thallium
Aqueous/Solids	EPA 6010C	ICP-AES	Tin
Aqueous/Solids	EPA 6010C	ICP-AES	Vanadium
Aqueous/Solids	EPA 6010C	ICP-AES	Zinc
Aqueous/Solids	EPA 6020A	ICP-MS	Arsenic
Aqueous/Solids	EPA 6020A	ICP-MS	Antimony
Aqueous/Solids	EPA 6020A	ICP-MS	Barium
Aqueous/Solids	EPA 6020A	ICP-MS	Beryllium
Aqueous/Solids	EPA 6020A	ICP-MS	Cadmium
Aqueous/Solids	EPA 6020A	ICP-MS	Chromium
Aqueous/Solids	EPA 6020A	ICP-MS	Cobalt
Aqueous/Solids	EPA 6020A	ICP-MS	Copper
Aqueous/Solids	EPA 6020A	ICP-MS	Lead
Aqueous/Solids	EPA 6020A	ICP-MS	Manganese
Aqueous/Solids	EPA 6020A	ICP-MS	Nickel
Aqueous/Solids	EPA 6020A	ICP-MS	Selenium
Aqueous/Solids	EPA 6020A	ICP-MS	Silver
Aqueous/Solids	EPA 6020A	ICP-MS	Thallium
Aqueous/Solids	EPA 6020A	ICP-MS	Vanadium
Aqueous/Solids	EPA 6020A	ICP-MS	Zinc
Aqueous/Solids	EPA 680	GC-MS	Monochlorobiphenyls, Total
Aqueous/Solids	EPA 680	GC-MS	Dichlorobiphenyls, Total
Aqueous/Solids	EPA 680	GC-MS	Trichlorobiphenyls, Total
Aqueous/Solids	EPA 680	GC-MS	Tetrachlorobiphenyls, Total
Aqueous/Solids	EPA 680	GC-MS	Pentachlorobiphenyls, Total
Aqueous/Solids	EPA 680	GC-MS	Hexachlorobiphenyls, Total
Aqueous/Solids	EPA 680	GC-MS	Heptachlorobiphenyls, Total
Aqueous/Solids	EPA 680	GC-MS	Octachlorobiphenyls, Total
Aqueous/Solids	EPA 680	GC-MS	Nonachlorobiphenyls, Total
Aqueous/Solids	EPA 680	GC-MS	Decachlorobiphenyls, Total
Aqueous/Solids	EPA 6850	HPLC-MS	Perchlorate

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Lisa Reyes Phone: 585-288-5380

Accreditation is granted to the facility to perform the following testing:

Matrix	Standard/Method	Technology	Analyte
Aqueous/Solids	EPA 7196A	UV-VIS	Chromium, hexavalent
Aqueous/Solids	EPA 7199	IC-UV	Chromium, hexavalent
Aqueous/Solids	EPA 8015C	GC-FID	Gasoline range organics
Aqueous/Solids	EPA 8015C	GC-FID	Diesel range organics
Aqueous/Solids	EPA 8081B	GC-ECD	4,4'-DDD
Aqueous/Solids	EPA 8081B	GC-ECD	4,4'-DDE
Aqueous/Solids	EPA 8081B	GC-ECD	4,4'-DDT
Aqueous/Solids	EPA 8081B	GC-ECD	Aldrin
Aqueous/Solids	EPA 8081B	GC-ECD	α-BHC
Aqueous/Solids	EPA 8081B	GC-ECD	Alpha-chlordane
Aqueous/Solids	EPA 8081B	GC-ECD	β-BHC
Aqueous/Solids	EPA 8081B	GC-ECD	Chlordane, technical
Aqueous/Solids	EPA 8081B	GC-ECD	δ-BHC
Aqueous/Solids	EPA 8081B	GC-ECD	Dieldrin
Aqueous/Solids	EPA 8081B	GC-ECD	Endosulfan I
Aqueous/Solids	EPA 8081B	GC-ECD	Endosulfan II
Aqueous/Solids	EPA 8081B	GC-ECD	Endosulfan sulfate
Aqueous/Solids	EPA 8081B	GC-ECD	Endrin
Aqueous/Solids	EPA 8081B	GC-ECD	Endrin aldehyde
Aqueous/Solids	EPA 8081B	GC-ECD	Endrin ketone
Aqueous/Solids	EPA 8081B	GC-ECD	γ-BHC (Lindane)
Aqueous/Solids	EPA 8081B	GC-ECD	γ-Chlordane
Aqueous/Solids	EPA 8081B	GC-ECD	Heptachlor
Aqueous/Solids	EPA 8081B	GC-ECD	Heptachlor epoxide
Aqueous/Solids	EPA 8081B	GC-ECD	Hexachlorobenzene
Aqueous/Solids	EPA 8081B	GC-ECD	Methoxychlor
Aqueous/Solids	EPA 8081B	GC-ECD	Toxaphene
Aqueous/Solids	EPA 8082A	GC-ECD	PCB 1016
Aqueous/Solids	EPA 8082A	GC-ECD	PCB 1221
Aqueous/Solids	EPA 8082A	GC-ECD	PCB 1232
Aqueous/Solids	EPA 8082A	GC-ECD	PCB 1242
Aqueous/Solids	EPA 8082A	GC-ECD	PCB 1248
Aqueous/Solids	EPA 8082A	GC-ECD	PCB 1254

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Columbia Analytical Services

1565 Jefferson Road, Building 300, Suite 360, Rochester, NY 14609
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Accreditation is granted to the facility to perform the following testing:

Matrix	Standard/Method	Technology	Analyte
Aqueous/Solids	EPA 8082A	GC-ECD	PCB 1260
Aqueous/Solids	EPA 8082A	GC-ECD	PCB 1268
Aqueous/Solids	EPA 8151A	GC-ECD	2,4-D
Aqueous/Solids	EPA 8151A	GC-ECD	Dicamba
Aqueous/Solids	EPA 8151A	GC-ECD	2,4,5-T
Aqueous/Solids	EPA 8151A	GC-ECD	2,4,5-TP
Aqueous/Solids	EPA 8151A	GC-ECD	Pentachlorophenol (PCP)
Aqueous/Solids	EPA 8260C	GC-MS	1,1,1,2-Tetrachloroethane
Aqueous/Solids	EPA 8260C	GC-MS	1,1,1-Trichloroethane
Aqueous/Solids	EPA 8260C	GC-MS	1,1,2,2-Tetrachloroethane
Aqueous/Solids	EPA 8260C	GC-MS	1,1,2-Trichloro-1,2,2-trifluoroethane (Freon 113)
Aqueous/Solids	EPA 8260C	GC-MS	1,1,2-Trichloroethane
Aqueous/Solids	EPA 8260C	GC-MS	1,1-Dichloroethane
Aqueous/Solids	EPA 8260C	GC-MS	1,1-Dichloroethene
Aqueous/Solids	EPA 8260C	GC-MS	1,1-Dichloropropene
Aqueous/Solids	EPA 8260C	GC-MS	1,2,3-Trichlorobenzene
Aqueous/Solids	EPA 8260C	GC-MS	1,2,3-Trichloropropane
Aqueous/Solids	EPA 8260C	GC-MS	1,2,4-Trichlorobenzene
Aqueous/Solids	EPA 8260C	GC-MS	1,2,4-Trimethylbenzene
Aqueous/Solids	EPA 8260C	GC-MS	1,2-Dibromo-3-chloropropane
Aqueous/Solids	EPA 8260C	GC-MS	1,2-Dibromoethane
Aqueous/Solids	EPA 8260C	GC-MS	1,2-Dichloro-1,1,2,2-tetrafluoroethane (Freon-114)
Aqueous/Solids	EPA 8260C	GC-MS	1,2-Dichloro-1,1,2-trifluoroethane (Freon 123a)
Aqueous/Solids	EPA 8260C	GC-MS	1,2-Dichlorobenzene
Aqueous/Solids	EPA 8260C	GC-MS	1,2-Dichloroethane
Aqueous/Solids	EPA 8260C	GC-MS	1,2-Dichloroethene, total
Aqueous/Solids	EPA 8260C	GC-MS	1,2-Dichloropropane
Aqueous/Solids	EPA 8260C	GC-MS	1,3,5-Trimethylbenzene
Aqueous/Solids	EPA 8260C	GC-MS	1,3-Dichlorobenzene
Aqueous/Solids	EPA 8260C	GC-MS	1,3-Dichloropropane
Aqueous/Solids	EPA 8260C	GC-MS	1,4-Dichlorobenzene
Aqueous/Solids	EPA 8260C	GC-MS	1,4-Dioxane

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Columbia Analytical Services

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Lisa Reyes Phone: 585-288-5380

Accreditation is granted to the facility to perform the following testing:

Matrix	Standard/Method	Technology	Analyte
Aqueous/Solids	EPA 8260C	GC-MS	2,2-Dichloro-1,1,1-trifluoroethane (Freon 123)
Aqueous/Solids	EPA 8260C	GC-MS	2,2-Dichloropropane
Aqueous/Solids	EPA 8260C	GC-MS	2-Butanone (MEK)
Aqueous/Solids	EPA 8260C	GC-MS	2-Chloro-1,3-butadiene
Aqueous/Solids	EPA 8260C	GC-MS	2-Chloroethylvinyl ether
Aqueous/Solids	EPA 8260C	GC-MS	2-Chlorotoluene
Aqueous/Solids	EPA 8260C	GC-MS	2-Hexanone
Aqueous/Solids	EPA 8260C	GC-MS	2-Methyl-1-propanol (Isobutlyl alcohol)
Aqueous/Solids	EPA 8260C	GC-MS	2-Methyl-2-propanol (Tertbutyl alcohol)
Aqueous/Solids	EPA 8260C	GC-MS	2-Nitropropane
Aqueous/Solids	EPA 8260C	GC-MS	2-Propanol
Aqueous/Solids	EPA 8260C	GC-MS	3-Chloro-1-propene (Allyl chloride)
Aqueous/Solids	EPA 8260C	GC-MS	4-Chlorotoluene
Aqueous/Solids	EPA 8260C	GC-MS	4-Ethyltoluene
Aqueous/Solids	EPA 8260C	GC-MS	4-Isopropyltoluene
Aqueous/Solids	EPA 8260C	GC-MS	4-Methyl-2-pentanone (MIBK)
Aqueous/Solids	EPA 8260C	GC-MS	Acetone
Aqueous/Solids	EPA 8260C	GC-MS	Acetonitrile
Aqueous/Solids	EPA 8260C	GC-MS	Acrolein
Aqueous/Solids	EPA 8260C	GC-MS	Acrylonitrile
Aqueous/Solids	EPA 8260C	GC-MS	Benzene
Aqueous/Solids	EPA 8260C	GC-MS	Benzyl chloride
Aqueous/Solids	EPA 8260C	GC-MS	Bromobenzene
Aqueous/Solids	EPA 8260C	GC-MS	Bromochloromethane
Aqueous/Solids	EPA 8260C	GC-MS	Bromodichloromethane
Aqueous/Solids	EPA 8260C	GC-MS	Bromoform
Aqueous/Solids	EPA 8260C	GC-MS	Bromomethane
Aqueous/Solids	EPA 8260C	GC-MS	Carbon disulfide
Aqueous/Solids	EPA 8260C	GC-MS	Carbon tetrachloride
Aqueous/Solids	EPA 8260C	GC-MS	Chlorobenzene
Aqueous/Solids	EPA 8260C	GC-MS	Chloroethane
Aqueous/Solids	EPA 8260C	GC-MS	Chloroform
Aqueous/Solids	EPA 8260C	GC-MS	Chloromethane

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Columbia Analytical Services

1565 Jefferson Road, Building 300, Suite 360, Rochester, NY 14609

Lisa Reyes Phone: 585-288-5380

Accreditation is granted to the facility to perform the following testing:

Matrix	Standard/Method	Technology	Analyte
Aqueous/Solids	EPA 8260C	GC-MS	cis-1,2-Dichloroethene
Aqueous/Solids	EPA 8260C	GC-MS	cis-1,3-Dichloropropene
Aqueous/Solids	EPA 8260C	GC-MS	Cyclohexane
Aqueous/Solids	EPA 8260C	GC-MS	Cyclohexanone
Aqueous/Solids	EPA 8260C	GC-MS	Dibromochloromethane
Aqueous/Solids	EPA 8260C	GC-MS	Dibromomethane
Aqueous/Solids	EPA 8260C	GC-MS	Dichlorodifluoromethane (Freon 12)
Aqueous/Solids	EPA 8260C	GC-MS	Dichlorofluoromethane (Freon 21)
Aqueous/Solids	EPA 8260C	GC-MS	Dichloromethane
Aqueous/Solids	EPA 8260C	GC-MS	Diethyl ether
Aqueous/Solids	EPA 8260C	GC-MS	Diisopropyl ether
Aqueous/Solids	EPA 8260C	GC-MS	Ethyl methacrylate
Aqueous/Solids	EPA 8260C	GC-MS	Ethyl tert-butyl ether
Aqueous/Solids	EPA 8260C	GC-MS	Ethylbenzene
Aqueous/Solids	EPA 8260C	GC-MS	Hexachlorobutadiene
Aqueous/Solids	EPA 8260C	GC-MS	Iodomethane
Aqueous/Solids	EPA 8260C	GC-MS	Isopropylbenzene
Aqueous/Solids	EPA 8260C	GC-MS	m- + p-Xylene
Aqueous/Solids	EPA 8260C	GC-MS	Methacrylonitrile
Aqueous/Solids	EPA 8260C	GC-MS	Methyl acetate
Aqueous/Solids	EPA 8260C	GC-MS	Methyl methacrylate
Aqueous/Solids	EPA 8260C	GC-MS	Methylcyclohexane
Aqueous/Solids	EPA 8260C	GC-MS	Methyl-tert-butyl ether (MTBE)
Aqueous/Solids	EPA 8260C	GC-MS	Napthalene
Aqueous/Solids	EPA 8260C	GC-MS	N-butylacetate
Aqueous/Solids	EPA 8260C	GC-MS	N-butylbenzene
Aqueous/Solids	EPA 8260C	GC-MS	N-heptane
Aqueous/Solids	EPA 8260C	GC-MS	N-propylbenzene
Aqueous/Solids	EPA 8260C	GC-MS	o-Xylene
Aqueous/Solids	EPA 8260C	GC-MS	Propionitrile
Aqueous/Solids	EPA 8260C	GC-MS	sec-butylbenzene
Aqueous/Solids	EPA 8260C	GC-MS	Styrene
Aqueous/Solids	EPA 8260C	GC-MS	tert-amyl methyl ether

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Matrix	Standard/Method	Technology	Analyte
Aqueous/Solids	EPA 8260C	GC-MS	tert-butylbenzene
Aqueous/Solids	EPA 8260C	GC-MS	Tetra hydrofuran
Aqueous/Solids	EPA 8260C	GC-MS	Tetrachloroethene
Aqueous/Solids	EPA 8260C	GC-MS	Toluene
Aqueous/Solids	EPA 8260C	GC-MS	trans-1,2-Dichloroethene
Aqueous/Solids	EPA 8260C	GC-MS	trans-1,3-Dichloropropene
Aqueous/Solids	EPA 8260C	GC-MS	trans-1,4-Dichloro-2-butene
Aqueous/Solids	EPA 8260C	GC-MS	Trichloroethene
Aqueous/Solids	EPA 8260C	GC-MS	Trichlorofluoromethane (Freon 11)
Aqueous/Solids	EPA 8260C	GC-MS	Vinyl acetate
Aqueous/Solids	EPA 8260C	GC-MS	Vinyl chloride
Aqueous/Solids	EPA 8260C	GC-MS	Xylenes, total
Aqueous/Solids	EPA 8270D	GC-MS	1,2,4,5-Tetrachlorobenzene
Aqueous/Solids	EPA 8270D	GC-MS	1,2,4-Trichlorobenzene
Aqueous/Solids	EPA 8270D	GC-MS	1,2-Dichlorobenzene
Aqueous/Solids	EPA 8270D	GC-MS	1,2-Diphenylhydrazine
Aqueous/Solids	EPA 8270D	GC-MS	1,3,5-Trinitrobenzene
Aqueous/Solids	EPA 8270D	GC-MS	1,3-Dichlorobenzene
Aqueous/Solids	EPA 8270D	GC-MS	1,3-Dinitrobenzene
Aqueous/Solids	EPA 8270D	GC-MS	1,4-Dichlorobenzene
Aqueous/Solids	EPA 8270D	GC-MS	1,4-Dioxane
Aqueous/Solids	EPA 8270D	GC-MS	1,4-Naphthoquinone
Aqueous/Solids	EPA 8270D	GC-MS	1-Methyl-2-pyrrolidinone
Aqueous/Solids	EPA 8270D	GC-MS	1-Methylnaphthalene
Aqueous/Solids	EPA 8270D	GC-MS	1-Naphthylamine
Aqueous/Solids	EPA 8270D	GC-MS	2,3,4,6-Tetrachlorophenol
Aqueous/Solids	EPA 8270D	GC-MS	2,4,5-Trichlorophenol
Aqueous/Solids	EPA 8270D	GC-MS	2,4,6-Trichlorophenol
Aqueous/Solids	EPA 8270D	GC-MS	2,4-Dichlorophenol
Aqueous/Solids	EPA 8270D	GC-MS	2,4-Dimethylphenol
Aqueous/Solids	EPA 8270D	GC-MS	2,4-Dinitrophenol
Aqueous/Solids	EPA 8270D	GC-MS	2,4-Dinitrotoluene
Aqueous/Solids	EPA 8270D	GC-MS	2,6-Dichlorophenol

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Columbia Analytical Services

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Lisa Reyes Phone: 585-288-5380

Accreditation is granted to the facility to perform the following testing:

Matrix	Standard/Method	Technology	Analyte
Aqueous/Solids	EPA 8270D	GC-MS	2,6-Dinitrotoluene
Aqueous/Solids	EPA 8270D	GC-MS	2-Acetylaminofluorene
Aqueous/Solids	EPA 8270D	GC-MS	2-Chloronaphthalene
Aqueous/Solids	EPA 8270D	GC-MS	2-Chlorophenol
Aqueous/Solids	EPA 8270D	GC-MS	2-Methyl-5-nitroaniline (5-Nitro-o-toluidine)
Aqueous/Solids	EPA 8270D	GC-MS	2-Methylnaphthalene
Aqueous/Solids	EPA 8270D	GC-MS	2-Methylphenol
Aqueous/Solids	EPA 8270D	GC-MS	2-Naphthylamine
Aqueous/Solids	EPA 8270D	GC-MS	2-Nitroaniline
Aqueous/Solids	EPA 8270D	GC-MS	2-Nitrophenol
Aqueous/Solids	EPA 8270D	GC-MS	2-Picoline
Aqueous/Solids	EPA 8270D	GC-MS	3,3'-Dichlorobenzidine
Aqueous/Solids	EPA 8270D	GC-MS	3,3'-Dimethylbenzidine
Aqueous/Solids	EPA 8270D	GC-MS	3+4-Methylphenol
Aqueous/Solids	EPA 8270D	GC-MS	3-Methylcholanthrene
Aqueous/Solids	EPA 8270D	GC-MS	3-Nitroaniline
Aqueous/Solids	EPA 8270D	GC-MS	4,6-Dinitro-2-methylphenol
Aqueous/Solids	EPA 8270D	GC-MS	4-Aminobiphenyl
Aqueous/Solids	EPA 8270D	GC-MS	4-Bromophenyl-phenylether
Aqueous/Solids	EPA 8270D	GC-MS	4-Chloro-3-methylphenol
Aqueous/Solids	EPA 8270D	GC-MS	4-Chloroaniline
Aqueous/Solids	EPA 8270D	GC-MS	4-Chlorophenyl-phenylether
Aqueous/Solids	EPA 8270D	GC-MS	4-Nitroaniline
Aqueous/Solids	EPA 8270D	GC-MS	4-Nitrophenol
Aqueous/Solids	EPA 8270D	GC-MS	4-Nitroquinoline-1-oxide
Aqueous/Solids	EPA 8270D	GC-MS	7,12-Dimethylbenz(a)anthracene
Aqueous/Solids	EPA 8270D	GC-MS	α,α-Dimethylphenethylamine
Aqueous/Solids	EPA 8270D	GC-MS	Acenaphthene
Aqueous/Solids	EPA 8270D	GC-MS	Acenaphthylene
Aqueous/Solids	EPA 8270D	GC-MS	Acetophenone
Aqueous/Solids	EPA 8270D	GC-MS	Aniline
Aqueous/Solids	EPA 8270D	GC-MS	Anthracene
Aqueous/Solids	EPA 8270D	GC-MS	Aramite

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Accreditation is granted to the facility to perform the following testing:

Matrix	Standard/Method	Technology	Analyte
Aqueous/Solids	EPA 8270D	GC-MS	Atrazine
Aqueous/Solids	EPA 8270D	GC-MS	Benzaldehyde
Aqueous/Solids	EPA 8270D	GC-MS	Benzidine
Aqueous/Solids	EPA 8270D	GC-MS	Benzo(a)anthracene
Aqueous/Solids	EPA 8270D	GC-MS	Benzo(a)pyrene
Aqueous/Solids	EPA 8270D	GC-MS	Benzo(b)fluoranthene
Aqueous/Solids	EPA 8270D	GC-MS	Benzo(g,h,i)perylene
Aqueous/Solids	EPA 8270D	GC-MS	Benzo(k)fluoranthene
Aqueous/Solids	EPA 8270D	GC-MS	Benzoic acid
Aqueous/Solids	EPA 8270D	GC-MS	Benzyl alcohol
Aqueous/Solids	EPA 8270D	GC-MS	Biphenyl
Aqueous/Solids	EPA 8270D	GC-MS	Bis(1-chloroisopropyl)ether
Aqueous/Solids	EPA 8270D	GC-MS	Bis(-2-chloroethoxy)methane
Aqueous/Solids	EPA 8270D	GC-MS	Bis(2-chloroethyl)ether
Aqueous/Solids	EPA 8270D	GC-MS	Bis(2-ethylhexyl)phthalate
Aqueous/Solids	EPA 8270D	GC-MS	Butyl benzyl phthalate
Aqueous/Solids	EPA 8270D	GC-MS	Caprolactam
Aqueous/Solids	EPA 8270D	GC-MS	Carbazole
Aqueous/Solids	EPA 8270D	GC-MS	Chlorobenzilate
Aqueous/Solids	EPA 8270D	GC-MS	Chrysene
Aqueous/Solids	EPA 8270D	GC-MS	Cyclohexane, isothiocyanato-
Aqueous/Solids	EPA 8270D	GC-MS	Diallate
Aqueous/Solids	EPA 8270D	GC-MS	Dibenzo(a,h)anthracene
Aqueous/Solids	EPA 8270D	GC-MS	Dibenzofuran
Aqueous/Solids	EPA 8270D	GC-MS	Diethylphthalate
Aqueous/Solids	EPA 8270D	GC-MS	Dimethoate
Aqueous/Solids	EPA 8270D	GC-MS	Dimethyl phthalate
Aqueous/Solids	EPA 8270D	GC-MS	Di-n-butylphthalate
Aqueous/Solids	EPA 8270D	GC-MS	Di-n-octyl phthalate
Aqueous/Solids	EPA 8270D	GC-MS	Dinoseb
Aqueous/Solids	EPA 8270D	GC-MS	Diphenylamine
Aqueous/Solids	EPA 8270D	GC-MS	Disulfoton
Aqueous/Solids	EPA 8270D	GC-MS	Ethyl methanesulfonate

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Matrix	Standard/Method	Technology	Analyte
Aqueous/Solids	EPA 8270D	GC-MS	Fluoranthene
Aqueous/Solids	EPA 8270D	GC-MS	Fluorene
Aqueous/Solids	EPA 8270D	GC-MS	Hexachlorobenzene
Aqueous/Solids	EPA 8270D	GC-MS	Hexachlorobutadiene
Aqueous/Solids	EPA 8270D	GC-MS	Hexachlorocyclopentadiene
Aqueous/Solids	EPA 8270D	GC-MS	Hexachloroethane
Aqueous/Solids	EPA 8270D	GC-MS	Hexachlorophene
Aqueous/Solids	EPA 8270D	GC-MS	Hexachloropropene
Aqueous/Solids	EPA 8270D	GC-MS	Indeno(1,2,3-cd)pyrene
Aqueous/Solids	EPA 8270D	GC-MS	Isodrin
Aqueous/Solids	EPA 8270D	GC-MS	Isophorone
Aqueous/Solids	EPA 8270D	GC-MS	Isosafrole
Aqueous/Solids	EPA 8270D	GC-MS	Methapyrilene
Aqueous/Solids	EPA 8270D	GC-MS	Methyl methanesulfonate
Aqueous/Solids	EPA 8270D	GC-MS	Methyl parathion
Aqueous/Solids	EPA 8270D	GC-MS	Naphthalene
Aqueous/Solids	EPA 8270D	GC-MS	Nitrobenzene
Aqueous/Solids	EPA 8270D	GC-MS	N-nitrosodiethylamine
Aqueous/Solids	EPA 8270D	GC-MS	N-nitrosodimethylamine
Aqueous/Solids	EPA 8270D	GC-MS	N-nitrosodi-n-butylamine
Aqueous/Solids	EPA 8270D	GC-MS	N-nitroso-di-n-propylamine
Aqueous/Solids	EPA 8270D	GC-MS	N-nitrosodiphenylamine
Aqueous/Solids	EPA 8270D	GC-MS	N-nitrosomethylethylamine
Aqueous/Solids	EPA 8270D	GC-MS	N-nitrosomorpholine
Aqueous/Solids	EPA 8270D	GC-MS	N-nitrosopiperidine
Aqueous/Solids	EPA 8270D	GC-MS	N-nitrosopyrolidine
Aqueous/Solids	EPA 8270D	GC-MS	Octachlorostyrene
Aqueous/Solids	EPA 8270D	GC-MS	o,o,o-triethyl phosphorothioate
Aqueous/Solids	EPA 8270D	GC-MS	o-toluidine
Aqueous/Solids	EPA 8270D	GC-MS	Parathion (ethyl)
Aqueous/Solids	EPA 8270D	GC-MS	p-dimethylaminoazobenzene
Aqueous/Solids	EPA 8270D	GC-MS	Pentachlorobenzene
Aqueous/Solids	EPA 8270D	GC-MS	Pentachloroethane

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Accreditation is granted to the facility to perform the following testing:

Matrix	Standard/Method	Technology	Analyte
Aqueous/Solids	EPA 8270D	GC-MS	Pentachloronitrobenzene
Aqueous/Solids	EPA 8270D	GC-MS	Pentachlorophenol
Aqueous/Solids	EPA 8270D	GC-MS	Phenacetin
Aqueous/Solids	EPA 8270D	GC-MS	Phenanthrene
Aqueous/Solids	EPA 8270D	GC-MS	Phenol
Aqueous/Solids	EPA 8270D	GC-MS	Phorate
Aqueous/Solids	EPA 8270D	GC-MS	Phthalimide
Aqueous/Solids	EPA 8270D	GC-MS	Pyrene
Aqueous/Solids	EPA 8270D	GC-MS	Pyridine
Aqueous/Solids	EPA 8270D	GC-MS	Safrole
Aqueous/Solids	EPA 8270D	GC-MS	Sulfotepp
Aqueous/Solids	EPA 8270D	GC-MS	Thionazin
Aqueous/Solids	EPA 8270D	GC-MS-LL	1,4-Dioxane
Aqueous/Solids	EPA 8270D	GC-MS-LL	1-Methylnaphthalene
Aqueous/Solids	EPA 8270D	GC-MS-LL	2-Methylnaphthalene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Acenaphthene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Acenaphthylene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Anthracene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Benzo(a)anthracene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Benzo(a)pyrene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Benzo(b)fluoranthene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Benzo(g,h,i)perylene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Benzo(k)fluoranthene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Bis(2-ethylhexyl)phthalate
Aqueous/Solids	EPA 8270D	GC-MS-LL	Butyl benzyl phthalate
Aqueous/Solids	EPA 8270D	GC-MS-LL	Carbazole
Aqueous/Solids	EPA 8270D	GC-MS-LL	Chrysene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Dibenzo(a,h)anthracene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Dibenzofuran
Aqueous/Solids	EPA 8270D	GC-MS-LL	Diethyl phthalate
Aqueous/Solids	EPA 8270D	GC-MS-LL	Dimethyl phthalate
Aqueous/Solids	EPA 8270D	GC-MS-LL	Di-n-butyl phthalate
Aqueous/Solids	EPA 8270D	GC-MS-LL	Di-n-octyl phthalate

Certificate of Accreditation: Supplement

ISO/IEC 17025:2005 and DoD-ELAP

Columbia Analytical Services

1565 Jefferson Road, Building 300, Suite 360, Rochester, NY 14609
Lisa Reyes Phone: 585-288-5380

Accreditation is granted to the facility to perform the following testing:

Matrix	Standard/Method	Technology	Analyte
Aqueous/Solids	EPA 8270D	GC-MS-LL	Fluoranthene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Fluorene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Hexachlorobenzene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Indeno(1,2,3-cd)pyrene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Naphthalene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Nitrobenzene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Octachlorostyrene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Phenanthrene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Pyrene
Aqueous/Solids	EPA 8270D	GC-MS-LL	Pyridine
Aqueous/Solids	EPA 9012A, B	UV-VIS	Cyanide, total
Aqueous/Solids	EPA 9034	Titration	Sulfide, acid soluble
Aqueous/Solids	EPA 9056A	IC	Bromide
Aqueous/Solids	EPA 9056A	IC	Chloride
Aqueous/Solids	EPA 9056A	IC	Fluoride
Aqueous/Solids	EPA 9056A	IC	Nitrate as Nitrogen
Aqueous/Solids	EPA 9056A	IC	Nitrite as Nitrogen
Aqueous/Solids	EPA 9056A	IC	Sulfate
Aqueous/Solids	GEN-AVS	Titrimetric	Acid Volatile Sulfide
Aqueous/Solids	EPA 8330B	HPLC	1,3,5-Trinitrobenzene
Aqueous/Solids	EPA 8330B	HPLC	1,3-Dinitrobenzene
Aqueous/Solids	EPA 8330B	HPLC	2,4,6-Trinitrotoluene (TNT)
Aqueous/Solids	EPA 8330B	HPLC	2,4-Dinitrotoluene
Aqueous/Solids	EPA 8330B	HPLC	2,6-Dinitrotoluene
Aqueous/Solids	EPA 8330B	HPLC	2-Amino 4,6-Dinitrotoluene
Aqueous/Solids	EPA 8330B	HPLC	2-Nitrotoluene
Aqueous/Solids	EPA 8330B	HPLC	3,5-Dinitroaniline
Aqueous/Solids	EPA 8330B	HPLC	3-Nitrotoluene
Aqueous/Solids	EPA 8330B	HPLC	4-Amino 2,6-Dinitrotoluene
Aqueous/Solids	EPA 8330B	HPLC	4-Nitrotoluene
Aqueous/Solids	EPA 8330B	HPLC	Hexahydro 1,3,5-Trinitro 1,3,5-Triazine
Aqueous/Solids	EPA 8330B	HPLC	Methyl 2,4,6 Trinitrophenylnitramine
Aqueous/Solids	EPA 8330B	HPLC	Nitrobenzene
Aqueous/Solids	EPA 8330B	HPLC	Nitroglycerin

Certificate of Accreditation: Supplement

ISO/IEC 17025:2005 and DoD-ELAP

Columbia Analytical Services

1565 Jefferson Road, Building 300, Suite 360, Rochester, NY 14609

Lisa Reyes Phone: 585-288-5380

Accreditation is granted to the facility to perform the following testing:

Matrix	Standard/Method	Technology	Analyte
Aqueous/Solids	EPA 8330B	HPLC	Octahydro 1.3.5.7 Tetranitro 1,3,5,7 Tetraz
Aqueous/Solids	EPA 8330B	HPLC	Pentaerythritol Tetranitrate (PETN)
Aqueous/Solids	HPLC-METACID	HPLC	Acetic Acid
Aqueous/Solids	HPLC-METACID	HPLC	Butanoic Acid (Butyric Acid)
Aqueous/Solids	HPLC-METACID	HPLC	Lactic Acid
Aqueous/Solids	HPLC-METACID	HPLC	Propionic Acid
Aqueous/Solids	HPLC-METACID	HPLC	Pyruvic Acid

Matrix	Standard/Method	Technology	Analyte
Aqueous	EPA 3010A	Acid Digestion	Metals prep
Aqueous	EPA 3510C	SF Extraction	Semivolatiles, pesticides, PCBs, DRO
Aqueous	EPA 5030B	P&T	Volatiles
Solids	EPA 3050B	Acid Digestion	Metals prep
Solids	EPA 3060A	Digestion	Hexavalent chromium digestion
Solids	EPA 3541	SOX Extraction	Semivolatiles, pesticides, PCBs, DRO
Solids	EPA 5035	P&T closed	Volatiles
Aqueous/Solids	EPA 1311	TCLP	Physical Extraction
Aqueous/Solids	EPA 1312	SPLP	Physical Extraction
Aqueous/Solids	EPA 3620B	Florisil Cleanup	Semivolatiles, pesticides, PCBs
Aqueous/Solids	EPA 3660B	Sulfur Cleanup	Semivolatiles, pesticides, PCBs
Aqueous/Solids	EPA 3665A	Sulfuric Acid Cleanup	PCBs
Aqueous/Solids	EPA 9012A, B	Distillation	Cyanide
Aqueous/Solids	EPA 9030B	Distillation	Sulfide, acid soluble

LABORATORY ACCREDITATION BUREAU

Certificate Number L2223

Certificate of Accreditation

Accredited to DoD ELAP and ISO/IEC 17025:2005

Katahdin Analytical Services, Inc.

600 Technology Way
Scarborough, ME 04074

has met the requirements set forth in L-A-B's policies and procedures, all requirements of ISO/IEC 17025:2005 "General Requirements for the competence of Testing and Calibration Laboratories" and the U.S. Department of Defense Environmental Laboratory Accreditation Program (DoD ELAP).*

The accredited lab has demonstrated technical competence to a defined "Scope of Accreditation" and the operation of a laboratory quality management system (refer to joint ISO-ILAC-IAF Communiqué dated 8 January 2009).

Accreditation Granted through: November 4, 2012

R.D.L.

R. Douglas Leonard, Jr., Managing Director
Laboratory Accreditation Bureau
Presented the 4th of November, 2009

*See the laboratory's Scope of Accreditation for details of the DoD ELAP requirements
Laboratory Accreditation Bureau is found to be in compliance with ISO/IEC 17011:2004 and recognized by ILAC (International Laboratory Accreditation Cooperation) and NACLA (National Cooperation for Laboratory Accreditation).

LABORATORY ACCREDITATION BUREAU

Certificate # L2223

Scope of Accreditation
For
Katahdin Analytical Services, Inc.

600 Technology Way
Scarborough, ME 04074
Leslie Dimond
1- 207-874-2400

In recognition of a successful assessment to ISO/IEC 17025:2005 and the requirements of the DoD Environmental Laboratory Accreditation Program (DoD ELAP) as detailed in the DoD Quality Systems Manual for Environmental Laboratories (DoD QSM v4.1) based on the National Environmental Laboratory Accreditation Conference Chapter 5 Quality Systems Standard (NELAC Voted Revision June 5, 2003), accreditation is granted to Katahdin Analytical Services to perform the following tests:

Accreditation granted through: **November 4, 2012**

Testing - Environmental

Non-Potable Water		
Technology	**Method**	**Analyte**
GC/ECD	EPA 608 / 8081B	4,4`-DDD
GC/ECD	EPA 608 / 8081B	4,4`-DDE
GC/ECD	EPA 608 / 8081B	4,4`-DDT
GC/ECD	EPA 608 / 8081B	Aldrin
GC/ECD	EPA 608 / 8081B	alpha-BHC (alpha-Hexachlorocyclohexane)
GC/ECD	EPA 8081B	Alpha-Chlordane
GC/ECD	EPA 608 / 8081B	beta-BHC (beta-Hexachlorocyclohexane)
GC/ECD	EPA 608 / 8081B	Chlordane (tech.)
GC/ECD	EPA 608 / 8081B	delta-BHC
GC/ECD	EPA 608 / 8081B	Dieldrin
GC/ECD	EPA 608 / 8081B	Endosulfan I
GC/ECD	EPA 608 / 8081B	Endosulfan II
GC/ECD	EPA 608 / 8081B	Endosulfan sulfate
GC/ECD	EPA 608 / 8081B	Endrin
GC/ECD	EPA 608 / 8081B	Endrin aldehyde
GC/ECD	EPA 8081B	Endrin Ketone
GC/ECD	EPA 8081B	gamma-BHC (Lindane gamma-Hexachlorocyclohexane)

Non-Potable Water		
Technology	**Method**	**Analyte**
GC/ECD	EPA 8081B	gamma-Chlordane
GC/ECD	EPA 608 / 8081B	Heptachlor
GC/ECD	EPA 608 / 8081B	Heptachlor epoxide
GC/ECD	EPA 8081B	Methoxychlor
GC/ECD	EPA 608 / 8081B	Toxaphene (Chlorinated camphene)
GC/ECD	EPA 608 / 8082A	Aroclor-1016 (PCB-1016)
GC/ECD	EPA 608 / 8082A	Aroclor-1221 (PCB-1221)
GC/ECD	EPA 608 / 8082A	Aroclor-1232 (PCB-1232)
GC/ECD	EPA 608 / 8082A	Aroclor-1242 (PCB-1242)
GC/ECD	EPA 608 / 8082A	Aroclor-1248 (PCB-1248)
GC/ECD	EPA 608 / 8082A	Aroclor-1254 (PCB-1254)
GC/ECD	EPA 608 / 8082A	Aroclor-1260 (PCB-1260)
GC/ECD	EPA 8082A MOD	Aroclor-1262 (PCB-1262)
GC/ECD	EPA 8082A MOD	Aroclor-1268 (PCB-1268)
GC/ECD	EPA 8082A	2,2',3,3',4,4',5,5',6-Nonachlorobiphenyl (BZ 206)
GC/ECD	EPA 8082A	2,2',3,3',4,4',5,6-Octachlorobiphenyl (BZ 195)
GC/ECD	EPA 8082A	2,2',3,3',4,4',5-Heptachlorobiphenyl (BZ 170)
GC/ECD	EPA 8082A	2,2',3,3',4,4'-Hexachlorobiphenyl (BZ 128)
GC/ECD	EPA 8082A	2, 2', 3, 4, 4', 5, 5'-Heptachlorobiphenyl (BZ 180)
GC/ECD	EPA 8082A	2, 2', 3, 4, 4', 5', 6-Heptachlorobiphenyl (BZ 183)
GC/ECD	EPA 8082A	2, 2', 3, 4, 4', 5'-Hexachlorobiphenyl (BZ 138)
GC/ECD	EPA 8082A	2, 2', 3, 4, 4', 6, 6'-Heptachlorobiphenyl (BZ 184)
GC/ECD	EPA 8082A	2, 2', 3, 4', 5, 5', 6-Heptachlorobiphenyl (BZ 187)
GC/ECD	EPA 8082A	2, 2', 3, 4, 5'-Pentachlorobiphenyl (BZ 87)
GC/ECD	EPA 8082A	2, 2', 3, 5'-Tetrachlorobiphenyl (BZ 44)
GC/ECD	EPA 8082A	2, 2', 4, 4', 5, 5'-Hexachlorobiphenyl (BZ 153)
GC/ECD	EPA 8082A	2, 2', 4, 5, 5'-Pentachlorobiphenyl (BZ 101)
GC/ECD	EPA 8082A	2, 2', 4', 5-Tetrachlorobiphenyl (BZ 49)
GC/ECD	EPA 8082A	2, 2', 5, 5'-Tetrachlorobiphenyl (BZ 52)
GC/ECD	EPA 8082A	2, 2', 5-Trichlorobiphenyl (BZ 18)
GC/ECD	EPA 8082A	2, 3, 3', 4, 4', 5-Hexachlorobiphenyl (BZ 156)
GC/ECD	EPA 8082A	2, 3, 3', 4, 4', 5'-Hexachlorobiphenyl (BZ 157)
GC/ECD	EPA 8082A	2, 3, 3', 4, 4'-Pentachlorobiphenyl (BZ 105)

LABORATORY ACCREDITATION BUREAU

Certificate # L2223

Non-Potable Water

Technology	Method	Analyte
GC/ECD	EPA 8082A	2, 3, 3’, 4, 4’, 5, 5’-Heptachlorobiphenyl (BZ 189)
GC/ECD	EPA 8082A	2, 3', 4, 4', 5, 5'-Hexachlorobiphenyl (BZ 167)
GC/ECD	EPA 8082A	2, 3', 4, 4', 5-Pentachlorobiphenyl (BZ 118)
GC/ECD	EPA 8082A	2, 3', 4, 4',5-Pentachlorobiphenyl (BZ 123)
GC/ECD	EPA 8082A	2, 3', 4, 4'-Tetrachlorobiphenyl (BZ 66)
GC/ECD	EPA 8082A	2, 3’, 4, 4’, 5-Pentachlorobiphenyl (BZ 114)
GC/ECD	EPA 8082A	2, 4, 4'-Trichlorobiphenyl (BZ 28)
GC/ECD	EPA 8082A	2, 4'-Dichlorobiphenyl (BZ 8)
GC/ECD	EPA 8082A	3, 3', 4, 4', 5, 5'-Hexachlorobiphenyl (BZ 169)
GC/ECD	EPA 8082A	3, 3', 4, 4', 5-Pentachlorobiphenyl (BZ 126)
GC/ECD	EPA 8082A	3, 3', 4, 4'-Tetrachlorobiphenyl (BZ 77)
GC/ECD	EPA 8082A	3, 4, 4’, 5-Tetrachlorobiphenyl (BZ 81)
GC/ECD	EPA 8082A	Decachlorobiphenyl (BZ 209)
GC/ECD	EPA 8151A	2, 4, 5-T
GC/ECD	EPA 8151A	2, 4-D
GC/ECD	EPA 8151A	2, 4-DB
GC/ECD	EPA 8151A	Dalapon
GC/ECD	EPA 8151A	Dicamba
GC/ECD	EPA 8151A	Dichloroprop
GC/ECD	EPA 8151A	Dinoseb
GC/ECD	EPA 8151A	MCPA
GC/ECD	EPA 8151A	MCPP
GC/ECD	EPA 8151A	Pentachlorophenol
GC/ECD	EPA 8151A	Silvex (2, 4, 5-TP)
GC/FID	EPA 8015B/C MOD	Diesel range organics (DRO)
GC/FID	EPA 8015B/C MOD	Gasoline range organics (GRO)
GC/FID/PID	MA DEP VPH	Volatile Organic Hydrocarbons
GC/FID	MA DEP EPH	Extractable Petroleum Hydrocarbons
GC/FID	TNRCC Method 1005	Total Petroleum Hydrocarbons
GC/FID	FL-PRO	Petroleum Range Organics
GC/ECD	EPA 8011 / 504	1, 2-Dibromoethane (EDB)
GC/ECD	EPA 8011 / 504	1, 2-Dibromo-3-chloropropane
GC/FID	RSK-175	Methane Ethane Ethene

Non-Potable Water		
Technology	**Method**	**Analyte**
GC/MS	EPA 8260B,C / 524.2	1, 1, 1, 2-Tetrachloroethane
GC/MS	EPA 624 / 8260B,C / 524.2	1, 1, 1-Trichloroethane
GC/MS	EPA 624 / 8260B,C / 524.2	1, 1, 2, 2-Tetrachloroethane
GC/MS	EPA 8260B,C	1,1,2-Trichloro-1,2,2-trifluoroethane
GC/MS	EPA 624 / 8260B,C / 524.2	1, 1, 2-Trichloroethane
GC/MS	EPA 624 / 8260B,C / 524.2	1, 1-Dichloroethane
GC/MS	EPA 624 / 8260B,C / 524.2	1, 1-Dichloroethene
GC/MS	EPA 8260B,C / 524.2	1, 1-Dichloropropene
GC/MS	EPA 8260B,C / 524.2	1, 2, 3-Trichlorobenzene
GC/MS	EPA 8260B,C / 524.2	1, 2, 3-Trichloropropane
GC/MS	EPA 8260B,C / 524.2	1, 2, 4-Trichlorobenzene
GC/MS	EPA 8260B,C / 524.2	1, 2, 4-Trimethylbenzene
GC/MS	EPA 8260B,C / 524.2	1, 2-Dibromo-3-chloropropane
GC/MS	EPA 8260B,C / 524.2	1, 2-Dibromoethane (EDB)
GC/MS	EPA 624 / 8260B,C / 524.2	1, 2-Dichlorobenzene
GC/MS	EPA 624 / 8260B,C / 524.2	1, 2-Dichloroethane
GC/MS	EPA 624 / 8260B,C / 524.2	1, 2-Dichloropropane
GC/MS	EPA 8260B,C / 524.2	1, 3, 5-Trimethylbenzene
GC/MS	EPA 624 / 8260B,C / 524.2	1, 3-Dichlorobenzene
GC/MS	EPA 8260B,C / 524.2	1, 3-Dichloropropane
GC/MS	EPA 624 / 8260B,C / 524.2	1, 4-Dichlorobenzene
GC/MS	EPA 8260B,C	1, 4-Dioxane
GC/MS	EPA 8260B,C / 524.2	2, 2-Dichloropropane
GC/MS	EPA 8260B,C / 524.2	2-Butanone
GC/MS	EPA 624 / 8260B,C	2-Chloroethyl vinyl ether
GC/MS	EPA 8260B,C / 524.2	2-Chlorotoluene
GC/MS	EPA 8260B,C / 524.2	2-Hexanone
GC/MS	EPA 8260B,C / 524.2	4-Chlorotoluene
GC/MS	EPA 8260B,C / 524.2	4-Methyl-2-pentanone
GC/MS	EPA 8260B,C / 524.2	Acetone
GC/MS	EPA 8260B,C	Acetonitrile
GC/MS	EPA 1624 / 8260B,C	Acrolein
GC/MS	EPA 624 / 8260B,C / 524.2	Acrylonitrile

Non-Potable Water		
Technology	**Method**	**Analyte**
GC/MS	EPA 8260B,C / 524.2	Allyl chloride
GC/MS	EPA 624 / 8260B,C / 524.2	Benzene
GC/MS	EPA 8260B,C / 524.2	Bromobenzene
GC/MS	EPA 8260B,C / 524.2	Bromochloromethane
GC/MS	EPA 624 / 8260B,C / 524.2	Bromodichloromethane
GC/MS	EPA 624 / 8260B,C / 524.2	Bromoform
GC/MS	EPA 8260B,C / 524.2	Carbon disulfide
GC/MS	EPA 624 / 8260B,C / 524.2	Carbon tetrachloride
GC/MS	EPA 624 / 8260B,C / 524.2	Chlorobenzene
GC/MS	EPA 624 / 8260B,C / 524.2	Chloroethane
GC/MS	EPA 624 / 8260B,C / 524.2	Chloroform
GC/MS	EPA 8260B,C	Chloroprene
GC/MS	EPA 8260B,C / 524.2	cis-1, 2-Dichloroethene
GC/MS	EPA 624 / 8260B,C / 524.2	cis-1, 3-Dichloropropene
GC/MS	EPA 8260B,C	Cyclohexane
GC/MS	EPA 624 / 8260B,C / 524.2	Dibromochloromethane
GC/MS	EPA 8260B,C / 524.2	Dibromomethane
GC/MS	EPA 624 / 8260B,C / 524.2	Dichlorodifluoromethane
GC/MS	EPA 8260B,C / 524.2	Diethyl ether
GC/MS	EPA 8260B,C	Di-isopropylether
GC/MS	EPA 8260B,C / 524.2	Ethyl methacrylate
GC/MS	EPA 624 / 8260B,C / 524.2	Ethylbenzene
GC/MS	EPA 8260B,C	Ethyl-t-butylether
GC/MS	EPA 8260B,C / 524.2	Hexachlorobutadiene
GC/MS	EPA 8260B,C	Iodomethane
GC/MS	EPA 8260B,C	Isobutyl alcohol
GC/MS	EPA 8260B,C / 524.2	Isopropyl benzene
GC/MS	EPA 8260B,C / 524.2	m p-xylenes
GC/MS	EPA 8260B, C	Methyl acetate
GC/MS	EPA 8260B,C / 524.2	Methacrylonitrile
GC/MS	EPA 624 / 8260B,C	Methyl bromide (Bromomethane)
GC/MS	EPA 624 / 8260B,C / 524.2	Methyl chloride (Chloromethane)
GC/MS	EPA 8260B,C / 524.2	Methyl methacrylate

LABORATORY ACCREDITATION BUREAU

Non-Potable Water

Technology	Method	Analyte
GC/MS	EPA 8260B,C / 524.2	Methyl tert-butyl ether
GC/MS	EPA 8260B,C	Methylcyclohexane
GC/MS	EPA 624 / 8260B,C / 524.2	Methylene chloride
GC/MS	EPA 8260B,C / 524.2	Naphthalene
GC/MS	EPA 8260B,C / 524.2	n-Butylbenzene
GC/MS	EPA 8260B,C / 524.2	n-Propylbenzene
GC/MS	EPA 8260B,C / 524.2	o-Xylene
GC/MS	EPA 8260B,C / 524.2	p-Isopropyltoluene
GC/MS	EPA 8260B,C / 524.2	Propionitrile
GC/MS	EPA 8260B,C / 524.2	sec-butylbenzene
GC/MS	EPA 8260B,C / 524.2	Styrene
GC/MS	EPA 8260B,C	t-Amylmethylether
GC/MS	EPA 8260B,C / 524.2	tert-Butyl alcohol
GC/MS	EPA 8260B,C	tert-Butylbenzene
GC/MS	EPA 624 / 8260B,C / 524.2	Tetrachloroethene (Perchloroethylene)
GC/MS	EPA 8260B,C / 524.2	Tetrahydrofuran
GC/MS	EPA 624 / 8260B,C / 524.2	Toluene
GC/MS	EPA 624 / 8260B,C / 524.2	trans-1, 2-Dichloroethylene
GC/MS	EPA 624 / 8260B,C / 524.2	trans-1, 3-Dichloropropylene
GC/MS	EPA 8260B,C / 524.2	trans-1, 4-Dichloro-2-butuene
GC/MS	EPA 624 / 8260B,C / 524.2	Trichloroethene (Trichloroethylene)
GC/MS	EPA 624 / 8260B,C / 524.2	Trichlorofluoromethane
GC/MS	EPA 8260B,C	Vinyl acetate
GC/MS	EPA 624 / 8260B,C / 524.2	Vinyl chloride
GC/MS	EPA 624 / 8260B,C	Xylene
GC/MS	EPA 8270C,D	1, 2, 4, 5-Tetrachlorobenzene
GC/MS	EPA 625 / 8270C,D	1, 2, 4-Trichlorobenzene
GC/MS	EPA 625 / 8270C,D	1, 2-Dichlorobenzene
GC/MS	EPA 8270C,D	1, 2-Diphenylhydrazine
GC/MS	EPA 8270C,D	1, 3, 5-Trinitrobenzene
GC/MS	EPA 625 / 8270C,D	1, 3-Dichlorobenzene
GC/MS	EPA 8270C,D	1, 3-Dinitrobenzene
GC/MS	EPA 625 / 8270C,D	1, 4-Dichlorobenzene

Non-Potable Water		
Technology	**Method**	**Analyte**
GC/MS	EPA 8270C,D	1, 4-Dioxane
GC/MS	EPA 8270C,D	1, 4-Naphthoquinone
GC/MS	EPA 8270C,D	1, 4-Phenylenediamine
GC/MS	EPA 8270C,D	1-Naphthylamine
GC/MS	EPA 8270C,D	2, 3, 4, 6-Tetrachlorophenol
GC/MS	EPA 8270C,D	2, 4, 5-Trochlorophenol
GC/MS	EPA 625 / 8270C,D	2, 4, 6-Trichlorophenol
GC/MS	EPA 625 / 8270C,D	2, 4-Dichlorophenol
GC/MS	EPA 625 / 8270C,D	2, 4-Dimethylphenol
GC/MS	EPA 625 / 8270C,D	2, 4-Dinitrophenol
GC/MS	EPA 625 / 8270C,D	2, 4-Dinitrotoluene (2, 4-DNT)
GC/MS	EPA 8270C,D	2, 6-Dichlorophenol
GC/MS	EPA 625 / 8270C,D	2, 6-Dinitrotoluene (2, 6-DNT)
GC/MS	EPA 8270C,D	2-Acetylaminofluorene
GC/MS	EPA 625 / 8270C,D	2-Chloronaphthalene
GC/MS	EPA 625 / 8270C,D	2-Chlorophenol
GC/MS	EPA 625 / 8270C,D	2-Methyl-4 6-dinitrophenol
GC/MS	EPA 8270C,D	2-Methylnaphthalene
GC/MS	EPA 8270C,D	2-Methylphenol
GC/MS	EPA 8270C,D	2-Naphthylamine
GC/MS	EPA 8270C,D	2-Nitroaniline
GC/MS	EPA 625 / 8270C,D	2-Nitrophenol
GC/MS	EPA 8270C,D	2-Picoline
GC/MS	EPA 625 / 8270C,D	3, 3’-Dichlorobenzidine
GC/MS	EPA 8270C,D	3, 3’-Dimethylbenzidine
GC/MS	EPA 8270C,D	3-Methylcholanthrene
GC/MS	EPA 8270C,D	3-Nitroaniline
GC/MS	EPA 8270C,D	4-Aminobiphenyl
GC/MS	EPA 625 / 8270C,D	4-Bromophenyl phenyl ether
GC/MS	EPA 625 / 8270C,D	4-Chloro-3-methylphenol
GC/MS	EPA 8270C,D	4-Chloroaniline
GC/MS	EPA 625 / 8270C,D	4-Chlorophenyl phenylether
GC/MS	EPA 8270C,D	4-Dimethyl aminoazobenzene

Non-Potable Water		
Technology	**Method**	**Analyte**
GC/MS	EPA 8270C,D	4-Methylphenol
GC/MS	EPA 8270C,D	4-Nitroaniline
GC/MS	EPA 625 / 8270C,D	4-Nitrophenol
GC/MS	EPA 8270C,D	5-Nitro-o-toluidine
GC/MS	EPA 8270C,D	7,12-Dimethylphenethylamine
GC/MS	EPA 8270C,D	a a-Dimethylphenethylamine
GC/MS	EPA 625 / 8270C,D	Acenaphthene
GC/MS	EPA 625 / 8270C,D	Acenaphthylene
GC/MS	EPA 8270C,D	Acetophenone
GC/MS	EPA 8270C,D	Aniline
GC/MS	EPA 625 / 8270C,D	Anthracene
GC/MS	EPA 8270C,D	Aramite
GC/MS	EPA 8270C,D	Atrazine
GC/MS	EPA 625 / 8270C,D	Benzidine
GC/MS	EPA 625 / 8270C,D	Benzo(a)anthracene
GC/MS	EPA 625 / 8270C,D	Benzo(a)pyrene
GC/MS	EPA 625 / 8270C,D	Benzo(b)fluoranthene
GC/MS	EPA 625 / 8270C,D	Benzo(g h i)perylene
GC/MS	EPA 625 / 8270C,D	Benzo(k)fluoranthene
GC/MS	EPA 8270C,D	Benzoic Acid
GC/MS	EPA 8270C,D	Benzyl alcohol
GC/MS	EPA 8270C,D	Biphenyl
GC/MS	EPA 625 / 8270C,D	bis(2-Chloroethoxy)methane
GC/MS	EPA 625 / 8270C,D	bis(2-Chloroethyl) ether
GC/MS	EPA 625 / 8270C,D	bis(2-Chloroisopropyl) ether (2, 2`-Oxybis(1-chloropropane))
GC/MS	EPA 625 / 8270C,D	bis(2-Ethylhexyl) phthalate (DEHP)
GC/MS	EPA 625 / 8270C,D	Butyl benzyl phthalate
GC/MS	EPA 8270C,D	Carbazole
GC/MS	EPA 8270C,D	Chlorobenzilate
GC/MS	EPA 625 / 8270C,D	Chrysene
GC/MS	EPA 8270C,D	Diallate
GC/MS	EPA 625 / 8270C,D	Dibenz(a h)anthracene

Non-Potable Water

Technology	Method	Analyte
GC/MS	EPA 8270C,D	Dibenzofuran
GC/MS	EPA 625 / 8270C,D	Diethyl phthalate
GC/MS	EPA 8270C,D	Dimethoate
GC/MS	EPA 625 / 8270C,D	Dimethyl phthalate
GC/MS	EPA 625 / 8270C,D	Di-n-butyl phthalate
GC/MS	EPA 625 / 8270C,D	Di-n-octyl phthalate
GC/MS	EPA 8270C,D	Ethyl methanesulfonate
GC/MS	EPA 8270C,D	Famfur
GC/MS	EPA 625 / 8270C,D	Fluoranthene
GC/MS	EPA 625 / 8270C,D	Fluorene
GC/MS	EPA 625 / 8270C,D	Hexachlorobenzene
GC/MS	EPA 625 / 8270C,D	Hexachlorobutadiene
GC/MS	EPA 625 / 8270C,D	Hexachlorocyclopentadiene
GC/MS	EPA 625 / 8270C,D	Hexachloroethane
GC/MS	EPA 8270C,D	Hexachloropropene
GC/MS	EPA 625 / 8270C,D	Indeno(1, 2, 3-cd)pyrene
GC/MS	EPA 8270C,D	Isodrin
GC/MS	EPA 625 / 8270C,D	Isophorone
GC/MS	EPA 8270C,D	Isosafrole
GC/MS	EPA 8270C,D	Methapyriline
GC/MS	EPA 8270C,D	Methy methanesulfonate
GC/MS	EPA 8270C,D	Methyl parathion
GC/MS	EPA 625 / 8270C,D	Naphthalene
GC/MS	EPA 625 / 8270C,D	Nitrobenzene
GC/MS	EPA 8270C,D	Nitroquinoline-1-oxide
GC/MS	EPA 8270C,D	n-Nitrosodiethylamine
GC/MS	EPA 625 / 8270C,D	n-Nitrosodimethylamine
GC/MS	EPA 8270C,D	n-Nitroso-di-n-butylamine
GC/MS	EPA 625 / 8270C,D	n-Nitrosodi-n-propylamine
GC/MS	EPA 625 / 8270C,D	n-Nitrosodiphenylamine
GC/MS	EPA 8270C,D	n-Nitrosomethylethylamine
GC/MS	EPA 8270C,D	n-Nitrosomorpholine
GC/MS	EPA 8270C,D	n-Nitrosopiperidine

Non-Potable Water

Technology	Method	Analyte
GC/MS	EPA 8270C,D	n-Nitrosopyrrolidine
GC/MS	EPA 8270C,D	o o o-Triethyl phosphorothioate
GC/MS	EPA 8270C,D	o-Toluidine
GC/MS	EPA 8270C,D	Pentachlorobenzene
GC/MS	EPA 8270C,D	Pentachloronitrobenzene
GC/MS	EPA 625 / 8270C,D	Pentachlorophenol
GC/MS	EPA 8270C,D	Phenacetin
GC/MS	EPA 625 / 8270C,D	Phenanthrene
GC/MS	EPA 625 / 8270C,D	Phenol
GC/MS	EPA 8270C,D	Phorate
GC/MS	EPA 8270C,D	Pronamide
GC/MS	EPA 625 / 8270C,D	Pyrene
GC/MS	EPA 8270C,D	Pyrididne
GC/MS	EPA 8270C,D	Safrole
GC/MS	EPA 8270C,D	Thionazin
HPLC/UV	EPA 8330A/8330B	1, 3, 5-Trinitrobenzene
HPLC/UV	EPA 8330A/8330B	1, 3-Dinitrobenzene
HPLC/UV	EPA 8330A/8330B	2, 4, 6-Trinitrotoluene
HPLC/UV	EPA 8330A/8330B	2, 4-Dinitrotoluene
HPLC/UV	EPA 8330A/8330B	2, 6-Dinitrotoluene
HPLC/UV	EPA 8330A/8330B	2-Amino-4, 6 -dinitrotoluene
HPLC/UV	EPA 8330A/8330B	2-Nitrotoluene
HPLC/UV	EPA 8330A/8330B	3-Nitrotoluene
HPLC/UV	EPA 8330A/8330B	4-Amino-2,3-dinitrotoluene
HPLC/UV	EPA 8330A/8330B	4-Nitrotoluene
HPLC/UV	EPA 8330A/8330B	Ethylene glycol dinitrate (EGDN)
HPLC/UV	EPA 8330A/8330B	Hexahydro-1, 3, 5-trinitro-1, 3, 5-triazine (RDX)
HPLC/UV	EPA 8330A/8330B	Nitrobenzene
HPLC/UV	EPA 8330A MOD	Nitroglycerin
HPLC/UV	EPA 8330B	Nitroglycerin
HPLC/UV	EPA 8330A/8330B	Octahydro-1, 3, 5, 7-tetrazocine (HMX)
HPLC/UV	EPA 8330A/8330B	Pentaerythritol Tetranitrate (PETN)
HPLC/UV	EPA 8330A/8330B	Tetryl

Non-Potable Water		
Technology	**Method**	**Analyte**
CVAA	EPA 245.1 / 7470A	Mercury
CVAF	EPA 1631E	Low Level Mercury
ICP/AES	EPA 200.7 / 6010B,C	Aluminum
ICP/AES	EPA 200.7 / 6010B,C	Antimony
ICP/AES	EPA 200.7 / 6010B,C	Arsenic
ICP/AES	EPA 200.7 / 6010B,C	Barium
ICP/AES	EPA 200.7 / 6010B,C	Beryllium
ICP/AES	EPA 200.7 / 6010B,C	Boron
ICP/AES	EPA 200.7 / 6010B,C	Cadmium
ICP/AES	EPA 200.7 / 6010B,C	Calcium
ICP/AES	EPA 200.7 / 6010B,C	Chromium
ICP/AES	EPA 200.7 / 6010B,C	Cobalt
ICP/AES	EPA 200.7 / 6010B,C	Copper
ICP/AES	EPA 200.7 / 6010B,C	Iron
ICP/AES	EPA 200.7 / 6010B,C	Lead
ICP/AES	EPA 200.7 / 6010B,C	Magnesium
ICP/AES	EPA 200.7 / 6010B,C	Manganese
ICP/AES	EPA 200.7 / 6010B,C	Molybdenum
ICP/AES	EPA 200.7 / 6010B,C	Nickel
ICP/AES	EPA 200.7 / 6010B,C	Potassium
ICP/AES	EPA 200.7 / 6010B,C	Selenium
ICP/AES	EPA 200.7	Silicon
ICP/AES	EPA 200.7 / 6010B,C	Silver
ICP/AES	EPA 200.7 / 6010B,C	Sodium
ICP/AES	EPA 6010B,C	Strontium
ICP/AES	EPA 200.7 / 6010B,C	Thallium
ICP/AES	EPA 200.7 / 6010B,C	Tin
ICP/AES	EPA 200.7 / 6010B,C	Titanium
ICP/AES	EPA 200.7 / 6010B,C	Vanadium
ICP/AES	EPA 200.7 / 6010B,C	Zinc
ICP/MS	EPA 200.8 / 6020A	Aluminum
ICP/MS	EPA 200.8 / 6020A	Antimony
ICP/MS	EPA 200.8 / 6020A	Arsenic

Non-Potable Water		
Technology	**Method**	**Analyte**
ICP/MS	EPA 200.8 / 6020A	Barium
ICP/MS	EPA 200.8 / 6020A	Beryllium
ICP/MS	EPA 200.8 / 6020A	Boron
ICP/MS	EPA 200.8 / 6020A	Cadmium
ICP/MS	EPA 200.8 / 6020A	Calcium
ICP/MS	EPA 200.8 / 6020A	Chromium
ICP/MS	EPA 200.8 / 6020A	Cobalt
ICP/MS	EPA 200.8 / 6020A	Copper
ICP/MS	EPA 200.8 / 6020A	Iron
ICP/MS	EPA 200.8 / 6020A	Lead
ICP/MS	EPA 200.8 / 6020A	Magnesium
ICP/MS	EPA 200.8 / 6020A	Manganese
ICP/MS	EPA 200.8 / 6020A	Molybdenum
ICP/MS	EPA 200.8 / 6020A	Nickel
ICP/MS	EPA 200.8 / 6020A	Potassium
ICP/MS	EPA 200.8 / 6020A	Selenium
ICP/MS	EPA 200.8 / 6020A	Silicon
ICP/MS	EPA 200.8 / 6020A	Silver
ICP/MS	EPA 200.8 / 6020A	Sodium
ICP/MS	EPA 6020A	Strontium
ICP/MS	EPA 200.8 / 6020A	Thallium
ICP/MS	EPA 200.8 / 6020A	Tin
ICP/MS	EPA 200.8 / 6020A	Titanium
ICP/MS	EPA 200.8	Uranium
ICP/MS	EPA 200.8 / 6020A	Vanadium
ICP/MS	EPA 200.8 / 6020A	Zinc
IC	EPA 300.0 / 9056A	Bromide
IC	EPA 300.0 / 9056A	Chloride
IC	EPA 300.0 / 9056A	Nitrate as N
IC	EPA 300.0 / 9056A	Nitrite as N
IC	EPA 300.0 / 9056A	Nitrate + Nitrite
IC	EPA 300.0 / 9056A	Orthophosphate as P
IC	EPA 300.0 / 9056A	Sulfate

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Non-Potable Water

Technology	Method	Analyte
Titration	EPA 310.2 / SM 2320B	Alkalinity
Caculation	SM 2340C	Hardness
Gravimetric	EPA 1664A	Oil and Grease
Gravimetric	SM 2540B,C,D	Solids
ISE	EPA 120.1 / SM 2510B	Conductivity
ISE	SM 2520B	Practical Salinity
ISE	SM 4500F- C	Fluoride
ISE	SM 4500H+ B	pH
ISE	SM 5210B	TBOD / CBOD
Physical	EPA 1010A	Ignitability
Physical	EPA 9040C	pH
Titration	SM 2340B	Hardness
Titration	SM 4500SO_3 B	Sulfite
Titration	EPA 9034 / SM 4500S^{2-} E	Sulfide
Titration	Chap. 7.3.4	Reactive Sulfide
IR	EPA 9060A / SM 5310B	Total organic carbon
Turbidimetric	EPA 180.1 / SM 2130B	Turbidity
Turbidimetric	EPA 9038 / ASTM 516-02	Sulfate
UV/VIS	EPA 335.4 / EPA 9012B / SM 4500-CN G	Amenable cyanide
UV/VIS	EPA 350.1 / SM 4500NH3 H	Ammonia as N
UV/VIS	SM 3500Fe D	Ferrous Iron
UV/VIS	EPA 351.2	Kjeldahl nitrogen - total
UV/VIS	EPA 353.2 / SM 4500NO3 F	Nitrate + Nitrite
UV/VIS	EPA 353.2 / SM 4500NO3 F	Nitrate as N
UV/VIS	EPA 353.2 / SM 4500NO3 F	Nitrite as N
UV/VIS	EPA 365.1 / SM 4500P E	Orthophosphate as P
UV/VIS	EPA 365.4	Phosphorus total
UV/VIS	EPA 376.3	AVS-SEM
UV/VIS	EPA 410.4	COD
UV/VIS	EPA 420.1 / 9065	Total Phenolics
UV/VIS	SM 4500Cl G	Total Residual Chlorine
UV/VIS	SM 5540C	MBAS

Non-Potable Water		
Technology	**Method**	**Analyte**
UV/VIS	EPA 7196A / SM 3500-Cr D	Chromium VI
UV/VIS	EPA 9012B / 335.4	Total Cyanide
UV/VIS	EPA 9251 / SM 4500Cl E	Chloride
UV/VIS	Chap. 7.3.4	Reactive Cyanide
Preparation	**Method**	**Type**
Cleanup Methods	EPA 3640A	Gel Permeation Clean-up
Cleanup Methods	EPA 3630C	Silica Gel
Cleanup Methods	EPA 3660B	Sulfur Clean-Up
Cleanup Methods	EPA 3665A	Sulfuric Acid Clean-Up
Organic Preparation	EPA 3510C	Separatory Funnel Extraction
Organic Preparation	EPA 3520C	Continuous Liquid-Liquid Extraction
Inorganic Preparation	EPA 3010A	Hotblock
Volatile Organic Preparation	EPA 5030C	Purge and Trap

Solid and Chemical Waste		
Technology	**Method**	**Analyte**
GC/ECD	EPA 8081B	4, 4`-DDD
GC/ECD	EPA 8081B	4, 4`-DDE
GC/ECD	EPA 8081B	4, 4`-DDT
GC/ECD	EPA 8081B	Aldrin
GC/ECD	EPA 8081B	alpha-BHC (alpha-Hexachlorocyclohexane)
GC/ECD	EPA 8081B	Alpha-Chlordane
GC/ECD	EPA 8081B	beta-BHC (beta-Hexachlorocyclohexane)
GC/ECD	EPA 608 / 8081B	Chlordane (tech.)
GC/ECD	EPA 8081B	delta-BHC
GC/ECD	EPA 8081B	Dieldrin
GC/ECD	EPA 8081B	Endosulfan I
GC/ECD	EPA 8081B	Endosulfan II
GC/ECD	EPA 8081B	Endosulfan sulfate
GC/ECD	EPA 8081B	Endrin

Solid and Chemical Waste

Technology	Method	Analyte
GC/ECD	EPA 8081B	Endrin aldehyde
GC/ECD	EPA 8081B	Endrin Ketone
GC/ECD	EPA 8081B	gamma-BHC (Lindane gamma-Hexachlorocyclohexane)
GC/ECD	EPA 8081B	gamma-Chlordane
GC/ECD	EPA 8081B	Heptachlor
GC/ECD	EPA 8081B	Heptachlor epoxide
GC/ECD	EPA 8081B	Methoxychlor
GC/ECD	EPA 8081B	Toxaphene (Chlorinated camphene)
GC/ECD	EPA 8082A	Aroclor-1016 (PCB-1016)
GC/ECD	EPA 8082A	Aroclor-1221 (PCB-1221)
GC/ECD	EPA 8082A	Aroclor-1232 (PCB-1232)
GC/ECD	EPA 8082A	Aroclor-1242 (PCB-1242)
GC/ECD	EPA 8082A	Aroclor-1248 (PCB-1248)
GC/ECD	EPA 8082A	Aroclor-1254 (PCB-1254)
GC/ECD	EPA 8082A	Aroclor-1260 (PCB-1260)
GC/ECD	EPA 8082A MOD	Aroclor-1262 (PCB-1262)
GC/ECD	EPA 8082A MOD	Aroclor-1268 (PCB-1268)
GC/ECD	EPA 8082A	2, 2', 3, 3', 4, 4', 5, 5', 6-Nonachlorobiphenyl (BZ 206)
GC/ECD	EPA 8082A	2, 2', 3, 3', 4, 4', 5, 6-Octachlorobiphenyl (BZ 195)
GC/ECD	EPA 8082A	2, 2', 3, 3', 4, 4', 5-Heptachlorobiphenyl (BZ 170)
GC/ECD	EPA 8082A	2, 2', 3, 3', 4, 4'-Hexachlorobiphenyl (BZ 128)
GC/ECD	EPA 8082A	2, 2', 3, 4, 4', 5, 5'-Heptachlorobiphenyl (BZ 180)
GC/ECD	EPA 8082A	2, 2', 3, 4, 4', 5', 6-Heptachlorobiphenyl (BZ 183)
GC/ECD	EPA 8082A	2, 2', 3, 4, 4', 5'-Hexachlorobiphenyl (BZ 138)
GC/ECD	EPA 8082A	2, 2', 3, 4, 4', 6, 6'-Heptachlorobiphenyl (BZ 184)
GC/ECD	EPA 8082A	2, 2', 3, 4', 5, 5', 6-Heptachlorobiphenyl (BZ 187)
GC/ECD	EPA 8082A	2, 2', 3, 4, 5'-Pentachlorobiphenyl (BZ 87)
GC/ECD	EPA 8082A	2, 2', 3, 5'-Tetrachlorobiphenyl (BZ 44)
GC/ECD	EPA 8082A	2, 2', 4, 4', 5, 5'-Hexachlorobiphenyl (BZ 153)
GC/ECD	EPA 8082A	2, 2', 4, 5, 5'-Pentachlorobiphenyl (BZ 101)
GC/ECD	EPA 8082A	2, 2', 4', 5-Tetrachlorobiphenyl (BZ 49)
GC/ECD	EPA 8082A	2, 2', 5, 5'-Tetrachlorobiphenyl (BZ 52)
GC/ECD	EPA 8082A	2, 2', 5-Trichlorobiphenyl (BZ 18)

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Solid and Chemical Waste		
Technology	**Method**	**Analyte**
GC/ECD	EPA 8082A	2, 3, 3', 4, 4', 5-Hexachlorobiphenyl (BZ 156)
GC/ECD	EPA 8082A	2, 3, 3', 4, 4', 5'-Hexachlorobiphenyl (BZ 157)
GC/ECD	EPA 8082A	2, 3, 3', 4, 4'-Pentachlorobiphenyl (BZ 105)
GC/ECD	EPA 8082A	2, 3, 3’, 4, 4’, 5, 5’-Heptachlorobiphenyl (BZ 189)
GC/ECD	EPA 8082A	2, 3', 4, 4', 5, 5'-Hexachlorobiphenyl (BZ 167)
GC/ECD	EPA 8082A	2, 3', 4, 4', 5-Pentachlorobiphenyl (BZ 118)
GC/ECD	EPA 8082A	2, 3', 4, 4',5-Pentachlorobiphenyl (BZ 123)
GC/ECD	EPA 8082A	2, 3', 4, 4'-Tetrachlorobiphenyl (BZ 66)
GC/ECD	EPA 8082A	2, 3’, 4, 4’, 5-Pentachlorobiphenyl (BZ 114)
GC/ECD	EPA 8082A	2, 4, 4'-Trichlorobiphenyl (BZ 28)
GC/ECD	EPA 8082A	2, 4'-Dichlorobiphenyl (BZ 8)
GC/ECD	EPA 8082A	3, 3', 4, 4', 5, 5'-Hexachlorobiphenyl (BZ 169)
GC/ECD	EPA 8082A	3, 3', 4, 4', 5-Pentachlorobiphenyl (BZ 126)
GC/ECD	EPA 8082A	3, 3', 4, 4'-Tetrachlorobiphenyl (BZ 77)
GC/ECD	EPA 8082A	3, 4, 4’, 5-Tetrachlorobiphenyl (BZ 81)
GC/ECD	EPA 8082A	Decachlorobiphenyl (BZ 209)
GC/ECD	EPA 8151A	2, 4, 5-T
GC/ECD	EPA 8151A	2, 4-D
GC/ECD	EPA 8151A	2, 4-DB
GC/ECD	EPA 8151A	Dalapon
GC/ECD	EPA 8151A	Dicamba
GC/ECD	EPA 8151A	Dichloroprop
GC/ECD	EPA 8151A	Dinoseb
GC/ECD	EPA 8151A	MCPA
GC/ECD	EPA 8151A	MCPP
GC/ECD	EPA 8151A	Pentachlorophenol
GC/ECD	EPA 8151A	Silvex (2, 4, 5-TP)
GC/FID	EPA 8015C	Diesel range organics (DRO)
GC/FID	EPA 8015C	Gasoline range organics (GRO)
GC/FID/PID	MA DEP VPH	Volatile Organic Hydrocarbons
GC/FID	MA DEP EPH	Extractable Petroleum Hydrocarbons
GC/FID	TNRCC Method 1005	Total Petroleum Hydrocarbons
GC/FID	FL-PRO	Petroleum Range Organics

Solid and Chemical Waste

Technology	Method	Analyte
GC/ECD	EPA 8011	1, 2-Dibromoethane (EDB)
GC/ECD	EPA 8011	1, 2-Dibromo-3-chloropropane
GC/MS	EPA 8260B,C	1, 1, 1, 2-Tetrachloroethane
GC/MS	EPA 8260B,C	1,1,2-Trichloro-1,2,2-trifluoroethane
GC/MS	EPA 8260B,C	1, 1, 1-Trichloroethane
GC/MS	EPA 8260B,C	1, 1, 2, 2-Tetrachloroethane
GC/MS	EPA 8260B,C	1, 1, 2-Trichloroethane
GC/MS	EPA 8260B,C	1, 1-Dichloroethane
GC/MS	EPA 8260B,C	1, 1-Dichloroethylene
GC/MS	EPA 8260B,C	1, 1-Dichloropropene
GC/MS	EPA 8260B,C	1, 2, 3-Trichlorobenzene
GC/MS	EPA 8260B,C	1, 2, 3-Trichloropropane
GC/MS	EPA 8260B,C	1, 2, 4-Trichlorobenzene
GC/MS	EPA 8260B,C	1, 2, 4-Trimethylbenzene
GC/MS	EPA 8260B,C	1, 2-Dibromo-3-chloropropane
GC/MS	EPA 8260B,C	1, 2-Dichlorobenzene
GC/MS	EPA 8260B,C	1, 2-Dichloroethane
GC/MS	EPA 8260B,C	1, 2-Dichloropropane
GC/MS	EPA 8260B,C	1, 3, 5-Trimethylbenzene
GC/MS	EPA 8260B,C	1, 3-Dichlorobenzene
GC/MS	EPA 8260B,C	1, 3-Dichloropropane
GC/MS	EPA 8260B,C	1, 4-Dichlorobenzene
GC/MS	EPA 8260B,C	1, 4-Dioxane
GC/MS	EPA 8260B,C	2, 2-Dichloropropane
GC/MS	EPA 8260B,C	2-Butanone
GC/MS	EPA 8260B,C	2-Chloroethyl vinyl ether
GC/MS	EPA 8260B,C	2-Chlorotoluene
GC/MS	EPA 8260B,C	2-Hexanone
GC/MS	EPA 8260B,C	4-Chlorotoluene
GC/MS	EPA 8260B,C	4-Methyl-2-pentanone
GC/MS	EPA 8260B,C	Acetone
GC/MS	EPA 8260B,C	Acetonitrile
GC/MS	EPA 8260B,C	Acrolein

Solid and Chemical Waste

Technology	Method	Analyte
GC/MS	EPA 8260B,C	Acrylonitrile
GC/MS	EPA 8260B,C	Allyl chloride
GC/MS	EPA 8260B,C	Benzene
GC/MS	EPA 8260B,C	Bromobenzene
GC/MS	EPA 8260B,C	Bromochloromethane
GC/MS	EPA 8260B,C	Bromodichloromethane
GC/MS	EPA 8260B,C	Bromoform
GC/MS	EPA 8260B,C	Carbon disulfide
GC/MS	EPA 8260B,C	Carbon tetrachloride
GC/MS	EPA 8260B,C	Chlorobenzene
GC/MS	EPA 8260B,C	Chloroethane
GC/MS	EPA 8260B,C	Chloroform
GC/MS	EPA 8260B,C	Chloroprene
GC/MS	EPA 8260B,C	cis-1, 2-Dichloroethene
GC/MS	EPA 8260B,C	cis-1, 3-Dichloropropene
GC/MS	EPA 8260B,C	Cyclohexane
GC/MS	EPA 8260B,C	Dibromochloromethane
GC/MS	EPA 8260B,C	Dibromomethane
GC/MS	EPA 8260B,C	Dichlorodifluoromethane
GC/MS	EPA 8260B,C	Diethyl ether
GC/MS	EPA 8260B,C	Di-isopropylether
GC/MS	EPA 8260B,C	1,2-Dibromoethane (EDB)
GC/MS	EPA 8260B,C	Ethyl methacrylate
GC/MS	EPA 8260B,C	Ethylbenzene
GC/MS	EPA 8260B,C	Ethyl-t-butylether
GC/MS	EPA 8260B,C	Hexachlorobutadiene
GC/MS	EPA 8260B,C	Iodomethane
GC/MS	EPA 8260B,C	Isobutyl alcohol
GC/MS	EPA 8260B,C	Isopropyl benzene
GC/MS	EPA 8260B, C	Methyl acetate
GC/MS	EPA 8260B,C	Methacrylonitrile
GC/MS	EPA 8260B,C	Methyl bromide (Bromomethane)
GC/MS	EPA 8260B,C	Methyl chloride (Chloromethane)

Solid and Chemical Waste		
Technology	**Method**	**Analyte**
GC/MS	EPA 8260B,C	Methyl methacrylate
GC/MS	EPA 8260B,C	Methyl tert-butyl ether
GC/MS	EPA 8260B,C	Methylcyclohexane
GC/MS	EPA 8260B,C	Methylene chloride
GC/MS	EPA 8260B,C	Naphthalene
GC/MS	EPA 8260B,C	n-Butylbenzene
GC/MS	EPA 8260B,C	n-proplybenzene
GC/MS	EPA 8260B,C	o-Xylene
GC/MS	EPA 8260B,C	p-Isopropyltoluene
GC/MS	EPA 8260B,C	Propionitrile
GC/MS	EPA 8260B,C	sec-butylbenzene
GC/MS	EPA 8260B,C	Styrene
GC/MS	EPA 8260B,C	t-Amylmethylether
GC/MS	EPA 8260B,C	tert-Butyl alcohol
GC/MS	EPA 8260B,C	tert-Butylbenzene
GC/MS	EPA 8260B,C	Tetrachloroethylene (Perchloroethylene)
GC/MS	EPA 8260B,C	Tetrahydrofuran
GC/MS	EPA 8260B,C	Toluene
GC/MS	EPA 8260B,C	trans-1, 2-Dichloroethylene
GC/MS	EPA 8260B,C	trans-1, 3-Dichloropropylene
GC/MS	EPA 8260B,C	Trans-1, 4-Dichloro-2-butuene
GC/MS	EPA 8260B,C	Trichloroethene (Trichloroethylene)
GC/MS	EPA 8260B,C	Trichlorofluoromethane
GC/MS	EPA 8260B,C	Vinyl acetate
GC/MS	EPA 8260B,C	Vinyl chloride
GC/MS	EPA 8260B,C	Xylene
GC/MS	EPA 8270C,D	1-Naphthylamine
GC/MS	EPA 8270C,D	2-Acetylaminofluorene
GC/MS	EPA 8270C,D	2-Chloronaphthalene
GC/MS	EPA 8270C,D	2-Chlorophenol
GC/MS	EPA 8270C,D	2-Methylnaphthalene
GC/MS	EPA 8270C,D	2-Methylphenol
GC/MS	EPA 8270C,D	2-Naphthylamine

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Solid and Chemical Waste		
Technology	**Method**	**Analyte**
GC/MS	EPA 8270C,D	2-Nitroaniline
GC/MS	EPA 8270C,D	2-Nitrophenol
GC/MS	EPA 8270C,D	2-Picoline
GC/MS	EPA 8270C,D	3-Methylcholanthrene
GC/MS	EPA 8270C,D	3-Nitroaniline
GC/MS	EPA 8270C,D	4-Aminobiphenyl
GC/MS	EPA 8270C,D	4-Bromophenyl phenyl ether
GC/MS	EPA 8270C,D	4-Chloro-3-methylphenol
GC/MS	EPA 8270C,D	4-Chloroaniline
GC/MS	EPA 8270C,D	4-Chlorophenyl phenylether
GC/MS	EPA 8270C,D	4-Dimethyl aminoazobenzene
GC/MS	EPA 8270C,D	4-Methylphenol
GC/MS	EPA 8270C,D	4-Nitroaniline
GC/MS	EPA 8270C,D	4-Nitrophenol
GC/MS	EPA 8270C,D	5-Nitro-o-toluidine
GC/MS	EPA 8270C,D	a a-Dimethylphenethylamine
GC/MS	EPA 8270C,D	Acenaphthene
GC/MS	EPA 8270C,D	Acenaphthylene
GC/MS	EPA 8270C,D	Acetophenone
GC/MS	EPA 8270C,D	Aniline
GC/MS	EPA 8270C,D	Anthracene
GC/MS	EPA 8270C,D	Aramite
GC/MS	EPA 8270C,D	Atrazine
GC/MS	EPA 8270C,D	Benzidine
GC/MS	EPA 8270C,D	Benzo(a)anthracene
GC/MS	EPA 8270C,D	Benzo(a)pyrene
GC/MS	EPA 8270C,D	Benzo(b)fluoranthene
GC/MS	EPA 8270C,D	Benzo(g h i)perylene
GC/MS	EPA 8270C,D	Benzo(k)fluoranthene
GC/MS	EPA 8270C,D	Benzoic Acid
GC/MS	EPA 8270C,D	Benzyl alcohol
GC/MS	EPA 8270C,D	Biphenyl
GC/MS	EPA 8270C,D	bis(2-Chloroethoxy)methane

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Solid and Chemical Waste

Technology	Method	Analyte
GC/MS	EPA 8270C,D	bis(2-Chloroethyl) ether
GC/MS	EPA 8270C,D	bis(2-Ethylhexyl) phthalate (DEHP)
GC/MS	EPA 8270C,D	Butyl benzyl phthalate
GC/MS	EPA 8270C,D	Carbazole
GC/MS	EPA 8270C,D	Chlorobenzilate
GC/MS	EPA 8270C,D	Chrysene
GC/MS	EPA 8270C,D	Diallate
GC/MS	EPA 8270C,D	Dibenz(a h)anthracene
GC/MS	EPA 8270C,D	Dibenzofuran
GC/MS	EPA 8270C,D	Diethyl phthalate
GC/MS	EPA 8270C,D	Dimethoate
GC/MS	EPA 8270C,D	Dimethyl phthalate
GC/MS	EPA 8270C,D	Di-n-butyl phthalate
GC/MS	EPA 8270C,D	Di-n-octyl phthalate
GC/MS	EPA 8270C,D	Ethyl methanesulfonate
GC/MS	EPA 8270C,D	Famfur
GC/MS	EPA 8270C,D	Fluoranthene
GC/MS	EPA 8270C,D	Fluorene
GC/MS	EPA 8270C,D	Hexachlorobenzene
GC/MS	EPA 8270C,D	Hexachlorobutadiene
GC/MS	EPA 8270C,D	Hexachlorocyclopentadiene
GC/MS	EPA 8270C,D	Hexachloroethane
GC/MS	EPA 8270C,D	Hexachloropropene
GC/MS	EPA 8270C,D	Isodrin
GC/MS	EPA 8270C,D	Isophorone
GC/MS	EPA 8270C,D	Isosafrole
GC/MS	EPA 8270C,D	Methapyriline
GC/MS	EPA 8270C,D	Methyl methanesulfonate
GC/MS	EPA 8270C,D	Methyl parathion
GC/MS	EPA 8270C,D	Naphthalene
GC/MS	EPA 8270C,D	Nitrobenzene
GC/MS	EPA 8270C,D	Nitroquinoline-1-oxide
GC/MS	EPA 8270C,D	n-Nitrosodiethylamine

Solid and Chemical Waste		
Technology	**Method**	**Analyte**
GC/MS	EPA 8270C,D	n-Nitrosodimethylamine
GC/MS	EPA 8270C,D	n-Nitroso-di-n-butylamine
GC/MS	EPA 8270C,D	n-Nitrosodi-n-propylamine
GC/MS	EPA 8270C,D	n-Nitrosodiphenylamine
GC/MS	EPA 8270C,D	n-Nitrosomethylethylamine
GC/MS	EPA 8270C,D	n-Nitrosomorpholine
GC/MS	EPA 8270C,D	n-Nitrosopiperidine
GC/MS	EPA 8270C,D	n-Nitrosopyrrolidine
GC/MS	EPA 8270C,D	o o o-Triethyl phosphorothioate
GC/MS	EPA 8270C,D	o-Toluidine
GC/MS	EPA 8270C,D	Pentachlorobenzene
GC/MS	EPA 8270C,D	Pentachloronitrobenzene
GC/MS	EPA 8270C,D	Pentachlorophenol
GC/MS	EPA 8270C,D	Phenacetin
GC/MS	EPA 8270C,D	Phenanthrene
GC/MS	EPA 8270C,D	Phenol
GC/MS	EPA 8270C,D	Phorate
GC/MS	EPA 8270C,D	Pronamide
GC/MS	EPA 8270C,D	Pyrene
GC/MS	EPA 8270C,D	Pyrididne
GC/MS	EPA 8270C,D	Safrole
GC/MS	EPA 8270C,D	Thionazin
GC/MS	EPA 8270C,D	Indeno(1, 2, 3-cd)pyrene
GC/MS	EPA 8270C,D	1, 2, 4-Trichlorobenzene
GC/MS	EPA 8270C,D	1, 3, 5-Trinitrobenzene
GC/MS	EPA 8270C,D	1, 2, 4, 5-Tetrachlorobenzene
GC/MS	EPA 8270C,D	2, 4, 5-Trochlorophenol
GC/MS	EPA 8270C,D	2, 4, 6-Trichlorophenol
GC/MS	EPA 8270C,D	2, 3, 4, 6-Tetrachlorophenol
GC/MS	EPA 8270C,D	1, 2-Dichlorobenzene
GC/MS	EPA 8270C,D	1, 2-Diphenylhydrazine
GC/MS	EPA 8270C,D	1, 3-Dichlorobenzene
GC/MS	EPA 8270C,D	1, 3-Dinitrobenzene

Solid and Chemical Waste		
Technology	**Method**	**Analyte**
GC/MS	EPA 8270C,D	1, 4-Dichlorobenzene
GC/MS	EPA 8270C,D	1, 4-Dioxane
GC/MS	EPA 8270C,D	1, 4-Naphthoquinone
GC/MS	EPA 8270C,D	1, 4-Phenylenediamine
GC/MS	EPA 8270C,D	bis(2-Chloroisopropyl) ether (2, 2`-Oxybis(1-chloropropane))
GC/MS	EPA 8270C,D	2, 4-Dichlorophenol
GC/MS	EPA 8270C,D	2, 4-Dimethylphenol
GC/MS	EPA 8270C,D	2, 4-Dinitrophenol
GC/MS	EPA 8270C,D	2, 4-Dinitrotoluene (2 4-DNT)
GC/MS	EPA 8270C,D	2, 6-Dichlorophenol
GC/MS	EPA 8270C,D	2, 6-Dinitrotoluene (2 6-DNT)
GC/MS	EPA 8270C,D	3, 3`-Dichlorobenzidine
GC/MS	EPA 8270C,D	3, 3’-Dimethylbenzidine
GC/MS	EPA 8270C,D	2-Methyl-4, 6-dinitrophenol
GC/MS	EPA 8270C,D	7,12-Dimethylphenethylamine
HPLC/UV	EPA 8330A	1 ,3, 5-Trinitrobenzene
HPLC/UV	EPA 8330A	1, 3-Dinitrobenzene
HPLC/UV	EPA 8330A	2, 4, 6-Trinitrotoluene
HPLC/UV	EPA 8330A	2, 4-Dinitrotoluene
HPLC/UV	EPA 8330A	2, 6-Dinitrotoluene
HPLC/UV	EPA 8330A	2-Amino-4, 6 -dinitrotoluene
HPLC/UV	EPA 8330A	2-Nitrotoluene
HPLC/UV	EPA 8330A	3-Nitrotoluene
HPLC/UV	EPA 8330A	4-Amino-2,3-dinitrotoluene
HPLC/UV	EPA 8330A	4-Nitrotoluene
HPLC/UV	EPA 8330A	Ethylene glycol dinitrate (EGDN)
HPLC/UV	EPA 8330A	Hexahydr-1, 3, 5-trinitro-1, 3, 5-triazine (RDX)
HPLC/UV	EPA 8330A	Nitrobenzene
HPLC/UV	EPA 8330A MOD	Nitroglycerin
HPLC/UV	EPA 8330A	Octahydro-1, 3, 5, 7-tetrazocine (HMX)
HPLC/UV	EPA 8330A	Pentaerythritol Tetranitrate (PETN)
HPLC/UV	EPA 8330A	Tetryl

Solid and Chemical Waste

Technology	Method	Analyte
HPLC/UV	8330B (W/O Soil Grinding)	1, 3, 5-Trinitrobenzene
HPLC/UV	8330B (W/O Soil Grinding)	1, 3-Dinitrobenzene
HPLC/UV	8330B (W/O Soil Grinding)	2, 4, 6-Trinitrotoluene
HPLC/UV	8330B (W/O Soil Grinding)	2, 4-Dinitrotoluene
HPLC/UV	8330B (W/O Soil Grinding)	2, 6-Dinitrotoluene
HPLC/UV	8330B (W/O Soil Grinding)	2-Amino-4, 6 -dinitrotoluene
HPLC/UV	8330B (W/O Soil Grinding)	2-Nitrotoluene
HPLC/UV	8330B (W/O Soil Grinding)	3-Nitrotoluene
HPLC/UV	8330B (W/O Soil Grinding)	4-Amino-2,3-dinitrotoluene
HPLC/UV	8330B (W/O Soil Grinding)	4-Nitrotoluene
HPLC/UV	8330B (W/O Soil Grinding)	Ethylene glycol dinitrate (EGDN)
HPLC/UV	8330B (W/O Soil Grinding)	Hexahydr-1, 3, 5-trinitro-1, 3, 5-triazine (RDX)
HPLC/UV	8330B (W/O Soil Grinding)	Nitrobenzene
HPLC/UV	8330B (W/O Soil Grinding)	Nitroglycerin
HPLC/UV	8330B (W/O Soil Grinding)	Octahydro-1, 3, 5, 7-tetrazocine (HMX)
HPLC/UV	8330B (W/O Soil Grinding)	Pentaerythritol Tetranitrate (PETN)
HPLC/UV	8330B (W/O Soil Grinding)	Tetryl
CVAA	EPA 7471B	Mercury
CVAF	EPA 1631E	Low Level Mercury
ICP/AES	EPA 6010B,C	Aluminum
ICP/AES	EPA 6010B,C	Antimony
ICP/AES	EPA 6010B,C	Arsenic
ICP/AES	EPA 6010B,C	Barium
ICP/AES	EPA 6010B,C	Beryllium
ICP/AES	EPA 6010B,C	Boron
ICP/AES	EPA 6010B,C	Cadmium
ICP/AES	EPA 6010B,C	Calcium
ICP/AES	EPA 6010B,C	Chromium
ICP/AES	EPA 6010B,C	Cobalt
ICP/AES	EPA 6010B,C	Copper
ICP/AES	EPA 6010B,C	Iron
ICP/AES	EPA 6010B,C	Lead
ICP/AES	EPA 6010B,C	Magnesium

Solid and Chemical Waste		
Technology	**Method**	**Analyte**
ICP/AES	EPA 6010B,C	Manganese
ICP/AES	EPA 6010B,C	Molybdenum
ICP/AES	EPA 6010B,C	Nickel
ICP/AES	EPA 6010B,C	Potassium
ICP/AES	EPA 6010B,C	Selenium
ICP/AES	EPA 200.7	Silicon
ICP/AES	EPA 6010B,C	Silver
ICP/AES	EPA 6010B,C	Sodium
ICP/AES	EPA 6010B,C	Strontium
ICP/AES	EPA 6010B,C	Thallium
ICP/AES	EPA 6010B,C	Tin
ICP/AES	EPA 6010B,C	Titanium
ICP/AES	EPA 6010B,C	Vanadium
ICP/AES	EPA 6010B,C	Zinc
ICP/MS	EPA 6020A	Aluminum
ICP/MS	EPA 6020A	Antimony
ICP/MS	EPA 6020A	Arsenic
ICP/MS	EPA 6020A	Barium
ICP/MS	EPA 6020A	Beryllium
ICP/MS	EPA 6020A	Boron
ICP/MS	EPA 6020A	Cadmium
ICP/MS	EPA 6020A	Calcium
ICP/MS	EPA 6020A	Chromium
ICP/MS	EPA 6020A	Cobalt
ICP/MS	EPA 6020A	Copper
ICP/MS	EPA 6020A	Iron
ICP/MS	EPA 6020A	Lead
ICP/MS	EPA 6020A	Magnesium
ICP/MS	EPA 6020A	Manganese
ICP/MS	EPA 6020A	Molybdenum
ICP/MS	EPA 6020A	Nickel
ICP/MS	EPA 6020A	Potassium
ICP/MS	EPA 6020A	Selenium

Solid and Chemical Waste

Technology	Method	Analyte
ICP/MS	EPA 6020A	Silver
ICP/MS	EPA 6020A	Sodium
ICP/MS	EPA 6020A	Strontium
ICP/MS	EPA 6020A	Thallium
ICP/MS	EPA 6020A	Tin
ICP/MS	EPA 6020A	Titanium
ICP/MS	EPA 6020A	Vanadium
ICP/MS	EPA 6020A	Zinc
IC	EPA 9056A	Chloride
IC	EPA 9056A	Fluoride
IC	EPA 9056A	Nitrate as N
IC	EPA 9056A	Nitrite as N
IC	EPA 9056A	Sulfate
Gravimetric	EPA 9070A / 9071B	Oil and Grease
Physical	EPA 1010A	Ignitability
Physical	EPA 9045D	pH
Titration	Chap 7.3.4	Reactive Sulfide
IR	Lloyd Kahn	Total organic carbon
Turbidimetric	EPA 9038 / ASTM 516-02	Sulfate
UV/VIS	EPA 350.1 / SM 4500NH3 H	Ammonia as N
UV/VIS	EPA 9251 / SM 4500Cl E	Chloride
UV/VIS	Chap. 7.3.4	Reactive Cyanide
UV/VIS	EPA 376.3	AVS-SEM
UV/VIS	SM 3500Fe D	Ferrous Iron
Cleanup Methods	EPA 3630C	Silica Gel
UV/VIS	EPA 7196	Chromium VI
UV/VIS	EPA 7196A	Chromium VI
UV/VIS	EPA 9012B	Total cyanide
Preparation	**Method**	**Type**
Preparation	EPA 1311	Toxicity Characteristic Leaching Procedure
Preparation	EPA 1312	Synthetic Precipitation Leaching Procedure
Cleanup Methods	EPA 3660B	Sulfur Clean-up
Cleanup Methods	EPA 3620C	Florsil Clean-up

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Solid and Chemical Waste		
Technology	**Method**	**Analyte**
Preparation	**Method**	**Type**
Cleanup Methods	EPA 3630C	Silica Gel Clean-up
Cleanup Methods	EPA 3640A	GPC Clean-up
Organic Preparation	EPA 3540C	Soxhlet Extraction
Organic Preparation	EPA 3545A	Pressurized Fluid Extraction
Organic Preparation	EPA 3550C	Sonication
Inorganics Preparation	EPA 3050B	Hotblock
Inorganics Preparation	EPA 3060A	Alkaline Digestion
Volatile Organics Preparation	EPA 5035/5035A	Closed System Purge and Trap

Notes:

1) This laboratory offers commercial testing service.

Approved By: ______________________ Date: January 20, 2011

R. Douglas Leonard
Chief Technical Officer

Issued: 11/04/09 Revised: 01/11/10 Revised: 04/06/10 Revised: 9/9/10 Revised: 10/13/10
Revised: 1/20/11